

**President Dr. Donald Stewart Collection – Office of the  
President**

<b>Box Number</b>	<b>Folder Titles</b>	<b>Notes</b>
<b>Box Number 1</b>	A 1983 – 1984	Correspondence
	A 1983 – 1984	Correspondence (Banking information included)
	B (2) 1984	Friendly Correspondence (banking information included)
	B	Correspondence
	C 1983 – 1984	Correspondence (various payment receipts)
	C 1983 - 1984	Correspondence
	D 1983 – 1984	Correspondence (Student transcript with SSN)
	E 1983 – 1984	Correspondence ( payment checks)
	F 1983 – 1984	Correspondence
	G 1983 – 1984	Correspondence (Banking Information & student transcript with SSN)
	H 1983 – 1984	Correspondence
	I 1983 – 1984	Friendly correspondence
	J 1983 – 1984 Contains another folder within: Willis Laurence James	Correspondence The Senior Choir of the Friendship Baptist Church Program
<b>Box Number 2</b>	Atlanta University's Board Meeting Feb 15 – 16, 1979	Budget projections and revenues and memorandum
	Atlanta University 1977 1979	Correspondence in regards to the Atlanta University Center
	Clark College 1978 – 1979	Correspondence between Dr. Stewart and Clark College
	ITC 1976 – 1979	Correspondence between Dr. Stewart and ITC ( contains student transcripts with SSN)
	Morehouse 1976 - 1979	Correspondence between Dr. Stewart and Morehouse and the

		early pictures of King's Chapel
	Public Safety 1978 – 1979 Contains a blue folder within	Rules, regulations, crime reports, and safety manuals. (The blue folder contains a Birth certificate)
	AUC Undergraduate Program in Social Welfare	Correspondence, course and program planning, and a audio cassette
	AUC UMARC Proposal	UMARC Proposal and AUC Honors MARC Program Application
	AUC Special Services Program Contains a blue folder within: AUC Special Services for Disadvantaged Students Program	Special Services Program Planning
	Executive Committee Meeting 7/13/82	Agenda, investment Committee Report
	Executive Committee Meeting 9/22/82	Correspondence, Agendas, and programs
	Executive Committee Meeting 1978 - 1980	Financial Report and meeting minutes
	Executive Committee Meeting NYC – 1/08/80 – 12:00 Noon	Centennial Committee and Marian Wright Edelman
	Executive Committee Meeting 9//8/81	Annual meeting of the Trustees of Spelman College, president's reports
	Executive Committee Meeting NYC – March 11, 1980	Agendas, corporate listings, and reports
<b>Box Number 3</b>	Board of Trustees Files – ETS 1981	Agendas, President's Proposals, various appendixes
	Dr. Robert Donahue	Professional Profile of Dr. Donahue
	Presidents committee on Arts and Humanities	Itineraries, memorandums, reports to the president
	Committee on the Arts and Humanities	1983- seminar in Kansas City, Missouri pamphlet 1982- presidential committee on the Arts & Humanities at White House travel Information Correspondence
	Committee on the Arts and Humanities	Syllabi for various classes, rubrics and course descriptions,

		and committee papers
	James Samuel Gates	Correspondence to Mr. Gates <b>(During the presidency of Dr. Albert Manley)</b>
	Carolyn Irvin Harris	Profile broken into Community Service, Scholarly Achievement (academic and performances), and personal development
	James S. Gates	Teachers evaluations, personal evaluations, and class work from his various French courses
	President's Committee on the Arts and Humanities 2/22 – 23/84	-an invitation from the White House for a committee meeting by Mrs. Reagan Paperwork for the planning, gathering, funding, and accomplishments of the CAH. -Plenary Meeting V Binder information
	Newspapers #1	Newspaper clippings concerning education
	Newspapers #2	Various Newspaper clippings some featuring Spelman students
	Newspapers #3	Miscellaneous newspaper clippings
	Newspapers #4	Miscellaneous newspaper clippings
	George Orwell	Newspaper clippings and magazine articles about George Orwell
	Newspapers #5	Miscellaneous newspaper clippings
	Newspapers #6	Miscellaneous newspaper clippings
	Essence Magazine	May 1982 edition
<b>Box Number 4</b> <b>(Binders not Folders)</b>	Black Book from Patricia E Sloan	A History of the Establishment and Early Development of Select Nurse Training Schools for African- Americans (Spelman information on pg. 18)
	Black Binder	Spelman College: Manley College Center and Living

		Learning Center II Building Programs
	Blue Binder #1	Integrated System Approach to Improving Management
	Blue Binder #2	Integrated System Approach to Improving Management
	Blue Binder #3	Integrated System Approach to Improving Management
	Faculty Handbook #1	Spelman Faculty Handbook – October 1986
	Faculty Handbook #2	Spelman Faculty Handbook – October 1986
<b>Box Number 5</b>	I	Indian International Youth Council
	Aspen Institute of Humanistic Studies	Correspondence between President Stewart and the Aspen Institute as well as Information about Humanistic Studies
	American Council on Education	Correspondence between Stewart and the Council on Education
	Two Folders Bound together: -Arts Alliance Dec 23, 1982 -Atlanta Arts Alliance Inc	Correspondence, Budgeting, and financial statements
	American Association for Higher Education	Paperwork, correspondence, and agendas
	Request for Use of President's Dining Room	Both blank and completed request applications
	Green Room – Fine Arts Building Request Forms	All Blank Request Forms
	Board Room Request Forms	Blank and Completed Request Forms
	<b>The rest of the box is loose correspondence papers</b>	Correspondence from January 2, 1982 to December 23, 1982
<b>Box Number 6</b> (Binders and Folders) -Contains two cassette tapes	Business Week 1979 Planner: Donald M. Stewart	Every Day Plans of President Stewart

	Guest list – 9/24/80	Names and addresses of numerous people
	Guest list – Reception for H.E.: Olerjirni Jolusa – Ambassador of the Republic of Nigeria September 24, 1980	Names and addresses of numerous people who attended the reception
	Boule List Links MAFIS (address, envelopes, resume + card)	Members list and correspondence
	Mrs. Isabel Stewart 2	Correspondence and agendas concerning the Links INC.
	Mrs. Isabel Stewart 1	Correspondence, agendas, memorandums, directions to the Links INC. locations, and a list of Spelman Honor students
	Binder- Part 1: Introduction to Basic	Complete teaching Program Based on the TRS-80
	5	UNCF 42 Member Colleges and Universities Administrative personnel, College Board Trustees Mailing Addresses, Typing of Club's Yearbook
	4	World Trade Club 1984 Membership, miscellaneous reports, requisitions
	3	Jack and Jill programs
	2	Organizational planning, payment stubs, and other miscellaneous papers
	1	Resumes, party programs, agendas, address lists, Link INC.
<b>Box Number 7</b>	Careers For Women in Science	Pamphlets from Jackson State University
	John Bulow Campbell Foundation	Correspondence, presidents report, college catalog, a summary of the status of the centennial fund program
	Atlanta Council for International Visitors	Correspondence and a memorandum
	Cambridge Associates, INC.	Annual Survey of Student Charges and Faculty Housing Programs

	Callaway Foundation	Correspondence, Banking information, memorandums, and two Booklets: The trust for Fuller E. Callaway Professorial Chairs
	CAEL (Council for the Advancement of Experiential Learning)	correspondence
	Cable News Network, INC (CNN)	Thank you letter from CNN for Stewarts participation on "Take Two"
	Bush Challenge Foundation	Proposals, budgets, applications and proposals for NEH Challenge grant
	Budget 1979 – 1981	Analysis of Insurance Company Bids, notes, Budge projections to 1982,
	Brunswick Foundation	Correspondence
	Bristol – Myers Company	Correspondence, Bristol-Myers Company Annual Report for 1978
	Bell, Travers J. Jr. Daniels + Bell, INC.	Correspondence and resume
	Barnes + Roche, INC	Update on recent staff activities
	Avon Products	Correspondence
	Atlanta, City of	Correspondence, summer youth program final report, and a draft of a proposed Ethics Coed
	Atlanta Historical Society	Correspondence
	Atlanta Arts Alliance: Atlanta College of Arts	Correspondence, gallery planning, school handbook
	Atlanta committee on Foreign Relations	Numerous invitations for various events in different years
	Atlanta Business League	Correspondence, planning events, invitations, membership applications
	Assoc. of Private Colleges + Univ. in Georgia (ACUG)	Correspondence, plans, and agendas for various meetings
	Association of Government Boards	Correspondence, agendas, and pamphlets
	Association of American	Booklet: 68 <sup>th</sup> Annual Meeting

	Colleges	Association of Colleges Booklet: Toward Education with a Global Perspective – A Report of the National Assembly on Foreign Language and International Studies
	Associated Colleges of the Midwest	Correspondence, pamphlets, and brochures
	Archive Material #2	Proposal for Archives, list of valuable historical materials from the AUC, and pamphlets
	Archive Material #1	Recommendations for Spelman College archives and artifacts, list of historical materials from the AU vault, material list, correspondence between the Rockefellers and the president
	ARA Services, INC.	Correspondence and focus menu
	Apple Computer	A \$50,000 grant proposal written to Steve Jobs and Apple newspaper clipping
	Arthur Anderson & CO.	Payments from AA & CO.
	A MOCD Foundation, INC.	Correspondence
	Amity Institute	Correspondence, Amity scholarship applications and informational bulletin, and general Amity Institute information
	American Telephone & Telegraph Company	Correspondence and a copy of a payment from AT&T to Spelman
	American Express	Correspondence, new American Express Cause Related Program,
	Amer. Assoc. of Univ. Professors	Correspondence, Board of Regents of Higher Education list, Higher Education Merger in Mass., and general information about the association
	Amerada Hess Corporation	One letter of Correspondence
	Amax Foundation, INC.	Matching payments from the Amax foundation and correspondence

	George I. Allen Trusts	Correspondence
	Alcoa Foundation	Matching payments from the Alcoa foundation and correspondence
	Aetna Life and Casualty Company	Correspondence
	Academic Dean's Office -old file (1982)	Correspondence, memorandums, a report for Mellon Foundation, 1982-83 Staffing for the English Department, report from Humanities-Fine Arts Consultant
<b>Box Number 8</b>	The Greater Atlanta Coalition on Health Care, INC.	Membership application, and general informational packet
	Hambrecht & Quist	Eleventh Annual Hambrecht & Quist Technology Conference Packet
	Kennedy School Alumni -Oct. 4&5, 1985	Correspondence, alumni executive council fall meeting, alumni executive council list, summery of the Woman's Leadership Fellows program
	IEM – Harvard University 12/10/85 (Institute for Educational Management)	Correspondence, Harvard educational program pamphlets and overall IEM Budget
	Institute for Educational Management	Correspondence and informational packets
	<b>a yellow envelope from IEM (Not a folder)</b>	An evaluation of IEM curriculum – 1984 (weekly evaluation results), summary of evaluation, curricular overview and schedule, and a directory
	The advisory board meeting 6/26-27/84	Correspondence, meeting agendas, reports on the interviews with IEM alumni, a folder for the Harvard University Graduate School of Education
	HERS – Higher Education Resources Services – Mid-America	Summer Institute 1986, suggested participants form, and a pamphlet
	Annual GACRAO Conference July 22-24, 1979	Pamphlets, correspondence, memorandums on the



		President's Panel, GACRAO, and Information and inspiration for the 80's
	Informal Group at the Homestead March 9-11, 1986	Correspondence and newspaper clippings
	Informal group of Women's Colleges	Two letters of correspondence
	<b>Green Booklet:</b> Dr. Donald Stewart -Academic Programs and Long-Range Planning Committee -Board Development Committee <b>(Not a Folder)</b>	Institute of European Studies
	Inroads/Atlanta, INC.	Pink folder containing information, fact sheets, pamphlets, career summaries, and annual report
	Institute of European Studies	Correspondence, memorandums, news
	Institute of European Studies Mexico City November 3 – 5, 1985	Board meeting information, memorandums, and booklet- Understanding Mexico: Historical Perspective and Future Potential
	Institute of European Studies June 14-15, 1985	Financial aid and admissions data, memorandums, a red booklet: Academic programs Committee long range planning and board development committee, and Green Booklet: Dr. Donald Stewart
	H.U.D. Project Dorothy McCown	Historically Black Colleges and Universities Pilot Project and correspondence
	Sage Foundation	correspondence
	Schlumberger Foundation	Correspondence
	Scovill Foundation	Correspondence and payment receipt
	Scripto Foundation	Correspondence and payment receipt

	Sears & Roebuck Company	Correspondence and payment receipt
	The Selig Foundation	Correspondence and payment receipt
	J&W Seligman & Company	Correspondence
	The Woodrow Wilson National Fellowship Foundation 1983 – 91	Correspondence, memorandums, program planning, pamphlets, and various resumes
	Shell Oil Company Foundation	Correspondence
	Thomas J. Watson Foundation	Correspondence
	Winn – Dixie Incorporated	Correspondence
	Woodruff Foundations	Correspondence, program proposals, and news paper clippings
	David Woodruff Fund	Correspondence and payment receipt
	Xerox Corporation	Correspondence
	<b>Rest of the Box</b>	No Folders just loose leaf paper. Mostly Correspondence some proposals and informational booklets of different corporations
<b>Box Number 9</b>	The National Academy for Public Administrations	Correspondence, the mission and work of the NAPD, and the National Academy Reporter
	National Bank of Georgia	Correspondence, meeting agendas, investment transactions, market perspectives, equity funds, fixed income funds, and special funds
	New York Institute of Technology. Center for Leadership and Career	Correspondence
	Pennsylvania State University	A memorandum
	High Museum of Art	Memorandum and board of directors bylaws
	The Informal group of College Presidents	Correspondence
	International Association of	Correspondence and booklet

	University Presidents	
	Jossey – Bass	Correspondence
	Lexington Books	Correspondence
	Martin Luther King Jr. Center	Memorandums, informational folder, and correspondence
	The Presidential Task Force on the Arts and the Humanities 9/21/82	Correspondence, informational folder made by the Secretary of Education in the White House
	Government and the Arts	The monthly analysis of developments in Federal Supports
	National Foundation for advancement in the Arts	A draft of the summary proposal
	Grinnell College	Correspondence, school directory, program abstracts, and proposals
	Harvard Business School Club	Event planning papers
	Harvard's Advanced Management Program 1980 – 1982	Correspondence, Emory school of business booklets, Harvard program informational
	Art Alliance Section C1982	List of Board of Trustees, memorandums, and correspondence
	Alliance Presidential Selection Committee	Correspondence, and position descriptions and candidate specifications
	Atlanta Symphony Orchestra Meeting January 24, 1983	Correspondence and article clipping
	Atlanta Symphony Orchestra Meeting February 28, 1983	Correspondence, important notices , project financing, and invitations
	Symphony Executive Committee 4/25/1983	Agenda, statement of receipts, summary sheet: budget vs. projectile, summary sheet: Revenue/ Expenses
	Atlanta Symphony Orchestra Board Mtg. August 20, 1983	Agenda, committee report, correspondence, and gifts report
	<b>Yellow Pocket Folder</b> Atlanta Symphony Orchestra League Annual Meeting	Presidents Report, agenda, brochures,

	Atlanta Symphony Orchestra	Correspondence and memorandums
	Atlanta Symphony Orchestra October 24, 1983 at 4:30 pm	Correspondence, notes, and agenda
	Symphony Breakfast Meeting 11/1/1983	Correspondence and a list of board members gift ranges
	Atlanta Symphony 11/28/1983 at 4:30 pm	Agenda and correspondence
	Atlanta Symphony Orchestra	Articles, correspondence, and board meeting notes
	Atlanta Preservation	Correspondence , registration form, and registration renewal form
	The Bankers Life	Audited financial Statements, correspondence, list of board members, memorandums, and financial statements
	The Bankers Life February, 7 - 8	Meeting schedule and agenda, audit committee minutes, annual report, 3 brown pocket folders: a sales kit from the banker and two- a sales kit from special
	The Bankers Life Board of Directors October, 17 – 18 1983	Correspondence and a booklet: The Healthcare System: a need for cure
	The Bankers Life, 1982 – 1978	Correspondence, Statement of actuarial opinion, independent agents audit, memorandums, background and overview, assets, Liabilities and surplus, and summary of operations
	HBC Investment Performance Fiscal Year 1982	Memorandum for Investment committee and newspaper clippings
	ETS Minutes and bylaws	Correspondence, minutes of guidance Emphasis Committee Meeting booklets
	Educational Testing Services	Board of Trustees meeting notes and dates
	Cooperative Institutional Research Program	Summary of data of incoming freshmen of Spelman college
	AAHE Board Meeting	Correspondence and payment

	Washington – October 12, 1981	receipts
	ETS Meeting Dates/ Member list 1981	Correspondence, fall convention agendas, various articles, informational booklets
	The President's Committee on the Arts and the Humanities Plenary Meeting III	Plenary agenda booklet assigned to president Stewart, a questioner given to students for the Selective Guide, and correspondence.
	College Board – 1983	Meeting agendas, correspondence, information on financing students, The College Board, and informational booklets
	ETS Conference on Historically Black Colleges – October 26 – 28, 1983	Newspaper clippings, correspondence, final reports, notes, agendas, notes, and informational booklets
	President's Committee on the Arts and Humanities – NYC – April 14, 1983	Travel requisitions, discussion outline, correspondence, notes, newspaper clippings
<b>Box Number 10</b>	Southern Association of Colleges and Schools	General information packets, correspondence, housing applications, a report of the reaffirmation committee for Spelman College
	Southern Association of Colleges and Schools 1979	Visiting committee exit interview, correspondence, meeting notes and agendas, worksheets, and memorandums
	Southern Association of Colleges and Schools 1979	Faculty notes, reports concerning Spelman's Progress, faculty requests, annual meeting general sessions booklet, report on examinations, manual for the institutional self-study of program of the commission on colleges
	<b>Green Booklet (Not a Folder)</b>	Black Employees in Traditionally White Institutions in the Adams State 1975 - 1977

	Correspondence 1979	Correspondence between Spelman College and University of Pennsylvania
	Washington Winterim 1978	Proposals, correspondence, stenographers notebook, pamphlets, and guides
	American Council on Education Commission Meeting 9/11 – 12/79	Correspondence, commission on academic affairs, agenda, request forms, faculty careers
	ACE Board of Directors Kellogg Conference Room July 2, 1980	A response to an invitation
	Commission on Academic Affairs Washington DC 5/17 – 18/79	Memorandum: rescheduled commission meeting
	ACE Board Meeting Washington DC March 6-7 1980	Correspondence
	NAFEO	Activity monitoring report, annual evaluation Reports, Fiscal Year 1979 Projections and quarterly Reports, correspondence
	Advanced Institutional Development Program (AIDP)	Correspondence, grant applications, faculty development programs, proposals, and articles
	AIDP	Correspondence, Grant application, and graduate program booklets
	AIDP	Planning team project, a guide to the development of mission, goals, objectives... booklet, grant application, and report of the external evaluation of the AIPD – Spelman College
	AAHE Board Meeting – Washington March 5-8, 1980	Meeting notes, board meeting agenda, payment receipts, articles, and status reports
	American Association for Higher Education – Washington DC 12/14/79	Board members update, staff list, correspondence among different colleges and universities, and pamphlets
	<b>Blue Pocket Folder</b>	A guide to campus activities,

	American Association for Higher Education	agenda, recourse file
	<b>Gray Pocket Folder</b> American Association for Higher Education	General directions, program developments, and audit reports
	<b>Blue Pocket Folder</b> American Association for Higher Education	College/Industry Collaborations, agenda, and audit report
	American Association for Higher Education	Agendas, correspondence, pamphlets, payment receipts, and audit reports
<b>Box Number 11</b>	Books (not folders)	(x3) Spelman College Report to the Trustees, Report on Examinations, and financial statement
	Spelman College Reports	The Educator (Spelman paper), faculty evaluation system, summary of proposed activities, board of trustees retreat
	Faculty Personnel File	Correspondence, faculty reports Within this File: -Arturo Machuca-Padin -UNCF Premedical Summer Institute (March 1977) -Barnett Smith -Diana Danner - Faculty Personnel Committee Recommendations
	Personnel Department 1980	Correspondence and office notes
	Data Collection Procedures	Data collection procedures, notes, and correspondence
	Institutional Research 1980	Report on the president's black college initiative, Eyes Only: Spelman College, What price quality, P.O.I.S.E booklet, Spelman Reading Scores.
	Institutional Research 1977-1980	A Time For Change: A new Academic direction, notes, AUC management specification system proposal, drafts of various letters, confidential memorandums, study on

		exchange students,
	Blue Booklet	Student Financial Aid Policies and Procedures Manual
	Black Booklet	Spelman College Office of Financial Aid Procedural Manual
	Financial Aid Office 1979-80	Financial Aid statement and various memorandums
	Faculty Sabbatical Leaves 1977-78	Statement of Policy Concerning Sabbatical Leaves
	1979 Faculty Meetings	Agendas, meeting notes, different programs, schedules, and correspondence
	Special Faculty Meeting March 4 <sup>th</sup> 1980 at 11:00 am	Meeting notes, grading systems, memorandums and correspondence,
	Faculty Meeting November 18, 1980 Fine Arts Building 11:00 a.m.	Announcements and meeting notes
	Faculty Meeting Minutes	Agendas, committee lists, meeting notes, events calendar, committee reports,
	Faculty Minutes 1978-1979	Announcements/ Introductions, committee notes, and minute notes
	Division of Education	Memorandums, booklets, informational packets and article, program evaluations (nursery-kindergarten program and AU Day Care), correspondence, pamphlets, The Division of Education Faculty Summer Workshop/Retreat
	Orange/Brown Booklet	Spelman Insurance Analysis
<b>Box Number 12</b>	C	Correspondence to and from people with the last name starting with C
	Atlanta Chamber of Commerce 1985 Annual Alumni meeting 12/1	Scholarship applications (contains SS#)
	B	Correspondence to and from people with the last name starting with B



	Houston Baker	Correspondence
	Booklet	The Pennsylvania Gazette
	L	Correspondence to and from people with the last name starting with L
	Layton, Ernest	Correspondence
	McLaughlin, Bridget – 1986 Spelman Student	Correspondence
	Mellon Bank 2/21/85	Correspondence
	Green Folder	Georgia Public Television The African (new PBS series)
	Martin Meyerson	Correspondence and overseeing academics programs
	M	Correspondence to and from people with the last name starting with M
	N	Correspondence to and from people with the last name starting with N and Navy Pamphlets
	Mr. Vincent R. Nathan	His Information and transcripts
	O	Correspondence to and from people with the last name starting with O
	Dorothy Olkowski	Recommendation letters, transcripts, and resume
	Dr. Cynthia S. Perry March 26, 86	Single news paper called The Front Lines
	P	Correspondence to and from people with the last name starting with P
	Q	Correspondence to and from people with the last name starting with Q
	Quality of Life Ball Honoring Herman J Russell – May 29, 1981 Marriott Marquis Hotel	Notes and correspondence
	R	Correspondence to and from people with the last name starting with R

	Large Orange Envelope	Information from the Educational Testing Service
	Josephine Harreld Love	Business and personal correspondence
	Mr. Robert A. Scott Ramapo College	Correspondence
	Dr. Robert B. Stepto	Correspondence and academic history
	Dr. Robert B. Stepto 3/19/86-3/20/86	Correspondence and travel information
	S	Correspondence to and from people with the last name starting with S
	Tutu Visit	Correspondence and general information and planning of Bishop Tutu's visit to Spelman
	T	Correspondence to and from people with the last name starting with T
	J. Ernest Wilkins March 9, 1987 – 2:30 pm	Distinguished Scientist-in-residence
	Herma Williams	Correspondence
	W	Correspondence to and from people with the last name starting with W
	Governor's Committee on Post-Secondary Education	Correspondence, program planning and reports, and directories of institutional administrations
	NASA Training Grant	Filled out application
	GRE Exams	The new informational bulletin
	<b>The Rest of the Box</b>	Miscellaneous papers
<b>Box Number 13</b>	Maroon Booklet	Presentation to Association of Private Colleges and Universities in Georgia
	Blue and White Pocket Folder	Alexander & Alexander
	Atlanta Action Forum	Correspondence, event planning, and agendas
	Action Forum Study Group	Correspondence, event and meeting planning, and agendas

	Atlanta Action Forum 4/15/86	Summary of meeting
	Atlanta Action Forum	Informational letters to the participants
	Atlanta Action Forum 2/18/86	Informational letters to the participants and a bill to be entitled an Act
	Atlanta Action Forum	Mini pocket folder: Citizen's Guide to ARC and a letter to Mayor Young
	Miscellaneous	Collections of educational writings, correspondence, and notes
	AGB Advisory Council of Presidents: April 1-3 1984-San Francisco	Invitation, correspondence, written notes, pamphlets and booklets
	Association of Governing Boards of Universities and Colleges	Third Draft of Report and correspondence
	Association of Black Administrators	A letter and pamphlet
	AGB Meeting 9/30-10/2/84	Informational meeting pocket folder, agendas, schedules, correspondence, and handouts
	Atlanta Met Executive Committee Meeting April 29, 1986 4:30 pm	Festival booklet, correspondence, an invitation
	Atlanta Junior League	Correspondence
	Jr. League of Atlanta 9/21/84 12/3/84 4/19/85	Red informational pocket folder with pamphlets, booklets, and papers
	Atlanta Media Project	Letters and board of directors pamphlet
	Atlanta University Center	Correspondence, meeting agendas, board of trustees booklet, and meeting agendas
	Black Pocket Folder: Atlanta Partnership of Business & Education	Correspondence, business cards, informational packets and brochures, and notes
	Nile Valley Conference	Conference information, packets, schedules, pamphlets, and brochures. Conference was

		held at the Martin Luther King Jr. International Chapel.
	Community Relations Committee	Correspondence between Morehouse School of Medicine
	Atlanta University Center #2	Miscellaneous correspondence between Spelman, Morehouse College, and Morehouse school of Medicine
	Cross Registration Morehouse/Spelman	Proposals, memorandums, and reports
	Gray Pocket Folder: Morehouse/ Spelman	Correspondence, event schedules, 1985 Convocation speech, and housing complaints
	Dr. Beulah Harold Gloster Funeral	Dr. Stewarts Speech and the funeral pamphlet
	Morehouse/Spelman Service Friendship Baptist Church	123 <sup>rd</sup> anniversary celebration book
	AUC: Morehouse College Gloster, Dr. Hugh M. (Press)	Correspondence
	Morehouse College Brochures	Homecoming books for 1982 and 1983, Morehouse College informational booklet for prospective students, founders day pamphlet, and a Morehouse College bulletin
	Morehouse	Correspondence, Red pamphlet: Morehouse College Symposium, and Green booklet: Morehouse College Symposium, Presenters and discussants
	Atlanta University Center	Proposals for academic programs, correspondence, and a Blue Booklet: Atlanta University Graduate Research Center for Science and Technology
	Rest of the Box	Miscellaneous letters of correspondence, pamphlets, booklets, and news paper clippings
<b>Box Number 14</b>	American Federation of Teachers - 1986	Proposal for textbook revisions, correspondence, Education for Democracy Preliminary

		Observation paper, and various articles
	Spelman Administration	List of files from the President's office and a packet of administration improvements
	University of Pennsylvania	Correspondents concerning financial aid
	Adopt a School -1985	Paper explaining the partnerships between businesses and schools
	The Advocacy Group	One letter addressed to Dr. Stewart
	NGO Forum in Kenya	Informational booklets, packets, and brochures, correspondence, and agendas
	Miscellaneous Papers	All concerning the African American institute
	Visit of African Ambassadors	Brown Pocket Folder: Continental Africa Chamber of Commerce: containing information
	American Association of Colleges for Teacher Education	Correspondence, registration forms, and pamphlets
	American Association of University Professors	Letters, registration forms, informational packets, and notes
	American Association of University Women	Correspondence, a paper: Critical Events in College Experience in Black Women Achievers, and pamphlets
	American Council of Learned Societies	Correspondence, list of members, program, and notes
	The American Jewish Committee	Correspondence, Booklet: Can Saudi Arabia Defend itself? booklet: The Carter Center Middle East Consultation
	American Jewish Congress	Correspondence and a bill entitled to be an act
	American Management Association 11/26-28/84 1/14-18/85	Pamphlets, letters, registration forms, and written notes
	American Management Association	Correspondence

	The American Political Science Association 1979	Meeting minutes, letters, agendas, different writings, and articles
	The American University Washington Semester Program	A single letter
	Amity Institute	Applications, newsletters, informational pamphlets
	Andover/Phillips Academy	Correspondence and (MS) <sup>2</sup> Program: 1985:Director's Report
	The Annenberg/CPB project 1986	A letter and booklet
	Apple Computers/ Libby Prebble	Informational folders concerning university purchases of apple computers
	A Better Chance Judith Griffin	Letters and articles
	Academic Year in New York City	Correspondence, agendas, yearly conference schedule, pamphlets, and handouts
	Action Committee for Higher Education/ Academy for academic Development	A written Action committee broadcast Campaign, correspondence, and a ten year college budget
	Robert E. Adams & Company	Robert E. Adams Business Plan
	Arnall Golden & Gregory	Notes, correspondence, and multiple drafts of the bylaws of the Southern Center
	Associates for Institutional Development	Two letters of correspondence
	Washington D.C. 2/10-13/85 Association of American Colleges	Correspondence, preliminary programs, discussion papers for meetings, payment receipts, registration and reservation forms, and informational booklets
	The Association of American Colleges	Correspondence, informational booklets and packets, registration forms, meeting schedules, and pamphlets
	AAC Forward Planning Committee Mtg. July 14,1983	Correspondence, membership and financial information, and articles

	Yellow Pocket Folder for the AAC	Campaign fact sheet, radio sports packet, and a cassette tape
	Atlanta Board of Education	A single press release
	Atlanta Chamber of Commerce	Correspondence, informational packets, pamphlets, and booklets, articles, and invitations
	Atlanta Business League	Invitations, letters, correspondence, flyers, handouts, booklets, and articles
	Supervisory	Nomination forms
	Professional	Nomination forms
	Employee	Nomination forms, letter from the U.S. Department of Labor, and program outlines
	Handicapped	Nomination forms and contest results
	Atlanta Historical Society	Programs, bulletins, letters, and articles
	Atlanta Junior College	Correspondence
	1985-86 College Committees	Written notes, papers of resolution, memorandums, and writings by the Contemporary African Writers
	APCUG- Presidents Spring MTG-Atlanta Hilton Hotel April 21-23,1985	Memorandums, Higher Education Legislation 1985 Session, chronicle of events
	APCUG 12/11/85	Booklet: Senate and House of Representatives, annual presidents' meeting, memorandum
	APCUG Dinner 12/13/84	Guest list, tentative remarks, memorandums, and financial award sheet
	Rest of the box is loose leaf paper	-Association of Private Colleges and Universities in Georgia -Georgia Student Finance Authority -Spelman Academic Calendars -writing: To Much To Little

<b>Box Number 15</b> (multiple folders are bounded together by rubber bands)	Rubber Band Group #1 Committee for Economic Development	Correspondence, notices, newsletters, 40 <sup>th</sup> anniversary folder, and minutes for board of trustees meeting
	Rubber Band Group # 2 Grinnell Board Meeting 5/7/82	Agendas and meetings for trustees meetings, Booklet: The Trustees of Iowa Articles of Incorporation bylaws, informational booklets , various articles, papers, and correspondence
Rubber Band Group #3	Boule Meeting November 23,1982 7:30	Sigma Pi Phi Fraternity event information and planning
	Kappa Baule April 21, 1982	Sigma Pi Phi Fraternity event information and planning
Rubber Band Group #4	Symphony Executive Committee Meeting 12/20/82	Agendas and correspondence
	Symphony Board Meeting 11/22/82	Pamphlets, agendas, meeting minutes, an article, statement of receipts, and a sales report
	Symphony Executive Committee Meeting 10/25/82	Agendas, staff recommendation correspondence, notes, statement of receipts, and a sales report
	Atlanta Symphony Orchestra League October4, 1982	Meeting notes, 1983 budget worksheet summary, and statement of receipts
	ASOL Board of Directors	Invitations, list of the board of directors, governing rules, finance committee meeting schedule, and agendas
	Atlanta Symphony Orchestra 9/13/82	Notes, budget worksheet, and agendas
	Symphony Executive Committee 7/23/82	Agendas, master season schedule, budget workshop summary, and meeting overview
	Orange Pocket Folder: Dr. Donald M. Stewart	Pieces of writings/speeches, a memorandum to the financial support committee, correspondence
	Atlanta Symphony Executive	Meeting minutes and a revised



	Committee 4/12/82	statement of Receipts and Disbursements
	Atlanta Symphony Meeting July 26, 1982	statement of receipts, and a sales report, agendas and meeting minutes, and a progress report
	Youth Orchestra Committee Meeting	Notes and a written evaluation report
	Youth Orchestra Committee (Atlanta Symphony Orchestra 3/10/082	Letters of correspondence, notes, yellow pocket folder: Don Stewart- AD HOC committee of Youth Orchestra, notes, an pamphlets
	Atlanta Symphony Orchestra	Correspondence, memorandums, meeting minutes, sales analysis, list of the board of sponsors,
	Atlanta Symphony Orchestra #2	Orlando regional workshop invitation and schedule, correspondence, remarks of Robert Shaw, meeting minutes, presentation to the ASO board of directors, and the revisions of the by-laws
	Papers and a gray pocket folder	Confidential ASO budget comparisons, memorandums, board of directors, and schedule of meetings
Rubber Band Group #5	Mall Logs 1979-1983	Mall Logs
Rubber Band Group #6	Miscellaneous	Correspondence, pamphlets, booklets, and brochures
Rubber Band Group #7	Alphabetical Prior to 1983	Correspondence, pamphlets, booklets, and brochures prior to 1983
Rubber Band Group #8	Faculty Request Forms	Blank and completed faculty request forms
	Guest House Request Forms	Blank and completed Guest House request forms
<b>Box Number 16</b>	Southern Mills Inc.	Correspondence and an informational booklet
	The Southern Company	A memorandum
	Southern Bell Company	Correspondence, informational booklets, and Spelman's 1981

		campaign invitation
	Southern Education Foundation	Correspondence and informational booklets and packets
	Southern Education Foundation May 26, 1988	A single letter
	Education Foundations -Southern Education Foundation -Southern Fellowship Fund -Southern Regional Education Board	Correspondence, informational booklets and pamphlets, and preliminary program planning papers
	The Spencer Foundation	Correspondence
	Standard Oil (SOHIO)	Correspondence and SOHIO grant information
	The Starr Foundation	Correspondence, stock share certificate, and notes
	Levi Strauss Foundation	A single letter
	The Stroh Brewery Company	Correspondence
	STROH Meeting 4:00 p.m. August 12, 1983	Memorandum, a letter, and handwritten notes
	The Sun Company 4/13/83	Correspondence
	Sun Insurance Services	A letter and a copy of a check
	Surdna Foundation Meeting 8/6/79 10:00 a.m. - NYC	Correspondence
	Texaco, Inc.	Correspondence
	Textron	Correspondence
	The Howard Thurman Educ. 1 Trust	Correspondence
	The Howard Thurman Educ. Trust	Correspondence and copies of checks
	Time Inc. (paper clipped with a green sticky label)	Correspondence and copies of checks
	Harry S. Truman Scholarship Foundation	Announcements, correspondence, and informational booklets

	Truman Application	Applications and announcements
	Trust Company	Correspondence
	J.M. Tull Foundation	Correspondence, copies of checks, application procedures, and itineraries
	Bishop Desmond Tutu Southern African Refugee Scholarship Fund	Correspondence and acceptance letter
	Union Carbide Corporation	Correspondence
	U.S. Steel Foundation— Pittsburgh	Correspondence and a small informational booklet
	Arthur Young and Company	Correspondence and a copy of a check
	Warner Communications, INC.	Correspondence and a copy of a check
	Miscellaneous (papers not in a folder) -Western Electric -Weyerhaeuser Company Foundation -Lattie Pate Whitehead Foundation -The Thomas J. Watson Foundation	Correspondence, informational booklets, and a copy of a check  Various applications for the Thomas J. Watson Fellowship
	Watson Foundation 2/15/85	Correspondence, award letters and completed applications, memorandums, and a copy of a check
	Ernst & Whinney	A single copy of a check
	The Women's Missionary Council	Correspondence
<b>Box Number 17</b>	The Board of Trustees Meeting 1980 Atlanta Arts Alliance, INC.	Meeting minutes, correspondence, and informational booklets
	The Bankers Life Meeting Des Moines	Correspondence, loan information, finance committee meeting notes, informational booklets, and reimbursement forms

	Brown Pocket Folder: Educating for the World View	Conference schedule, handwritten notes, informational booklets, packets, and pamphlets
	A Red Book: A Survey of Global Understanding	Final Report
	Blue Book: Education and the World View	
	Beige Pocket Folder: Grinnell College	Correspondence, board of trustees, agendas, and program information
	Grinnell Board Meeting	Correspondence, board of trustees, a treasury's report on activities fee, informational booklets and packets, and appeals of investment
	Red Spiral Book: Board of Trustees	Miscellaneous Data February 8-9, 1980
	Gem Project Meeting June 25-28, 1980 Stockton, California	Correspondence, written notes, and information about the Florida Agricultural and Mechanical University
	Beige pocket folder: Nation Bank of Georgia	Progress reports, trust division investments, stock reference reports, and informational packets
	National Bank of Georgia February 13, 1980	Correspondence
	National Bank of Georgia Trust & Board Meeting March 12, 1980	Correspondence and banking information
	National Bank of Georgia Trust Committee Meeting May 14, 1980 – 9:30	Correspondence, trust investments, and income and expense sheets
	NBG Shareholders Annual Meeting June 5, 1980	Agendas and National Bank of Georgia annual report of 1979
	National Bank of Georgia July 9, 1980	Correspondence, pension plan, consolidated statement of condition, meeting agendas, and informational packets
	Employee Relations Council 1977 back to 1972	Correspondence, agendas, letters, meeting minutes, staff

		evaluations, informational booklets, packets, and brochures, and the manual for non-academic personnel
<b>Box Number 18</b>	College Endowment Funding Plan Meeting w/ UNCF officials 6/25/79	College endowment funding plans, agency agreements, and various meeting information
	College Endowment Funding Plan Meeting w/ UNCF Officials 6/25/79	-The college Endowment Funding plan (Moron Memorial Foundation) -correspondence, informational booklets and brochures -Loan Agreement: Benedict College, Dillard University, Livingston College, Voorhees College, Wilberforce University, and Xavier University of Louisiana -
	The College Board 1979-1980	Engineering scholarship program booklet, correspondence, informational booklets and pamphlets, federal support of Higher Education and Implications for the States, and student aid and urban poor packet
	The College Advisory Program	Memorandums
	Christmas Carole Concert New York City 12/7/80	Memorandums, correspondence, news paper clipping, Spelman-Morehouse Concert 1980 flyers, Christmas Booklet, and invitation list
	The Council for the Advancement of Small Colleges	Correspondence, preliminary programming, informational pamphlets, booklets, and brochures, and newsletters
	National Association for Equal Opportunity in Higher Education	Memorandums, informational packets and pamphlets, and correspondence
	Council for the advancement of Experiential Learning	Correspondence, outcomes RE: financial strengths, Private Black

		Colleges Program of the Ford Foundation, an Evaluation of the Private Black Colleges Program, Recommendations to the Ford Foundation, informational booklets, pamphlets, and handouts,
	President's Seminar on Stress and Leadership Williamsburg, VA	Correspondence, conference arrangements,
<b>Box Number 19</b> Press office correspondence 1983- 1984 K-Z	K – 1983 - 1984	Correspondence to and from people with the last name starting with K
	M – 1983 – 1984	Correspondence to and from people with the last name starting with M
	L – 1983 – 1984	Correspondence to and from people with the last name starting with L
	M – 1982 – 1983	Correspondence to and from people with the last name starting with M. Contains another folder labeled: Win Manning also full of correspondence
	N – 1983 – 1984	Correspondence to and from people with the last name starting with N
	O – 1983 - 1984	Correspondence to and from people with the last name starting with O
	P – 1983 - 1984	Correspondence to and from people with the last name starting with P
	Q – 1983 – 1984	Correspondence to and from people with the last name starting with Q
	R – 1983 – 1984	Correspondence to and from people with the last name starting with R
	R – 1983 – 1984	Correspondence to and from people with the last name

		starting with R
	S – 1983 – 1984	Correspondence to and from people with the last name starting with S
	T – 1983 – 1984	Correspondence to and from people with the last name starting with T
	T – 1983 – 1984	Correspondence to and from people with the last name starting with T
	U – 1983 – 1984	Correspondence to and from people with the last name starting with U
	V – 1983 – 1984	Correspondence to and from people with the last name starting with V
	W – 1983 – 1984	Correspondence to and from people with the last name starting with W
	W – 1983 – 1984	Correspondence to and from people with the last name starting with W
	X – Y – 1983 – 1984	Correspondence to and from people with the last name starting with X and Y
	Z – 1983 – 1984	Correspondence to and from people with the last name starting with Z
<b>Box Number 20</b>	Health Careers 1981 - 1984	Correspondence and two annual reports of the Health Careers Program 1981-1982 and 1982-1983
	Honors Program	Program proposals, updates, student information sheets
	Institutional Research	Summary Sheets, updates, evaluations, and correspondence
	Office of Life Planning	Calendars, schedule of activities
	Living and Learning Programs	Planning committee draft, planning paper for LLP Development, memorandums, meeting minutes, memorandums, and

		correspondence
	Mathematics Department 1974-1984	Correspondence, requests, memorandums, fall proposal schedule for courses, reports, laboratory documents, and articles
	MIS Coordinators Septems Analyst	Memorandums, an overview of the status of the AUC MIS as Reflected during Fall Registration, workshop procedures, and correspondence
	Modern Foreign Languages 1979-1984	Correspondence, memorandums, modern foreign language laboratory document, and other miscellaneous papers
	Music Department 1976 - 1984	Correspondence, music department minutes, memorandums, applications, program proposals, and concert tour schedule
	Office Personnel Relations / Human Resources	PR bulletins, correspondence, tenure analysis, memos, job announcements, and evaluations
	Philosophy Department 1977 – 84	Correspondence, memorandums, opportunities in Philosophy for the Spelman Student, and recommendations
	Physical Education 1974 – 84	Memorandums, correspondence, doctors notes, and proposals
	Political Science 1977 – 1984	Memorandums, correspondence, Political Science workshop, and notes
	Registrar's Office 1981 – 1984	Memorandums, correspondence, notes, academic calendars, registration procedures, and completed class enrollment
	Residential Life 1983	Housing strategies, memorandums, proposals, and surveys



	Student Life	Student incident reports, admission prospects, status reports, memorandums, correspondence, and new student enrollment
	Women's Resource and Research Center	Workshop programs, NEH application, memorandums, pamphlets, advisory board meeting papers, and correspondence
	Notes	Notes, filing organization, memorandums, and contact sheets
<b>Box Number 21</b> DMS correspondence office of the President 1981 Alphabetical Files	P – 1981	Correspondence to and from people with the last name starting with P
	Q – 1981	Correspondence to and from people with the last name starting with Q
	R – 1981	Correspondence to and from people with the last name starting with R
	S – 1981	Correspondence to and from people with the last name starting with S
	T – 1981	Correspondence to and from people with the last name starting with T
	U – 1981	Correspondence to and from people with the last name starting with U
	V – 1981	Correspondence to and from people with the last name starting with V
	W – 1981	Correspondence to and from people with the last name starting with W
	X,Y, & Z – 1981	Correspondence to and from people with the last name starting with X, Y, & Z
	Ford Foundation Correspondence	A single letter

	AUC Foundation Correspondence (8 – 12 / 73)	Correspondence and hand written notes
	AUC Ford Foundation Correspondence (73)	Proposal drafts, correspondence, hand written notes, and internal letters/mail,
	Ford Foundation Report	A completed draft of a Report
	Ford Foundation	Memorandums, correspondence, reports, final exam repots, articles, analyses of financial and operating data, campaign reports, grant information, and red proposal book
	The Ford Study – CAEL	Memorandums, correspondence, student handbook 75-76, and examination report (1971, 1973, &1975)
	Ford Foundation 1978	Hand written notes and a memorandum of grant application summaries
<b>Box Number 22</b> Press Office 1979-1980 General Admin. Files AUC Files	MLK Center 1979	Correspondence, budget information, informational packets and booklets, news bulletin, and proposals
	MLK Center 1979	Progress report on Educational Programs, honorary booklet for Dr. MLK Jr., and a blue folder for the MLK Jr. Center for social change
	MLK Center for Social Change 1980	Memorandums, correspondence, event schedules, agendas, sign in sheets, informational booklets, pamphlets, and brochures, annual reports
	AUC Correspondence 1980	Correspondence and a booklet that is a request for proposal management information system for the AUC
	AUC Correspondence (AUC Library) 1979 – 80	A document from the Rockefeller Archives Center, a

		summary of correspondence, and various articles
	AUC Correspondence (AUC Library) 1979 – 80	A document from the Rockefeller Archives Center, a summary of correspondence, and various AUC Library booklets
	AUC Correspondence 1979 – 1980	Correspondence, various reports, background checks, statistical data, and written documents.
	Brown Folder: AUC Building Committee Meeting December 4, 1980	Proposals, project costs, meeting minutes, revised budget costs, and agendas
	Woodruff and Arnett Libraries Materials and correspondence	Documents and correspondence
	Two booklets: The AUC Power Plant Primary Electrical Service Study	
<b>Box Number 23</b>	Admin. Committee Minutes 1980 – 1983	Meeting minutes and memorandums
	5: Sr. Staff Meetings 2/21/83	Notes on a legal pad and small loose memo papers, memorandums, and correspondence
	EPPC Meeting 3/16/83	Memorandums, LLP preliminary outline for pilot years, correspondence, and an admissions committee report
	Senior Staff Meeting 1/31/83	Hand written notes, correspondence, and status reports
	Senior Staff Meeting 11/22/82	Summary of residence hall reports, memorandums, correspondence, articles, pamphlets, activity reports, meeting minutes, and a new student orientation booklet
	Senior Staff Meeting 11/3/82	Correspondence, budget proposal, and written notes
	Senior Staff Meeting 10/26/82 and 1/7/83	Correspondence, memorandums, fiscal operation reports, Woodruff Budget,

		meeting minutes, and written notes
	Sr. Staff Mtg. 5/2/83	Memorandums, enrolment goals, achievements, correspondence, admissions of 1983, and program proposals
	Promotion and Tenure Recommendations 1982 – 1983 Confidential	Correspondence, recommendation drafts, articles, academic rank qualifications, memorandums, educational policy committee, and miscellaneous other papers
	Faculty Meeting – 4/19/83	Memorandums, meeting minutes, and a board of trustees retreat agenda
	Senior Staff Meeting 4/5/83	Memorandums, meeting minutes, and correspondence
	Senior Staff 2/15/84	Correspondence, agendas, meeting minutes, and admissions status reports
	Senior Staff 1/5/84	Admission status reports, memorandums, longitudinal statistical profile of student and faculty booklet, and written notes
	Board Committee Reports	Memorandums, budget and Finance Committee meeting, investment meeting, Development committee minutes, and final reports
	Senior Staff 1-18-84	Position paper of the National Association For Equal Opportunity in Higher Education
	Senior Staff 5/13 2:00 pm	Memorandums, honors program, correspondence, and student evaluations
	Senior Staff Meeting 4/15/85	Memorandums, correspondence, and handwritten notes
	Senior Staff 1 – 18 – 85	Memorandums, APGUC Georgia Tuition Equalization Grant info, correspondence, ATL Symphony Orchestra, hand written notes,

		and admission status reports
	Faculty Meetings	Memorandums, Honorary Degree Candidates, reading program report, articles, college committees, monthly meeting schedule, and status reports and work plans
	Faculty Mtg	Charles E. Merrill, memorandums, response of the social science division to the evaluation proposal, faculty evaluation review committee, , journal of Teacher Education, meeting minutes, report from the faculty of Spelman College, faculty evaluation system, and evaluator sheets
	Curriculum Committee	Position Paper of the National Association For Equal Opportunity in Higher Education on Propositions 48 & 49 (B) of The New NCAA Rules
	EPPC MTG 12 / 16 / 83	Proposed Revised Curriculum Committee Recommendations, meeting minutes, agendas, and final reports
	April Faculty Meeting	A newspaper article: Secretary Shultz: Questions, Answers, Thoughts
	Faculty Meeting February 15, 1983	Memorandums, and multiple copies of a single article
	Faculty Meeting 10/26/82 -Faculty Meeting 11/16/82 -Opening Faculty Meeting 8/23/82	Correspondence, memorandums, meeting minutes, news paper clippings, announcements, pre-law advising session, various articles, and agendas
<b>Box Number 24</b>	Spelman Certificate	Centennial citation and Certificate of Merit originals and stencils,
	Centennial Campaign	Correspondence, national corporate centennial committee, newspaper

		clippings, fund reports, centennial symposium packet, fund corporation committee, foundation grant lists, and memorandums
	Ambassador Le Melle's Visit October 9 , 1980	Curriculum vitae, memorandums, and correspondence
	Ambassador Olujimi Jolaoso's Visit September 35, 1980	Folder: InAmerica Executive Council on Foreign Diplomats Executive Council in Foreign Diplomats Fellows Program Itinerary, and the guest list for the luncheon with the ambassador
	Rev. Robert Polk Sunday, 10/26/80	A photograph, information sheet about the reverend, notes, centennial vesper service pamphlet, an article, and guest list
	Dr. Benjamin Mays Sunday, Jan. 25, 1981	Spelman College News Release and a biographical sketch on Dr. Benjamin Mays
	Blue Booklet	Burson-Marsteller public relations
	Centennial Correspondence	Spelman centennial dinner pamphlet, Atlanta campaign steering committee packet, memorandums, and correspondence
	Centennial Correspondence	Memorandums, centennial calendar, budgets, list of committee members, centennial outline, committee meeting minutes, centennial calendar, Spelman Messenger, The Spelman College Women. A Resource too Valuable to Ignore. Featuring Rolanda Watts, and correspondence
	Fundraising – San Francisco February 6 – 8, 1983	Breakfast meeting, national corporate centennial committee, itinerary, and notes

	Spelman Centennial Campaign Kick Off September 11, 1979 12:30 pm – Commerce Club	Memorandums, student and faculty questions & answers, and three copies of the 1881 – 1981 Spelman College Centennial a Century of Service to Woman who achieve booklets
	Centennial Folder	Correspondence, friends of Spelman College, pamphlets, a folder of centennial items and memorandums
	Centennial Campaign	Campaign update, committee meeting, correspondence, corporate donor prospect list, memorandums, and lists of friends of Spelman
	Capital Campaign (suggestions for) (memo: From James and Rogers)	Memorandums, the Centennial Fund Program Q&A, correspondence, Centennial Proposal, scholarships, prizes, and winnings, and prospective alumni donors
	Letters to: James Robinson Re: Chairmanship-Centennial Campaign	Correspondence Concerning the Centennial Campaign
	Centennial Campaign Correspondence	Correspondence
	Campaign	Atlanta Spelman College Campaign Foundations
	Atlanta Campaign Special Committee	Correspondence
	Meeting w/ Be Haas, et. al. May 7, 1979 2:00 pm	Nothing
	Centennial Campaign Edward P. Gould, Local Chairman-Atlanta	correspondence
<b>Box Number 25</b>	Envelope: Dr. Jacqueline Jones Rayster	Proposal for the Woman's Resource Center
	Education of Black Women	Correspondence, memorandums, various articles, and paper - The Role of Black Woman in Society : Issues for the 1980's

	Blue book	Burson-Marsteller Public Relations
	The Role of Black Women	Attendee list for the planning meeting of the Role of Black Women, memorandums: Centennial symposium proposal, and meeting notes
	Centennial Symposium	Resolution: The Black Women's Caucus for the World Conference of the UN Decade for Women, 1980, symposium outline, hand written notes, Minority Women in Science, Spelman College Woman's Center, and memorandums
	Centennial Activities	Correspondence, narrative Summary, memorandums, International Affairs Committee Report, Women in The World, College Forums and Programs, Development Division, Centennial Vesper Service Series, Public Appearance agreement, and a proposal for Women in the World
	Centennial Activities	Centennial Citations, Centennial awards, and notes
	Centennial Calendar	Centennial Calendar, maps of Spelman, informational packets, and pamphlets
	Centennial Committee 3 cassette tapes recording the Centennial Committee Meeting	Handwritten notes, pamphlets, agenda, meeting minutes, and centennial committee meeting
	Centennial Committee Reports	Centennial Committee Reports, centennial calendar, memorandum, and summary of centennial plans
	Centennial Correspondence	Memorandums, handwritten notes, and correspondence
	Southern Women Symposium	Southern Women from Myth to Modern Times, correspondence, and memorandums
	Traveling Museum	Check requests, symposium



		templates,
	Receipts & Correspondence	Various receipts, requests, invoices, hand-written notes, correspondence, and memos
	Centennial Budget	Notes and memos, inter-office transmittals, check requests, Miscellaneous Expenses, and a revised centennial budget
	Centennial Symposium	Correspondence, symposium outline, a copy of the Role of Black Women in our Society, hand-written notes and memos
	Centennial Developments	Places of interest on campus, correspondence, and memorandums, hand-written notes, Booklet: Spelman College Women's Research and Resource Center, newsletters, and various papers about women in society
	Memorabilia	Correspondence, receipts, price quotes, sisters chapel pictures, and copies of the student handbook
	Notes	Reunion Bruch list, centennial wrap up luncheon, and memorandums
	Bethune Exhibit	Correspondence between Spelman and the NCNW about bring the Mary McLeod Bethune exhibit to Spelman for founders day
	Centennial Book	Centennial book schedule, campus map, correspondence, drafts of the book, hand-written notes, founders day pamphlet, and summary of centennial plans
	Founders Day 1981	Correspondence, founders day committee meeting, and meeting minutes
	Campus museum	Hand-written notes, envelope with fabric, memorandums,

		invitation stencil, plans for centennial exhibition, things left to be done, timetable, and expenditures
	Payment information	Receipts, invoices, purchase requisitions, and budget lists
	Orange folder	Full of papers and receipts finalizing certain payments
	Green Paper clipped together	Cost records
<b>Box Number 26</b>	Endowment	Memorandums, endowment buildings, a special report, spending and investment policy study, National Association of College and University Business Officers
	SA Audit Luncheon	A packet of memorandums
	International Affairs Committee 1978 – 1981	Memorandums, institute of European studies, schedules, itineraries, correspondence, special report, hand-written notes, and grant proposals
	The Kresge Foundation 1980 - 83	The Kresge Foundation annual report 1981 and 1982, memorandums, correspondence, academic computer facility, The Glenmede Trust Company, proposals, A proposal to the Kresge Foundation
	Bradford College	Correspondence, renewing America's Colleges: opportunity in adversity, Eastern Review magazine, Agenda for Action, and ford foundation liberal arts project
	Ford Foundation 1980-1984	Correspondence, individual grant narrative reporting, ford foundation letter, articles, proposal submitted to the ford foundation, and Ford Foundation Annual Report 1982
	Strengthening Developing	Reallocations, United States

	Institutions Programs 1980	Department of Education, performance measures, major component relationships, memorandums, correspondence, and synopsis of conference committee action
	Green Booklet	Review of activities funded under the advanced institutional development program (AIDP II), 1975 – 1980, and the strengthening developing institutions program (SDIP) 1978 – 1981 (Hereafter Called AIDP III)
	Brown Booklet 3x	A central academic computing facility Spelman College Atlanta, Georgia Building Program/Financial Data
	Yellow Booklet	A proposal to the united negro college fund for support from its grant from the Kresge Foundation t Renovate Macvicar Hall for a new health careers residential living-learning program
	Blue Booklet	A proposal to the Kresge Foundation
	NBG Meeting December 10, 1980	Correspondence, credit applications, verification audits, request for discretionary payments, meeting minutes, bank memorandums, trust activity report summary, glossary of terms, market perspective, trust department, investment transaction, market perspective, The Railroad Industry, stock reference report, summary of trust assets administered, request for indemnification received from T. Bertram Lance, and pamphlets
	National Bank of Georgia	Trust audits and a single letter

	Meeting September 10, 1980 – 9:00 a.m.	of correspondence
	MBG Meeting November 12, 1980	Correspondence, tentative agenda for the board of directors, memorandums, and a stock reference report
	National Bank of Georgia Meeting	Bank of Georgia board of directors, trust division objectives, and correspondence
	Brown Booklet	Trust Committee Agenda: National Bank of Georgia
	Green Folder	National Bank of Georgia
	National Bank of Georgia Meeting October 14, 1981	Correspondence, brown booklet, agendas, trust activity report, Virginia National Bank shares, and Market perspective
	NBG Meeting – 12/09/81	Correspondence, brown booklet, stock reference report, trust department abstract, and news paper articles
	Beige Folder	National Bank of Georgia Trust Division
	NBG September 9, 1981	Trust Audits September, 1981, correspondence, meeting minutes, summary of annual reports, and brown booklets
	MBG Meeting 1/13/82	Report to management on internal controls and operations, correspondence, Plan of Acquisition and Agreement of Merger, brown booklet
	NBG Board Material For August Board Mtg.	Responsibilities and liabilities of Bank Directors, correspondence, memorandums, meeting minutes, trust audits, and trust activity reports
<b>Box Number 27</b> Committee/Board Affiliations	American Council on Education 1981	Memorandums, equipment acquisition, shipment and price schedule, executive committee, and summary reports prepared for ace board of directors

		meeting of January 23, 1981
	ACE Board Meeting – Conference call 3:00 p.m.	Report of the public Cryptography study group, Regulatory Reform Agenda, agendas 8, 9 ,and 10, regulatory agenda, and correspondence
	American Council on Education Washington, D.C. July 10, 1981	Various agendas, some correspondence, and category or associations
	American Council on Education	Recently Filed Amicus Briefs and various court cases against different universities
	White Folder: American Council on Education	Various agendas
	Blue and clear booklet	Examination Report of the Bankers Life Company Des Moines, Iowa as of December 21, 1979
	The Bankers Life Meeting Des Moines, Iowa 1979	Management information, correspondence, meeting minutes of various committees , payment records, newspaper articles, and an annual statement
	The Bankers Life	Correspondence, schedule of exec. meetings, internal auditing material, recommendations of outside auditor, The Results, The Bankers Life, 4 blue Booklets, and an annual statement
	College Board	Correspondence, memorandums, 4 <sup>th</sup> annual minority forum program, and other miscellaneous program papers
	CED	Correspondence, Executive Summary, Reforming Retirement Policies, Folder: Committee for Economic Development, and a gray folder
	E.T.S	Memorandums, correspondence, newspaper

		articles, media updates, pamphlets, and statement of agreement
	Grinnell College 1981	Correspondence, articles, board of trustees, investor responsibility, payments, Input/output, southern Africa Perspectives, and The local Initiatives Support Corporation
	Grinnell College Board Meeting October 31 – November 1, 1980	Campus memo, correspondence, campus directory, American Committee on Africa, lecture packet, ceremonies of Rededication, general college packet, 2 Grinnell College Folders, and a Peat, Marwick, Mitchell & Co. folder
	Grinnell Board Meeting October 30, 1981	Newspaper articles, agendas, correspondence, report of the president's advisory group on South Africa, The Ethical Investor book,
	Grinnell College Folder	Informational papers concerning the trustees
	National Academy of Public Administration	Correspondence, 1981 Election of New Members, 2 booklets of The Protection Merit Under the Civil Service Reform Act of 1978, board of trustees meeting minutes, 1980 Election of new members, and an National Academy Reporter
<b>Box Number 28</b>	Institute for the Study of Educational Policy	Correspondence
	Orange Book	Cambridge center for Education
	Inter-future	Correspondence
	International Association of University Presidents	Correspondence, booklet, and informational packets
	International Business Fellows (IBF) Georgia World Congress Institute	Correspondence, international business fellows 1985 booklet, and informational papers

	International Sculpture Center	Correspondence
	International Seminar on Educational Reform Hoso Kyoiku Kaihastu Center	Correspondence
	Investor Responsibility Research Center Inc. (IRRC)	Various booklets, informational packets and some correspondence
	IRRC	"The Impact of South Africa-Related Divestment on Equality Portfolio Performance"
	ACE Commission on International Education	Spelman College Graphs, proposal booklet, correspondence, packet of the new members of the Commission
	American Council on Education / ISATIM	Correspondence, Foreign Studies booklet, memorandums, ISATIM schedule, and activity data
	John Hopkins University	Correspondence
	John Christian College	Correspondence
	Loose Papers	-U.S. Department of Housing and Urban Development -Basic Conventional Mortgage Loan Terms and Proposed Underwriting Guidelines -Johnson Associates Folder
	Communication Skills Workshop	Summary of evaluations, creative writing workshops, symposium flyer, News release, and memorandums
	Gray Folder	Joint Center for political studies
	Joint Center For Political Studies, Inc	Correspondence and the 1984 annual report
	An invitation	Jordan, Vernon E. Akin, Gump, Strauss, Hauer & Feld
	SGA Judiciary Board	Correspondence
	Kappa Delta Epsilon	Correspondence
	Kennesaw College	Correspondence

	Kenya	U.N. Decade for Women Conference 1985 and Forum '85 program and a check given by Spelman
	William Knight	Correspondence
	Loose Papers	-Jan Krukowski Associated Inc -The Junior League of Atlanta Folder
	Junior League of Atlanta	Invitation, invoices, correspondence, and an informational packet about the members of the JLA
	Law of Higher Education	EPE 15 Minute Report
	Loose Papers (Leadership Atlanta)	Correspondence and informational booklets and packets
	Leadership Georgia Conference November 19, 1983	Correspondence, College Exam, and a Leadership Georgia Conference informational booklet
	Leadership Georgia Foundation, Inc.	Leadership Georgia Conference information booklet for 1983 and a nomination form
	Loose Paper	Legacy Unfound
	The Library of Congress	An invitation, informational packet about the exhibit, Creativity Symposium Acceptances, Creativity in Statecraft, Creativity in the Arts, Community Experience and Cultural Creativity, The Psychology of Creativity, On Tracing the Nascent Moment
	Limousines	Correspondence
	Loose Papers (Marts & Lundy)	Correspondence, booklets, articles, The Convocation speech, and Spelman's contract with M&L
	Barton, Stevens and Massarsky, LTD	Correspondence and legal documents



	Louisiana State University Catalog Information	LSU In Shreveport catalog, Graduate catalog, a letter, and LSU Magazines
	Loose Papers	-The Lovett School -The Lullwater Estate -KMG (Klynveld Main Goerdeler International Firm)
	Main Hurdman	Correspondence, memos, drafts of the analytical review, Spelman College Preliminary Budget Model, orange envelope
	Main Hurdman 11/2/83	Correspondence, agendas, analytical review, and informational papers
	Main Hurdman	Correspondence
	Marketing Innovations – Beverly Kievman	Correspondence, check payments, notes, newspaper articles, and papers about Beverly Kievman
	Ogilvy & Mather, INC.	Correspondence, and a glass invitation
	Ogilvy & Mather, INC.	Correspondence
	Metropolitan Atlanta Crime Commission	Memorandums and an article
	“Midtown Connection” April 3 <sup>rd</sup> & 4 <sup>th</sup>	Correspondence
	Millbrook School Millbrook, New York 12545	Newspaper articles, handwritten notes, curriculum vitae, correspondence, and a booklet of the Millbrook Alumnus
	Minority Atlanta Families in Independent Schools (MAFIS)	Agendas and correspondence
	Employment payment contracts	Signed contracts
	Montag A. & Associates	Notes and correspondence
	Mortar Board 2/8/85	Pamphlets, guidelines for petitioning honor societies, correspondence, honors program, application for affiliation with mortar Bard

	Mortar Board	Guidelines for petitioning honor societies, correspondence, memorandums, and a list of officers
	Mortar Board	Mortar Board Interest Group/Year II/1981 – 1982 and a booklet with articles, resumes, and pamphlets
	Mortar Board Interest Group Report - year I – 1980-81 Part II	Newspaper articles, handwritten notes, Martar Bard Interest Group Report, a paper titles the Journey, a senior honor society paper
	Mortar Board – Ms. Kathryn Mackenzie	Guidelines, programming, 1978 summary of Chapter Program Reports, the constitution, correspondence, and the bylaws
	Loose Papers of Box28	Campus map, files from the president’s office, correspondence,
<b>Box Number 29</b> Organization Files 1981 (2)	Frantzreb, Arthur C. Inc	Correspondence, a folder labeled Art Frantzreb memo, announcements, memos, correspondence, centennial program, contract, travel schedule, year-end capital fund status, financial support program for Spelman, meeting the needs of our times (article), price of quality (confidential), planned gift program, informational pamphlets, articles, fundraising strategies, and Retainer Agreements
	Frantzreb – Reading Material	Counseletter, the State of the Art of College trusteeship: a situation review, a first class envelope addressed to Dr. Stewart, and a Briar Cliff College folder
	Council on Foreign Relations	Correspondence, invitations from the council on foreign relations: each recognizing

		different scholars and professionals from around the world, monthly calendars, dinner meeting agendas, Council on Foreign Relations annual report 1978-1980
	Council on Higher Education	Report of the Committee on Higher Education in Kentucky's Future and a packet of articles from the Louisville Times dating from 1961 and 1981
	CIC	Correspondence, summarized vitas, registration forms, map of independent colleges, membership list, and a brown booklet: The Quality of Undergrad Education
	Friends of Spelman (FOS)	Correspondence, final report and recommendations of the FOS 1981 annual campaign, memorandums, centennial campaign, the ABC's of fundraising, friends of Spelman committee,
	I.I.E. (Institute of International Education)	Overseas Educational Developments: 1981, correspondence, membership applications, newsletters, annual report, world higher education communiqué vol.2&3, The Interdependent, SWAPO booklet, written testimonies, and other miscellaneous papers and pamphlets
	Arthur D. Little Inc.	Correspondence, A development process to design and implement a mature management information system, and Arthur D. Little annual report
<b>Box Number 30</b>	Association of American Colleges Washington D.C.	Correspondence, The Forum for Liberal Education, informational

	March 6, 1980	pamphlets, booklets, and newsletters about the Association of American Colleges, and a booklet: on campus with women
	Association of American Colleges 1980	Correspondence, pamphlets, booklets, , the forum for liberal education, and 66 <sup>th</sup> annual meeting agenda
	Association of American Colleges	Correspondence, invoices, invitations, report of the board of directors, membership booklet, Age discrimination act of 1975, and informational pamphlets
	Association of Private Colleges and Universities, GA	Memorandums, meeting minutes, correspondence, informational booklets, and board members
	Association of Private Colleges and Universities, GA 1979-80	Contact information piece, memorandums, meeting minutes, working papers of the Governor's Committee on Postsecondary Education in Georgia, and miscellaneous pamphlets
	City of Atlanta	Correspondence, Atlanta city council annual report 1979, nexus vol.1, Vocational Education Annual Report, and a folder: Department of Cultural Affairs
	City of Atlanta 1979-80	Booklet: a security analysis of the Atlanta University Complex, correspondence, information pamphlets, Impact issue3, and a copy of the final proposal
	American Association for Higher Education 1981	Informational pamphlets, and the AAHE Board Meeting agenda binder
	ETS Meeting	Agenda For committee on research and development, correspondence, agenda for

		audit committee meeting, Educational testing service, audit committee guide, college board ATP Summary Reports, newspaper articles and clippings, minutes of nominating committee meeting, and the Corporate Directorship Practices: The compensation Committee
	Plastic Bound Book	Growth Strategy Study Phase I Report Educational Testing Service
	Plastic Bound Book	Educational Testing Service Minutes of Board of Trustees Meeting
	Plastic Bound Book	Educational Testing Service Minutes of Nominating Committee Meeting
	Plastic Bound Book	Educational Testing Service Minutes of Committee on Finance Meeting
	Plastic Bound Book	Educational Testing Service Minutes of Audit Committee Meeting
	Plastic Bound Book	Educational Testing Service Minutes of Committee on Public Responsibility Meeting
<b>Box Number 31</b>	Atlanta University Center	Correspondence, invitations, articles and newsletters, and an agenda booklet
	The Atlanta University	An invitation, correspondence, information and instructions for delegates, and a campus map
	Atlanta University Center	A single letter and a booklet: An Investment in The Future – Increasing Minority Access o ADAMHA Research and Research Training Opportunities
	Robert W. Woodruff Arts Center	A testimony from the office of Secretary of State, administrative council meeting, library calendar,

		correspondence, missions, goals, and objectives of the library, lease agreement of Clark College and the AUC, meeting minutes, guide to the informational resources and services, strength in diversity AUC, a report to the trustee boards, memorandums, newspaper clipping of the construction of the library, resolution of library issues
	Library Dedication Ceremony	Dedication committees and the event program
	Atlanta University Center	Memorandums, correspondence, AUC annual report, report to the trustees, sale of center properties, AUC budget projections 1986, agendas, fact sheet, governors proposed research consortium, monthly invoices, the Benefits of Cooperation at the AUC, dual degree programs, and various packets of agreement papers for the AUC
	Gray Folder	AUC Board of trustees meeting
	AUC MIS	Background packet
	Computer Network	Why a terminal-computer network packet, proposed terminal to computer network, cable Atlanta correspondence, cable Atlanta contract, And construction and the service agreement
	Administration Council Meeting	4/06/1983 council meeting agenda and meeting minutes
	AUC President's Council 3/24/83	Correspondence and memorandums about the dual degree engineering program and a folder consisting of paper concerning financial statements,

		administrative meetings, and new programs
	Executive Council on Foreign Diplomats 8/29/1986	Executive Council on Foreign Diplomats Southern Regional Center
	White Pocket Folder: AUC Council Meeting 10/21/83	Packet: The Search for Parity in Science and Technology in the Black Community, AUC, Inc. information papers, and an annual board meeting booklet
	Woodruff Library 1983	Monthly reports of library activities, impact of the computerized management information system, discipline committee, handwritten notes, a bulletin from the National Institute of Education, Recommendation of the center study group on postsecondary education
	Administration Council Meetings 9/6/1983	Agendas, Memorandums, Notice of Grant Award, MBRS award, and written notes
	Administrative Council Meeting 1983	Agenda, a support piece for the AUC, Inc. by the AUC institutions, and correspondence
	Brown Folder: Stewart	Correspondence, educational newsletter, meeting agendas, annual board meeting 1983, Morris Brown News letter, and dual degree engineering program information
	AUC Council Meeting 3/13/84	A planes for minority institutions in science and technology, revised budget, a report on review of internal control, discussion outline, red booklet: rules and regulations for radioactive materials, correspondence, application for authorization to use radionuclide, and radiation

		safety procedures
	AUC PRESIDENT'S MTG. Re: Computer Science 5/22/84	Correspondence, handwritten notes, proposals, minutes of a curriculum committee, committee agenda, program description, and a new course proposal form
	AUC Council Meeting 7/18/84	Handwritten notes, meeting agenda and meeting minutes, and correspondence
	AUC Presidents Meeting 9/11/84	Budget proposal, correspondence with Atlanta University, Morehouse, and Morris Brown
	AUC Council Meeting 3/2/85	Correspondence, handwritten notes, proposed budget for '85 – '86, Three-Year Academic Calendar, and a Dedication of the AUC Dolphus E. Milligan Science Research Institute
	AUC Board Meeting 6/28/1985	Notes, AUC spread sheet, correspondence, board of trustees booklet, and a budget for FYE
	AUC Presidents Meeting 3/26/1985	Correspondence, budget notes, monthly summary of activity, mission and objectives, program objectives, contact sheet, articles, agenda, and an analysis of needs for the library
	(the rest of the box)	Miscellaneous correspondence concerning the Atlanta University Center 1983 - 1986
<b>Box Number 32</b>	AUC Council Meeting – 1/8/82	Handwritten notes, memorandums, correspondence, detailed agenda, final report of the special study committee, status of Center-Wide Cooperation 81-82, and an Equipment Purchase and Program License Agreement
	Council of Independent Colleges (CIC) 1987	Correspondence, memorandums, and calendars



		of events
	A white envelope 1984	The Council of Independent Colleges with correspondence, a booklet, and a cassette tape
	FIPSE – VISIT – January 17, 1980	Comprehensive programs, correspondence, operating principles , public law papers, evaluation plans, experimental model retired professors program, fund for the improvement of postsecondary education, and memorandums
	Georgetown University Washington D.C. 1985	Correspondence, Packets: fact sheet on the voluntary national youth service act, goals and activities, questions & concerns to address, survey of public service activity, counterpoint & boundaries, and community service and higher education articles
	Georgia Association of collegiate Reg. & Administration Officers 1985	Correspondence and an annual meeting attendance
	GPSFGP (1983)	Signed agreements, graduate student information, and correspondence
	Georgia Association of Colleges (1983)	Certificates, correspondence, registration sheets, Georgia association of colleges
	Georgia Council for the Arts & Humanities	Correspondence (1977 – 1986)
	Georgia Department of Human Resources 1986	Correspondence, aging programs spread sheet, fixed rate reimbursement, and a Georgia endowment for the Humanities booklet
	Georgia Endowment for the Humanities	A report to the People of Georgia 1984-85, correspondence, Georgia Endowment for the Humanities
	Georgia School Boards Association	correspondence

	Georgia State Tuition Equalization Program	Two newspaper articles
	AUC President's General Correspondence	Correspondence
	AUC Meeting July, 3, 1985	Correspondence, curriculum vitae, resumes, and memorandums
	AUC Administration Council Meeting	Comments made by trustee Jones, correspondence, discussion paper, memorandums, interim reports, program cost allocation schedule, meeting minutes, combined AUC course schedules: spring 1985, handwritten notes, ITC informational booklets, agendas, Atlanta University informational folder, and the final approval of 1983 – 84 budgets for Center-coordinated programs
	Orange Folder	Correspondence of the Atlanta University Center
	Dual Degree Engineering program sixth annual awards banquet (1983)	Correspondence, AUC dual degree engineering program pamphlet
	Meeting on Georgia Tech Campus For Dual Degree Program	Correspondence, program pamphlet, and a dual degree program 1969 – 1982
	6 bounded reports	Reports on the Dual Degree Engineering Program Courses Instruction for the 1985-86 School year
	3 Freedom Hall King Center-Atlanta folders	Programs, proposals, and informational papers
	Black Bounded book	The Martin Luther King, Jr. Center for Social Change Handbook
	2 brown pocket folder	AUC Meeting – January 8, 1981
	Y (1985 – 1986)	Correspondence to and from people with the last name starting with Y

	X (1985)	Correspondence to and from people with the last name starting with X
	B (1986)	Correspondence to and from people with the last name starting with B and 2 Ella Gaines Yates Biographical Listings
	Z (1985 - 1986)	Correspondence to and from people with the last name starting with Y
	Zemsky, Robert	Correspondence, spread sheets, and information about Robert Zemsky
	U (1985)	Correspondence to and from people with the last name starting with U
	V (1985 – 1986)	Correspondence to and from people with the last name starting with V
	D (1985 – 1987)	Correspondence to and from people with the last name starting with D
	E (1985 – 1986)	Correspondence to and from people with the last name starting with E
	Christine Ann Evans 3/25/85 Applicant for English Dept.	Correspondence, schedules, and other miscellaneous papers
	Dr. Jacqueline Fleming	Spelman College education Week Observance packet, American education week pamphlet, correspondence, a photo, and a fact sheet
	F(1985 – 1986)	Correspondence to and from people with the last name starting with F
	G(1985 – 1986)	Correspondence to and from people with the last name starting with G
	Margaret Hampton	Correspondence
	Amb. Guy Landry Hazoume 11/20/85 Reception-Reynolds Cottage	Correspondence, handwritten notes, and memorandums

	Ted Harris	Correspondence
	Heaps, David	Correspondence, a written paper: Zaire: Land of Enduring Delusions
<b>Box Number 33</b>	Former Members of Congress 1983	Sample comments on 1983 congressional alumni campus fellows program, visited colleges and universities visited, congressional fellows register, alumni news, correspondence, and a report to the congress
	Wheaton College	Correspondence, alumnae magazine, and a connections booklet
	University of Chicago Meeting October 28, 1981	Information for entering students, to the entering student paper, the college informational packet, the Core article, and the University of Chicago record
	Federal Budget Summary Fiscal Year 1983 Budget	Foundation for Education Assistance Washington, D.C. the fiscal year 1983 budget
	Federal Founding Assistance Center	Correspondence
	United States Government Federal Contacts	Liaisons for black College directive and U.S. Departments with designated agency representatives and agency liaisons
	Foreign Service	Correspondence, application forms for foreign service careers
	Gojeb L. Frehywot	Correspondence
	Council on Learning Meeting 11/21/80 Washington-Dupont Plaza Hotel	Reference handbook, advance agenda & preparatory materials, council on learning folder, correspondence, and a booklet: Educating for the world view
	Council on Learning Meeting May 1, 1980 – 2:30 p.m. Washington, D.C.	Correspondence, 2 <sup>nd</sup> meeting of the national advisory board, background on the National Conference: focusing on the

		Issues, 1980 update article, and a booklet: a survey of global understanding
	Creative Performing Institute	correspondence
	HBCU Planning Group 6/5/84	correspondence
	U.S. Department of Energy	Correspondence, booklet: Universities & Other Research Groups, memorandum for the heads of executive departments and agencies
	U.S. Department of the Interior (1986)	Correspondence and meeting summaries on the steering committee of HBCU Presidents
	Department of Transportation	Correspondence, air traffic control specialist: Cooperative Education Program Agreement, and an envelope
	Dobbs Corporation	Correspondence and three proposal booklets
	Drew University August 7 – 10, 1985 Madison, New Jersey	Correspondence, a photo, conference of University Presidents, various written papers, a pocket folder of information about the meeting in Japan, Japanese envelope of informational packets of Japanese institutions, and news paper articles
	Duke University	Correspondence, news paper articles, and magazines
	Education Commission of the States – Public Service	Statement of purpose project for public and community service, correspondence, news reports, press release, and articles
	Education Commission of the States	Correspondence
	Education Leadership Project Troutbeck Seminar July, 28 – August 4, 1985	Correspondence, the lyrics of the song of Yarmolinsky, the educational leadership project, and seminars for intellectual renewal of acidic leadership

	The Educational Leadership Project (1984)	Correspondence
	Egon Zehnder International Inc (1986)	Correspondence, informational booklets
	Elderhostel	An article
	Inter-Office Mail	Inter-office correspondence 1983 – 1984
	Congressional Black Caucus Washington September 17 – 19, 1982	Correspondence, Congressional Black Caucus informational booklet, and a point of view magazine article
	The Congressional Black Caucus Dinner September 25 – 26, 1981 Washington	Correspondence, invitation, eleventh annual legislative weekend booklet, and an 1981 edition of report to the people
	2 Orange Folders and a Black Folder	Informational folders on the Congressional Black Caucus that is an invitation to the Decade of Achievement
	Congressional Institute for the Future	Correspondence and a workbook
	Edgar W. Barksdale, Jr. Financial consultant	Description of Services December, 1977
	Joseph Conrad – Chief Development Officer – Consultant in Residence	Joseph Conrad Contract Memorandum of Agreement
	Adeline Diamond – Public Relations Consultant (1977 – 1979)	A statement of a expenses Atlanta trip and a study that class, race, and sex set Children’s futures Carnegie Council
	The Conservation Company (1984)	correspondence
	Council For Basic Education (Action for Better City Schools) ABC (1983)	Correspondence
	Dennis Gray & Julie Love 4/27/83 @4:30	An informational folder labeled The Council For Basic Education filled with pamphlets and brochures
	CAPHE Strategic Planning Project January 23, 1987	A single paged articles, booklets titled: Special Programs for Minorities and Women of

	2:00 p.m.	Higher Education, correspondence, CFAE luncheon invitation lists, and progress reports.
	Council on Career Development for Minorities, Inc. (1984 – 1986)	Correspondence and memorandums
	Council on Foundations – Panel	Correspondence, pre-registration list, informational booklets, packets, and pamphlets, and the breakfast roundtable discussions list
	<b>Rest of the box</b>	Various papers of correspondence
<b>Box Number 34</b> Labeled correspondence A - Z	A (1980 – 1981)	Correspondence to and from people with the last name starting with A
	B (1981)	Correspondence to and from people with the last name starting with B
	C (1981)	Correspondence to and from people with the last name starting with C
	D (1981)	Correspondence to and from people with the last name starting with D
	E (1981)	Correspondence to and from people with the last name starting with E
	F (1981)	Correspondence to and from people with the last name starting with F
	G (1981)	Correspondence to and from people with the last name starting with G
	H (1981)	Correspondence to and from people with the last name starting with H
	J (1981)	Correspondence to and from people with the last name starting with J
	K (1981)	Correspondence to and from people with the last name

		starting with K
	L (1981)	Correspondence to and from people with the last name starting with L
	M (1981)	Correspondence to and from people with the last name starting with M
	N (1981)	Correspondence to and from people with the last name starting with N
	P (1981)	Correspondence to and from people with the last name starting with P
	S (1981)	Correspondence to and from people with the last name starting with S
	T (1981)	Correspondence to and from people with the last name starting with T
	W (1981)	Correspondence to and from people with the last name starting with W
<b>Box Number 35</b>	Spelman Itinerary (Blank)	Blank Spelman envelopes and Spelman Letterhead
	EPPC Mtg. 4/25/84	Meeting minutes, report on the nursery-kindergarten school to the EPPC committee, newspaper article for Benjamin Elijah Mays, a proposal to the Alfred P. Sloan Foundation Technology Studies and Computer Literacy, conversation pieces for the educational policy and planning committee meeting, enrollment management, and correspondence
	EPPC Meeting 2/14/84	Plans and Progress Since Wye, proposal for a Human Services major, Standardized tests in the Admissions Process, agendas, and correspondence
	Friends of Spelman Rehearsal	All's swell that funds swell a



	1/7/83	morality play in one act and endless scenes, campaign calendar, appreciation party agenda, mailgram to all trustees, Friends of Spelman Summary, correspondence, annual support campaign: Final Report and Recommendations
	Friends of Spelman Contains two other Folders: -Friends of Spelman Luncheon November 18, 1980 12:30 p.m -Friends of Spelman Luncheon January 12, 1982	Friends of Spelman Committee, worksheet, correspondence, annual campaign 1980/1981 Reg. # 1,3,5,23,&26, Friends of Spelman invitations, Q&A's about Spelman College, campaign plan and calendar, and campaign prospects
	Committee on Faculty Personnel Minutes 1980-1983	Committee on Faculty Personnel report, Faculty Evaluation Review Committee, 1983 student evaluations, evaluation survey, evaluation system procedures, blank evaluation sheets, packets: II Scholarly Achievement, III College Services, IV Community Service, V Rating of Department Chairperson by Division Chairperson, and VI Rating of Division Chairperson by Self
	Board of Trustees Correspondence 1983-1984	Correspondence and meeting minutes
	4/23/83 Board Meeting	Plans and Progress Since Wye: Background for the board meeting, Baccalaureate Service and Commencement Exercises, correspondence, resolution, proposed budget, student survey, admissions status report, agendas, and trustee travel plans
	1982-83 Committees	College committees, committee assignments, memorandums and correspondence, and

		reports of the curriculum committee
	10/24/1980 Curriculum (1980 – 1984)	Division of Education objective, curriculum review reports, memorandums, a review an assessment of major programs of major programs – Economics department, Drama Department curriculum review, program descriptions, and correspondence
	Senior Staff Retreat 1984	Meeting minutes, memorandums, correspondence, staffing needs, Mortar Board, INC applications, sabbatical leave policies, and potential problems for the Historically Black Colleges and Universities
	Senior Staff Meeting 8/17/1983	Written notes, meeting minutes, memorandums, correspondence, freshman honors student complaints, letters of complaints, proposed revision of the statement on academic honesty, strengthening general education at Spelman, Melvin Drimmer Resume, summary: student survey college convocations and assemblies, and a parent orientation day booklet
	The Waldorf – NYC 12/83 Contains another folder -Faculty Responses Dec1983 Board Meeting	Report of the Faculty Representative to the SC Board of Trustees, meeting minutes, Board of Trustees meeting schedules, correspondence, and article: “From Men and Gothic Towers” by Dean Mathey, Faculty surveys, and memorandums
	Executive Committee Meeting 3/9/84	Honors Program, handwritten memos, honors committee and

		student meeting, memorandums, summary results and an admissions questionnaire, preliminary results and an honors program questionnaire, freshman honors program analysis, meeting minutes, correspondence, and reports of the curriculum committee
	Executive Committee Meeting New York City 7-22-83	Meeting agenda, memorandums, enrollment goals, Characteristics of Class (entering 9/1983), correspondence, synopsis of the dissertation problem for Eleanor M. Cox, Doctoral Candidate, budget & Finance Committee Minutes, Educational Policy Committee, and Development committee meeting minutes
<b>Box Number 36</b>	Absence Verification	correspondence
	Academic Affairs- Correspondence out Chronological File-Binding 1-7-85	Academic Affairs Program, Status Report for Freshman Studies and Academic Advising, status report for study abroad opportunities, academic affairs correspondence, and freshman studies correspondence
	Academic Concerns	Probationary counseling program report for 1982 Fall semester and correspondence
	Academic Affairs- Correspondence out January 7 – May 17	Freshman studies correspondence, memorandums, and correspondence
	Academic Withdrawals	Withdraws 2 <sup>nd</sup> semester 1985-1986
	ACT Conference on Academic Advising April 2-3, 1986	The 1985-86 Conference series packet, correspondence, and papers from the National Association of Social Workers Inc.

	Activity Log	Blank activity logs
	Addendum to Spring Schedule 1986	Addendum to spring schedule, evening and Saturday classes, and blank trial schedule sheets
	Admissions Data	Memorandums, admissions status report for spring semester enrollment, and marketing assessments
	Admissions Status Report for Spring Semester Enrollment	admissions status report for fall semester enrollment, memorandums, admissions data for 1985 – 1986 incoming freshman class, AP Credits, and an admissions status report for spring semester enrollment
	Adult Education	Organizing principles for program design based on Adult Development and learning interests, and how young adult learners differ from older Adult learners
	Advising	Advisors workshop, advising survey form, memorandums, correspondence, skill knowledge, and attitudes required for good academic advising, life goals checklist, ACT academic advising seminars 1979, handbook for advisors of freshman 1979 ed. And 1980 ed.
	Advising 1986	Freshman advisors luncheon, room assignments for advisors, memorandums, academic computer tutor schedule, biology tutorials, chemistry tutoring schedule, evening and weekend tutoring schedule, and freshman advising spring 1986 schedule
	Advisors (freshman) 1986 – 1987	List of advisees, memorandums, and correspondence
	Barbara Watson Scholarship Award	A summary of students receiving major scholarships

		1979 – present
	Blue and White Honors Banquet	Subtends attending the B&W Honors Banquet, brochure, classification as of May 1982 Honor Roll lists, and Deans List Students attending the B&W Banquet
	Board of Trustees – Spelman College Thru June, 1985	Report for the Faculty of Spelman College, Board of Trustees 1982-83, and Office of Freshman Studies and Advising
	Budget – Office of Freshman Studies Academic Year 1984 - 1985	Budget spreadsheets, and budget worksheets
	Budget – Office of Freshman Studies Academic Year 1985 - 1986	Budget report spreadsheets, and memorandums
	Budget Reports – Freshman Studies	Budget worksheets
	Committee minutes Thru May, 1985	Meeting minutes of the various committees at Spelman College
	Committee Minutes Beginning June, 1985	Meeting minutes of the various committees at Spelman College
	Complete core Requirement Sheets	Blank summaries of completed core requirements
	Completed Request for Assistance Forms and Action Taken	Completed requests
	Continuing Education correspondence	Memorandums, correspondence, and a completed application
	Convocation 1985 – 1986	Convocation brochures and pamphlets
	Convocation Excuses	Handwritten excuses for convocation absences
	Copies of work done for Barbara L. Carter	Writing workshop, academic program division: overview, introduction, education program, Educational Policy Committee, and revised academic policies and regulations
	Correspondence for Lytia	Correspondence and completed

	Howard	data sheets
	Correspondence IN	The National Association of Black Journalists pamphlet and correspondence
	Correspondence out of Academic Affairs summer of 1985	All letters of Correspondence
	Correspondence out-Miscellaneous File Beginning June 1985	All outgoing letters of correspondence
	Correspondence: Residential Life	Correspondence
	Course Outlines – Sociology Lytia R. Howard 1973 - 79	Course outlines and requirements for classes 201, 202, and 406
<b>Box Number 37</b>	Bill Herron 6/28 2:30 pm	National Parks for a New Generation booklet, Divided We Fall booklet, Elevated Stability Through Cultural Action – Projects and Events booklets, and memorandums
	H (1985-1986)	Correspondence to and from people with the last name starting with H
	J (1985-1987)	Correspondence to and from people with the last name starting with J
	K (1985-1986)	Correspondence to and from people with the last name starting with K and pamphlets and booklets
	MLKing Celebration January 19-20, 1987	Correspondence
	L (1984-1986)	Correspondence to and from people with the last name starting with L
	A (1985-1987)	Correspondence to and from people with the last name starting with A
	A (1985-1986)	Correspondence to and from people with the last name starting with A
	Woody Allen	One letter of correspondence

	Warren Nesbitt Candidate- Biology	Curriculum Vitas
	Dr. Alburt Rosenberg	Correspondence
	Brenda Rowe Political Scientist	Resume
	Mr. Lawrence Roberson 10/2/83	Resumes
	Yvonne Scruggs- Leftwich	Curriculum vitae
	Dr. Kathleen Hauke (Temp- English)	Correspondence, curriculum vitae, and list of her degrees
	Carol Olivia Herron	Resume, agenda for her visit, University of PA Career Placement form, and transcript
	Dr. Grace Hewell – 1/19-22/1982	Convocation pamphlet and a press release
	Carlos Handy 5/17/85	An application for a faculty position in the mathematics department, cover letter, personal information, and resume
	Francesta E. Farmer	Correspondence and a resume
	Blue Pocket Folder: Dr. Donald M. Stewart President	Various letters of correspondence and testing information
	Loose Papers in the Back of the Box	Correspondence, resumes, agendas, and other miscellaneous papers
<b>Box Number 38</b>	UNCF Inc.: (1965 – 1974) Correspondence + Reports <b>Dr. Manley's Tenure</b>	Memorandums, correspondence, UNCF Fund Campaign sheets, articles, fundraising staff lists, and The Future of The Black Colleges article
	UNCF Inc.: (1964-1972) <b>Dr. Manley's Tenure</b>	Correspondence, a listing of key officers at UNCF member institutions, UNCF field staff, and institute services
	UNCF Questionnaire 12/15/76 (Due Date)	Board of trustees, divisional chairmen & Departmental Chairmen, questionnaire for 1977 campaign, and correspondence

	UNCF Inc.: (1977 – 1979) Correspondence and Reports	Correspondence, two copies of the annual statistics report, and the 33 <sup>rd</sup> annual meeting of the members and board of directors 3/11-12/1977
	UNCF Inc.: (1977 – 1979) Correspondence and Reports	33 <sup>rd</sup> annual meeting of the members and board of directors 3/11-12/1977, the fall general meeting of members and board of directors booklet 10/4/1977, and a report on examinations of financial statements
	AUC : (1977 – 1979) Correspondence and Reports	Final Report of the Special Study Committee on the AUC to the Board of Trustees 1/1978, memorandums, cooperative agreement for software cooperatives, and correspondence
	Business Office	Administrative council meeting agenda, Arthur D. Little, Inc Annual Report 1977, memorandums, AUC Animal Care, minutes of meetings, and correspondence
	AUC – (May 1979 – Dec. 1979) Correspondence and reports	Correspondence, administrative council summary of actions taken in 3/11-13/1979 retreat, memorandums, work order proposal draft, and spreadsheets
	Spelman College	Administrative council meeting agenda 2/7/1979, memorandums, correspondence, Preliminary office statement from the First National Bank of Chicago, the rest of the folder is information about the bank
	Administrative Council Meeting January 3, 1979 2:00 p.m.	Proposed plan for computer vendor selection, fact sheets, workshop on energy and education, handwritten notes,



		memorandums, and a brown booklet labeled the Atlanta University Center Library
	AUC – (1977-79) Correspondence and Reports	Security needs for SC, proposed Security Programs, Pamphlet on issues in Minority Science Education, The Criminal Code of Georgia, an Author D. Little Inc booklet, and memorandums
	AUC (1979) Correspondence and Reports	Correspondence, Report to the Ford Foundation, memorandums, articles, Biomedical Sciences Research Improvement Program Cost Sharing Plan, and pamphlets
	AUC (1978-1979) Correspondence and Reports	The Common Fund Annual Report 7/1/1977-6/30/1978, memorandums, and correspondence
	AUC Presidents Meeting March 23, 1979 12 noon AUC	Correspondence and a Morris Brown News Letter
	AUC (1978-1979) Correspondence and Reports	Final Report of the Special Study Committee on the AUC to the Board of Trustees 1/1978, correspondence, agendas, meeting minutes, and memorandums
	AUC (1979) Reports Contains a black folder and a booklet	Administrative council summary of actions taken, Morehouse College Bulletin, AUC provisional Continuation Budget, Board of Trustees meeting material, and correspondence
	Atlanta University Center Inc. 1979	Correspondence, Morehouse College Minority Business Bulletin, article clippings, paper: AUC Position on Crime in Atlanta, a supplemental executive compensation plan developed especially for the AUC, incident reports, and a list

		of the standard organizational structures
	AUC MIS Proposals 1978	Proposal, memorandums, appendixes 1-2, article clippings, and the interior of a binder labeled the AUC Administrative Data Processing Analysis
	Yellow Booklet January 24, 1978	Final Report of the Special Study Committee on the Atlanta University Center, INC. to The Board of Trustees of the Atlanta University Center
	Orange Booklet March 1977	An Evaluation of the Costs and Services of Center Coordinated Programs
	Brown Folder October 10, 1979	Administrative Council Meeting: Spelman College
	Plastic Booklet July 1977	Atlanta University Center: Critical choices for Westside Development
	1986 Father of the Year: Donald Stewart	Father of the year program agenda
<b>Box Number 39</b>	Department of Sciences	Mathematics Laboratory Hours, Academic Computer Center Tutor Schedule, and Biology Tutorial Schedule
	Department of Health & Human Services The Office of Civil Rights 1985	Correspondence and information for the intern program
	EDUC. 103: Course Outline & Calendar 1984	EDUC:103 goals and objectives, course requirements, and course outline
	Enrollment Man	Preparing for the enrollment challenges of the 1980's, strategies for Enrollment Management, probationary Counseling Program, an article: Affective Development in the Classroom, and a paper titled Admissions: A perspective
	Exchange – Domestic Exchange Forms	Blank Forms

	Exchange Program Applications	Haverford: course guide and academic regulations
	Exchange Program: Applications to other Schools	Completed applications
	Exchange Program Correspondence Through academic year 1984-1985	Correspondence
	Faculty Evaluation	Evaluation Procedures
	Faculty Retreat	A Consultant's Point of View by Irene M. Wright, Ph. D.
	Family Medical Emergencies	Correspondence
	Final Evaluation Paper	Blank Final Evaluation papers
	Final Evaluation Education 103 Spring, 1984	Completed final evaluation papers
	For Your Information!!	Correspondence
	For Your Review	A freshman handbook and suggested course sequences
	Foreign Studies Opportunities	Correspondence from different colleges both here and abroad
	Foreign Studies CIEE Program	List of awarded students, pamphlets for different programs at different school, study abroad programs and policies
	Founders Day	Memorandum: Meeting January 26, 1986
	Freshman Advisors meet with Advisees 8/20/86	List of advisors and their rooms and blank schedules
	Freshman Class Officers	List of officers
	Freshmen Orientation	Orientation packets
	Freshman Orientation Credits First Semester 1985-86	List of students and their credits
	Freshman Orientation Notices	Correspondence and more orientation packets
	Freshman Orientation Optional Credits 1984-85 Academic Year	List of students who did not do ACT-COMP, list of Freshman students, and various attendance sheets

	Freshman Orientation Optional Fall Semester 1985-86	Attendance sheets, Sharing Cultural Connections booklet, Atlanta Symphony Orchestra booklet, and South Africa pamphlets
	Freshman Orientation Optional Spring Semester '85-'86	Memorandums and attendance and roll sheets with contact information
	1984-1985 Semester Calendars for Freshman Orientation	Orientation packets, convocation flyer, space request sheets, calendar for September to April, tentative convocation schedule, and a schedule of events for Sisters Chapel
	1984-1985 Freshman Students/Advisors	Freshman Orientation Science Careers at Upjohn, suggested advisors for freshman, orientation packets, contact informational spread sheets, freshman students and advisor assignments
	Freshman Studies Bills	Bills and payment information
	Freshman Studies Correspondence 1981-1985	Correspondence
	Freshman Studies Letters + Memos 1984-1985 School Year	Memorandums and tentative calendars of events
	Blank Sheets	Registration Schedule for the Columbia Theological Seminary in Decatur and Blank sheets asking for: Name, Boarding, Commuting, Date, Signature
<b>Box Number 40</b>	Freshman Studies 83-84	Spread sheets, registration report, honor role, student registration 1 <sup>st</sup> and 2 <sup>nd</sup> semesters, fees, status report, honors in the science program, and correspondence
	Freshman Studies Optional Credits 1984-85	Orientation attendance sheets, student/ advisor assignments, memorandums, and

		correspondence
	Freshman studies Originals	Important announcement, completed space request forms, orientations guide, applicants for scholarships, and exchange program applications
	Freshman Studies Statistics 1984-1985	Sophomore attendance, correspondence, spread sheets, student lists, list of mentors, article clipping, and freshman characteristics and attitudes packet
	Freshman Studies Statistics Academic Year 1985-86	Dean's list, honors program, list of provisionally admitted students, withdrawals for 2 <sup>nd</sup> semester, list of students on probation, dismissals rescinded/probation, suggested advisors for freshman, AP Credits, and correspondence
	General Academic Advising	Academic advising survey
	General Requirements	General Requirements packets, core requirement sheets, and a satisfactory progress
	Information	Religious Cults paper, Forgery and Fraud paper, misrepresentation paper, dean's list, honor roll, cooperative Institutional Research Program paper, and academic pamphlet
	International Affair Committee	Tentative Calendars and spreadsheets
	Introduction to Sociology Examinations Fall 1984	Intro to Sociology 201 outline, and test 1-4 answer keys
	Jackie Robinson Award – Scholarship	Correspondence, memorandums, and financial aid applications
	Letters – Student Problems Through June 21, 1985	Correspondence, memorandums, and handwritten letters
	Material For The Freshman Experience	Correspondence and The Freshman Year Experience

		booklet
	Medical Excuses	Records from the southwest community hospital and correspondence
	Merrill Scholarship Award	Correspondence, foreign studies expected expenses, Merrill Scholarship Applications, payments, and completed Merrill Scholarship award
	National Endowment for the Humanities	Strengthening the Humanities and General Education at Spelman College (Draft)
	New Student Orientation	Memorandum, New Student Orientation packet 1/4/1980-81, new student orientation committee, brochures, blank preliminary schedules, and Responsibilities of the test proctor directions
	New Student Orientation Fall 1985	Memorandums and new student orientation schedule of activities
	New Student Orientation Schedules	NSO Schedules
	Newsletters - Articles	Newsletter clippings
	Newspaper Articles	Newspaper clippings
	Orientation/Convocation Schedules	Sociology seminar 411 course outline, Exams, and MLK Jr. handouts
	Orientation/ Convocation Schedules	Calendars
	Outgoing Exchange Applications For Academic Year 1985-86	Completed applications
	Personnel File Office of Freshman Studies	Correspondence
	Placement Results 1983	Freshman class lists and Results for Placement Examinations
	Placement Results for Academic Year 84-85	Course outlines and placement results for various courses
	Provisional Acceptance Students	A list of provisionally admitted Students and acceptance letters

	Reports – Speeches	Spelman College Faculty Evaluation System Report
	Research Methods – Handouts	Guidelines For Research Proposal, Specifications for Sociological Report Rating, sampling charts, Introduction Report, course outlines, Methods of Research first exam, and Data collection
<b>Box Number 41</b>	Agency for International Development (AID)	News paper clippings, correspondence, pamphlets, brochures, and booklets
	Agency for International Development	Correspondence and a Reimbursable Aid Programs booklet
	AAC <b>(Contains another folder within: Association of American Colleges Meeting – January 8-10,1981 Denver)</b>	Correspondence, AAC membership booklet, articles about women scholars, and miscellaneous papers
	AAUP Meeting – Washington October 15-17, 1981	Correspondence, handwritten notes, itineraries, the Wingspread Journal, the University of Michigan Faculty Handbook and Instructional Staff, various informational packets, The Role of Faculty in Budgetary and Salary Matters, and a booklet labeled the Johnson Foundation Wingspread
	Ambassadorial Appointments	Correspondence, appointments, curriculum Vitae, Governor Carey’s Proposal for the Parent and Student Savings, synopses of various activities, and an orange envelope
	Alpha Kappa Mu Honor Society	Newspaper clippings and a flyer
	AGB <b>(contains two other folders: Association of Governing Boards of Universities &amp; Colleges April 13-15/1980)</b>	Memorandums, meeting minutes, statement of Organization and Purpose for the AGB Advisory Council of Presidents, governing board

	<b>Washington D.C. and AGB Institutional Accreditation Survey 1982)</b>	information, and informational packets, flyers, and brochures
	City Ethics Task Forces – 6/25/81 First Atlanta Tower – 41 <sup>st</sup> floor	Correspondence and a large packet from the Ethics Task Force
	City Ethics Task Force – 9/17/1981	Meeting minutes, Statement of Purpose and correspondence to members
	Bard Colleges Center Conference	Correspondence, Blank and completed forms
	(II) Centennial Capital Campaign (Part 1) 1979 Correspondence	Correspondence
	(II) Centennial Capital Campaign (Part 1) 1979 Correspondence	Correspondence
	Baccalaureate/Commencement 1980	Commencement programs, a paper titles The Occasion, newspaper copy, Spelman College News Release, handwritten notes, Commencement Address, correspondence, memos, and biographies
	Founders Day Calendar of Events	Programs, founders day exercises, SC News Release, Founders Day Ceremony, and memorandums
	Commencement Exercises May 11, 1980 Biographical Sketches	Correspondence, Commencement Exercises programs, Blank and completed certificates, handwritten notes, biographies, and class lists
	Reunion	Blank Forms, a luncheon program, and The Spelman Messenger
	Harvard University – Institute for Educational Management	Brochures, correspondence, overall program evaluations, and a booklet: Participant's Manual
<b>Box Number 42</b>	Registrar Office 1980	Memorandums, correspondence, agendas,



		meeting minutes, and lists of foreign students
	Students 1980	Correspondence, college recommendations, Sunday Morning Worship Service, transcripts, and Spelman Spotlight Newspaper
	International Committee 1963 – 1979 <b>Documents from Albert Manley's tenure</b>	Memorandums, various reports, correspondence, agendas and schedules, minutes, and directory of international students booklet 1976-77
	Standing Committees 1957-1977	Lists of standing committees, memorandums, and correspondence
	EPPC 1976-79	Memorandums, meeting minutes, and suggested course sequence booklet
	EPPC and EPC Committee Meeting April 16, 1975	Memorandums, Planning Management and Evaluation System: Academic Planning, memorandums, correspondence, notes, and meeting minutes
	December 1980	Correspondence
	Chronological File November – 1980	Correspondence
	November 1979	Correspondence
	Chronological File December 1979	Correspondence AUC
	National Sciences Foundations	Presentation to NSF, correspondence, memorandums, NSF Social Science Proposal
	Atlanta University Board Meeting June 28, 1979	Memorandum
	Atlanta University Board of Trustees Meeting 11/16/79	Memorandums and meeting minutes
	Loose Papers	Correspondence, articles of Standards for Colleges Libraries,

		Joint Academic Libraries, and memorandums
	Atlanta University Board Meeting April 20, 1979	Meeting minutes and memorandums
	Executive Committee Meeting September 29, 1983	Minutes, agendas, memorandum, pamphlets, copies of articles, the visiting professors and lectures program, correspondence, Long-range production report, minutes, Strengthening General Education at Spelman paper, statistical data, and sale of center properties
<b>Box Number 43</b>	Archives	Correspondence and memorandums
	Buildings and Grounds	Correspondence
	Development Office	Daily Gift Lists, gift list receipts, Guidelines for Establishing a Development Program, a Special Report on Campaign and Development, correspondence, copies of checks, and agendas
	Admissions Office	Correspondence, memorandums, various reports, admissions numbers, Fisk University booklet, description of entering freshman, and flyers
	Academic Dean	Flyers, correspondence, survey of 1977 class graduates, memos, student exchange programs, profile of Faculty for 1976-1977, division of education, division of social sciences, admissions faculty, and NCHEMS Educational Outcomes workshop material
	Unlabeled Folder	Correspondence, memorandum on the Draft Estimates for 1969/70, guidelines for 1976-77 current fund budget, general reserve for renewals and

		replacement, schedule of current fund expenditures and transfers, and a report on examination June 30, 1976
	Business Services	Memorandums and correspondence
	College Minister	Correspondence, schedule of activities in Sisters Chapel for March February November December January of 1977, programs, and The Morehouse-Spelman Freshman Convocation
	College Hostesses	Contains nothing
	Career Planning & Placement	Correspondence, Verified senior graduate school and employment offers 1977, information sheets, and recruiting organizations
<b>Box Number 44</b>	Security Force Colonel Willial Briscoe	Gate check and Key Issue spread sheet and a pile of incident reports
	Institutional Research (Dr. Edward Lundin)	Fact Book Spelman College 1973-1974, UNCF Questionnaire for 1974 campaign, Preliminary Financial Aid Report, and an update of the fact book.
	(Blank Folder)	New Proposal for AIDP, AIDP evaluation, AIDP Meeting Results, articles, Morehouse Medical Program, Co-op Ed Annual Report, Archives Proposal, Institutional Activity Fund Replacement Strategy, Title III – History, Future, etc., AIDP III Proposal Revisions, and correspondence
	Business Manager	Memorandums, correspondence, Spelman Guidelines for the 1977-78 Current Fund Budget, 1977-78 Proposed Budget, a single photograph: The University Players Outward Bound 3/14-

		15/1941, Indirect cost proposal, Annual Return/Report of Employee Benefit Plan, Reports on the Annual Giving Drive, The Robert R. Moton Memorial Institute Inc. folder, Spelman College Security Plan, Chadwick Hall Architectural, Packard Hall Architectural, Renovation to Laura Spelman Hall & Sisters Chapel, Purchase of furniture for Reynolds Cottage, Report on NDSL, SEOG and CWSP, Agreement between Spelman and the U.S.D.A, and Financial Reports
	Alumnae Office	Boston Alumnae Chapter, pamphlets, Founders Day Activities, correspondence, and memorandums
	Faculty Meeting 1976-77	Correspondence to faculty, memorandums, agendas, attendance sheet, notes, meeting minutes, procedure and criteria for Nominations, and the faulty election procedure
	Family Planning 1976-77	Statewide Family Planning Conference, The Family Life Education Film Festival, Acknowledgement of Receipt of the 3 <sup>rd</sup> Quarter's Family Planning Activity Objective Measures Report, and Family Planning Central Supply Expenditure Report memorandums, quarterly report, correspondence, Family Planning Grand Application, and Activity Objective Measures
	Political Science Club	A single letter of correspondence
	Sociology Club	A single letter of

		correspondence
	Staff Development	GSU division of Special Studies packet, correspondence, Evaluations, and, memorandums
	Spotlight Yearbook Staff	Correspondence and campus spotlight excerpts
	Faculty Ballot	First ballots, process of selecting a Faculty Member for the Board of Trustees, blank ballots, list of standing committees, memorandums, and Faculty Election Procedure
<b>Box Number 45</b> Titled: DMS 1981 Correspondence Office of President (Alphabetical files)	Correspondence Jan. 1981	Correspondence
	Correspondence Feb. 1981	Correspondence
	Correspondence Mar. 1981	Correspondence
	Correspondence April 1981	Correspondence
	Correspondence May 1981	Correspondence
	Correspondence June 1981	Correspondence
	Correspondence July 1981	Correspondence
	Correspondence Aug. 1981	Correspondence
	Correspondence Sept. 1981	Correspondence
	Correspondence Oct. 1981	Correspondence
	Correspondence Nov. 1981	Correspondence
	Correspondence Dec. 1981	Correspondence
	A 1981	Correspondence
	1981 B	Correspondence
	1981 C	Correspondence
	1981 D	Correspondence
	1981 E	Correspondence

	1981 F	Correspondence
	1981 G	Correspondence
	1981 H	Correspondence
	1981 I	Correspondence
	1981 J	Correspondence
	1981 K	Correspondence
	1981 L	Correspondence
	1981 M	Correspondence
	1981 N	Correspondence
	1981 O	Correspondence
<b>Box Number 46</b>	Admissions Office 1981-1984	Correspondence, memorandums, letters of assigned "day on campus" classes, preliminary results of admissions questionnaire, admissions publications, scholarships, counselors workshop, admissions status report, planning session for Departmental Activities, Admissions Review Spelman College Preliminary Report, article, and admissions status reports
	Alumnae Affairs 1981-1984	Correspondence, pamphlets, calendar of events for the class of '82 and '83 Reunion, questionnaire, and the '82 Founders Day Calendar of Events
	Art Department 1975-1984	Artist Exchange Program, correspondence, Application for the Fulton County Arts Council Grant Application, memorandums, articles, Department of Art – Spelman college packet, and Olympia International Art Centre Booklet

	Auxiliary Services/Purchasing 1981-1984	Correspondence
	Business Office 1981-1984	Memorandums: archives, Departmental Budget for 1984-85, correspondence, Art Department, SWAC Suggestions, Tennis and volleyball Medical Expense and AD&D Policy, Departmental Budget for 1983-84, Computer needs assessment, billing problems connected to registration module, and student requests
	Biology Department 1975-1984	Correspondence, memorandums: Teaching assignments, teaching responsibilities, CGS Program Instruction, 9 <sup>th</sup> annual graduate and professional schools visitation days at Ohio State, and application for continuation of training grant
	Career Planning and Placement 1981-1984	Alumnae participation in the BEEP program, correspondence, 1983 Senior Class Follow-up Study, and "Innovations for Women" Participant List
	Chemistry Department 1976-1984	Correspondence, Amendment of Solicitation/Modification of Contract, proposals, Visiting Lecturer in Chemistry with Dr. Julia M. Martin and Dr. L. Shelbert Smith, responses to faculty evaluations, Laboratory procedures, Biochemistry 311-312 Syllabus, and cooperative arrangements between Morehouse and Spelman
	Continuing Education Dr. Pauline E. Drake, Associate Dean 1983	Memorandums, correspondence, Continuing Education Cost, pamphlets, Evening Credit Program, Faculty Internship, articles, SHAPE,

		Project Que Final Report, Differential Tuition Costs, and Proposal For the Improvement of Rural African Family and Community Life
	Counseling Services	Probationary Counseling Program Questionnaires
	Department Office 1981-1984	Fellowships, convocations, Institutional Capability Statement for International Technical Assistance and Research Projects, updates of SC's programs, highlights of the NAFEO meeting, NEH proposals, and proposals
	Drama Department 1976-1984	Faculty recruitment, teaching material, correspondence, meeting minutes, scholarships, inventory of tech area, purchase orders, major course sequences, ticket prices, touring theater proposal, revised touring theater proposal, speech communication lab, and a Walt Disney Production Grant Proposal
	Economics Department 1976-1984	Correspondence, European Economic Community developmental seminar, staffing, program proposal for minor in management and organization, tentative minor in business administration, economics program reviews, and a purchase requisition
	Education Department 1976-1984	Correspondence, equipment and services, course change for fall '83 classes, new course for review, preliminary recommendations/ suggestions for the SDIP proposal 1980, chapter 5: School Differences in the Impact of College



		Environments on Black Students, applications for student teaching assignments, and resumes
	English Department 1976-1984	World Literature Workshop, correspondence, department retreat, department minutes, progress report on Pearl Manigault, board of directors, course sequences, recommendation for English department chairperson, articles on proposal for Spelman journalism minor, grant application, and a proposal for curriculum development grant
	Executive Assistant to the President	Correspondence, five year reaccreditation report, HBCU Project, 1983 Governor's Conference on Education, committee assignments for 1981-82, Foreign student advisor, and meeting minutes
	Freshman Studies 1985 CNS	Correspondence, freshman students and advisors 1985-86, new student orientation, agenda for freshman advisors workshop, registration instructions, and assignment of student advisors
<b>Box Number 47</b>	Commencement Exercises- May 20, 1979 Civic Center- May 20, 1979	Payment receipts, commencement pamphlet, correspondence, and awards
	Counseling Program 1978-79	Correspondence, Spelman College Center for Counseling and Student Development booklet, and the Assistant Dean for Counseling in the Office of Student Affairs packet
	Enwonwu, Ben	Correspondence
	Gonser Gerber Tinker Stuhr	Bulletin and correspondence

	Government Services	Pamphlets, booklet from Voorhees College, correspondence, speaking out booklet, and a flyer
	IBM Course	Correspondence, elective class agenda, and IBM booklets
	Institution for Teaching and Learning 1980	3 white folders: Institute for Teaching and Learning- Spelman College, Atlanta Georgia, red folder: Plans to Develop NEH Humanities Institute on Southern Studies, black folder: Assessment of Institute for teaching and learning
	Project QUE Workshop October 19-21	Correspondence and a project on Quality Undergraduate Education: Abstracts of Target Academic Program Proposals
	QUE Project Institute of Teaching and Learning	Semi-Annual Report, correspondence '77-78, various tables, '78-79 Status Report, and memorandums
	Arthur D. Little Systems, INC	Correspondence, proposals, blue booklet: A Presentation to the Administrative Council Atlanta University Center, INC., ADL Procedural and Data Report/Update, Proposed Approach to Systems Development Through a Software Cooperative, and a Presentation to the Board of Trustees Spelman College: Procedural and Data Processing Alternatives for Selected Administrative Offices
	Arthur D. Little	Spelman College: Presentation of Alternatives for Selected Administrative Offices, correspondence, and Financial Records System Proposed General Design
	Gray Folder	Informational articles,

	Arthur D. Little	pamphlets, and booklets
	Blue Book	Third Annual Report Calendar Year 1979 June 1980 Overview of Committee
	Research National Advisory Committee on Black Higher Education and Black Colleges and University 1980	Still a lifeline: The Status of Historically Black Colleges and Universities
	National Advisory Committee on Black Higher Education	Various meeting packets
	NAICU Board Meeting 9/20-21/79	Informational packets and booklets, correspondence, Statement Prepared for Subcommittee on Education, Arts, and Humanities, Committee on Labor and Human Resources, U.S. Senate, correspondence, schedule of events, and an 1978 Annual Report
	National Association For Equal Opportunity in Higher Education (NAFEO)	Sixteenth National Conference on Blacks in Higher Education, itineraries, correspondence, conference details, award nominations, federal contracts and grants, Initiation of Fall Memos, Project Committee, Presidents/Chancellors, Federal Session- Assignments, and various proposals
	NAFEO	Check requests, correspondence, guide to office education programs, A Statement on the Reauthorization of the Higher Education Act, National Endowment for the Humanities Challenge Grants (General Information and Preliminary Guidelines), Challenge Grant Summary Face Sheet, The Future of Liberal Learning remarks, Mexican Symposium

		Planned for Fall 1978 in three US Cities, and the National Endowment for the Humanities Announces 375 New Fellowship Awards
	Research Atlanta	Notice of Availability, check requests, Commercial Revitalization in Atlanta booklet, Transportation Policy in Atlanta booklet, and Atlanta's Proposed Zoning Ordinance: An Analysis booklet
<b>Box Number 48</b>	Academic Computing Subcommittee 1981-84	Correspondence, American Express and Spelman College Meeting, and Academic computing Meeting agenda
	Admissions Committee 1981-84	Correspondence, admissions committee report, meeting minutes, admissions committee packet, committee meeting agendas, and the Admissions Committee Appraisal of Current Spelman Admissions Standards
	Administrative (Senior Staff) Minutes 1981-84	Meeting minutes, memorandums, testing and evaluations, strategic planning, and a timetable for proposal process
	Appeals Committee 1981-84	Memorandums
	Appeals Committee 1981-84	Correspondence, meeting minutes, granted appeals, denied appeals, and memorandums
	Board of Review 1981-84	Memorandums, disciplinary hearings, student appeals, police reports, meeting minutes, and correspondence
	Commencement Committee 1981-84	Pamphlets, tentative candidates for degrees (BA's and BS's), and correspondence
	Continuing Education Committee	Correspondence, memorandums, and meeting

	1982-84	minutes
	Educational Policy and Planning Committee 1981-1984	Conversation pieces for the Educational Policy and Planning Committee meeting, meeting minutes, agendas, and correspondence
	Exchange Committee 1981-84	Memorandums and applications for student exchange
	Faculty Personnel Committee	Memorandums, preliminary tenure review committee meeting format, promotion and tenure recommendations, faculty personnel committee, and a preliminary review
	Foreign Scholarship and Studies Committee	Committee meeting minutes, committee reports, and foreign student advisors
	Testing and Evaluation Committee	Meeting minutes, testing and evaluation, survey of objectives, GRE costs, correspondence, agendas, testing and evaluations of freshmen at Spelman, summary of UAP aptitude and GRE advanced test results, survey of important departmental objectives, workshops, and testing schedules
	Council for the Advancement of Small Colleges	Correspondence, memorandums, specialized workshops, Preliminary summary responses to the 1981 National Institute Questionnaire, Spelman's response to the questionnaire, task force and chairperson, developmental portfolio, pamphlets and booklets, and the 1980 Annual CASC Workshop for Academic Deans Registration booklet and forms
	Spencer Foundation Research Grant Committee	Correspondence

	Shelby Cullom Davis Foundation	Correspondence
	Career Guidance Proposal(Aetna Life and Casualty Foundation)	The Development of Comprehensive Career Guidance and Planning Program at Spelman College submitted to The Aetna Life and Casualty Foundation
	Danforth Foundation	Correspondence, fellowship program, proposals submitted to College Project Fund the Danforth Foundation, GRE information Bulletin, and pamphlets
	Heath Self-Study Draft June-July 1984	Correspondence, missions goals and objectives of the Robert W. Woodruff Library, 5 Year Reaccreditation Report, Continuing Education Program, status of the curriculum, folder-To Dr. Carter From Dr M. Johnson: Correspondence, organizational chart of Spelman College, fifth year report, and had written notes
	Draft Materials for SACS Interim Report July 1984 BLCarter	Standards one through five, and drafts of Materials for SACS Interim Report
	Sacs-Planning Committee for the Commissions on Colleges 8/24/83	Correspondence, criteria for accreditation booklet, committee to Plan Annual Meeting, agenda, and an expense voucher
	Correspondence to the President 1982-83	Various letters of correspondence with no particular order
	Correspondence to the President 1981-82	Various letters of correspondence with no particular order
	The Learning Circle Committee Dr. Wilma Brady, Chairperson	Correspondence
	Faculty and Staff	New Faculty, Tenure Analysis,

	1983-86	announcements, summer programs, analysis of Faculty Evaluation Ratings and results, correspondence, third-year preliminary tenure review, proposal for implementing the Sabbatical Leave Policy, final Faculty evaluation ratings, returning full time faculty, individual ratings for each professor, student ratings, faculty sick leave policy, and the faculty salary scale
<b>Box Number 49</b> UNCF 1964-1984	United Negro College Fund, Inc.	Correspondence, visiting lecture series, department of employment, article: displaced Homemakers: A CETA Program Model Fitchburg, Massachusetts, payment receipts, pamphlets, booklet: The Next Stride Forward, agendas, faculty fellowship program, The Charles A. Dana Faculty Improvement Fund of the UNCF, and UNCF Faculty Development Program
	UNCF Meeting	Correspondence, 20 questions most frequently asked about the UNCF, invitation, reservation slips, living arrangements, educational services agenda, Annual Report James R. Smothers Jr. Director of Educational Services UNCF 03/01/79, research departments, and a UNCF news letter
	United Negro College Fund, Inc.	Correspondence, agendas, Government Affairs on Education: Progress Report, meeting minutes, research department, government affairs, history project, committees of the UNCF, board

		of directors, student aid program, recruitment program, by-laws amendment, 12/30/77 UNCF Campaign progress report, 1978 Atlanta Campaign, payment receipts, newspaper articles, pamphlets, fortune company prospect list for Atlanta, and a secondary list of Atlanta companies and foundations with a giving history,
	United Negro College Fund, Inc. - Reports	Administrative Personnel, correspondence, UNCF Final Report and Recommendations, organization chart, and a 34 <sup>th</sup> Annual Meeting of the Members and Board of Directors booklet
	United Negro College Fund, Inc.	Informational pamphlets, folders, and booklets, a suggested implementation method for a pre-college mathematics program, the academic improvement program, Annual Statistical Report of the Member Institutions 1978, and a meeting of the members booklet
	UNCF-Capahosic Meeting June 18-20, 1978	Correspondence, UNCF By-Law Excerpt, tentative schedule of events, and a meeting of the members booklet
	UNCF- Correspondence and Reports 1970-1974	Correspondence, progress report on the college service bureau, proposal to the UNCF to conduct an annual giving campaign in the Atlanta Area, Action Plan, A Special Programs and Activities Administered by the UNCF Department of Educational Services, and an annual report 1973



	UNCF, INC – Aug. 1974 < 1964 Correspondence and Reports  <b>(Some Manley Documents)</b>	Invitations, correspondence, newspaper article, payment receipt, and an endowment with Gifts and Grants,
	UNCF: (1970-1979) Correspondence and Reports	Correspondence, informational flyers and pamphlets, Morris Brown College correspondence, visiting lecturer in Chemistry at Spelman College 1977, annual report, list of administrative officers at UNCF member colleges, payment receipts, UNCF summer programs, Miles College's Statistical Up-Date, meeting minutes, and remarks by Thomas A. Murphy: Chairman General Motors Corporation
	UNCF: (1975-1977) Correspondence and Reports	Florina and Loula Lasker Fellowship Program application, Total Energy Control Management System, pamphlets, resolution on the promoting of academic excellence at UNCF schools, joint campaign agreement, research reports, correspondence, and a resume with a position paper written by James N. Alston
	UNCF, INC.: (1965-1975) Correspondence + Reports  <b>(Mix of Manley and Stewart)</b>	Correspondence, New York Times Article on Shaw University, suggested Sample Proposal for Construction and Renovation, Board of Directors 1970, meeting minutes, hotel reservations, invitations, newspaper clippings, and a booklet: By-Laws UNCF
	UNCF 1984	Booklet: Report on Examination of Financial Statements and Additional Information Years Ended December 31, 1982 and '83, booklet: UNCF spring

		meeting of the members June 10-12, 1984, booklet: the 38 <sup>th</sup> Annual NAC/NPAC, newspaper clippings, correspondence, payment receipts, Fund-Raising Plan for "A Fourth Capital Campaign", Capital Resource Development Program Explanatory Notes to Schedules and Exhibits, Summary Educational Services Budgets, Endowment Regulations, and an Article: Examples of How Reagan Proposals Would Affect Student Aid
	Beige Folder: Dr. Donald Stewart President of Spelman College	Meeting information
<b>Box Number 50</b>	Bush Challenge Grand Program	Correspondence, Agreement of Donne, Nine-College Conference On Bush Foundation Alumni Challenge Grants, Alumni Funds, Interim Projections: Table 1, and hand written memos
	Bush Foundation	Correspondence, payment and donation receipts, booklet: A Challenge Grant Renewal Policy, News Releases, 1977-1978 Overview of Spelman's Development Division and Beyond: A Statement of Policy and Procedures, Bush Foundation Offers \$445,000 In Challenge Grants to nine Black Colleges, and an Agreement of Donee
	Howard Thurman Education Trust Fund <b>(Mix of Manley and Stewart)</b>	Correspondence, payment receipts, newspaper articles, Report and Prospects, Dolls for Democracy article and pictures, Howard Thurman Education information pamphlet, Spelman College: Proposed Schedule of

		Activities Involving Mrs. Thurman, paper: The Dilemma of Commitment, Howard Thurman, and an article clipping of Dr. Thurman's retirement
	Rockefeller Foundation	Correspondence, payment receipts, a packet of articles, booklet: Report to the Trustees of the Rockefeller Brothers Fund on the State of corporate Philanthropy, and a booklet (three copies): Proposal submitted to The Rockefeller Foundation for the establishment of a comprehensive Child Development and Family Studies Center
	Charles Stewart Mott Foundation	Correspondence, a proposal submitted to the Charles Stewart Mott Foundation for a program of Increased Black Support of Black Higher Education, The Spelman College Centennial Symposium: The Role of Black Women in Our Society, Request for Proposals for the Support of Predominantly/ Historically Black Institutions of Higher Education, proposed revised budget for Spelman College 1978-1979, and booklets: The Charles Stewart Mott Foundation Annual Report 1977 and '79
	Josiah Macy Foundation	Correspondence, meeting agendas, booklet: Increasing the Number of Minorities in The Health Professions, booklet: Annual Report Health Services Spelman College, Health Careers and Natural Science Newsletter, and various copies of bounded

		proposals and applications
	Lilly Endowment Faculty Support Grant	Correspondence, booklet: Strengthening the Social Sciences Through Core Curriculum Review and Revision and Faculty Development (a proposal submitted to the Lilly Endowment, inc. 4/30/1979, Spelman College Team Report, seminar descriptions, Lilly proposal, Revised Faculty Development Proposal, faculty responses, preliminary proposals, Proposal submitted to the Danforth Foundation, and a booklet: Lilly Endowment: Preliminary Proposal Spelman College 12,1976
	Lilly Foundation	Handwritten notes and correspondence
	Foundation General Electric Corporation	Correspondence, annual report pamphlet 1976, payment receipts, and booklet (5 copies) : Increasing Black Females in Chemistry and Chemical Engineering
	IBM International Business Machine Corp	Correspondence, booklet: A Proposal Submitted to The International Business Machines Corporation, meeting file, and an IBM informational booklet
	Child Development	Correspondence, Issues and questions in The Higher Education of Black Women: Taking a Brief Look Backwards, packet: A Guide for the Development of Parent and Child Centers, packet: The Division of Education Curriculum, folder: Recommended Draft For the President's Cover Letter, Concept Paper: Replication of

		Parent Child Development Center, and programs in the Division of Education
	John Bulow Campbell Foundation	Correspondence, grant proposal, and article clippings
	Callaway Foundation	Correspondence, Agreement for Fuller E. Callaway Professorial Chair, Folder: Bank Accounts- The Citizens and Southern National Bank, Atlanta- correspondence, Folder: Fund Raising Campaign- Foundations Callaway Foundation- payment receipts and correspondence, Folder: AUCC Fuller E. Callaway Professorial Chairs-Spelman- correspondence, Trust for Fuller E. Callaway Professorial Chairs, and payment receipt
	Child Development Family Studies Center	Correspondence, Packet: Meeting of consultants and Spelman College Team on the Final Draft and Plan of the Proposal (11/11-13/1979), list of consultants for the CDFSC, black folder: A Proposal for A Child Development and Family Studies Center at Spelman College, and a consultant's report
<b>Box Number 51</b> (President's Office General Correspondence 1980 A-Z)	General Correspondence File A: 1980	Correspondence to and from people with the last name starting with A
	General Correspondence File B: 1980	Correspondence to and from people with the last name starting with B
	C	Correspondence to and from people with the last name starting with C
	D	Correspondence to and from people with the last name starting with D

	E	Correspondence to and from people with the last name starting with E
	F	Correspondence to and from people with the last name starting with F
	G	Correspondence to and from people with the last name starting with G
	H	Correspondence to and from people with the last name starting with H
	I	Correspondence to and from people with the last name starting with I
	J	Correspondence to and from people with the last name starting with J
	K	Correspondence to and from people with the last name starting with K
	L	Correspondence to and from people with the last name starting with L
	M	Correspondence to and from people with the last name starting with M
	N	Correspondence to and from people with the last name starting with N
	O	Correspondence to and from people with the last name starting with O
	P	Correspondence to and from people with the last name starting with P
	R	Correspondence to and from people with the last name starting with R
	S	Correspondence to and from people with the last name starting with S
	T	Correspondence to and from

		people with the last name starting with T
	U	Correspondence to and from people with the last name starting with U
	V	Correspondence to and from people with the last name starting with V
	W	Correspondence to and from people with the last name starting with W
	Y	Correspondence to and from people with the last name starting with Y
	Z	Correspondence to and from people with the last name starting with Z
<b>Box Number 52</b> (Board of Trustees 1981-1982)	ETS Board of Trustees 1981	Itinerary for Dr. Stewart, memorandum to: Board of Trustees, Discussion Topics: Proposal to Assist In Growth Planning For Educational Testing Service, correspondence, notice of annual meeting, articles, summary of meeting schedule, and agendas
	Women's Center 1982	Copies of the Women's Research and Resource Center Newsletter
	Board of Trustees Meeting 1981	Copies of various reports
	Recommendations for Tenure 1982 Faculty Resumes	Tenure recommendations, Policies on Academic Rank, Tenure and Termination of Appointments, and resumes
	Executive Committee- Board of Trustees 1982	Meeting reports
	Board of Trustees-1982 Report of Faculty Rep.	Reports of the Faculty Representative to the Spelman College Board of Trustees
	Board of Trustees-1982 Status Report on the Student Life Division	Status Report on the Student Life Division

	Board of Trustees- Report of NAASC	Report to the Spelman College Board of Trustees April 24, 1982: Submitted by Patricia Moody Pearsall President of the National Alumnae Association of Spelman College
	Board of Trustees-1982 (April 24, 1982)	Agendas, Status Report on the Academic Division, and annual meeting reports
	Planning Strategically for Spelman in the 1980's	Various documents titled: Planning Strategically for Spelman in the 1980's
	Board of Trustees-1981-1982 Spelman College Student Government Association	Spelman College SGA trustees report
	Report on the Status of the MIS project	Report on the Status of the MIS project and the Title III SDIP Office
	Honors Program	Pamphlets and The College Honors Program Goals
	Title III SDIP Office	Copies of the Title III SDIP Office packets
	Business Affairs (summary) 1981-1982	Business Affairs Summary second semester
	NY Times Article: "Selective Guide to Colleges 1982-83"	Various copies of the article
	Endowment Analysis 1982-1987	Spelman Endowment Analysis 1982-1987 (two copies)
	Financial Statement 1982	Spelman College Financial Statement for the Period Ended February 28, 1982 (three copies)
	Proposed Dormitory 1982	Spelman College Proposed Dormitory April 24, 1982
	Compendium of Financial Aid Reports, Demographic Tables and Charts 1982	A Compendium of Financial Aid Reports, Demographic Tables and Charts: Presented to Spelman College Administrators by Marva B. Tanner, Director-Financial Aid March 19, 1982
	Spelman Spotlight April 1982	5 copies of the paper
	Blue Book (9 Copies)	Report to the Spelman College Board of Trustees (April 24,



		1982)
<b>Box Number 53</b> (President's Office General Administration, Rec., ETS Files, Atl. Symphony Files)	Office of Student Financial Aid	Triplicate copies of financial aid forms
	Correspondence Logs 1981	Mail Logs
	Correspondence Logs 1982	Mail Logs
	Committee of the Third Sector Meeting April 22, 1980 - Washington DC 10:00 am – 1:00 pm	Memorandums: Working Committee for Affirmative Action, names of minority artists and art educators, article clippings, report of grants & contributions, corporate philanthropy project budget, managing Federal Assistance in the 1980's report, Governmental Listening Posts, correspondence, agendas, preliminary list of voting members, nominating committee CONVO/NCOP Collaboration, Aspen Institute for Humanistic studies: Governability in the Contemporary World, and a booklet: T Preserve an Independent Sector
	Educational Testing Service Princeton, NJ March 9-10, 1980	Memorandums, Developments ETS magazine, Research & Services pamphlet, correspondence, statement of Agreement, Arts Recognition and Talent Search Working Committee for Affirmative Action Agenda, payment receipts, report of the standing committee on research and development, newspaper clipping, Media Update #11, and Questions and Answers on Tests and Testing

	Atlanta Symphony 1980-1981	Concert pamphlet, correspondence, meeting of board of directors and board of sponsors agendas, annual meeting minutes, spread sheet of annual gifts, long-range planning report, subjects for action discussed at Pineisle Retreat, "A" list, Summary of contract offer, and a proposal for final settlement
	Atlanta Symphony Orch. Resumes	Correspondence and resumes
	Atlanta Symphony Orchestra Meetings 1980-1981	Appropriations committees, pamphlets, statement of receipts and disbursements, correspondence, agendas, meeting executive committee of board of directors, balance sheet, press release, summary sheet: income and expenses for the 1980 fiscal year, schedule of meetings, and an orange folder: presidents reports, sponsors reports, and correspondence
	Symphony Luncheon (interview) 9/29/81 12:00 Trellise	Itinerary packets
<b>Box Number 54</b>	Blue Book	Grinnell College Housing Study 1977
	Music Department	Memos and a Deed of Gift Agreement
	Fiscal Projections, Spelman College Five Years Ended 1982 2/15/73	The fiscal Projection rough draft packet
	Inaugural Committee Planning File- Other Inaugural files	Pamphlets, calendar of inaugural events, Pre-Inaugural Convocation, inauguration event pamphlet, resumes, college entrance examination board, news release, inaugural

		committee notes, intercultural dance enrichment seminar, publicity for inauguration memo, agenda of the inaugural committee, calendar of inaugural events, correspondence, inauguration committees, Spelman College Board of Trustees, and a list of the Inaugural Committee Chairs/Co-Chairs
	Boston University 1983-1986 1	The Campaign for Boston University booklet, correspondence, early medical school selection program poster, 1971-1986 Boston University Magazine, BU School of Medicine Early Medical School Selection Program Summary , and a Special Report: the Modular Medical Integrated Curriculum
	Boston University 1983-1986 2	Early Medical School Selection Program booklet: The AUC and BU, correspondence, and pamphlets
	Bryn Mawr College 1985-1986	Correspondence, Women Admin. in Higher Education a Regional Conference for Minority Women program, The Brookings Institution Annual Report 1985, and a SAIS catalogue for 1985
	Emory University 1982-1985	Invitation, This Week At Emory: News Letter, correspondence, Members of the Executive Committee International Economic History Association, two newspaper articles, Emory Undergraduate Sociology Symposium, and the 1982 Activity Report of the Carter Presidential Library and The Carter Center of Emory

		University
	GA Un. Sys – 1985 (Georgia University System)	Memo and the Formula for Excellence booklet
	Georgia Institute of Technology	Correspondence and a flyer
	Fisk College 1983-1985	Correspondence, invitation for the inauguration of the new president, newspaper clipping, copy of a check, and a copy of The Messenger and the Dreamer
	Emory University	Correspondence and a pocket folder: Atlanta Humanities Proposal, Atlanta Partnership of Business & Education, Inc., agendas, and the 4 <sup>th</sup> anniversary report of the Atlanta Partnership of Business & Education
	Hood College	Correspondence and monthly reports from the president
	Yale University	Correspondence, Department of Political Science Newsletter for Alumni and Alumnae, and the Freshman Address: Education and the Pleasures of Paradox
	The Wharton School	Wharton/Africa Symposium, introduction, correspondence, and Marion L. Oliver's copy of her vita and a short biographical sketch
	Howard University	HU New Direction Fund, HU News, Annual Report 83-84, correspondence, and a copy of the inauguration pamphlet
	Hon. Shirley Chisholm 1982-87	Correspondence, Shirley Chisholm's resume, photos, and various newspaper articles (The Atlanta Constitution) and school papers
	Donald Mitchell Stewart BIO 1985	Resumes
	Council For Advancement and	Correspondence and a paper

	Support of Education (CASE)	titled: Is Higher Education at Risk?
	Black College Initiative 1980	Correspondence and a Report on the President's Black College Initiative For Fiscal Year 1979 pt.2
	Dr. Ruby Burgess 1987	Correspondence from various colleges and universities, vita, and a list of Spelman Faculty Positions
	Board of Commissioners of Fulton County 1985	Correspondence and an induction paper
	National Urban League , INC. 1981-1984 BEEP	Correspondence, Annual Seminar curriculum, registration forms, and introductions to Black Executive Exchange Program visiting professors
	Board of Regents of the University System of Georgia 1986	Correspondence and a Booklet : The Eighties and Beyond A Commitment to Excellence
	Black Lifestyles	Correspondence
	Lawrence Ashe – 1984-83	Confidential correspondence
	The College Board	Correspondence, the College Board Review book NO.142 Winter 1986-1987(article: The New President of the College Board: Donald M. Stewart), and article clippings
	Dr. Ernest Lynton – Curriculum Consultant 1980-1983	Correspondence, payment receipts, check requests, Preliminary report After Group Meetings, and Spelman College Academic Programs
	Correspondence to Ton LaBaugh from Carmen Jordan-Cox 1982-86	Various letters of correspondence from different universities and colleges, hand written notes, Letter of Recommendation for Thomas D. LaBaugh, and the Spelman Marketing Plan 7/15/82
	College Testing Program 1974-79	ATL Federal Reserve – Joint Council Economic Education

		Program Expected Attendees, Economic Illiteracy pamphlet, checklist booklet, testing program, Spelman College Committee on College Programs 1977-78, and correspondence
	California State University	Correspondence
	College of Liberal Arts 1984-86	Correspondence, Honors and Awards Day booklet from Clemson University, and newspaper clippings
	Communication Studies Program – 1986	Proposal to the James M. Cox Foundation of Georgia
	Cureau NEH Proposal (Narrative) 1983-85	Committee recommendations, correspondence, grant application, pamphlet on the Conference on Afro-American Music and The Historically Black College. Newspaper articles, panelists, The Spelman College Archives: A Reappraisal of Present Facilities, Projections for The Future, and a packet: The American Archivist-Academic Archives/Überlieferungsbildung
	Willis Laurence James-College Commemorative Project Committee	News Release: Spelman Conference Pays Special Tribute to Afro-American Music and the Historically Black College, correspondence, and a pamphlet: Black American Choral Song-The Evolution of the Spiritual
	Alonzo Crim 1983-1984 (PARHS program: Philadelphia Alliance for Teaching Humanities in the Schools)	Correspondence concerning the PATHS program, joint initiatives proposals, a draft of the “Interim Planning Report” for PATHS, article clippings, and a packet: Atlanta Humanities Program September 1984 – September 1987

	<p>Consortium for The Advancement of Private Higher Education 1986-87 (1)</p>	<p>Grant program for 5 historically black colleges, correspondence, Strategic Planning Program: Instructions for Preparation of Work Plan, Work Plan Cover Sheet, and budget, proposed budget cuts packet, computing in higher education packet, travel arrangements, declines in student enrollments, and CAHE prospectus booklets</p>
	<p>Consortium for The Advancement of Private Higher Education 1986-87 (2)</p>	<p>Correspondence, payment receipts, CAPHE Project Report-Spelman College, CAPHE Strategic Planning Project Outline of A Report on Project Outcomes, Packet: Retention Study – Spelman College First Report, Progress Report, and a packet: Florida Memorial College – Long-Range Strategic Planning Project Final Progress Report</p>
	<p>City of Atlanta (Andrew Young Correspondence)</p>	<p>Correspondence: Department of Parks, Recreation and Cultural Affairs, Andrew Young (Mayors Office), International Arts and Cultural Exchange Program, news paper articles, and resumes</p>
	<p>Booklet</p>	<p>Department of Public Safety</p>
<p><b>Box Number 55</b></p>	<p>Booklets and Pamphlets</p>	<ul style="list-style-type: none"> <li>• Boggs Academy: Keysville, Georgia 30816 – 1975</li> <li>• Phylon: The Atlanta University Review of Race and Culture</li> <li>• Selective Admissions in Higher Education</li> <li>• How Colleges Presidents Are Chosen?, Why do I send My Daughter to Spelman College?,</li> </ul>

		<p>Spelman College Staff Manual 1973 – 1975, and the Spelman Faculty and Staff Directory 1973 – 1974</p> <ul style="list-style-type: none"><li>• Research Assistance: Nation’s Most Extensive Library of Research Material Vol.7</li><li>• Spelman College: Status Report of Campus Activities, Spring 1975</li><li>• Atlanta University Bulletin 1974</li><li>• A Report of Spelman College Activities for the Year 1973-74: From the President</li><li>• The Pacer Series: Blue Cross Blue Shield of Georgia</li><li>• 1971 Annual Report of the President: Albert Edward Manley</li><li>• University of the West Indies: Vice- Chancellor’s Report 1966-67</li><li>• The Economic Situation of Negroes in the United States: U.S. department of Labor</li><li>• Report of the Treasurer for the Year Ended June 30, 1966: Spelman College</li><li>• Careers Ahead for College Women: Simmons College Bulletin</li><li>• Southern Association of Colleges and Schools</li><li>• The College and World Affairs</li></ul>
--	--	---



		<ul style="list-style-type: none"><li>• College Admissions Handbook for Georgia 1964-1965</li><li>• Claremont Graduate School 1970-1971: Claremont University Center Bulletin</li><li>• Official Publication for 1969-1970: Miami University Graduate School Catalog, Oxford, Ohio</li><li>• Special Financial Needs of Traditionally Negro Colleges: A Task Force Report</li><li>• Leadership Georgia 1976</li><li>• Spelman College Directory: 1975-1976</li><li>• Milkey Brown Associates Architects</li><li>• Spelman College: Report on Examinations, years ended June 30, 1978 and 1977<ul style="list-style-type: none"><li>○ Report on Examinations With Supplementary Information</li></ul></li><li>• The Atlanta University Center of Higher Education</li><li>• Announcement: United States Office of Education Graduate Academic Facilities Program</li><li>• Report of the Treasurer 1966: Spelman College</li><li>• The Civil Rights: Movement Re-Examined</li><li>• University of the West</li></ul>
--	--	---

		<p>Indies, Mona Campus: Jamaica</p> <ul style="list-style-type: none"> <li>• University of the West Indies</li> <li>• What's Past Is Prologue</li> <li>• Report of the President 1973-1974 by Albert E. Manley</li> </ul>
	College Placement Services	Correspondence, completed College Interest Questionnaire, college placement pamphlets and booklets, articles, and preliminary lists of participants of different universities
	College Housing Loan Program	Table of contents and introduction, completed federal assistance form, Application for Assistance Under Title 4 of the Housing Act (Part 1, Part 2, Part 3, Part 4, and Part 5), Office of Planning and Budget (Results of State Level Review), correspondence, General Location Map for the new dormitory, and outline specification on the new dorm
	College Entrance Exam Board	Correspondence, Kingston Johns Jr. Vita, resumes, Qualification Statement From The College Entrance Examination Board, Research Capabilities and Data Resources of the Washington Office of the College Board, Statement of Purpose, Washington Office Advisory Panel, Invites to Cocktail/Buffer, Ford Foundation Study Consultants, and Student Assistance: Federal/State Interaction Paper Topics
	The College Board	Agendas, correspondence, packet: Project Equality-Preferred Patterns of College

		Preparation, and progress reports
	College Board, The	Hand written notes, informational pamphlets, EOC newsletter, Preliminary Thoughts For A Proposed Book: "Rethinking Student Loans", state-level policy analysis initiatives, staff lists, agendas, correspondence, paper: On The Structure of the Market for Higher Education in Six Cities, and payment receipts
	Dept. of Housing + Urban Development	Federal Register Part III and IV, correspondence (logistics of new dormitory proposals: selected applicants with their ranking numbers, housing assistance application, etc.), proposal introduction, Exhibit A: Substandard Facilities (VII), higher Education General Information Survey, Supplement No.2 – HUD 4502 – 2: Financial Data, Supplement No.2 – HUD 4501 – 2: Statement of Outstanding Debt and Statement of Any Defaulting or Postponements, Construction Plans for the Next Five Years , Spelman College Financial Statement 4/30/1980, Certificate of Recording Officer, certificate of Secretary, The Bylaws of Spelman College, and Spelman College Maps
	James M Cox Foundation (Anne Cox Chambers)	Correspondence and proposals for the Cox Foundation Grant
	The Danforth Foundation	Correspondence, 1980 Class of Danforth Graduate Fellows Baccalaureate, Honorable Mention List – 1980 Baccalaureate, news release, Danforth News & Notes, and the

		1978 Class of Danforth Fellows
	Delta Airlines Inc.	Correspondence and payment receipts
	Dillard University	Correspondence and the Report of The Visiting Committee to Dillard University New Orleans, Louisiana April 29 – May 2, 1972 for Reaffirmation of Accreditation
	Department of Health and Human Services	Correspondence, HNCU Preliminary workshop Agenda October 26, 1982, Grant applications, Division of Black American Affairs, Final Report on the Black College Initiative the Agency on Alcohol, Drug Abuse, and Mental Health Administration, handwritten notes, resumes, The Bulletin July 1980, newspaper clippings, Request for Proposal, and a federal register packet
	Division of Education	Projections for Teacher Education at Spelman College, correspondence, and memorandums
	Blue Booklet	Summary, Regular Endowment, Special Ventures Fund, Venture Capital Fund, and Action
	Blue Folder (Mrs. Laura R. Chasin)	Informational pamphlets, resolution, and agenda
	Board of Trustees	Board of Trustees committee Assignments, Convocation Speech September 9, 1982, Report of the National Alumnae Association of Spelman College to the Board of Trustees, and agendas
	Blue Booklet	Summary, Regular Endowment, Special Ventures Fund, and Venture Capital Fund
	Blue Folder (Dr. Eoin Trevelyan)	Board of Trustees Papers 1982-83

	Blue Booklet	A 1981 Report Taking Part The Public Involvement of Aetna Life and Casualty Company and Aetna Life & Casualty Foundation Inc.
	Tan Booklet	An NDSL Report to the Board of Trustees of Spelman November 15, 1982
	Almond Booklet	Spelman College The Construction Update for the Dormitory (Living/Learning Center) November, 1982
	Beige Booklet	Spelman College Atlanta, Georgia Financial Statement of the Period Ended September 30, 1982
	Beige Booklet	Spelman College Financial Statements Years Ended June 30, 1982 and 1981 with Report of Certified Public Accounts
	Prior to 1983	A list of foundations, trusts, and companies
	Geraldine R. Dodge Foundation	Correspondence, Proposal to the Geraldine Rockefeller Dodge Foundation for a grant in support of A Program to Facilitate the Transition From High School to College (packet and bounded forms), booklets: Geraldine R. Dodge Foundation Annual Report 1981 and 1983
<b>Box Number 56</b>	Correspondence	Correspondence concerning visiting professors of various subjects
	University of D.C 1989	Correspondence
	Trinity College 1985	Correspondence
	Teachers College Columbia University	Typed and hand written correspondence, a rough draft of a proposal to the Rockefeller Family Fund, and a packet of course substitutions
	Sweet Briar College	Correspondence, schedule of

		events for the inauguration of Nengah Elinor Fray, general information, a list of restaurants hotels and motels in the vicinity of Sweet Briar, automobile rental agencies, flight schedules, and an invitation
	Southern University 1987	Correspondence
	Radcliff College 1981	Correspondence, pamphlets, and an announcement of Radcliff Dissertation Grants by Radcliff Data Recourse and Research Center
	Smith College	Smith College Mendenhall Fellowship for Minority Scholars Reference Form and correspondence
	Stanford University 1984-1985	Insight/out article, correspondence, payment receipts, Board of Trustees Budget Committee Meeting Discussion paper, notes, booklet: operating budget guidelines 1984-1985, and 2 booklets: the campaign for Stanford
	Stanford University 1985	And article, correspondence, and payment receipts
	University of Georgia 1982-1985	Correspondence, a survey of the Trustees and Regents of Georgia Colleges and Universities, and a booklet: University System of Georgia Annual Report 1981-1982
	Wellesley College	Correspondence, research report, Project Summary: The Support Strategies of Black Single Parents, Curriculum Vitae, packet: Black Women's Sex Roles: The Social Context for a New Ideology, packet: Black Families and Childrearing Support Networks, packet: The

		social-Support Systems of Black Families, packet: Identifying the Special Strengths and needs of the black family, an interim report of the Sloan New Liberal Arts Program at Davidson College, a proposal to the Alfred P. Sloan Foundation for Support of the Wellesley College Technology Studies Program, and a stapled folder
	Wells College 1983-1985	Correspondence, pamphlets, and the admissions marketing project
	Harvard University	Correspondence, program pamphlets, Itineraries, a copy of the evaluation questionnaire for College presidents or their representatives, executive council ballot, booklet: Professional Profile Directory, and a booklet: The Business of the Harvard Business School
	University of California: Los Angeles, Berkley, Santa Cruz	Correspondence, the academic program of Oakes College, packet: Sea Islanders, strong-willed survivors, face their uncertain future together, packet: New Students in Higher Education, and packet: Through the Hourglass (Darkly)
	University of Pennsylvania 1983-1986	Correspondence, program draft, Almanac newsletters, and program pamphlets
	University Center of Georgia 1985-1986	Interdepartmental group chairs, correspondence, meeting minutes, agendas, Proposal for a Series of Conferences on Education Sponsored by The University Center in Georgia, event flyers, packet: Mercer University Atlanta, Christian Index news magazine,

		magazine: U.S. News The Best Colleges in America, magazine: Mercer University Atlanta
	Spelman College	Packet: The Spelman College Marketing Plan, Packet: Honors Scholarships Make a Difference in Attracting High Achievers to Spelman, Spelman college Permanent Art Collection, correspondence, and event flyers
	Music, Photos, and News Articles	Photos: class day 1962 and un known speaker, Spelman Seminary October 1985 selected work for the Spelman Collection, and daily summaries
	Bush Foundation 1982-1990	Correspondence, addendum to Faculty Development Proposal submitted to the Bush Foundation, memorandums, grant proposals, notification packet, A Planning Grant Proposal, Confirmation of Arrangements and Schedule for Meeting: to the attendees at Bush-Hewlett Program Development Conference, and a proposal for Bush Foundation Grant making in Historically Black Private Undergraduate Colleges
	Macarthur Foundation Grant	Memorandums, correspondence, important information on 4 topics: Ford Foundation, Future Projects For Consideration, Peace at Home and Abroad, and Qualities of Leadership, Excerpt from the nomination of Jean Childs Young, resumes, and informational packets
	Coca Cola Foundation	Correspondence, a copy of The Atlanta Constitution, a packet of



		articles, news release: first Chinese-American LT. Governor in the United States to Visit Atlanta on May 24, IBM article, U.S. Corporations Out of South Africa article, Coca Cola Foundation in South Africa, The Coca Cola Company Minority Business Development Program, informational pamphlets, Donald R. Keough Senior Executive Vice President of the Coca Cola Company, and a booklet: Annual Report
<b>Box Number 57</b>	Red Folder	United Negro College Fund Tentative Campaign Schedule 10/77, Trustees Presidents Study Committee Draft for Review 11/19/77, narrative Summary of the Atlanta University Center Cooperative Activities in the Areas of Academic, Administrative, and Support Services, Degrees of Similarities Between the Atlanta University Center and the Claremont University Center, AUC Study Committee, a report to the Ford Foundation, Discussion/Commentary-Claremont Visit, and Goals, Organization and Budget Projections
	Magazine	The Magazine of Higher Learning Change 5/1976: Brigitte Berger The Coming Age of People Work
	Magazine	From the Editors of Change: Report on Teaching
	Magazine	The Magazine of Higher Learning Change 6/1976: Alternatives
	Magazine	The Magazine of Higher

		Learning Change 8/1976: Notes on the American Character
	Magazine	The Magazine of Higher Learning Change 11/1976: A Special Report The Financial State of Higher Education
	Magazine	The Magazine of Higher Learning Change 2/1976: Notre Dame's Father Hesburgh
	Magazine	The Magazine of Higher Learning Change 2/1977: The Visible Man
	Magazine	The Magazine of Higher Learning Change 3/1977: Educating for Survival
	Magazine	The Magazine of Learning Change 6/1977: Is American Science Good Enough
	Magazine	The Magazine of Higher Learning Change 11/1975: The New Anomie
	Magazine	The Magazine of Learning Change 5/1977: Letter from China
	Calendar	Spelman College calendar of events: Academic Year 1977-1978
	Loose Paper, Booklets, Magazines, and Folders	<ul style="list-style-type: none"> <li>• Woodrow Wilson National Fellowship Foundation</li> <li>• Alfred P. Sloan Foundation News</li> <li>• The Chronicle of Higher Education 2/27/1978 news paper</li> <li>• The Chronicle of Higher Education 2/28/1978 news paper</li> <li>• Spelman Messenger 11/1977</li> <li>• An investment in tomorrow – today Spelman College Annual</li> </ul>

		<p>Giving Fund 1977-78 informational pamphlets</p> <ul style="list-style-type: none"><li>• Harvard Magazine September-October 1977</li><li>• Historical Perspectives on the Development of Equal Opportunity in Higher Education</li><li>• Social Science and Modern Society January/February 1978</li><li>• IBM</li><li>• IBM Centralized Data Acquisition and Reporting system at North Carolina State University</li><li>• Christmas Cards</li><li>• Ten copies of correspondence of Toni Morrison's honorary Degree</li><li>• IBM Computer-Assisted Instruction at the Coast Community College District</li><li>• Two copies of Nacubo Business Officer April 1978</li><li>• Higher Education Daily</li><li>• Annual Report of the Bureau of Study Counsel 1973-1974</li><li>• Annual Report of the Bureau of Study Counsel 1975-1976</li><li>• Bureau of Study Counsel Harvard University on Advising and Counseling</li><li>• Special Report Americans</li><li>• Change March 1976</li></ul>
--	--	--

		<ul style="list-style-type: none"><li>• NACUBO Professional File</li><li>• Loose papers</li><li>• What Has the Fund Learned About Relating Education and Work?</li><li>• Choate, Hall &amp; Stewart</li><li>• Funding Liberal Education: One View of Challenges and Opportunities at the Federal at the Federal Level</li><li>• Princeton Alumni Weekly September 26, 1977</li><li>• Comments of the Former President (retired June 31, 1976)</li><li>• The History of Black Women in America</li><li>• Higher Education Daily 2/14/1978</li><li>• The Institute for Advanced Study</li><li>• NACUBO Business Officer February 1978</li><li>• NACUBO Business Officer January 1978</li><li>• Harvard University</li><li>• Bureau of Public Affairs</li><li>• Planning Under Uncertainty: Multiple Scenarios and Contingency Planning</li><li>• Science Indicators 1976 National Science Board 1977</li><li>• List of Telephone Numbers for President Stewart</li><li>• Loose notes</li><li>• News Paper Clippings</li></ul>
--	--	---

		<ul style="list-style-type: none"><li>• Folder: The International Affairs Committee</li><li>• Engineering and the Female Mind: Harper's The Arabian Ethos</li><li>• The University of Chicago Record</li><li>• Questionnaire on Search and Selection Process For Recently Appointed Presidents</li><li>• Princeton Alumni Weekly September 26, 1977</li><li>• Legal pad of notes</li><li>• Higher Education and National Affairs</li><li>• The Projected Impact of the New Social Security Taxes Upon Employer Contributions at Independent Colleges and Universities 1979 to 1987</li><li>• Higher Education Daily</li><li>• The World Book Encyclopedia B Volume 2</li><li>• Loose notes</li><li>• Current Interests of the Ford Foundation</li><li>• Folder: Semi-Annual Report of the President to the Board of Trustees of Morehouse College</li><li>• Folder: Dr. Benjamin Mays papers</li><li>• Binder: Purchasing Policies and Procedures Manual Spelman College Office of Auxiliary Services and Purchasing</li><li>• The Education of</li></ul>
--	--	---

		<p>Administrators for Higher Education</p> <ul style="list-style-type: none"> <li>• Annual Report of Carnegie Corporation of New York 1977</li> <li>• Folder: Honors Program Meeting &amp; Discussion</li> <li>• Folder: Honors House Program – 1980-1981</li> <li>• Folder: Home Economics Program</li> <li>• Christmas Carol Poster</li> </ul>
<b>Box Number 58</b>	Barbara Carter/ Contribution 1987	Correspondence, payment receipts, and copies of checks
	Council for International Exchange of Scholars	Correspondence
	CIE	Correspondence, Fulbright Scholar-in-Residence Program 1986-87 Institutional Proposal Summary Cover Sheet, Fulbright Lectureships in the People's Republic of China, Fulbright Summer Seminars Abroad Program, and the 43 <sup>rd</sup> International Conference in Educational Exchange pamphlet
	Council for Opportunity in Graduate Management Education	Correspondence
	MLK Jr. Center 1986	Correspondence, second Annual MLK Jr. College of Ministers Theme: A Theological Look at Racism, pamphlets, ch39: Letter From Birmingham City Jail, and handwritten notes
	Department of Education 1986	Observations on Spelman College's proposed Minor in International Studies, Resume of Dr. Stewart, correspondence, Charter: National Advisory Committee on Accreditation and Institutional Eligibility, Copa Releases Report on

		<p>Accreditation’s Role in Educational Quality, Criteria Highlights, The Role of Accreditation in Directly Improving Education Quality, Testimony of William J. Bennett, and a Declaration of Appointee</p>
	<p>Miscellaneous Colleges 1984-87</p>	<p>Correspondence, pamphlets, schedule of events, and applications from</p> <ul style="list-style-type: none"> <li>• Marry Holmes College</li> <li>• Cincinnati Public Schools</li> <li>• Thinking Skills Conference 1987</li> <li>• Harvard University</li> <li>• Randolph-Macon Woman’s College</li> <li>• National Black Student Unity Conference</li> <li>• Western Michigan University</li> <li>• Radford University</li> <li>• Whitworth College</li> <li>• Saint Augustine’s College</li> <li>• Wellesley College</li> <li>• University of Connecticut</li> <li>• Lincoln University</li> <li>• Francis W. Parker School</li> <li>• Tougaloo College</li> <li>• Rust College</li> <li>• Hampshire College</li> <li>• Fort Valley State College</li> <li>• Georgia Institute of Technology</li> <li>• Clemson University</li> <li>• Georgia State University</li> <li>• Mercy College</li> <li>• Birmingham-Southern College</li> <li>• Goucher College</li> <li>• Brown University</li> <li>• The Moral University</li> </ul>

		<ul style="list-style-type: none"> <li>• University of Seville</li> <li>• New York State University</li> <li>• Old Dominion University</li> <li>• University of North Carolina</li> <li>• Florida A&amp;M University</li> <li>• University of North Carolina</li> <li>• Point Loma Nazarene College</li> <li>• Dennison University</li> <li>• University of North Florida</li> <li>• University of Maryland</li> <li>• Mimi University</li> <li>• University of Delaware</li> <li>• University of Washington</li> <li>• Rochester Institute of Technology</li> <li>• Georgia Military College</li> <li>• University of Cincinnati</li> <li>• Michigan State University</li> <li>• Wheaton College</li> <li>• Tuskegee Institute</li> </ul>
	<p style="text-align: center;">Council for Intercultural Studies and Programs 1981</p>	<p>Booklet: While You Are Working in Washington and New York, Get Me and My College an International Studies Grant</p>
	<p style="text-align: center;">Department of Education: Bennett 1985-1986</p>	<p>Correspondence, headshots of William J. Bennett, Packet: Secretary of Education William J. Bennett to Speak at Spelman, Packet: Address By William J. Bennett on Martin Luther King and the Liberal Arts, list of Bennett's Publications, article: The Lure of Learning, correspondence with the trust Company of Georgia, letter of withdrawal from the position of</p>



		Assistant Secretary, talking points for meeting with Don Stewart, and an article: U.S. May Study College Course Reforms
	Department of Education 1978-1990	Correspondence, Photograph of Dr. Stewart and Bennett, Ten Commandments for Black Educators, Packet: Imperatives for Administrators in Higher Education, Article: As Minority Enrollment declines, Colleges Step up Recruiting Efforts, paper: Mary Catherine Bateson, America in the 21 <sup>st</sup> Century Pamphlet, The Wall Street Journal Reports, New Realities, New Thinking pamphlet, The President's Budget, Educating One-Third of a Nation: The Conference Report pamphlet, Packet: Where Do We Go From Here? Some Thoughts for NAICU Presidents by Richard F. Rosser, article: U.S education funding isn't among the best, 16-country report says, article: America Must Educate its 'little people' , packet: Public Policy and National Imperatives, Handwritten Notes, packet: AGB Paper Outlining and Reviewing Issues of the Committee on the future, and a packet: Statement of the Business-Higher Education Forum to the National Governors' Association
	U.S. Department of Education	Correspondence, itineraries, U.S.A. Today Statistics, News from the Department of Education, Federal Assistance Forms, Spelman College proposal for a Mini-Retreat for Intensive Language Instruction

		in Spanish and French, packet: A Modest Proposal To Achieve Self Sufficiency, New Program Proposal Minor in International Studies, Foreign Studies at Spelman, and Report of the International Affairs Committee 1982-1983,
	Executive Council on Foreign Diplomats 1983-1986	Resume of Ann McKinney, correspondence, invitations, fellows program, booklet: In America Executive Council on Foreign Diplomats, and packet: Executive Council on Foreign Diplomats
	Executive Council on Foreign Diplomats 1985-1986	Correspondence, College U.S.A Agreement, Executive Council on Foreign Diplomats Summary, Morris Brown College International Programs, Personal Data, Curriculum Vitae(s), Resume of Lillian Miles Lewis, Dr. Hashim Gibrill, and Degree programs in international affairs and development
	Guest List	Correspondence, Membership Directory of the Women's Chamber of Commerce, Invitation List- Rockefeller Reception, Guest List for Ambassador Donald McHenry, addresses of visitors to Spelman, Friends of the Atlanta Public Library, The Joymen Club Roster, Christmas Dinner Party Sunday, Nov. 9 <sup>th</sup> , 10 <sup>th</sup> , and 11 <sup>th</sup> , Georgia officials, Invitation List for Todman Briefing, Guests for the Spelman Dinner – 2/14, invitations, UNCF Presidents, and Atlanta Area UNICEF Advisory Board

	Friends of Spelman 1984	Memos and the 1984 Friends of Spelman Final Report
	Fulton County Board of Commissioners	Correspondence
	Friends of Spelman College	1986 Friends of Spelman Summary, payment receipts, correspondence, Friends of Spelman Final Report and Recommendations, Annual Campaign 1980/1980, 10 Steps to a Successful Solicitation, and a black folder labeled for Dan Stewart
	King and Spalding	Correspondence, Trust Indenture between Private Colleges and Universities Authority, Proposed Amendment to Private Colleges and Universities Facilities Authority Act, A Bill to Be Entitles an Act, and Article 6: Private Colleges and Universities
	Dobbs Lecture Series in Public Affairs "sweet Auburn" 10/14/82	Correspondence, even programs, Spelman Messenger, miscellaneous news articles, Spelman College News Releases, news papers, hand written notes, The Occasion Dobbs Lecture Series in Public Affairs, and Biographical Sketch
	Mr. Jackson 10/21/82	Memos, hand written pamphlets, Guest List for October 21, 1982 Dobbs Luncheon, and a poster: The Jackson Years: On Managing Change
	Mr. Jackson 1982	Event poster, suggested Guest list for the 10/21/82 Dobbs Lecture Series Luncheon, Family members in Atlanta, correspondence, suggested Guest list for the 11/4/82 Dobbs Lecture Series Luncheon, and a

		poster: The Jackson Years: On Managing Change
	M.J. 1983	Correspondence
	Lorraine Hansberry Symposium 1985	The Distinguished Professor Endowed Chair Delta Sigma Theta Sorority, Inc, correspondence to the members of the Wheaton College family and friends, Black Women Writers in Celebration of Lorraine Hansberry, Spelman: a centennial celebration booklet, and a news release
	Howard University Honorary Degree Committee 1977-1983	Honorary Degree Committee Minutes, correspondence, article on Mary Futrell, news paper clippings, Curriculum Vitae: John Hope Franklin, papers concerning the candidates for honorary degrees, Standing Committees, proposed Policy for Honorary Degrees, Honorary Degree papers for Ms. Toni Morrison, Newspaper articles and correspondence concerning Frances Pauley, Honorary Degree Recipients, Dr. Margaret J. Seagars vita, U.S. Senator Sam Nunn Biography, Sadie Tanner Mossell Alexander, Biographical Data of Maya Angelou, and papers about Etta Moten Barnett
	Honorary Degree 1975-1987	Correspondence, Eldra J. M. Shulterbrandt curriculum vitae, the resume of Grace L. Hewell, Honorary Degree Recipients 1977-1988, magazine clippings on Jessye Norman, Magazine: Dollars & Sense, Biography of Mrs. Laurance S. Rockefeller, and a Biography of Mrs. David

		H. McAlpin
	National Urban League (Beep) Meeting October 27-28	Correspondence
<b>Box Number 59</b>	DeWitt Wallace Scholar	History, correspondence, Reader's Digest Scholarship & Leadership Fund, De Witt Wallace/Spelman College Fund, Spelman College Honors Program 1983-84, and payment receipts
	Council for International Exchange of Scholars	Correspondence, program pamphlet, application for memberships, and a poster for the University of Haute Bretagn
	Black Women's Health Network	Correspondence, newspaper articles, Black Women's Health Issues conference, conference reception, news letter, and the Conference event booklet
	The Black/Jewish Coalition 1983- 87	Correspondence among members, Jewish World article, program pamphlets, fact sheet, a brief history, press release, article: Fight against prejudice lives, National Academy of Public Administration, and a paper: Blacks and Jews ( Presented at a National Conference on African American/Jewish Relations, May 11, 1983 Savannah State College, Savannah Georgia)
	Black Enterprise 1982 – 1990	Correspondence
	Black Colleges and University Com.	Draft of a Press Release, memos, newspaper clippings, Black Alumni Institute Schedule of Events, correspondence, AUC Council Minutes, Blue Ribbon Committee Planning Session & Attendees, Recommendations For Location of NPS Office to Assist Black Colleges and

		Universities, and agendas
	Atlanta Housing Authority	Correspondence
	Atlanta Journal Constitution	Correspondence and newspaper clippings
	Atlanta Council 1986	Correspondence and informational pamphlets
	ASS/BLK American Ambassadors 1986	Correspondence
	Alpha Chi 1985	Program, Manual of Rituals of Alpha Chi, The Chapter Installation Meeting, and memorandums
	AIDS – Correspondence 1986	AIDS Employer Rights and Responsibilities, memorandums, and a General Statement on Institutional Response to AIDS
	Agency For International Development A.I.D – 1985 – 1984	Correspondence, tentative schedule of events, program pamphlets, and a New Paper: Front Lines
	Office of Personal Relations 1980	Personnel Bulletin No. 12, Benefit Rights Interview pamphlet, blank employment forms, and handwritten notes
	Division of Natural Sciences	Mailgram confirmation, correspondence, Proposed HBCU Science Workshop at Alabama A&M University
	Women in Science	Correspondence, An Unsolicited Proposal to the National Aeronautics and Space Administration, and NASA and Spelman College Minority Women Science and Engineering Scholars Program
	College Committees	College Committees 1985-1986 and 1986 – 1987
	Maxine Waters	Leadership Luncheon agenda, telegram, correspondence with Maxine Waters, Article about Maxine Waters: Americas Most Influential Black Woman

		Politicians, and Biography
	Research on The African Diaspora	Paper: Multi-Nation Studies of the African (Black) Diaspora, paper: The African Diaspora Research Project by Dr. Ruth Simms Hamilton, and the Annual Report 1983: The African-American Institute
	Founders Day 1987	Correspondence, Speech by Alice Walker, Introduction to Alice Walker, founders day pamphlets, Dedication of the Elizabeth Catlett Sculpture, the Occasion/ Unveiling, the Spirit of Success program, and a Rededication Ceremony program
	Bill Cosby	Correspondence, Erinn Cosby withdrawal letter and application, article: Spelman Grads get Diplomas and some Kisses from Cosby, and a booklet: National Endowment for the Arts
	Miscellaneous Papers	Correspondence, resumes, a biography of Clinton E. Deveaux, the itinerary for Dr. Myra Burnett, information concerning Dr. Bookman, National Council of Negro Women, INC: Biographical Information – Dr, Dorothy I Height, Curriculum Vitae: Joseph I. Hoffman Jr., Mabel C. Milimo, Dr. Sadye Pearl Appleby Young, and Dr. Shirley F. Marks-Brown, news paper clippings, and an Interview Schedule for Dr. Penelope H. Wills, Itinerary for Dr. Valerie Whittlesey
	Charletta R. Wilson	Resume and a paper: Organizational Design of the Democratic Party of Georgia – A

		Degree Paper
	Dr Joffre Trumbull Whisenton	Biographical sketch booklet
	Roger F. Kahn	Correspondence
	Fulbright Scholar	Correspondence, curriculum vitae of Mabel C. Milimo, application for award: Fazila Surtie, and booklet: Twenty-Third Annual Report of the Board of Foreign Scholarships December 1986
	Correspondence	Memorandums and correspondence
	City of Atlanta 1984-1985	Correspondence, Contract for Grant to Arts Organizations, and booklet: The Dream Jamboree of 1985
	John H. Harland Company	Correspondence
	The Johnson's Wax Fund, Inc.	Correspondence, Program and Features and Guidelines, and Grant Acceptance Agreement
	September 3 <sup>rd</sup> Symposium – Paper "Corporations at Risk"	Copies of Corporate Council on the Liberal Arts paper By Dr. Stewart
	Dr. Stewart Miscellaneous	Early drafts of the "Corporations at Risk" paper, handwritten notes, magazine articles, news paper clippings, Liberal Arts Preparation for Professional Study and Careers, Magazine: Across the Board, Southern University Conference 1986 booklet, Minority Graduate Education in the Arts and Sciences, and Magazine: Penn, University of Pennsylvania, and remarks of Frank Stanton
	Donald Stewart	Correspondence, payment receipts, Honorary Degree for Ms. Toni Morrison, and News Paper Clippings
	PepsiCo, Inc.	Correspondence



	National Science Foundation	Organizational Directory 1986, Information About Principal Investigators/Project Directors, Important Notice to Presidents of Colleges and Universities, correspondence, Proposal to the Foundation, honors and awards, Major Equipment, Narrative, support to systematic anthropological collections, and magazine: National Science Foundation MOSAIC
	UNCF 1984-1986	Member nominations, correspondence, future meeting dates, Research Report, and UNCF informational pamphlet
	Barbara Carter	Correspondence
	End of Year Report 1986: Dr. Stewart	Correspondence and Paper: President's Council of Spelman College - End of the Year Report of the Second Year
	Toni Morrison 1978-1981	Correspondence, payment receipts, articles, press releases, and news paper clippings
	Charles Merrill Found -1986-1988	Paper: All I Ever Needed to Know I Learned in Kindergarten, correspondence, handwritten notes, and memorandums
<b>Box Number 60</b>	Holiday Cards	Christmas Cards from The steward Family, Glee Club, and Spelman
	Booklet	Positioning For the 1990's in the United Negro College Fund
	United Negro College Fund Kansas City, Missouri October 1-2, 1986	Correspondence, committee meetings, Educational Services Department Report on the Graduate Fellowship Disbursements & Projected Program Administration 1986-87, payment receipts, and an Official Notice Fall general Meeting

	UNCF – Minutes of the Educational Serv./Research Advisory Comm. Meeting	Minutes of the Educational Services/Research Advisory Committee Meeting of the UNCF and future meeting dates
	United Negro College Fund Dinner	Correspondence
	UNCF INC.	Correspondence, Nomination Forms for the UNCF Distinguished Scholars Program, Vita for Gladys Sisco Bayse, Abstract of Research Plan, Fourth Revision Statement and Guidelines, and Black Business Script
	UNCF 21 <sup>st</sup> Century Scholars Program	Correspondence and payment receipts
	United Negro College Fund	Correspondence, Research and Educational Services Advisory Committee (research Segment), announcements, UNCF Faculty Development Program, Tenneco Excellence in Teaching Award, booklet: UNCF Fall meeting of the members, Educational Staff Changes, and articles
	UNCF Solicitations 1984 (Orange Envelope)	Prospect Assignments, United Negro College Fund 1984 Division I Assignments, Solicitors Information and Research envelopes, and contribution envelopes
	UNCF	Committee Meeting Papers, Booklet: United Negro College Fund Meeting of the Members, Meeting Minutes, Educational Services Section Agenda, Citibank/Heaf Assured Access Student Loan Program Proposed Budget 1983-84, booklet: United Negro College Fund Spring Meeting of Members, Spring General Body Meeting, Official Notice, and the Interim

		Report
	UNCF October Fall General Members Meeting and Dinner October 6, 1983 Chicago Illinois	Booklet: A Nation at Risk, Booklet: 1983 Statistical Report UNCG, Department of Government Affairs Special Analysis, Booklet: UNCF Annual Report 1982, UNCF Department of Communications, booklet: UNCF Fall General Meeting of the Members, correspondence, and Analysis of Annual Federal Performance Report on Executive Agency Actions to Assist Historically Black Colleges and Universities for Fiscal Year 1982
	United Negro College Fund Papers Continued	Correspondence, Individual Histories of Twenty-Eight Alumni/ae Funds In Predominantly Black Private Four-Year Colleges Which Have Received Bush-Hewlett Alumni Challenges Grants, new gifts, Edna Jones Memorial Scholarship, Questionnaire For 1987 Campaign, payment receipts, Individual Grant Application Form, UNCF Forty-three Member Colleges and Universities, Moton Conference, and Suggested Calendar
	UNCF Work	UNCF Joint Campaign Analysis Report, correspondence, assignment sheets showing work completed, Map of the Atlanta University Center, report meeting (Trust Company Bank), UNCF 1982 Campaign Prospect List, and donor lists
	Spelman College and the UNCF	Correspondence
	AT&T/UNCF Computer Science Development	Paper: AT&T/UNCF Computer Science Development Program

		Spelman College and correspondence
	UNCF Research Comm. Mt. 4/24/1984	Correspondence, Interim Report: Educational Services Department United Negro College Fund, UNCF Science Research Network Proposal, meeting minutes, The ACT Class Profile Service Report, packet: Standardized Test Performance and Competency Exams, packet: Research Segment, and a folder: agendas, project manuscripts, and administrative personnel
	UNCF Correspondence	Correspondence, A Proposal to the International Communication of A Scholar—Diplomat Exchange, payment receipts, and an Institutional Needs Survey
		Correspondence, payment receipts and a Paper: Walt Disney Production Grant Proposal
	UNCF Statistical Report May 19, 1986	Correspondence and the UNCF Statistical Report
	UNCF Members and Proposals	UNCF Institutional Members and Board of Directors List, and a Proposal Submitted to the United Negro College Fund
	UNCF Annual Meeting New York City March 6-7, 1985	Booklet: United Negro College Fund Annual Meeting of Members, Booklet: United Negro College Fund Department of Communications (Selected Press Clippings), Paper: Capital Resources Development Program Explanatory Notes To Schedule and Exhibits as of December 31, 1985, a resolution, and correspondence
	UNCF Distinguished Scholars Program	UNCF Distinguished Scholars Program, Completed UNCF

		Faculty Application, and project descriptions
	Policies of the United Negro College Fund INC.	Various copies of the Solicitation Policy of United Negro College Fund, INC, Resolution on the Promotion of Academic Excellence at UNCF Schools, correspondence, progress report: Educational Services Department United Negro College Fund, financial statements, and payment receipts
	BEEP Presidential Breakfast Sheraton-Atlanta Hotel – June 13, 1984	Correspondence and handwritten notes
	U.N.C.F. Benjamin E. Mays Scholarship	Correspondence
	Paper: School Differences in the Impact of College Environments on Black Students	Three copies of: Chapter 5 – School Differences in the Impact of College Environments on Black Students
	UNCF Various Reports	Booklet:1983 Statistical Report, and United Negro College Fund Department of Communications (Selected Press Clippings)
	UNCF Capahosie, VA June 10-12, 1984	Capital Resources Development Program Explanatory Notes To Schedules and Exhibits, agendas, 1983 Statistical Report, correspondence, article: What Constitutes as Civil Rights?, booklet: UNCF Spring Meeting of Members, Solicitation Policy of United Negro College Fund, Inc, completed forms, UNCF Journal, Constitution of the National Alumni Council of the United Negro College Fund, INC., and the National Alumni Council of the United Negro College Fund
	UNCF Fall Meeting	Handwritten notes, Resolution,

	October 4, 1984	correspondence, black booklet labeled Dr. Donald M. Stewart: UNCF National Telethon Status Report, booklet: United Negro College Fund Fall General Meeting of the Members, and an Official Notice for Fall General Meeting
	Miscellaneous UNCF Papers and Documents	Various articles concerning black higher education, correspondence, Division I Prospect List, payment receipts, UNCF Distinguished Scholars Program, UNCF Orientation Session Participants, Joint Recruiting/Matriculation Survey, Grant Application packet, and a questionnaire for the 1985 Campaign
	Basic UNCF Information	Correspondence, informational pamphlets, 1985 Corporate Campaign, 1985 Campaign Division I Prospect list, Corporate Campaign-UNCF, booklet: United Negro College Fund Spring Meeting of the Members, and agendas
<b>Box Number 61</b>	Faculty Meetings: Spelman College	Correspondence, agendas, and faculty minutes
	Mobil Oil	Correspondence
	Mobil Foundation	Correspondence, event flyers, and hand written notes
	Monsanto Fund	Correspondence
	The Pew Memorial Trust	Correspondence, Progress Report on Pew Memorial Trust Grant, Itinerary for Dr. Stewart, notes on Spelman College, and the booklet: Pew Memorial Trust Annual Report
	Montag & Caldwell	Correspondence and payment receipts
	Booklets	<ul style="list-style-type: none"> <li>• Pegasus: an identity</li> </ul>

		<ul style="list-style-type: none"> <li>• The Charles Stewart Mott Foundation 1984 Annual Report</li> <li>• The Charles Stewart Mott Foundation 1984 Facts on Grants</li> <li>• The First Decade: 1968-1977: National Park Foundation The Annual Report 1977</li> </ul>
	Morgan Guaranty Trust Company of New York	Booklet: Marking a difference: A report on The Morgan Bank's contribution to the community, payment receipts, and correspondence
	Philip Morris U.S.A	Correspondence
	Morse Shoe, INC.	Correspondence and payment receipts
	Mott Foundation Meeting/ Computer Sci. July 1, 1986 – 10 am	Correspondence, Paper: Spelman College and Computers, Paper: The Spelman College Computer Science Program, suggested course sequence, current academic computer resources, Pink Book: Title III Non-Competing Continuation Application Institutional Aid Program Special Needs May 30, 1986, presentations at the Sloan Workshop at Dartmouth, and Spelman College Computer Science Program Draft Proposal
	New World Foundation	Correspondence
	Moton Administration Management Institute	Informational flyer, registration and travel form, and correspondence
	Norton Simon INC. Foundation	Correspondence
	Owens/Fiberglass Foundation	Correspondence
	Lillian and Stanley Posner Foundation	Payment receipts and correspondence

	Preservation Education Fund Grant	Completed application
	Presser Foundation	Correspondence and a completed scholarship aid application
	The Price Gilbert, Jr. Charitable Fund	Correspondence and payment receipts
	The Proctor and Gamble Company	Correspondence and payment receipts
	RCA Foundation	Correspondence
	Research Corporation	Correspondence and payment receipts
	Charles H. Revson Foundation	Correspondence
	Polaroid Foundation	Correspondence, payment receipts, blank summary sheet, completed evaluation sheet, completed summary sheet, and various checks
	Clardy/Pittman Music Composition Award	correspondence and requirements for the award
	Phelps Dodge	Correspondence and memos
	Meeting with Mr. Wyndham Anderson Pfizer Incorporation December 11, 1981	Correspondence, payment receipts, list of canceled second semester scholarships, the foundation directory, luncheon attendees, and various articles
	Pepsi-Cola Company/Pacific Telephone/ HM Patterson & Son	Correspondence
	Paschal	Payment receipts
	Oppenheimer Company	Memos and correspondence
	Olin Foundation	Memorandums, correspondence, informational program books, Folder: handwritten notes, itineraries, grant policies and reports, correspondence, and example grants
	Muse's	Correspondence and payment receipts



	Charles Stewart Mott Foundation 1984	"For Your Information" article, memorandums, correspondence, news and announcement articles, and supplementary Materials for Proposal Preparations
	Charles Stewart Mott Foundation on Site Visit August 21, 1986	Correspondence, copied article: The information Center Holds Info Center, Charles Stewart Mott Foundation Presentation Budget, and a Rough Draft for Proposal Submitted to the Charles Stewart Mott Foundation
	Miller Brewing Company	Correspondence
	Metropolitan Life Foundation	Teacher/Business Roundtable Atlanta packet, correspondence, project description, and a proposal for a Business and Industry Workshop at Spelman College
	Metropolitan Atlanta Community Foundation, Inc.	Correspondence and payment receipts
	Dean Witter Reynolds Inc.	Correspondence
	R.J. Reynolds Industries	Correspondence
	Rhodes Scholar Selection Committee	Scholarship requirements and selections, correspondence, completed applications, list of selected scholars for 1983 and 1984, and a second completed application
	Rockefeller Brothers Fund	Correspondence, visitation schedule, Spelman College Centennial und Summary of Pledges & Gifts, and articles
	Rich's Department Store	Correspondence, payment receipts, and notes
	Affirmative Action Project – Harold Orlans	Book: International Perspectives on Affirmative Action
	Rockefeller Family Fund and Education Proposal	Correspondence, Atlanta Humanities Program a joint proposal by Atlanta Public

		Schools, Interim planning report from the Philadelphia Alliance for Teaching Humanities in schools, proposed actions, Initial evaluation report on creel committee grants, and appraisals
	The Martha Baird Rockefeller Fund for Music, Inc	Correspondence, article of exploring long-term implications of changing gender roles, and program budgets
	Helena Rubinstein Foundation	Correspondence, payment receipts, and terms of grant
	Donald Stewart- Citizens and Sothern Georgia Corporation	Correspondence
	The PEW Memorial Trust	Correspondence, PEW Memorial Trust Progress Report, request for proposal: The Second Black College Program 1987 – 1991, the computer literacy and liberal arts program, and blank data request forms
	Phelps Stokes Fund	Correspondence, an appraisal summary, Diamond Anniversary Issue booklet, Biographical resume of Franklin H. Williams, The Bishop Desmond Tutu Refugee Scholarship Fund, various articles, and a report booklet for 1979-1980
<b>Box Number 62</b>	Academic Dean 1979 – Aug 1980	Correspondence, the vita of Dr. Ruth Seth Funderburg, new faculty-academic year 1980-81, Additional New Students for September 1980 as of 8/6/1980, Status of the Curriculum, Budget/Department of Art, Pre-legal Sequence Program Staff, Criteria for Social Science Curses, Review Board Vote, Department Report – Curriculum Review, Faculty Development Program Grant,

		Honors Program, and Report from the Department of Philosophy
	Academic Dean 1983	Correspondence, Study Abroad Opportunities 1982-83, Committee on Faculty Evaluation, EPC Meeting, December 2, 1983, Academic Computing Needs Assessment, New Science Courses, Spelman's Current and Projected Faculty Requirements, Review Committee on Academic Regulations, transcripts, meeting of the Merrill Planning Committee, Promotion and Tenure Recommendations and Analysis, Student Evaluations fall 1982-83, New Program Proposal for Minor in International Studies, Background Information for Educational Policy Committee, Schedule of Courses fall '83, Atlanta University Application for Admission to Graduate School, Strengthening General Education at Spelman, and a Freshman Orientation packet
	Academic Dean 1983-1984	Memorandums and correspondence, Faculty Recruitment, Foreign Studies Opportunities, Miscellaneous Information, Professional Information of Candice J. McCloskey, New Program Proposal of a Minor in Communications Studies, Discussion Document: Preliminary Report on Faculty, Draft Resolution on Sabbatical Program, Chart 1 Summary Sheet 1 Faculty Workloads Fall Semester '83-'84, Update

		Spelman College Board of Trustees Educational Policy Committee, and the Spelman-AAUP Comparative Average Salary Data
	Admissions Office 1978 – Aug. 1980	Applicant Data, correspondence, Admissions Status Report, Admissions and Recruitment, Overview of Hearing with Mrs. Leah Creque-Harris & Mrs. Ruby Thomas, New Students for September 1980 (Includes Social Security Numbers), Additional Students for September, accepted and paid, and another list of accepted students for September of 1980 as of August 21, 1980
	Administrative Committee Mtg. 1978-1979	Administrative Committee Meeting Minutes 12/1/1979, Administrative Committee Meeting Minutes 10/19/1979, Administrative Committee Meeting Minutes 10/8/1979, Administrative Committee Meeting Minutes 10/19/1979, Administrative Committee Meeting Minutes 9/24/1979, Administrative Committee Meeting Minutes 9/11/1979, Administrative Committee Meeting Minutes 4/4/1979, correspondence, and memorandums
	Business Office 1984	Correspondence, Informal Meeting the Special Ventures Fund, and Faculty Census
	Business Office Old File 1982	Booklet: Spelman College Financial Statements with Accompanying Information Years Ended June 30, 1983 and 1982 and Report of Certified Public Accounts

	EPPC Meetings 1978 – July 1980 Second folder: EPPC/ Curriculum Meeting 1/11/79	Correspondence, paper: Views of a Spelman Graduate on Her Preparation for the Corporate Community by Ms. Gail J. Moody, Adapting to Changes in the Characteristics of College-Age Youth, Faculty Meeting agenda, EPPC Project Directors, Development of the Transfer Program, Kathryn Brisbane resume, curriculum committee minutes, curriculum revision, and a faculty interview on general education
	EPPC/Curriculum Meeting July 31, 1978 2pm	Proposed Academic Calendar, Suggestions re-Implementing Incomplete Policy, AIDP Refinement Period, Institutional Mission, Refined AIDP Plan General Comments, and the Proposal for Planning Period to Advanced Institutional Development Program Title III, Higher Education Act of 1965 as Amended Strengthening Developing Institutions
	EPPC/ Curriculum Committee Meeting	Curriculum Review
	SDIP 1980	Memorandums, correspondence, Development of the New SDIP Proposal, Amendment to the Notice of Closing Data For Transmittal of Applications for National Demonstration Projects for Fiscal Year 1980, Governmental Relations Bulletin, and SDIP New Proposal Legislation
	Biology Dept. 1980	Correspondence, Summary Statement of the MBS Review Committee, and booklet: Reprinted from Cytobios
	Budget	SSGA Budget for 1978-79,

		spread sheets, Notes on Meeting of January 30, 1971, and budget task force papers
	Business Office	Booklet: Spelman College Financial Statements with Supplementary Information Years Ended Jun 30, 1980 and 1979 and Report of Certified Public Accounts, folder of annual reports, memos, minutes of the Business Manager's Staff Meeting, correspondence, Jules W. Evans vs. Spelman College and Adele Newson, a list of students who have not completed registration, Minutes of the Business Manager's Staff Meeting, Budget Worksheet 1980 -81, 1979-1980 Budget and Projected 1980-81, and spreadsheets
	Development Office 1980 #1	Correspondence, memorandums, annual fund Solicitations, SC Development Office Daily Gift List and Reports, 1980-81 Revised Spelman College Budget, an article: Wipe Out "Deferred" Action In Planned Gifts Game, Annual Giving-Spelman College, and Calder Sinclair's Presentation
	Development Office 1980 #2	Correspondence, Spelman College Centennial Fund Summary of Pledges & Gifts, payment receipts, Annual Report, 1979-80 Development Division, booklet: The Spelman College Women. A Resource Too Valuable to Ignore, Centennial Campaign, and a Spelman College Announces \$10,250,000 campaign

	Dean of Student Life	Correspondence, Green folder: 1980 Parent Orientation, plans for student life division, computer based housing assignment program, centennial Celebration, new student orientation, student government association, evaluation of candidates for dean of student life, appointment schedule for applicants, portfolio of accomplishments, and a checklist
<b>Box Number 63</b>	United Negro College Fund 1985	Correspondence, National Calendar of Fund Raising Events, payment receipts, UNCF 43 Member Colleges and University Administrative Personnel, paper on Student Financial Aid Study, host institution confirmation, and a booklet: Report of the Director United Negro College Fund Premedical Summer Institute at Fisk University
	UNCF 6/9-11/1985	Memos, itinerary, correspondence, publicity Report-Blacks in College, UNCF Capital Resources Development Program Explanatory Notes to Schedules and Exhibits, and a conclusion
	UNCF Solicitations 1985	Correspondence, 1985 Division I Committee Assignments, Black Colleges Nurture Intellectual Growth For Black Students(study), campaign division I prospect list, and a fact sheet for the 1985 Corporate Campaign
	United Negro College Fund 1985 continued	Correspondence, press release: \$900G From Pew Memorial Trust to Help Offset Nation's Black PH.D Shortage,

		institutional members, UNCF/NIICU Student Recipient Bank, and memorandums
	39 <sup>th</sup> Annual Conference – National Alumni Council	Data sheet, Paper: A Positive Approach to Student Retention – The Academic Advising, Intervention and Monitoring System, packet: National Title II Workshop (Networking for Excellence), invitations to the event, and an informational booklet: National Alumni Council of the UNCF
	Miscellaneous United Negro College Fund - 1986	Correspondence, UNCF questionnaire, blank common application, UNCF poster, Annual Report: Educational Services Department, Strengthening The Humanities Program Individual Grant Application Form, picture of the presentation of the \$30,000 check from Churches to UNCF, Faculty and Administration, agenda committee, 1985 Statistical Report, and minutes of the Educational Services/Research Advisory Committee Meeting
	UNCF Members & Board Meeting – Boston Mass. October 2-3,1985	Research and Educational Services Advisor Committee agenda, Proposed Budget Summary '85-'86, booklet: Fall Meeting of the Members, correspondence, and an interim report from the Educational Services Department of the UNCF
	Miscellaneous Documents of The United Negro College Fund 1976-1985	Correspondence, press release: Black Colleges to Benefit from \$750,000 Melon Foundation, informational posters, pamphlets and booklets, payment receipts, Bylaw



		Amendment Article III, directions to Capahosic, completed Consortium Reference Report, curriculum vitas, Credentials of Thaddeus M. Smith, Georgetown University Transcript Requests, various resumes, and a Data Sheet for Darwin T. Turner
	Dr. Richard Taylor	Letter of application for position at Spelman, references, and resume
	Appointment with Dr. William Turner Soc. Candidate 12/13/84	Correspondence, resume, and various information about Dr. William Turner
	Mahendra P. Srivistava	Resume
	Ebenge Usip	Resume, letter of application, and various references
	Prospective Spelman College Employees	Resumes, letters of interest, curriculum examples, and references
	Resumes – President’s Office	Resumes and articles
	Eric V. Payne	Correspondence, resume, and biographical information
	Resumes (continued)	Paper: President Emeritus Meyerson and resumes of various candidates
	S. Central Alumnae Conf. NAASC – Houston Chapter	Booklet: The New Orleans Black Chorale Annual Black History Concert
	Genevieve L. Short	Correspondence, a news paper article, and tentative schedules
	National Alumni Association: Detroit 10/19-21/84	Spelman College News Release: Spelman to Honor Women Achievers, program, articles, correspondence, and a project handbook
	Council of the National Alumni Associations	Correspondence, memorandums, organizational goals, LA Chapter, informational pamphlets, paper: ...Something Special Response, payment

		receipts, Dr. Stewart's Itinerary, and papers for Spelman College's Board of Trustees Retreat
	Chattanooga Chapter of the NAASC February 24 – 26, 1984	Correspondence and handwritten notes
	NABW/NESC Leadership Project	Correspondence
	National Black Alumni Hall of Fame	Correspondence, Executive Summary, and things to do
	National Alliance of Business Industry Relations March 27-29, 1985	Completed Cluster Conference Registration Form and an informational booklet
	Miscellaneous NAACP Papers	Dinner reservation form, correspondence, invitations, Atlanta NAACP Lobbying Network, Certificate of Appreciation to Spelman College, National Youth & College Division Operational Plan for Voter Registration, The Herbert Lehman Education Fund, copies of various articles, booklet: Afro-Academic Cultural Technological Scientific Olympics, and a packet of papers: all of the meeting minutes
	National Alliance of Business	Correspondence
	National Achievement Scholarship Program	Correspondence and program information
	NASSAU	Correspondence
	NCAA	Correspondence and program information
	Mount Holyoke College	Correspondence among the two presidents
	National Advisory Panel for Postsecondary Gov. & Fin.	National Advisory Panel, correspondence, booklet: Proposal for an Institution Grant to Establish A Center for Research on Postsecondary

		Management and Governance
<b>Box Number 64</b>	Charles Merrill Found 1983	Correspondence, Schedule of Activities for Mr. Charles E. Merrill Scholar-in-Residence, Merrill Scholarship Application submitted by Jasmine
	Charles Merrill	Correspondence, proposal for the Charles E. Merrill Travel/Study Grant Program, payment receipts, lunch invitations, Foreign Scholarships and Studies Committee Report, nominees for Merrill Scholarship, Merrill Foreign Study Award Application, Report of Travel in Costa Rica
	Charles Merrill Found - 1985	Correspondence, News Releases, paper by Lisa Daniel Cook, paper by Anna K. Ponder, paper: My Life Experience in London by Stephanie R. Grant, paper: Spelmanite Goes to Strasbourg by Lauryn M. Bryght, and paper by Ronda T. Killens
	Meetin with Be Haas & Claude Grizzard 6/2/81—10am— Carnegie Bldg.  And  Haas Coxe & Alexander, INC.	Correspondence, lists of foundations, United Negro College Fund 1981 Atlanta Campaign: Final Report and Recommendations,
	Writing Center and Archives	Correspondence, writing center pamphlets, and raising the Achievement Level
	The College – Wide Writing program	Correspondence, college Entrance Examination Board, a proposal for a Writing Center, and a report on The College-Wide Writing Program
	Woman’s Research and Resource Center	Correspondence, Preparation for NWSA ’87 Conference, Black Women Writers in Celebration of Lorraine Hansberry

		Symposium, Women's Center Grants Since 1981, The Comprehensive Program Fund for the Improvement of Postsecondary Education, and a Call for Manuscripts Anthology on Black Mothers and Daughters
	Honors Program	Academic Appeals Process for HP, Attrition Rate in the Honors Program, memorandums, and a list of honors faculty and committee members
	Computer Science Program	Correspondence and an Industrial Affiliate Proposal
	Student Opportunities	Internships and program information
	Papers for the Health Services	Correspondence, Consultation Report, The Health Science Program 1974-1985, and the NIH SITE VISIT, and a proposal for Utilization of Atlanta University Students
	The Equitable Life Assurance Company	Informational pamphlets, correspondence, informational booklet: Equitable, invitations, Meeting agenda with the ELAC, and Presidents Conference
	Event Planning Material	Correspondence, Trustee Transportation, Itinerary for Barbara L. Carter, Commencement Committee Meeting agenda, News Releases, Commencement papers, Founders Day papers, Baccalaureate papers, Planned Parenthood, Summary of Employment Offers and Graduate/Professional School Acceptances, Bill Cosby article, SC Reunion '86 Schedule of Events, Commencement Exercise programs, Gwendolyn

		Elizabeth Brooks, Calendar of Events, Graduate and professional schools, Jacob Lawrence American Painter, Address Requests, and various handwritten memos
	Founder's Day 1978	Event Programs, newspapers, copied articles, news releases, payment receipts, Commencement speakers, and correspondence
	Founder's Day 1979	Correspondence, event programs, news releases, calendar of events, memorandum to the Spelman Community, blank and stencils of certificates, founders day exercise RSVP papers, calendar for founders day 1979, payment receipts, and Ushers Formal Founders Day Exercises
	Founder's Day 1980	Event Programs and a packet of notes and papers from the founders day committees
	Founder's Day 1981	Centennial Founders Day Ceremony, memorandum to the Spelman Community, and a packet for the Centennial Committee Meetings
	Founder's Day 1983	Event Programs, correspondence, Founders Day invitations, memorandum to the Spelman Community, Founders Day guest list, conferral of honorary Degrees, Father Daughter Weekend, bio of Etta Moten Barnett, and founders day calendar of events
	Founder's Day 1984	Event Programs, Founders Day List, memorandum to the Spelman Community, drafts of correspondence, Founders Day Exercise Platform Party Seating

		Arrangement, handwritten notes, Margaret Dulany's Vita, awarding Jeanne Spurlock the Degree of Doctor of Science, correspondence, and news releases
	Founder's Day 1985	Event program, memorandum to the Spelman community, Spelman Founder's Day Calendar of Events, Interview of Spelman College with WGST Radio Station, correspondence, Founders Day Committee, Addendum to Resume of Judge Powell, Founders Day Exercises, and correspondence
	Founders Day 1986	Correspondence, calendar of events, Spelman College Hymn, and news releases
	Baccalaureate Service May 10, 1987	Event program, board of trustees baccalaureate, memos, Introductory Materials for Ella Pearson Mitchell, D. Minn, check requests, order of service, and correspondence
	Baccalaureate Service May 12, 1985	Event Program, memos, correspondence, Baccalaureate Sermon delivered by Dr. Harry S. Wright, and payment receipts
	Baccalaureate Service May 11, 1986	Event Program, correspondence, A Baccalaureate Sermon, and a paper Honoring Thomas Kilgore, Jr.
	Spelman College News	Spelman Messenger, Paper by M. Elizabeth Tidball: Baccalaureate Origins of Entrants into American Medical Schools, correspondence, news papers, Baccalaureate Service "The Occasion" 1980, Granddaughter's Pledge, and a guest list

	Manila Envelope	Three cassette tapes and a presentation in paper form by Dr. Stewart titled: Sub-Saharan Africa – Part II – April 23, 1981
	Inauguration Committee	Correspondences
	Inauguration Committee	Correspondences
	Steward, Dr. Donald Biographic	Speeches
	Stewart (Memos to)	Correspondences
	Stewart, Dr. Donald – Memos	Correspondences
<b>Box Number 65</b>	Detroit Spelman Club Meeting April 23, 1977	
	Cleveland/Spelman Meeting 3/29/77, Cleveland Ohio	
	March 22, 1977 Naicu Board Meeting, Insert Items	
	AGB-National Conference on Trusteeship-March 13-15, 1977	
	Naicu Board of Directors Meeting, May 13, 1977 Room 207 at SAIS	
	National Center for Higher Education brochure	
	Associations of American Colleges, Feb 10-12, 1977, New Orleans	
	National Assoc. of Independent Colleges & Universities Board of Directors Meeting- Washington DC Mar. 22, 1977	
	National Conference on Higher Education, Mar 20-23, 1977	
	Faculty Meeting, April 1977	
	Visit of Dr. Ezekiel Mphalele, April 13-15, 1977	
	American Academy of Political and Social Science, 4/15-16, 1977	
	City of Regional Planning Symposium, April 21-23, 1977 Univ. of Penn.	

	College Entrance Examination Board Seminar, Atlanta, 4/22/77, Atlanta International Hotel	
	Harvard University, Center for Teaching & Learning, Jan. 21, '77	
	Honorary Degrees & Awards 1976-77	
	Trustee Retreat, Feb. 4, 1977, Elkridge, VA., Belmont Conf. Ctr.	
	President's Committee for Ambassadorial Appointment	
	Administrative Committee Meeting, Apr. 4, 1977	
	Administrative Committee 3/7/77	
	Reading Center Luncheon 4/1/77 12 Noon, Atlanta Hilton	
	Meeting with Lawyer Lester, et. Al., April 20, 1977 – 8:00 am	
	Trustee Retreat	1976-1977 materials; in Spelman folder
	Campaign Brochure	Produced by Campaign Director in 1973
	Manila folder with handwritten note on it to Donald Stewart, Jan. 18, 1977	Note from Judy T. Gebre-Hiwet
	Dr. Geraldine Rickman Visit, Nov. 9, 1976	
	SC Tax Exempt Status	
	American Council Commission on Academic Affairs	
	Institute for Teaching and Learning, Spelman College, Atlanta, GA	
	Luncheon Meeting with Dr. John Hopkins, Jan 19, 1977	
	Requisitions	Spelman College, blank
	South Central Regional Meeting Alumnae Association,	



	March 18-20, Fairmont Hotel, New Orleans, La.	
	Office of Development	
	Development File	Written on front of manila folder
	Faculty Meeting, Oct. 19, 1976	
	For Your Information	
	Manila folder with torn orange label	Various correspondence
	Insurance	
	Employee Relations Council	
	The AUC Cluster Executive Committee, 9/8/76	
	President's Report to Board of Trustees 1976	Written on front on manila folder