Representatives from the Atlanta Passport Agency will be on-site to process applications. No appointment is necessary, and applications will be processed on a first-come, first-serve basis.

All applicants must appear in person (including minors). Minors under the age of 16 must appear with both parents. If one parent is not available, a notarized DS-3053 Statement of Consent authorization from the absent parent is required, along with a photocopy (front & back) of the absent parent's ID.

All passport forms are available on Travel.State.Gov/Passports. Passport fees are as follows:

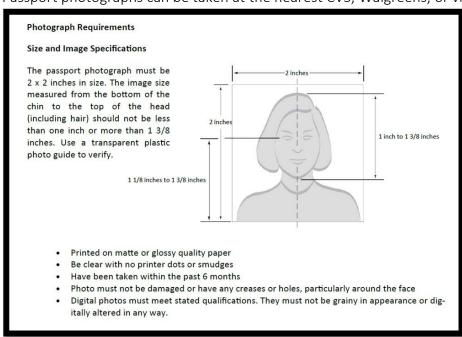
	Execution Fee (DS-11 Applications only)	Book Fee	Card Fee	Expedite Fee *optional	Express Mail Fee *optional
Adult	\$35	\$130	\$30	\$60	\$21.36
Minor (under age 16)	\$35	\$100	\$15	\$60	\$21.36

(Payments can be made via money order, personal check, or debit/credit card [payable to the US State Department] – no cash payments accepted).

- 2-3 weeks for expedited applications
- 6-8 weeks for routine applications

Each applicant must bring their:

- completed DS-11 first-time or DS-82 renewal application (please read information pages),
- valid driver's license or student ID,
- proof of U.S. citizenship: a previously issued U.S. passport, original birth certificate, certificate of Naturalization/Citizenship,
 - o Photocopied certificates are only acceptable for renewing applicants via the DS-11.
- front and back photocopy of the ID to be presented at the time of passport acceptance,
- passport photograph, measuring 2-by-2 inches, on a white background.
 - o Passport photographs can be taken at the nearest CVS, Walgreens, or via campus facilities.



^{*}Passport turnaround/processing time in accordance with National Processing Times: