

## The Albert Manley Presidential Collection

<u>Box Numbers</u>	<u>Folder Title</u>	<u>Content</u>	<u>Notes</u>
<b><u>Box 1</u></b>  <b><u>Board of Trustee Files</u></b>	Correspondence Files	Board of Trustee Meeting Agendas and Minutes	
	Minutes- November 15,1963	Board of Trustee Meeting Agendas and Minutes	
	Minutes- April 26,1963	Board of Trustee Meeting Agendas and Minutes	
	Minutes- November 9,1962	Board of Trustee Meeting Agendas and Minutes	
	Minutes- April 13, 1962	Board of Trustee Meeting Agendas and Minutes	
	Minutes- November 10, 1961	Board of Trustee Meeting Agendas and Minutes	
	Minutes- April 14,1961	Board of Trustee Meeting Agendas	
	Minutes- November 11,1960	Board of Trustee Meeting Agendas and Minutes	
	Minutes- April 22,1960	Board of Trustee Meeting Agendas and Minutes	
	Minutes- November 13,1959	Board of Trustee Meeting Agendas and Minutes	
	Minutes- April 3,1959	Board of Trustee Meeting Agendas and Minutes	
	Minutes- November 7,1958	Board of Trustee Meeting Agendas and Minutes	
	Minutes- April 18,1958	Board of Trustee Meeting Agendas and Minutes	
Minutes- November 22,1957	Board of Trustee		

		Meeting Agendas and Minutes	
	Minutes- April 12,1957	Board of Trustee Meeting Agendas and Minutes	
	Minutes- November 9,1956	Board of Trustee Meeting Agendas and Minutes	
	Minutes- April 13,1956	Board of Trustee Meeting Agendas and Minutes	
	Minutes- November 18,1955	Board of Trustee Meeting Agendas and Minutes	
	Minutes- April 23, 1954	Board of Trustee Meeting Agendas and Minutes	
	Minutes- November 19,1954	Board of Trustee Meeting Minutes	
	Minutes- November 16,1953	Board of Trustee Meeting Minutes	
	Minutes- April 3,1952	Board of Trustee Meeting Agendas and Minutes	
	Minutes- November 13,1951	Board of Trustee Meeting Minutes	
	Trustees Miscellaneous	List of Board of Trustees and Speeches	
	Joint Trustees List 1967-68	List of Board of Trustees	
	Inside Office- Trustees	Correspondences	
	Trustees- Minutes Annual Meeting – April 16, 1969	Board of Trustee Meeting Agendas and Minutes	
	Trustees-Minutes Special Meeting, June 13,1969	Board of Trustee Meeting Agendas and Minutes	
	Trustees Minutes- Meeting, November 15,1968	Board of Trustee Meeting Agendas and Minutes	
	Trustees, Record of	Budgets & Correspondences	

	Finance- Committee – Minutes 1953	Agendas and Minutes	
	Recommendations presented to Trustees April 23,1954- Annual Meeting	Reports	
	Finance Committee Report 1943-1953	Reports	
	Alexander, Mr. John W. (Trustee) 1961-1964 Former	Correspondences	
	Clark, Mr. R. Inslee (Trustees) Deceased 10/66	Correspondences	
	Clement, Dr. Rufus E. (Trustees) Deceased 11-7-67	Correspondences	
	Powell, Mrs. Sadye Harris (Trustees) Deceased 1964	Correspondences, Newspaper Clippings and Obituary	
	Quantrell, Mr. Ernest E. (Trustees) Deceased 11/62	Correspondences	
	Smith, dr. Luther W. (Trustees) (Deceased)	Correspondences, Newspaper Clippings and Obituary	
	Walker, Mr. Solomon W. (Trustees) Deceased 12-23-54	Correspondences & Speeches	
	Underwood, Judge Marvin E. (Trustees) (Deceased)	Correspondences	
	Wells, Mr. Ronald V. (Trustees) Resigned	Correspondences	Headshot
	West, Mr. Robert R. (Trustee) Deceased	Correspondences	
	Watson, Mrs. Hattie R. (Trustees) Resigned	Correspondences	
	Rockefeller Fine Arts Building (March 1,1963)	Correspondences	

<b><u>Box 2</u></b>	Contract Letters 1974-1975	Staff Recommendations, Contracts, Personal Correspondents	
	Contracts- Pre-Freshmen Summer Program – Summer	Contracts, Acceptance Of	

	1974	Contracts,	
	Contracts- Summer In India Program July 1974	Contracts	
	Inquiries Concerning Contracts 1974-75	Spelman College Letter Heads, Dr. Manley Personal Letter Heads, Dr. Manley Envelopes,	
	Cooperative General Science Meeting With Drs. Henderson, Mcbay, Puri, Riley- July 5 <sup>th</sup> 1974- 12:30 Pm	Correspondence, Memos , Research Institute Chart Of Organization, Spelman College Class Schedule	
	Dean Of Instruction- Resumes	Correspondences , Job Descriptions, Personal Notes Of Dr. Manley, Recommendation Letters, Directory Of Student Minority Services At Indiana University, Bloomington, Resumes	
	Dean Of Students – General Responsibility	Job Description	
	Dunn, Dr. Marvin (Prospective Development Officer)	Correspondences , Resumes,	
	Professional Fundraising Campaign Director- Job Description	Correspondences	
	Employee Relations Council 1974-75	Correspondences , Meeting Minutes, Meeting Agendas, Spelman Non Staff Employee Manual, Complaints, Suggestions, Spelman Employee Handbooks, Votes For Representative	

		For Employee Relations Council, Secretarial Staff List, Administrative Staff List	
	Atlanta University Center Contract Between ISE/AUC 4/18/74	Contracts, Proposals, Correspondences,	
	AUCC- Purchase Of Temporary Dining Hall From Spelman College	Correspondences , Contracts, Draft Letters	
	Atlanta University Center Corporation- Director Of Development – James E. Bullard	Correspondences , Contracts, Termination Letters	<u>Confidential Information</u>
	Expense Reports, 1974	Receipts	
	Executive Committee Meeting Dates October 1974- December 1975	Correspondence	
	Early Childhood Teacher Training Project ( Tri-State- E. Chisolm )	Correspondences And Contracts	
	Employment Applicants	Resumes, Correspondences, Applications,	
	4 Way Meeting	Agendas, Minutes, Notes, Correspondences,	
	Dr. Albert E. Manley	Agendas, Expensive Reports, Minutes, Health Reports,	
	Freshmen studies (Prospects for Position)	Application, Resumes, Correspondences,	Photograph Of Applicants
	File Guides (7/28/61)	Files, Desk Notes	
	Foreign Students (Request for Funds)	Memos , Correspondences, Proposals	
	Forms, schedules, Etc.	Employee Time Sheets, Schedules, Memos , Board Of Trustee Occupations And	

		Addresses, Calendars, List Of UNCF Colleges And Presidents International First Class Mail Rates, New Faculty And Staff Lists, Purchase Order Forms, Early Child Development Center Staff, List Of Department Chairs	
	Fundraising Campaign Materials	Daily Gift Lists, Receipts, Memos , Business Letters, Correspondences,	
	Meeting with: Paul Raymond, TV-5	Business Letters, Correspondences, Donation Brochures	
	Fundraising Materials (Dr. Manley)	Correspondences, Memos , Solicitation Assignments, List Of Rockefeller Foundation Representatives., Charles E Merrill Trust Plan	
	Hutchins, Miss Annette 1973	Contracts, Transcripts	
	Internal Revenue Service Tax Exempt Status On Private Schools	Business Memos , News Releases	<b><u>Confidential Information</u></b>
	Draft of Letters (Recommendations, etc.)	Draft Of Recommendation Letter	
	Lawsuits Against Spelman College	Personal Notes, Correspondences,	<b><u>Confidential Information</u></b>
	Edna Manley (Exhibit- Alcoa)	Correspondences, Francis W Parker Auction Brochure, Personal Notes	

Monroe, Mrs. Mildred Walker Home Economics Department	Application, Correspondences	
Morehouse Hall - Renovations	Contract	
Reynolds's Cottage	Banking Information, Business Contracts, Correspondences.	<u>Confidential Information</u>
Organic Park Materials	Contracts,	
Pre-Freshman Summer Program Contract Letters	Employment Contracts,	
Atlanta University Center Expenditures 1974-75	Correspondences	
Pre Legal Studies	Memos , Proposals,	
Atlanta University Center Board of Trustees meeting – May 25 <sup>th</sup> 1974 (10 AM)	Agenda, Budget, Proposal Preparation For Ford Foundation, Memos, Minutes	
Admissions Committee Meeting May 23 <sup>rd</sup> , 1973 8:30 am	Correspondences , News Clippings, Personal Notes	
Alumnae Fundraising Campaign	Memos, Personal Notes,	
Board Meeting – Atlanta University September 22, 1973	Correspondences	
Bacon, Dr. Frederick Chemistry Department 8/74	Correspondences	
Baker, Miss Gail	Resume	
Brihm, Miss Minnie Paulette RE: President's Fund Loan 1974	Correspondences, Loan Memos	
Info to Trustees about Feb. 19 <sup>th</sup> Incident	Correspondences, Memos, Personal Accounts Of The Incidents And Testimonies	
Illegible Name	Employee Contracts And Memos About Terminations	
Letters re Employment	Empty	
Primus, Pearl Physical Education Department 1974-	Empty	
Public Relations (Prospective	Resumes,	

Applicants) 1974	Brochures From Clark College, Memos, Letters About Employment Status	
Resumes of Prospective Employees	Correspondences, Resume, And Letters Of Recommendation	
Sensitivity Training/Encounter Groups	Personal Notes, Recommendation Letters For Employees, Resume,	
Spanish Department-Applicants	Letters Of Recommendations, Correspondences, Transcripts	Pictures Of Applicants,
Spelman/Morehouse Glee Club Visit	Correspondences	
Travel- Boston, Massachusetts King Center Meetings 4/5-7/73	Blank White Letterhead Sheets	
Title III- Supported Personal in Fine Arts 1974	List Of Staff	
Staff Memos & Vacation Schedules	Memos, Staff Vacation Schedules	
Vacation Schedules- Summer, Christmas, etc.	Memos, Staff Vacations Schedules, Office Coverage Schedules, Correspondences	
Vacation Schedule – Christmas 1974	Office Coverage Schedules	
Summer Vacation Schedules 1974	Summer Schedules	
Wellesley College Visit 2/13/74	Campus Visitation Schedule, Correspondences, Wellesley Brochure, Personal Notes, Memos	
Second sheets- White		



	Letterhead Full Sheet		
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<b><u>Box 3</u></b>	Postal Information	Personal Notes, Spelman Brochures, Atlanta Philanthropic Leadership Conference Brochure, Domestic Package Brochures,	
	Important Speeches	Sermon By Rev. Henry Tobias Egger & Speech By Will Durant	
	Newspaper Clippings	Newspaper Clippings And Instructions On Foliar Feeding	Photographs Of Spelman Students
	Brochures, messenger reprints, etc	Brochures, Spelman Admissions Catalogue Maps Of Spelman, Brochures From Atlanta's Urban Renewal Program,	
	No name	Personal Notes And Correspondences, Correspondences, Philanthropist Digest, Speeches, Report From National Education Association, Agendas And Memos, Memo Pad From The Desk Of John E. Bradbury, Newsletters,	
	No Name 2	Memos, Correspondences, Personal Notes And Correspondences ,	

		Play By Erskine Caldwell, Expenditures, Minutes, Teachers Recommendation List, Manchester Guardian Weekly	
	Music Material for New York Trip	Personal Notes And Correspondences, Faculty And Staff Data Sheet, Correspondences, Business Cards, Final Grades For Field Scholars, Proposals, Resumes, Budgets, Founders Day 1964 Schedule, Minutes, Student Curfew. Newsletters, And Newspaper Articles	
	Reports On Confidential Special Notes	Personal Notes, Departmental Evaluations, Founder's Day Schedule , Correspondences, Manuel For Institutional Self Study Program	
	1968-69 Talks, Materials for	Newspaper Clippings, Personal Notes	
	Correspondence, General: Invitations- Inauguration 1963-1973	Business Memos, Invitations, Minutes, Mail Records,	
	1961-1962	Multilith Expense Records	
	1960-1961	Multilith Expense Records	
	1959-1960	Multilith Expense	

		Records	
	1958-1959	Multilith Expense Records	
	1957-1958	Multilith Expense Records	
	(Spelman) Multilith Expense Record 1956-1957	Multilith Expense Records	
	1955-1956	Multilith Expense Records	
	1954-1955	Multilith Expense Records	
	Manley Presidential	Multilith Expense Records	
	Summary of Total Expenditures for 1964-65	Expense Reports	
	Invitations Presidents	Envelopes and Invitations	
	YWCA Invitations	Brochures and Invitations	
	Invitations	Brochures and Invitations	
	Armistice Day	Brochures	
	Art	Brochures and Programs	
	Autumn	Leaf Templates	
	Ballet, Autumn Civic	Programs	
	Birthday	Programs	
	Christmas	Programs, News Clipping, And Christmas Cards	
	Christmas Carols	Correspondences	
	Christmas Party- Envelopes	Programs, Cards, And Templates	
	Classes	Programs	
	Clovers, 4 Leafs	Template	
	Court Plans	Brochures, Templates, Programs	
	Dance	Templates	
	Programs- Dance	Programs	
	Dean of Women	Programs	
	Dormitory- Groundbreaking & Cornerstone Laying	Programs	

<b><u>Box 4</u></b>	Cooperative College Development Program of the Phelps Stokes Fund	Correspondences, Reports, Charts And Personal Notes	
	Associations- Philanthropic: Cooperative College Development Program of the (Phelps Stokes Fund)	Correspondences, Personal Notes, Reports, Brochures, Receipts,	
	Correspondence, General	Correspondences, Personal Notes, And Newspaper Articles	
	Association, Philanthropic: American Oil Foundation	Correspondences	
	Association, Philanthropic: John Hay Whitney Foundation	Correspondences, Personal Notes	<b><u>Confidential Information</u></b>
	Associations- Philanthropic Fund for the Advancement of Education	Correspondences , Blank Applications, Notes,	
	Development Campaign: Field Foundation, Inc.	Correspondences,	
	Associations- Philanthropic Georgia Foundation for independent Colleges	Correspondences	
	The Hebert Lehman Educational Fund- Dr. John W. Davis	Correspondences	
	Associations- Philanthropic Southern Education Foundation	Memos	
	Development Campaign: Rockefeller Brothers Fund (Gift)	Correspondences, Expense Reports, Notes,	
	Development Campaign Rockefeller Foundation, The	Correspondences, Newspaper Articles, Notes, Proposals,	
	Visits from Rockefeller Task Force	Correspondences, Proposals And Notes	
	Sears Roebuck Foundation	Correspondence	
	Trust Company of Georgia Foundation	Correspondences, Staff Evaluation	

		Forms, Surveys	
	Union Carbide Corporation	Correspondences,	
	Whitehead Foundation, Joseph B.	Correspondences	
	Woodrow Wilson Foundation Visiting Fellows Program	Schedule, Report, Correspondences, And Notes	
	Woodrow Wilson Foundation	Correspondences	
	Associations- Philanthropic Woodrow Wilson Fellowship 1970-	Correspondences And Notes, News Releases And Applications	Includes Personal Addresses
	Woodrow Wilson- Resumes	Correspondences, Notes And Applications	Includes Personal Addresses
	Woodrow Wilson National Fellowship Selection Committee Materials	Brochures, Correspondences, Newspaper Clippings, Transcripts And Applications	Includes Personal Addresses
	Woodrow Wilson Foundation Intern Meeting (Feb. 1,1975	Reports, And Correspondences,	
	Credentials Booklet Administrative Internship 1976-1977	Applications, Pictures And Correspondences	Includes Personal Addresses
	Associations- Philanthropic Woodrow Wilson Fellowship	Speeches And Remarks, Expense Sheets, Interview Schedules And List Of Interviewers Reports, Receipts, Applications, Correspondences, Brochures, Resumes, Recommendation Letters	Includes Personal Addresses
	Woodrow Wilson National Fellowship Foundation	Correspondences, Applications, Evaluations Of Candidates, Personal Notes,	<b><u>Confidential Information</u></b>

		Transcripts	
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<b><u>Box 5</u></b>	Book for Guest Attending Alumnae reception dinner for President and Mrs. Albert E Manley, Fall 1953		
	75 <sup>th</sup> Anniversary	Correspondences, Alumnae Bulletins, Programs, Agendas	
	Spelman Anniversary, Seventy-Fifth: Formal Exercise	Agendas, Stage Directions, Correspondences,	
	Spelman Anniversary, Seventy-Fifth: invitations	Invitation Samples, Correspondences, Notes, Guest Lists	
	Spelman Anniversary, Seventy-Fifth: Letters of Appreciation (1956)	Correspondences,	
	Spelman Anniversary, Seventy-Fifth: Misc.	Newspaper Clippings, Cards, Correspondences And Notes	
	Spelman Anniversary, Seventy-Fifth: Newspaper Clippings	Newspaper Clippings	
	Spelman Anniversary, Seventy-Fifth: Program Series	Programs And News Clippings	
	75 <sup>th</sup> Anniversary (Vesper Service ) 1956	Programs	
	Spelman Anniversary, Seventy-Fifth	Programs And Correspondences	
	70 <sup>th</sup> Anniversary	Programs And Invitations	
	Spelman College 50 <sup>th</sup> Anniversary (1931)	Correspondences And Invitations	
	Spelman College 50 <sup>th</sup> Anniversary (1931)	Correspondences, Invitations, Programs	Contains more Pageant Information
	66 <sup>th</sup> Anniversary 1947	Programs And Invitations	
	51 <sup>st</sup> Anniversary	Programs	
40 <sup>th</sup> Anniversary April 6 <sup>th</sup> , 7 <sup>th</sup> , 7-1921	Programs		

	35 <sup>th</sup> Anniversary Thursday, March 23, 1916	Program Outline	
	30 <sup>th</sup> Anniversary April, 1911	Program, Invitation and Correspondence	
	25 <sup>th</sup> Anniversary April 6-11 <sup>th</sup> , 1906	Program	
	20 <sup>th</sup> Anniversary Ceremonies 1901	Dedications and Programs	
	Spelman Seminary -1891 Decennial Anniversary (10 <sup>th</sup> )	Program Books	
	Spelman 15 <sup>th</sup> Anniversary 1896	Personal Letters, Programs And Hymns	
	President Manley Inauguration	Spelman Messenger, Speeches, Programs, Booklets and Correspondences	
	No name	Inauguration Invitation Responses	
	Manley Anniversary Banquet 1963 (10 year)	Programs	
	Reed Anniversary Banquet (20 year)	Programs	
	Memorial Services for Miss Clara A. Howard 1935	Program	
	Memorial Exercises in Honor of Lucy Hale Tapley	Programs, Poems, Speeches And Guest List	

<b><u>Box 6</u></b>	Spelman Hymn	Spelman Hymns	
	Spelman Hymn- Eddy M. Money		
	Songs Spelman	Books Of Spelman Songs, Spelman Assorted Songs	
	Spelman College Students – Prices and Awards 1958	List Of Awardees And Awards	

Prizes and Awards	Award Certificates And List Of Awardees	
Prizes and Awards News Releases	Press Releases	(1951)
Prizes and Awards News Summary Sheets Notes re Special Awards	List Of Awardees And Awards	
Prizes and Awards News Summary Sheets Notes re Special Awards 1949 to		
Prizes and Awards News Summary Sheets Notes re Special Awards	Correspondences, List Of Awardees And Awards	
Prizes and Awards Adams and Hamilton Award	Speeches And Notes, News Clipping And Correspondences	
Prizes and Awards	List Of Awardees And Awards, Correspondences, And Speeches	
Prizes and Awards Eula L. Eagleson Prize	List Of Awardees And Awards, Correspondences, And Letter Of Interest	
Prizes and Awards Seymour Finney Prize	List Of Awardees And Awards,	
Prizes and Awards Jerome Award	List Of Awardees And Awards, Correspondences, And Speeches	
Prizes and Awards Lewis Science Prize	Receipts	
Prizes and Awards Loyalty Fund Scholarships	Correspondences	
Prizes and Awards May Sherer MacGregor Prize	Correspondences	
Prizes and Awards Chamberlain Scripture Reading Price	Correspondences	
Prizes and Awards Lucinda Hayes Scripture Recitation Prize	List Of Awardees And Awards,	



		Correspondences, And Speeches	
	Prizes and Awards Scripture Contest	List Of Awardees And Awards, Correspondences, And Speeches	
	Prizes and Awards Mary E. Simmons Prize	List Of Awardees And Awards, Correspondences, And Essays	
	Prizes and Awards Lucy Upton Prize	List Of Awardees And Awards, Correspondences, And Speeches	
	Let Us Live, Then And Be Glad	Lyrics	
	Songs of China	Lyrics	
	Our Student Movement Sings		Booklets
	Christmas Songs	Lyrics	
	Class Song '49	Lyrics	
	Class Song Contest 1944	Lyrics & Sheet Music	
	College Songs Fair Spelman	Lyrics	
	College Hymn and Song '34 & '33	Lyrics	
	Farewell Song 1932	Lyrics	
	The Negro National Anthem "O Come Emmanuel"	Lyrics	
	Spelman Song	Lyrics & Sheet Music	
	Spelman College Thanksgiving Pep Song Meeting	Program	
	Songs	Lyrics	
	A Draft of the Spelman College Self Study Report Suggest, 1968 Volume I	Booklet	

<b>Box 7</b> <b>(Binders)</b>	Meeting minutes		
	Consultants Reports – Alexander to Kinder	Consultant Reports	
	Supporting Documents: Annual Reports and Budgets		

<b>Box 8</b> <b><u>(Mostly binders)</u></b>	Supporting Documents: Center, Corporation, Council of Presidents IV-H	Budgets, Maps, Summaries & Reports	
	Atlanta Study Panel Mailings	Proposals And Reports, Letters From Trustees	
	Miscellaneous Notebook IV-L	Student & Faculty Positions, Conversations With Presidents & Faculty, And Review Of Administrative Practices	
	Supporting Documents Consortia IV-F	Studies & Exhibit Materials	
	Index IV-A to IV-L	Index For Binders	
	Brochures	For Technical Schools	
	The Clearing House Conference Report	Reports	
	National Norms For Entering College Freshmen – Fall 1967	Reports	
	National Norms For Entering College Freshmen – Fall 1968	Reports	
	National Norms For Entering College Freshmen – Fall 1969	Reports	
	Black And White College Freshmen Entering Four Year Colleges	Reports	
	Reports From Southern Association Of Colleges And Schools	Reports	
	The Negro and Higher Education in the South	Reports	
	Rosenhaupt Memorandum	Reports	
No name	Confidential Faculty Surveys Blank & Completed		

<b><u>Box 9</u></b>	Associations, Educational Editorial Projects for Education	Receipts& Memos	
	Associations, Educational Editorial Projects got Education	Correspondences	
	Educational Services, Inc.	Notes, Correspondences, Reports, Applications,	
	Associations, Educational Georgia Association of Colleges	Correspondences And Budgets	
	Associations, Educational Georgia College Placement Association	Notes And Correspondences	
	Associations, Educational Georgia Committee on Cooperation, in Teacher Education	Correspondences	
	Associations, Educational Georgia Teachers & Educational Association	Correspondences and Programs	
	Greater Atlanta Alerts Council Spelman College	Correspondences	
	Higher Education Daily Newsletters	Correspondences	
	Travel President's Council, IES November 1971	Brochures, Budgets, Correspondences, List Of Partner Schools, Schedules,	
	The Institute of European Studies 1976-77	Correspondences and Notes	
	Associations, Educational Institute of International Education	Brochures, Correspondences, Invitations, Memos, and Notes	
	Institute for services to Education	Memos, and Correspondences	
	John F. Kennedy Education Center	Budgets and Correspondences	
	National Alliance Of Businessmen	Correspondences And Memos	
Associations, Educational National Association Of College	Brochures		

	Deans And Registrars		
	National Association For Equal Opportunity In Higher Education	Correspondences and Brochures	
	John F. Kennedy Educational Center	Memos and Correspondences	
	National Association Of Independent Colleges And Universities	Brochures and Correspondences	
	National Association Of Health Services Executives	Correspondences and Personal Notes	
	National Association Of State University And Land Grant Colleges	Memos and Correspondences	
	National Commission On Accrediting	Correspondences	
	National Council Of University Research Administrators	Brochures and Correspondence	
	Associations, Educational National Education Association	Brochures and Correspondences	
	Negro College Committee On Adult Education	Correspondences	
	Associations Religious	Brochures, Correspondences, Programs, and Reports	
	Associations - Religious YMCA- Young Men Christians Assn.	Correspondences, Newspaper Clippings, Notes, and Reports	
	Associations- Religious YWCA- Young Women's Christian Assn.	Brochures, Correspondences, Notes	
	Associations- Religious World University Service	Brochures and Correspondences	
	Associations, Educational – National Association for Equal Opportunity in Higher Education	Correspondences, Memos, Newspaper clippings, Notes, and Receipts	

<b>Box 10</b>	Report of the President, Dr. Albert Manley, April 1967	Budgets & Reports	
	Working Papers for Pres. Report, Manley, April 1965	Budgets, Personal Notes, and Reports	
	1960 President's Report from the Registrar	Reports	
	Reports to President 1959-1960 Misc.	Reports	
	Annual Report- Spelman College Nursery- Kindergarten School 1963-1964	Reports	
	Spelman College Nursery School Report 1959-1960	Reports	
	For President's Report 1958- Committee on Lectures	Correspondences	
	For President's Report 1958 Calendar of Musical Events 1957-58	Draft Calendar	
	For President's Report 1958- Mrs. Brazeal	Personal Notes and Reports	
	For President's Report 1958 - Snack Shop	Financial Reports, and Other Reports	
	For President's Report 1958 – Infirmary	Reports	
	For President's Report 1958 – Laundry	Correspondences and Reports	
	For President's Report 1958- Dining Hall	Empty	
	For President's Report 1958 – Special Observances and Activities	Calendar & Reports	
	For President's Report 1958 – Registrar's Office	Reports	
	Report of the President 1957	Budgets & Reports	
	President's Report 1957	Budgets & Reports	
	Pres. Report 1957 - Mrs. Brazeal	Personal Notes and Reports	
	For President's Report 1957- Treasure's Report	Budgets & Reports	
	The President's Report- Recommendations 1956	Reports	

For President's Report 1956- Miscellaneous	Agendas, Correspondences, and Invitations	
Not Used 1956	Report	
For President's Report- Data on Graduates	Personal Notes	
For President's Report- Dining Hall	Report	
Annual Report- Nursery and Home Economics	Reports	
For President's Report – Nursery School	Report	
For President's Report – Audio Visual Aids	Report	
For President's Report – The Library	Report	
For President's Report – Laundry	Correspondences and Report	
For President's Report – Health Services	Report	
For President's Report – Financial Data	Budgets, Data and Reports	
For President's Report – Speech and Hearing Clinic	Report	
For President's Report – Academic calendar – Letter of Transmittal	Calendar & Report	
For President's Report –Art	Personal Notes	
For President's Report – Biology	Report	
For President's Report – Building and Grounds	Report	
For President's Report – Chemistry	Report	
For President's Report – Data on Students	Report	
For President's Report – Drama and Speech	Report	
For President's Report – Education and Psychology	Report	
For President's Report –English	Report	

	For President's Report – Foreign Languages	Report	
	For President's Report – Health, Physical Education and Recreation	Report	
	For President's Report – History and Social Science	Report	
	For President's Report – Home Economics	Report	
	For President's Report – Mathematics	Report	
	For President's Report – Music	Report	
	For President's Report – Reading Report	Report	
	For President's Report – Religion	Correspondence and Report	
	For President's Report – Student Personal Office	Correspondences, Memos, and Report	
	Annual Report – Laundry 1962-1963	Report	
	Annual Report- Library 1962-1963	Reports	
	Carbon Copies of Trustee Meeting Materials – Nov. 1955	Agendas, Budgets, Correspondences, and Reports	
	Miscellaneous	Report from Home Economics	
	I. Trustees	Correspondences and Notes	
	II. The Faculty and Staff	Notes	
	III. Instruction	Correspondences, Notes and Reports	
	IV. Physical Plant	Notes	
	V. Finance	Budgets, Notes and Reports	
	VI. Data on Students	Data on students	
	VII. Special Observances and Activities	Convocation Schedules and Reports	
	No Title	Data on Students	

	Special Repairs – Buildings	Correspondences and Reports	
	Raw Data from Dr. Manley	Personal Notes	
	Work Material for President’s Report	Correspondences and Notes	
	Reports Requested to be Used in the President’s Report	Mini Reports	
	Material for President’s Report	Correspondences and Memos	
	Data	Reports	
	Recommendations – Budget-1955-56	Reports	
	For President’s Report – 1954-“Recommendations”	Reports	
	(New Bus.) Treasurer’s Report	Booklet	
	(New Bus.) Increase in Fees	Budget and Correspondence	
	(Unfinished Bus.) – AEM’s Reaction to Survey CRESAP, McCormick, Paget	Report	
	(President’s Report) – Enrollment, Noteworthy Student – Personnel	Report	
	(President’s Report)– Enrollment Noteworthy Student – Personnel (2)	Statements From Dr. Manley	
	(President’s Report)– Duvall’s Report, Eagleson’s Report, Alumnae Letter	Correspondences, Notes and Reports	
	Executive Committee Letter (Budget 1954-55)	Correspondences	
	Information Pertaining to Finance Board Meeting – April 23, 1954	Correspondence	
	Executive Committee Letters	Budget	
	( President’s Report) – Special Observances and Activities	Calendars	

<b>Box 11</b>	Finance Committee Report April 8, 1963	Budgets and Finance Reports	
	Finance Committee Report October 29 <sup>th</sup> 1962	Budgets and Finance Reports	



Reports, 1961	Budgets and Finance Reports	
Budgets, Proposed (Capital and Operating 1961-62)	Budgets	
Proposed Operating and Capital Budgets- 1960-61 (April Meeting)	Budgets and Finance Reports	
Report on Capital Expeditions 1959-60	Budgets and Finance Reports	
Report on capital expenditures 1958-59	Finance Reports	
Budget 1959-60	Budgets	
Budget 1958-59	Budgets	
Abby Building Fund 1957-58	Finance Reports	
Proposed Budget 1957-58	Budgets	
Capital Budget for 1960-61	Finance Reports	
Proposed Capital Budget 1957-58	Finance Reports	
Report on Capital Expenditures 1956-57	Finance Reports	
Reserve for stabilization of Income for Investments	Finance Reports	
Spelman College Auditor's Report 1964-65	Correspondences, Budgets and Finance Reports	
Auditor's Report 6-30-64	Budgets and Finance Reports	
VIII. Auditor's Report 6/30/63	Budgets and Finance Reports	
Auditor's Report, June 30 <sup>th</sup> 1962	Budgets and Finance Reports	
Report on Examination June 30 <sup>th</sup> , 1962	Budgets and Finance Reports	
Report on Examination Spelman College 1955	Budgets and Finance Reports	
Report on Examination Spelman College 1954	Budgets and Finance Reports	
Report on Examination Spelman College 1953	Budgets and Finance Reports	
Finance Committee Report, October 1963	Budgets and Finance Reports	
Finance Committee Report, October 1960	Budgets and Finance Reports	

	Report of Finance Committee, April 1960 Spelman College	Budgets and Finance Reports	
	Report of Finance Committee, Nov., 1959 Spelman College	Budgets and Finance Reports	
	Report of Finance Committee, March ., 1959 Spelman College	Budgets and Finance Reports	
	Report of Finance Committee, Nov., 1958 Spelman College	Budgets and Finance Reports	
	Report of Finance Committee, Nov., 1957 Spelman College	Budgets and Finance Reports	
	Report of Finance Committee, Nov., 1953 Spelman College	Budgets and Finance Reports	
	Report of Finance Committee, Nov., 1954 Spelman College	Budgets and Finance Reports	
	Report of Finance Committee, Nov., 1955 Spelman College	Budgets and Finance Reports	
	Finance Committee: Joint Meeting of Atlanta Univ. Morehouse & Spelman, 1953-54		
	Auditor's Report, June 30 <sup>th</sup> 1959	Budgets and Finance Reports	
	Report of Treasure	Booklets	

<b>Box 12</b>	Guide For Teas etc.	Correspondences and reports	
	Young, Sadye	Notes & Reports	
	Home Economics – Co-Operative program Clark, Morris Brown, Spelman	Brochures	
	de Pagnier, Dr. Richard (History)	Scholarly Article	
	Recent Historiography of American Negro Slavery Melvin Drimmer	Scholarly Article	
	Drimmer, Dr. Melvin	Notes and Scholarly Articles	
	Harding, V.	Correspondences	
	Harding V.	Brochure, Correspondences, and Proposals	
	N.D.E.A. Institute in History	Correspondences	

		and reports	
	America and the Negro	Brochure and Conference Reports	
	Mickelbury, M.	Research proposals	
	Undergraduates Library, A Note On This Proposed Joint	Reports	
	Atlanta Symphony	Correspondences	
	Proposal for a Summer Music Program	Proposal	
	Smith ,Grace	Correspondences, Course Syllabi, Notes, Reports, Sheet Music	
	Music Festival	Correspondences, Programs, memos,	
	Music Festival	Newspaper articles	
	Report on Second Non-Western Studies Program	Brochures, Correspondences, Reports	
	Suggested Teacher-Training Program for English majors	Report	
	Nursery School – Young Spelman College Annual Reports 1957-1958, 1958-59, 1961-62	Reports	
	Spelman: Nursery School 1955-1962	Reports	
	Graham	Correspondences, Recommendation letters and Resumes	
	College Placement Services, Inc.	Brochures and Reports	

<b>Box 13</b>	1969- Summer Vacation Schedules	Correspondences and Schedules	
	1968- Summer Vacation Schedules	Schedules	
	1967- Summer Vacation Schedules	Schedules	
	1966- Summer Vacation	Schedules	

Schedules		
1965- Summer Vacation Schedules	Schedules	
1964- Summer Vacation Schedules	Schedules	
1963- Summer Vacation Schedules	Schedules	
1959 Vacation Schedules	Schedules	
Thanksgiving 1969	Correspondences and Schedules	
Thanksgiving "Break"	Correspondences and Schedules	
Art Dept.	Correspondences	
Art Department	Programs, Program Templates, and Reports	
Le Flare, W. B.	Scholarly Report	
Practical Biology Smith, B. F.	Scholarly Report	
Biology Tracing done by V. Bunch for E.M. Duvall	Sketches and Tests	
Biology	Sketches	
Smith B. F.	Syllabi	
Handbook- Instructional Staff Butler LaCougea	Handbook	
Manuel For Freshman Counselors		
Drama	Correspondences, Flyers, Programs, and Reports	
Frank, Mr., Benno Lyric Theater	Faculty Request	
Drama – Burroughs	Correspondences and Newspaper Clippings	
Drama- Report of a Dialogue – By Pawley and Reardon	Report	
Drama – Burrough	Reports	
Burroughs, Baldwin – Drama "Thar, With Angels"	Play	
Drama Burroughs	Program Templates	
Key to University Center	Map and Key	
A.M.S. Players European Tour - 19630	Report	

Economics-Halvorsen		
"Togetherness in Teaching "	Report	
Econ Applicants	Resumes and Recommendations	
Pratt Community & Partnerships: Student Conduct at Brown University	Report	
English Fundamentals	List Of Often Misspelled Words	
Jordan, Millie Dobbs	Correspondences and Classroom Projects	
Wolfe, Renate (Dr.)	Report	
Spelling List	Spelling List	
Rental Contracts 1968-1969	Contracts	
Cotrell and Leland (Correspondences) 1968-1969	Correspondences	
Correspondences to Faculty/Staff re Academic Regalia	Academic Regalia Request Forms	
All who rented Regalia for 1969 Faculty/Staff	Academic Regalia Request Forms and Receipts	
Faculty Rental Reports- Old Faculty	Academic Regalia Request Forms and Receipts	
Order Sales for Faculty Academic Regalia as per Instructional Form	Academic Regalia Request Forms and Receipts	
New Faculty/Staff 1969	Academic Regalia Request Forms	
Own, Rent, or Provide Personally	Academic Regalia Request Forms	
Instructions – Gloria Starks – Head Marshall 1967	Instructions for Founder's Day Procession	
Faculty Rentals 1968	Academic Regalia Request Forms, List of Faculty and staff, and Receipts	
Correspondences -1968 Cortell and Leland	Correspondences and Receipts	
Faculty Rentals -1968	Academic Regalia	

		Request Forms	
	Financial Aid	Questionnaires about Financial aid	
	Usage of Fine Arts Building	Programs and Report	
	Fine Arts, Spelman College and the (1965)	Programs	
	Thomas, Williams G. (Mrs.)	Correspondences and French Test	

<b><u>Box 14</u></b>	The Annual Report of the Office of the Dean of Women Feburary,1967	Report	
	Chivers- Curfew Policies and Letters to Parents, etc	Correspondences	
	Dean of Women – Chivers	Freshman Handbook	
	Dean of Women- Chivers, N. 1960-61, 1961-62, Annual Report 1965	Report	
	Dean Of Women – Chivers 1967	Program	
	Faculty Handbook 1964-1965	Handbook	
	Guidelines for Freshmen 1965-66	Handbook	
	House Manuals1960-61	Handbooks	
	Sealed Envelope Addressed to Dr. Manley		
	Spelman College Handbook 1960-61	Handbooks	
	Spelman College Handbook 190-61	Handbooks	
	Spelman College Handbooks 1955 and 1961-62, 1956-57	Handbooks	
	Handbooks	Handbooks	
	Residence Hall Manual 1961-62	Handbooks	
	Freshman Handbooks 1954-55, 1955-56, 1956-57, 1957-58	Handbooks	
	College Government Handbook 1958-59 and 1959-60	Handbooks	
	Library	Programs	
	Sister's Chapel Seating Chart	Seating Charts (Blank)	

	Map of Spelman College Grounds	Map	
	Registrar's Office	IBM Card Form	
	Rates, Norman N.	Brochures and Scholarly Report	
	Commencement	Programs	
	Commencement	Programs	
	Staff Vacation Regulations	Correspondences	
	Vacation Schedules- Christmas ,1969	Correspondences and Schedules	
	1969 Christmas Vacations	Correspondences and Schedules	
	1968 Christmas Vacations	Correspondences and Schedules	
	1968 Christmas Vacations	Correspondences and Schedules	
	Christmas Vacation Schedule	Correspondences and Schedules	
	Christmas Vacations Schedule 1967	Correspondences and Schedules	
	Christmas Vacations Schedule 1966	Correspondences and Schedules	
	Christmas Vacations Schedule 1965	Correspondences and Schedules	
	Spring Break & July 4 <sup>th</sup>	Correspondences and Schedules	
	Spring Break 1968	Correspondences and Schedules	
	Spring Break 1966-1967	Correspondences and Schedules	
	Spring Break 1965	Correspondences and Schedules	
	Spring Break 1963	Correspondences and Schedules	

<b>Box 15</b>	UNCF Meeting of Board Of Directors, new York, 3/31/64	Agendas, Correspondences, and Notes	
	Meeting, Board of Directors, UNCF December 8, 1961- 12 Noon	Agenda & Note s	
	Board of Directors- Meetings	Agendas, Notes,	

Atlanta, GA Oct. 3, 1961	and Reports	
Board of Directors- Meetings Atlanta, GA 3/27/61	Agendas, Notes, and Reports	
Board of Directors- Meetings Atlanta, GA 10/3-4/60	Agendas, Notes, and Reports	
Campaigns – Current Funds National Chairman – 1959-1960 Barton, Bruce	Correspondences	
Campaigns – Current Funds Presidential Assignments	Correspondences	
UNCF Newsletter		
Campaigns- Current Funds Regional Director – Grover, Miles	Correspondences	
Campaigns – Current Funds Regional Director Taylor Joseph	Correspondences	
Campaigns – Current Funds St. Louis, Missouri	Correspondences	
Campaigns – Current Funds St. Louis, Miss. – Miss Edna Beane	Correspondences	
Campaigns – Current Funds St. Louis, Miss. – Contributor Source	Correspondences	
Campaigns – Current Funds 1958 Campaign	Budgets, Correspondences and Newspaper Clippings	
Campaigns – Current Funds 1957 Campaign	Annual Reports and Correspondences	
Board of Directors – Meetings Denver, Colorado 3/26/60	Minutes & Reports	
Board of Directors – Meetings Atlanta, GA – 10/6/59	Minutes & Reports	
Board of Directors – Meeting Indianapolis, Indiana – 4/11/59	Reports	
Board of Directors – Meeting New York City – 10/7/58	Minutes	
B	Correspondence with UNCF	
Board of Directors – Notice of Meetings	Correspondences	
UNCF Meeting- - New York October 4-5,1965	Correspondences, Minutes,	



		Newsletters and Reports	
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<b>Box 16</b>	UNCF Questionnaire for 1969 Campaign	Surveys and Results	
	UNCF Questionnaire for 1968	Correspondences, Surveys and Results	
	Questionnaires – 1967 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – 1966 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – 1965 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires –Edna Goldwater, Director of Public Information – Publicity for 1964	Correspondences, Surveys and Results	
	Questionnaires – 1964 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – 1963 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – Additional Information for Capital Fund Case- 1963	Correspondences, Surveys and Results	
	Questionnaires – 1962 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – 1961 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – 1960 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – 1959 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – 1958 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – 1957 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – 1956 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – 1954 Campaign UNCF	Correspondences, Surveys and Results	
	Questionnaires – 1953 Campaign UNCF	Empty	
	Questionnaires – 1955	Correspondences,	

Campaign UNCF	Surveys and Results	
Questionnaires – 1952 Campaign UNCF	Correspondences, Surveys and Results	
Questionnaires – 1951 Campaign UNCF	Correspondences, Surveys and Results	
Questionnaires – 1950 Campaign UNCF	Correspondences, Surveys and Results	
Questionnaires – 1949 Campaign UNCF	Correspondences, Surveys and Results	
Questionnaires – 1948 Campaign UNCF	Correspondences, Surveys and Results	
Questionnaires – 1947 Campaign UNCF	Correspondences, Surveys and Results	
Questionnaires – 1946 Campaign UNCF	Correspondences, Surveys and Results	
Questionnaires – 1945 Campaign UNCF	Correspondences, Surveys and Results	
Questionnaires – 1944 Campaign UNCF	Correspondences, Surveys and Results	
Q	Blank	
Questionnaires – 1970 Campaign UNCF	Correspondences, Surveys and Results	
Campaigns – Current Funds – Atlanta Mays, Benjamin E.	Correspondences	
Campaigns- Current Funds – Atlanta Spelman College Faculty and Staff	Correspondences	
Campaigns – Current Funds – Atlanta Gloria Davy Concert – 10/29/58	Correspondences	
Campaigns – Current Funds – Atlanta Students & Student Organizations	Correspondences and Pledge cards	
Campaigns – Current Funds – Atlanta Spelman College Miscellaneous	Correspondences and Expense Reports	
Campaigns – Current Funds – Alumni - Incl. Spelman) College Presidents’ Letters to	Correspondences	
Campaigns – Current Funds – Alumni Inter Alumni Council	Correspondences	
Campaigns – Current Funds –	Correspondences	

	Alumni National Alumni Council		
	Campaigns – Current Funds – Alumni Spelman College Alumnae – Misc.	Correspondences	
	Campaigns – Current Funds – Alumni Miscellaneous	Correspondences	
	Questionnaires – 1953 Campaign UNCF	Brochures, Correspondences, and Pledge Cards	

<b>Box 17</b> <u>Personnel Files</u>	Perkins, Frances Drama & Speech 9/43-6/46	Correspondences	Includes a picture
	Haynes, Mrs. Naomi B. 9/30/73- Resident Director	Application, Correspondences and Resume	
	Ayertey, Mr. Samuel K. Instructor – Drama Department 8/74	Application and Correspondences	
	Absood, Mr. Gamil 1974-	Application and Correspondences	
	Bell, Mrs. Leatrice Special Services Program 9/70	Application Correspondences and Newspaper Clippings	
	Draper, Miss Sandra Relief Resident Director 9/21/73	Correspondences	
	Baldwin, Mrs. Bettye 1973- Children's Dance Program	Correspondences	
	Baldwin, Mrs. Bettye 1973- Children's Dance Program	Correspondences	
	Bayles, Dr. Roberta 1973 Exchange – Ed. Department	Correspondences	
	Bennett, Mrs. Sharon Phy. Ed. 1/1974	Application and Correspondences	
	Benton, Mrs. Jacqueline 1973 Children's Dance Program	Correspondences	
	Boldridge, Dr. Effie 1973 Department of Spanish	Application, Correspondences, and Resume	Picture
	Bostick, Dr. Herman F. 1973	Correspondences	

Spanish Dep. (Exchange)		
Brady, Miss Gertrude 1969-70 (2 <sup>nd</sup> Semester)	Correspondences and Resume	
Bradley, Miss Eleanor Education Dept. 1972-	Correspondences and Resume	
Brooks, Miss Cherlyn Lynn Secretary, Admissions Office 1973	Application and Correspondences	
Brown, Mrs. Arlene Francis Dept. of Business Services 2/6/74	Application and Correspondences	
Brown, Miss Dorcas D. 5/74 Alumnae Office	Correspondences	
Brown, Mrs. Lydia Tucker Religion 1/71	Application and Correspondences	
Brown, Mrs. Quinnette 9/68 Part-Time	Application Correspondences and Resume	
Bryant, Miss Sharon 1973 Part-Time Resident Director	Correspondences	
Buck, Miss Joyce Ann – Assistant Business Services Office – 11/74	Application and Correspondences	
Busbee, Mrs. Evelyn Ross – Secretary Registrar’s Office- 9/1967	Correspondences	
Bush, Mr. James E. Psychology Department 1972	Application and Correspondences	
Bush, Miss Phyllis M. Assistant to College Minister 2/1974	Correspondences and Resume	
Crockett, Mrs. Delores L. Sec. Dean of Students 12/14/73	Application and Correspondences	
Craig, Miss Rita – Counseling Services 5/74	Application, Correspondences and Resume	
Coney, Mr. Lilus L., Secretary Office of Development – Dec. '74	Application and Correspondences	SSN
Collier, Ms. Fernanga	Correspondences	
Clark, Miss Lois-Ann 1972- Education Dept.	Correspondences	
Clark, Miss Michele 1972- Assistant to Director of Testing	Correspondences	

6/25/73 Addressograph Cobb, Miss Robin Operator 1973	Application and Correspondences	
Clark, Miss Amelia E. (Personnel)	Correspondences	
September 1971-72 Carr, Susie	Application and Correspondences	
Duffy, Charles T. (Reference Letter)	Correspondences	
Personnel 9/71 Drue, Miss Abby Art	Application and Correspondences	SSN
Drayton, Miss Rosa 1972 Resident Director	Application and Correspondences	SSN
Douglass, Miss Janet L. 1972 Sociology Department	Correspondences and Resume	
Davis, Mrs. Ruby J. Walker- Spanish Department – 1969	Applications & Correspondences	
Personnel David, Mrs. Cathy L. – Secretary – Music & Drama Depts. 1967	Application and Correspondences	
Personnel 9/69 Danzy, Mrs. Gertrude Asst. Professor, Home Economics	Application and Correspondences	
Damon, Miss Patricia 1973 Home Economics	Application and Correspondences	
Davis, Miss Mary Louise Secretary to Federal Relations Officer	Correspondences	
Desportes, Mrs. Lillie M. 1972 Nurse- Part Time	Application and Correspondences	
Davis, Mr. Floyd A. 1972 Assistant to the Business Manager	Application and Correspondences	
Personnel Davis, Mrs. Doris Jones – secretary, Music Dept. 1968-	Application and Correspondences	

1974		
Personnel Early, Sister Jane, RSCJ Instructor, Mathematics	Application and Correspondences	
Edwards, Mrs. Charlye T. 1972 Education Dept, Exchange	Correspondences	
Personnel 9/68 Ellis, Mrs. Ocelia Nursery School	Correspondences	
Emory, Mrs. Betty 1973 Department of Education	Application and Correspondences	Picture
Egwin, Mr. Christopher 1973 Department of Economics	Application and Correspondences	
Fallon, Edward B. 1970	Correspondences	
Fields, Miss Denyveta 1/74-Grad. Assistant – Library	Correspondences	
Finch, Mr. Brian W. 1972 Economics Department	Correspondences	
Forbes, Miss Debra 1972 Nursery School Assistant	Correspondences	
Foster, Mr. Phillip T. 1973 Supervisor, Maintenance	Correspondences	
Freeman, Mar. Johnnie H. Secretary to Mrs. Manley 11/12/73	Application and Correspondences	
Gebre-Hiwet, Mr. Makonnen History 2/70-	Correspondences	
George, Hermon, Jr. French	Application and Correspondences	
Guthrie, Walter D. Speech, Instructor	Application Correspondences, and Newspaper Clippings	
Hunter, Brooke Mrs.	Correspondences	
Hawkins, Miss Gloria V. 1973 Career Planning and Placement	Correspondences	

Hill, Miss Leslie I. 10/31/73 Graduate Ass't. –Political Science	Application and Correspondences	
Holt, Dr. Rita D. 1973 Consultant- Education Department	Correspondences and Vita	
Hooks, Miss Denise 1972 Nursery School Assistant	Correspondences	
Horton, Mrs. Patricia Joyce	Correspondences	
Hudson, Miss Dorothy Ruth	Correspondences and Resume	
Peasron, Miss Sandra Lee 1973 Instructor, Art Department	Application and Correspondences	Picture
Mrs. Sadie B. Gaines	Correspondences	
O'Neal, Mrs. Anita Hayes 1973 French Lab. Asst. & Secretarial Pool	Correspondences	
Monford, Mrs. Carolyn S. 1973 Secretary, Alumnae Office	Correspondences and Resume	
Minners, Miss Annie Ruth 1972 Business Office	Application and Correspondences	
Miller, Dr. Audrey	Correspondences	
Marsh, Mrs. Ethel – Resident Director 3/11/74	Correspondences	
Marsh, Mrs. Dorothy (Secretarial Applicant)	Application and Correspondences	
Madden, Miss Vanessa Gail 1974 Registrar's Office	Application and Correspondences	
Macon, Miss Phy Rochelle Counseling Services 3/1/74	Correspondences	
Moore, Mrs. Louise H. Resident Director – 7/26/70	Application and Correspondences	
Moore, Fay	Correspondences	
Moreland, Miss Agnes L. (Personnel)	Application and Correspondences	
Murday, Mrs. Patrica Lowery	Correspondences	

Noble, Thomas	Correspondences	
Ntlabati, Gladstone M. History- 2 <sup>nd</sup> Sem. 1969-70	Correspondences and Resume	
Zokoye, Mrs. Shelia K. – Student Accounts 1958-1976	Correspondences	
Ortega, Mr. Albert Lang. Lab Asst. 2/4/74	Correspondences	
Ortega, Mr. Mariano – Fr. Lab. Assist. 1974-	Application and Correspondences	
Phipps, Miss Wiletta- Cooperative Education Program 10/72	Application and Correspondences	
Purdie, Mr. Sammy Ray 11/1973 Staff Asst. Dean of Student Office	Application and Correspondences	
Peters, Selton Philosophy Department	Correspondences and Resume	
Rizzo, Donna Mrs.	Correspondences and Transcripts	
Rogers, Mr. John L. 1973 Department of Art	Application, Correspondences and Resume	Pictures
Weiss, Hilda	Correspondences	
Walton, Mrs. Beatrice Elder Cook Relief Housemother Dec. 1945-	Correspondences	
Warden Laura F. Dean's Secretary	Correspondences	
Wardlaw, Mrs. C. H. (Personnel)	Application and Correspondences	
Watson, Mary Abell	Application and Correspondences	
Way, Miss Marion (Personnel)	Correspondences	
Weatherspool, Mrs. Willie	Correspondences	
Webster, Fordham	Correspondences	
Webster, Mrs. Isabel Gates	Application Correspondences and Newspaper Clippings	
Webster, Lillian	Application and Correspondences	Picture



	Wells, Elsie K.	Application and Correspondences	
	West, Mr. Henry R. Social Sciences	Correspondences	
	Westerfield, Mrs. Helene Bryant Nursery School Teacher 1950-51	Correspondences	
	Whited, Miss Dorothy (Personnel)	Correspondences and Resume	
	Whiting, Mr. Albert Dept. Sociology, AU 1948-49	Correspondences	
	Whiting, Mrs. Helen A.	Correspondences	
	Whiting, Mrs. Helen A.	Correspondences	
	Wilcox, Mrs. Catherine E. Secretary to the Dean	Application and Correspondences	
	Wilder, Ruth E.	Correspondences	
	Williams, Miss. Delores R. Biology 9/59-6/60	Application and Correspondences	
	Williams, Mrs. Leland L. Grayce Wilcox	Correspondences	
	Williams, Olga L.	Correspondences	
	Williams. Ruth A.	Correspondences	
	Williams, Mrs. Willarena Lamar (Personnel)	Application and Correspondences	
	Wilson, Mrs. Evelyn College Infirmary	Correspondences	
	Winston, Miss Prince Ilona Mathematics 1959-60	Application and Correspondences	
	Wood, Charles Rupert Bldg. & Grounds	Correspondences	
	Woodward, Bessie G.	Correspondences	
	Word, Miss Norma (personnel) – Lab Technician	Correspondences	
	Wright, Mrs. Dorothy Publicity	Correspondences	
	Wright, Miss Jean (Personnel)	Correspondences	
	XYZ	Correspondences	

<b>Box 18</b> <b>UNCF F-O</b>	F	Empty	
	G	Correspondences	
	H	Empty	
	I	Empty	

J	Correspondences	
K	Empty	
L	Correspondences	
Member Colleges – Accreditation	Minutes	
Member Colleges – Admission Standards (Fund Membership)	Correspondences and Reports	
Member Colleges – “Cooperation” Project	Correspondences and Proposals	
Member Colleges – Lecture Tours to	Correspondences and Newspapers	Pictures
Member Colleges – Reader’s Digest Writing Contest	Correspondences	
Member Colleges – Special Services to (See also “Cooperation” Project File	Correspondences	
Member Colleges – Spelman College – Enrollment Data	Enrollment Data	
Member Colleges – Spelman College- Miscellaneous	Correspondences	
Member Colleges – Statistics – General	Budgets & Statistics	
Member Colleges – Trabue, M. R. (Report)	Correspondences	
Member Colleges – Washington, G.L. – Correspondence	Correspondences	
Member Colleges - Miscellaneous	Correspondences	
UNCF Convocation-1963 Washington D.C. 3-21-63	Program, Questionnaires, and Reports	
UNCF Convocation-1962	Correspondences, Programs and Reports	
Meetings & Special Occasions – Convocation Denver, Colorado – 3/25-28/60	Correspondences and Programs	
Meeting & Special Occasions Indianapolis, Indiana 4/10-13/59	Correspondences	
Meetings & Special Occasions - Holly Knoll Association	Correspondences	

Meetings & Special Occasions – member’s Meetings – Notices	Correspondences	
Meetings & Special Occasions - Members’ Meetings -1958	Correspondences	
Meetings & Special Occasions – Members’ Meetings – 1944-1957	Report	
Meetings & Special Occasions - Mid – Winter Staff Meeting January 21-22,1960	Report	
Meetings & Special Occasions - Mid Winter Staff Meeting January 19-20,1959	Agenda & Minutes	
Meetings & Special Occasions – Tenth Anniversary Luncheon May 19, 1953	Memos and Programs	
Meetings & Special Occasions – Miscellaneous	Agenda and Correspondences	
M	Correspondences	
Mc	Empty	
N	Empty	
O	Empty	
Campaigns – Current Funds – Campaign Director – Beatty, w. Barton, Jr.	Correspondences and Reports	
Campaign – Current Funds – Contest- “Miss UNCF”	Budgets and Correspondences	
Campaigns – Current Funds – Fact Sheets	Campaign Fact Sheet	
Campaigns – Current Funds – Fundraising Institute – 10/6/58	Budgets & Reports	
Campaigns – Current Funds – Letters of Appreciation to Campaign Chairmen & Leadership	Correspondences	
Campaigns – Capital Funds – Miscellaneous Memorandums and Reports	Memorandums and Reports	
Campaigns – Current Funds – Individuals (Made Through Fund)	Correspondences	
Campaigns – Current Funds – Contributors-Fortune Surveys	Budgets	

	Campaigns – Current Funds – Contributors- Ford Foundation	Memos	
	Campaigns – Current Funds – Contributors- Fund for Advancement of Education	Empty	
	Campaigns – Current Funds – Contributors- General Education Board	Correspondences	
	Campaigns – Current Funds – Contributors- General Motors Corporation	Newspapers and Press Releases	
	Campaigns – Current Funds – Contributors- Rockefeller Brothers Fund	Correspondences	
	Campaigns – Current Funds – Contributors- United States Steel Foundation, Inc.	Correspondences	
	Campaigns – Current Funds – Contributors- General	Correspondences	
	Cooperative Intercollegiate Examination Program	Contracts and Correspondences	
	C	Correspondences	
	D	Empty	
	E	Empty	

<b>Box 19</b> <b><u>Board of Trustee Docs</u></b>	Trustees- Orientation Booklet	Orientation Booklet and Bylaws	
	1968	Higher Education and National Affair Letters	
	1967	Higher Education and National Affair Letters	
	1969	Higher Education and National Affair Letters	
	1969	Bulletin on International Education	
	No Name	A Fact Book on Higher Education Issues	

Spelman College Orientation Booklet	Orientation Booklet	
Spelman College Orientation Booklet	Correspondences and Orientation Booklet	
Trustees, Board of Orientation Booklet	Orientation Booklet	
Trustee Lock-In April 22,1976	Correspondences	
Materials Concerning the Next President of Spelman College	Correspondences	
Board of Trustees General Correspondence 1974-75	Correspondences	
Trustees General Information	Correspondences	
Spelman College Trustees – General Info	Correspondences	
Trustees- Prospective Trustees	Correspondences	
Miscellaneous Trustees	Correspondences	
Officers and Members	Correspondences	
Trustees- Major Concerns of the Faculty (Spelman College)	Correspondences	
Fact Sheet for the Board of Trustees	Correspondences	
Articles of Trusteeship	Correspondences	
Trustees Sept. 30 <sup>th</sup> 1972 Balance Sheet for Spelman	Correspondences and budgets	
Board of Trustees – Forms	Forms	
Gifts to College	Budget	
Presentation by Octavia Green to Board of Trustees	Correspondences	
Letters concerning student and Faculty Representation on the Board of Trustees -1972	Correspondences	
Trustees- President’s statement	Correspondences	
Trustees- Spelman College Bylaws Amended through November 14 <sup>th</sup> , 1969	Bylaws	
Subject Index Manuel	Trustee Correspondences	
Orientation Booklet( for trustees)	Booklet	
Manley- Reynolds’s Cottage	Correspondences	
Trustees- Proxies and Notices	Waivers	

	Financial- Uniform Accounting Study (G. L. Washington)	Survey and Results	
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<b>Box 20</b>	Lennon, Claire College Hostess	Correspondences	
	Admission Office 1970-71	Correspondences	
	Alumnae Office 1970-71	Correspondences	
	Art Department 1970-71	Correspondences	
	Audio Visual 1970-71	Correspondences	
	Building and Grounds	Correspondences	
	Business Manager's Office 1970-71	Correspondences	
	C	Brochures and Correspondences	
	College Minister, Office of 1970-71	Correspondences	
	Administrative Committee Meeting June 21, 1972	Correspondences	
	Administrative Committee – Minutes Sept, 1971-May 31 <sup>st</sup> 1972	Correspondences	
	Appeals and Scholarships, Committee on 1970-71	Appeals	
	Committees: Catalogue Committee 1970-71	Correspondences	
	Concerts and Entertainment Committee of 1970-71	Correspondences	
	Courtesy Committee 1970-71	Correspondences	
	Cooperative Education Feasibility Study Committee	Correspondences and Reports	
	Curriculum Committee- Minutes	Minutes	
	Curriculum Committee 1970-71	Correspondences and Minutes	
	Exchange Committee 1970-71	Correspondences	
	Faculty Personnel, Committee On 1970-71	Correspondences	
Faculty Meeting February 27, 1973	Correspondences		
Faculty Meeting Minutes 1972-	Minutes		
Faculty Meeting Minutes Oct., 1971-May, 1972	Minutes		
Faculty Meeting Minutes	Minutes		

Oct.,1971-May, 1972		
Letters of Acceptance 1971	Correspondences	
Faculty By-Laws and Handbooks	Bylaws, Correspondences & Handbooks	
Faculty By-Laws and Handbooks	Bylaws, Correspondences & Handbooks	
Faculty Meeting Minutes	Minutes	
Founders Day Committee 1970-71	Correspondences	
International Room Committee 1970-71	Correspondences	
Lectures, Committee on 1970-71	Correspondences	
Library And Visual Aids Committee on 1970-71	Correspondences	
Religious Organizations, Council on 1970-71	Correspondences	
Advisory Committee to the Student Government Association 1970-71	Correspondences	
Counseling Services 1970-71	Newsletter	
Dean of Instruction, Office Of 1970-71	Correspondences	
Dean Of Student Office 1970-71	Correspondences	
Dining Hall	Correspondences	
Drama, Department of 1970-71	Correspondences	
1970-71 Education & Psychology, Department Of	Correspondences and Newspapers	
1970-71 English Dep.	Empty	
F	Correspondences	
1970-71 Financial Aids	Budgets	
1970-71 Health, Physical Education and Recreation, Dept. of.	Correspondences	
1969-70 Health, Physical Education and Recreation, Dept. of.	Correspondences	
1969-70 Home Economics, Dept.	Correspondences	
1970-71 Library	Correspondences	
From President Manley	Correspondences	

	1970-71 Music, Department of	Correspondences	
	P	Correspondences	
	1970-71 Placement Office	Correspondences	
	1970-71 Registrar's Office	Correspondences	
	1970-71 Spelman Student Government Association	Correspondences	
	1970-71 SSGA-Judiciary Board	Correspondences	
	Waiver Of Fees Agreement With Morehouse College	Correspondences	
	Who's who Among Students in American Colleges and Universities	Correspondences	
	Require Your Attention	Correspondences & Resume	
	Associations	Correspondences	
	Advertising & Publicity Misc. Newspaper Clippings	Correspondences	
	Annual Meeting October 12-14, 1966- American Council on Education New Orleans, LA	Brochures & Correspondences	
	Annual Meeting October 11-13 American Council on Education The Shoreham Hotel- Washington, D.C.	Brochures & Correspondences	
	Advertising and Publicity Photographs (Aerial Views by Wm. Garnett)	Correspondences	
	Advertising and Publicity Pittsburg Courier	Correspondences & Newspapers	
	Advertising and Publicity Radio- Television	Correspondences & Newspapers	
	The Institute of European Studies	Correspondences	
	Advertising and Publicity "The Spelman Story" (Movie)	Contracts & Correspondences	

<b>Box 21</b>	Fundraising Spelman College Fund Mr. Joe Wilson	Correspondences	
	The Wilfred Fund	Correspondences	
	Fundraising – Materials for Meeting with Mr. Joseph Wilson	Correspondences	



Fundraising- Status of Major Foundational Prospects	Correspondences	
Steering Committee	Follow Up Script	
Surdna Foundation	Correspondences	
A Proposal for an Expanded Program in Technical theater at Spelman College	Proposal	
Travel-New York City – 12/5/73 Meeting, Nat’l Fund Raising Committee	Correspondences	
Office Supplies –Requisitions	Receipts	
Office Equipment- Inventory	Inventory Checklist	
Inventory Forms	Inventory Checklist	
President’s Office Budget -1974	Budgets	
Development Campaign	Correspondences	
Buildings and Grounds Work Request	Memos & Work Request Forms	
Miscellaneous Bills Paid for Office	Receipts	
Proposal for Book (AEM)	Correspondences	
Callaway Chairs Meetings- March 26-1976	Correspondences and Minutes	
Institute for teaching & learning Policy Board March 12,1976	Correspondences	
Founders Day April 11,1976	Correspondences	
Itineraries, Paine College’s Founders Day Program & University of Washington Informational	Empty	
University of Washington Trip – February 18-23, 1976	Correspondences and Itinerary	
AUC/NAB Cluster Meeting March 10,1976-9:30 a.m.	Correspondences	
Policy Board Meeting	Correspondences	
The University Center in Georgia April 20th, 1976	Correspondences	
Commencement May,1976	Correspondences	
Mr. Lilliey’s Fund-raising Dinner –NYC-January 8,1976	Correspondences	
Field Foundation Visit 1/8/76 (with Mrs. Rockefeller)	Correspondences	
Projected Budget 1976-77	Correspondences	

Flite Checks Tally	Tally sheets	
Inter-Office Transmittal Slips	Blank forms	
Requisition Forms(Blank)	Blank forms	
J. P. Stevens & Co.	Empty	
National Science Foundation	Empty	
National Endowment for Humanities	Empty	
Lubizol Foundation	Empty	
Kaiser	Empty	
Howard Thurman Educational Trust	Empty	
Atlanta Gas Light Comp.	Empty	
Regulations Pertaining to Office Workers (Dated Dec. 7,1968)	Memos	
No Name	Receipts	
No Name	Memos	
Requisitions	Requisition forms	
Budget 1975-76	Budget	
Budget 1974-75	Memos	
Staff Development Office File (Information Received)	Correspondences	
Correspondences for Discussion With: Danny Flanigan	Correspondences	
National Fundraising Campaign	Correspondences	
Meeting with Deans Allen, Riley, McBay & Special Assistant – Aug. 1:00 pm	Correspondences	
No Name	Correspondences	
Fact Sheets	Fact Sheets	
Budgets Executive Committee	Correspondences	
National Fundraising Campaign	Budgets & Correspondences	
Prizes and Awards Day May 8 <sup>th</sup> ,1975	Speech	
Speeches (Drafts of)	Speeches	
Background Information-Rockefeller Family -1874-	Report	
Rockefeller, The Honorable Nelson A. Special Convocation	Correspondences	
Counseling Activities	Correspondences	
Special Visit by Mrs. L. S. Rockefeller & Guests	Guest List	

<b>Box 22</b> <u>Financials</u> <u>from 1947-</u> <u>60</u>	Financial – Audit Reports- 1954-1960	Audit Reports	
	Financial – Audit Reports- 1944-1953	Audit Reports	
	Financial – Budgets – Campaign Quotas	Budgets & Memos	
	Financial – Budgets – Expenditures – Miscellaneous	Budgets & Reports	
	Financial – Distribution of Funds – Formulae – Miscellaneous	Correspondences	
	Financial – Distribution of Funds – Formulae (By Campaigns)	Budgets & Correspondences	
	Financial – Distribution of Funds – Member Colleges	Budgets & Correspondences	
	Financial – Distribution of Funds – Spelman College ( Capital & Current)	Correspondences	
	Financial – Treasurer’s Report – Two Mos. Ending 2/28/57	Report	
	Financial – Treasurer’s Report Eight Mos. Ending 8/31/56	Report	
	Financial – Treasurer’s Report – October 4, 1954	Budgets & Reports	
	Financial – Treasurer’s Report – October 14 <sup>th</sup> , 1952	Budgets & Reports	
	Financial – Treasurer’s Report – October 9 <sup>th</sup> , 1951	Report	
	Financial – Treasurer’s Report – October 7 <sup>th</sup> , 1947	Report	
	Financial – Treasurer’s Report – Miscellaneous	Budget	
	Financial – Expense Accounts- Manley, A.E.	Correspondences & Receipts	
	Financial – Expense Accounts – Forms	Blank Forms	
	Feb. Survey Washington GL.		
	Feb. Survey Washington GL.		

<b>Box 23</b>	Aldridge, June	Requisition Form	
	Alzheimer, Mrs. Laura Post	Requisition Form	

<b><u>Requisitions</u></b>	Office		
	Altimer, Mrs. Gayle English Dept.	Requisition Form	
	Allison	Requisition Form	
	Akridge, Mrs. Virginia	Requisition Forms	
	Eagleson Dean of Instruction	Requisition Forms	
	Allen, Jeanne President's Office	Requisition Forms	
	Allison, Roland	Requisition Forms	
	Boghossian, Marilyn	Requisition Forms	
	Brazeal, B.R.	Requisition Forms	
	Butler	Requisition Forms	
	Buildings & Grounds Mr. W. R. Neil	Empty	
	Bennett, Jerry	Requisition Forms	
	Bhalla, Hans Art Department	Requisition Forms	
	Bager- (Project Opportunity)	Requisition Forms	
	Brazeal	Requisition Forms	
	Burch, Vaughncziel Faculty Office	Requisition Forms	
	Brooks, Helen English Dept.	Requisition Form	
	Brown, Mr. Donald Art Dept.	Requisition Form	
	Bullock, Mr. B. F.	Requisition Forms	
	Buildings & Grounds Mrs Harris	Empty	
	Burroughs, Baldwin Drama Dep	Requisition Forms	
	Butler, B. L.	Requisition Forms	
	Smith, Dr. B. F.	Requisition Form	
	Patterson, Rosalyn	Requisition Forms	
	Buildings & Grounds	Requisition Forms	
	Carroll, Richard	Requisition Forms	
	Carroll, E. J.	Requisition Forms	
	Caruthers, Mr. J. Q.	Requisition Forms	
	Chisolm, E. W.	Requisition Forms	
	Chivers, Noami	Requisition Forms	
	Christian, Ben	Requisition Forms	
	Clayton, Rev, R. L.	Requisition Forms	
	Coe, J. L.	Requisition Forms	
	Community Action Program	Requisition Forms	
	De Pagneir	Requisition Forms	
	David, Cathy	Requisition Forms	
	Donohue, Robert	Requisition Forms	
	Drama Donnelly	Requisition Forms	
	N. D. E. A. Drimmer	Requisition Forms	

Eagleson, Francis	Requisition Forms	
Eagleson, Francis	Requisition Forms	
Eagleson, O.W. Dean of Instruction	Requisition Forms	
Farris	Requisition Forms	
Financial Aid Office	Requisition Forms	
Ferguson	Requisition Forms	
Frank B.D.	Requisition Forms	
Ferguson, Venelle Post Office	Requisition Forms	
Ford, Cathy Art Dept.	Requisition Forms	
Gamble Laundry Dept.	Requisition Forms	
Gaither E. B. Art Dept.	Requisition Forms	
Gates, J.S.	Requisition Forms	
Graham	Requisition Forms	
Inal, Dr. Haliment	Requisition Forms	
Halvaresen- McCartney Economics	Requisition Forms	
Harding Vincent History Dept.	Requisition Forms	
Harding	Requisition Forms	
Hassett, Suzanne Rckeller Hall	Requisition Forms	
Hendickson	Requisition Forms	
Holloway	Requisition Forms	
Hansen, M.C.	Requisition Forms	
Howard, Camilla (Spanish)	Requisition Forms	
Ivan Allen	Requisition Forms	
Johnson, Allen	Requisition Forms	
Johnson, Aaron	Requisition Forms	
Junior Class	Requisition Forms	
Jordan, Millicent	Requisition Forms	
Johnson, J K Finch	Requisition Forms	
Lennon, Madison c. Music Dept.	Requisition Forms	
Lott, James Math Dept	Requisition Forms	
Lowery	Requisition Forms	
Lennon, Mrs. Claire	Requisition Forms	
Lumpkin, Emily Treasurers Office	Requisition Forms	
Lennon Claire Spelman College Hostess	Requisition Forms	
Lennon Madison	Requisition Forms	
Mallett, Marla Art	Requisition Forms	
Manley President A. E. Mayor,	Requisition Forms	

Robin		
Melder, Mary E.	Requisition Forms	
Mickelbury	Requisition Forms	
Mickelbury, M. H.	Requisition Forms	
Moreland, L.B.	Requisition Forms	
Myles, D. L. (Dean of Instruction )	Requisition Forms	
Myles, D. L. (Dean of Instruction )	Requisition Forms	
Mcbay, S. M. (Math dept)	Requisition Forms	
MacVicar Infirmary	Requisition Forms	
Mathematics – McBay	Requisition Forms	
New Dormitory	Requisition Forms	
Neal, X. Le	Requisition Forms	
Publicity Office	Requisition Forms	
Pratt	Requisition Forms	
Political Science Club	Requisition Forms	
Patterson, R. M. Biology Dept.	Requisition Forms	
Randall, Nellie	Requisition Forms	
Reflections Staff	Requisition Forms	
Ross, Evelyn	Requisition Forms	
Randall, Nellie	Requisition Forms	
Physical Education – Randall	Requisition Forms	
Roberts, Virginia	Requisition Forms	
Senior Class	Requisition Forms	
Smith, B. F.	Requisition Forms	
Smith, Grace	Requisition Forms	
Sister Snyder, Ruth	Requisition Forms	
Sophomore Class	Requisition Forms	
Spanish Club	Requisition Forms	
Spotlight Staff	Requisition Forms	
Smith, B. J. Biology	Requisition Forms	
SSGA	Requisition Forms	
Smith Grace, Music	Requisition Forms	
Stanburry, H	Requisition Forms	
Synder, Ruth (Sister) Biology	Requisition Forms	
SSGA	Requisition Forms	
Tillman, Q. L.	Requisition Forms	
Tate, Sandra P.	Requisition Forms	
Roberts, Virginia	Requisition Forms	
Toomer, Juanita	Requisition Forms	
Treasurer's Office	Requisition Forms	

	Treasurer- Ms. Cook Office	Requisition Forms	
	Turner, Ernie Art Dept	Requisition Forms	
	Trutzschler, Heins	Requisition Forms	
	Ward, Mrs. Ruby	Requisition Forms	
	Mrs. Wegner	Requisition Forms	
	Wilie, Miss Elizabeth	Requisition Forms	
	Music- Whalmer	Requisition Forms	
	Williams, B.E.	Requisition Forms	
	Williams, Gladys	Requisition Forms	
	Williams, Russell	Requisition Forms	
	Wilson Nellie	Requisition Forms	
	Wilson, Nellie Pysch Dept.	Requisition Forms	
	Younge, Sadye	Requisition Forms	
	YWCA	Requisition Forms	
	Young, Sadie	Requisition Forms	
	Starratt, Margaret R.	Application & Resume	

<b>Box 24</b> <u>Personnel</u> <u>Files</u>	Starr, Erma Coleman Relief House Mother 1947-	Correspondences	
	States, Dora A.	Correspondences and Resume	
	Steele, Eleanor	Correspondences	
	Stewart, Jeanette 1937	Correspondences	
	Stewart, Marjorie 1935	Correspondences	
	Stinson, J. C. 1925-30	Correspondences	
	Stieglitz, Alice Anne Assistant in Biology Sept., 1945-June 1946	Correspondences	
	Stone, Alma	Correspondences	
	Stone, Helen	Empty	
	Stoney, Pauline Relief Housemother 1946-	Correspondences	
	Stratmeyer, Mrs. Ruth	Empty	
	Strickland, Flora B	Correspondences	
	Strong, H. H.	Application & Correspondences	
	Strong, June V. secretary Sept. 1945-	Application and Correspondences	
	Sylvester, Gladys	Correspondences	
	T	Correspondences	
	Ta-Nien Lin Assistant Reading Clinic	Application and Correspondences	

Taylor, Barbara (Sec. in Registrar's Office, Mo. Of July,1952)	Correspondences	
Taylor, Mrs. P. W.	Application and Correspondences	
Taylor, Sadie F. (Sarah)	Application and Correspondences	
Tharp, Elma R. (1952-53)	Correspondences	
Thomas, Grace K.	Correspondences and Resume	
Thomas, (Mrs.) Tibbye B. Stenographer Part time, 1946-	Correspondences	
Thompson, Effie F. 1918-	Correspondences	
Thompson, Mary W.	Correspondences	
Thomson, Phillis Maheu	Correspondences	
Thorp, Florence E. Nursery School	Correspondences and Resume	
Thornburgh, Mrs. Faye Southard	Correspondences	
Hurston, Mrs. Clara Mrs. Clara E. Gage	Correspondences	
Tillman, Dr. Nathaniel P. (Personnel) (Deceased)	Correspondences	
Ting, Dr. Nai Tung English	Correspondences	
Tinkler, Mrs.	Correspondences	
Towle, Mrs. Charles H. Jennie L. Whitney	Correspondences	
Townes, Mrs. Lorraine	Correspondences	
Treat, Mrs. Florence G. 1937	Correspondences	
Starratt, Margaret R.	Correspondences	
Tremmel, Mrs. Olivia A.	Correspondences	
Trowbridge, Miss Jean	Correspondences	
Turner, Dorothy E.	Correspondences	
Turnball, Katherine	Correspondences	
Tyler, Miss Helen Gould	Correspondences	
U	Empty	
V	Empty	
Voorhees, Margaret Reid Margaret Elvita Reid 1917-	Correspondences	
Van Arnum, Mrs. William Eleanor F. Pererly	Correspondences	
Morrison, Mrs. Julia E. (Personnel)	Correspondences	



	Vienott, Mrs. L. F.	Correspondences	
	W	Empty	
	Wade, Mrs. Herman Avery Roberta L. Nook	Correspondences	
	Waddill, G. N.	Correspondences	
	Wagner, Stella R.	Correspondences	
	Walker, Mrs. Cammie Lee	Application and Correspondences	
	Walker, Laurine Relief Housemother 1948-	Correspondences	
	Walker, Lillian A.	Correspondences	
	Walton, Mary	Correspondences	
	Webster, Joseph L.	Correspondences	
	Welch, Cora E.	Correspondences	
	Willing, Miss Eula E.	Correspondences	
	Wheeler, Ruth	Correspondences	
	Whitmore, Mrs. B. G. Emily A. Curry	Correspondences	
	Winchester, Mrs. Henry Mildred Barrett	Correspondences	
	Woods, (Mrs.) Chas. Ruth Carr Nurse, 1939-42	Correspondences	
	Worster, De Ette	Correspondences	
	Wright, Evelyn Nursery School Assistant 1945-46	Correspondences	
	Wright, Pauline I.	Correspondences	

<b>Box 25</b>	Cook, W. Mercer	Correspondences & Newspaper clippings	
	Booth, Mrs. Florence Supt. Of Nurses 1924-25	Correspondences	
	No Name	Correspondences	
	Bell, Katherine Elizabeth 1934- 35( Approx.)	Correspondences	
	Cooper, Joyce Nixon Assistant in Biology 1948-	Correspondences	
	Cope, Mrs. Elizabeth S. Housemother 1944-45	Correspondences	
	Copher, Marie 1955-56	Correspondences	
	Corey, Pauline Secretary 1950-	Correspondences	
	Courtney, William T. Bldgs. &	Correspondences	Includes a

Grounds c. 1920		picture
Callahan, Edna R. Physical Education 1927-32 1934-1943	Correspondences	
Denham, Julia R. S. Dance 1940-44	Correspondences	
Rieman, Rosalind Recreation Spring 1945	Correspondences	
Duvall, Dr. Ellen Neall (Personnel)	Correspondences	
Stevens, Ruth Physical Education 1926-	Correspondences	
Dupuy, Constance Physical Education 1927-47	Correspondences	
Pettee, Shirlie T.	Correspondences	
Sargent, Evelyn 1922	Correspondences	
Hudson, Mrs. Ellern Physical Education 1962-1964	Correspondences	
Finley, Minne Luvenia	Correspondences	
Christian, Miss Mary Evelyn G. Phys. Ed. 1959-	Correspondences	
Baker, Rowena Harlen Physical Education 1956-	Correspondences	
Weaver, Mrs. Geneva (Personnel) 9/53-6/59	Correspondences	
Thomas, Mrs. W. Geter (Personnel) Deceased 8/15/62	Correspondences	
Tornow, Mrs. Hildegard Phys. Ed. 1959 Deceased 12/11/73	Correspondences	
Rice, Helen E. Mgr. Snack Shop 1943-44	Correspondences	
Walden, Austella (Miss)	Correspondences	
Wallace, Louise H.	Correspondences	
Wallace, Mr. Walker L. (Personnel-Social Science)	Correspondences	
Warburton, Mrs. Amber Arthun	Correspondences	
Watson, Ruth V.	Correspondences	
Watts, Annabelle	Correspondences	
Weber, Gladys E. (Registrar)	Correspondences	
Werden, Evelina O, 1888-1924	Correspondences	
No Name	Correspondences	
Whitaker, Lydia	Correspondences	
Whitesell, Mrs. Paul Mck Ethel A. M. Rickmyre	Correspondences	

	Whitman, Frances E.	Correspondences	
	Whiting, Joseph L.	Correspondences	
	Williams, Cora B. 1879-1903	Correspondences	
	Williams, Elizabeth	Correspondences	
	Willis, (Mrs) Flora G.	Correspondences	
	Watson, Mrs. Mary	Correspondences	
	Wong-Quincy, Mr. Jon (Personnel)	Correspondences	
	No Name	Correspondences	
	Yackel, Bertha	Correspondences	
	Yale, Ruth E.	Correspondences	
	Yancey, Dr. Prentiss Q	Correspondences	
	Zollers, Laura	Correspondences	

<b>Box 26</b> <u>Administrative Folders-</u> <u>Office of the President</u>	Financial Aid Office (Mrs. Marva B. Tanner)	Budgets and Correspondences	
	Files Sign-out Sheet		
	Dr. Julius Scott – Special Assistant to the President	Correspondences	
	Dr. Julius Scott – Special Assistant to the President 1972-73	Correspondences	
	Dr. Julius Scott – Special Assistant to the President	Correspondences	
	Business Manager (Mr. Charles T. Duffy)	Correspondences	
	Business Manager (Mr. Charles T. Duffy)	Budgets & Reports	
	Business Manager (Mr. Charles T. Duffy)	Budgets & Reports	
	Business Manager (Mr. Charles T. Duffy)	Budgets & Reports	

<b>Box 27</b> <u>Personnel Files</u>	Cooke, Anne M.	Correspondences & Newspaper clippings	
	Abercrombie, Mary e. 1894-1896	Correspondences	
	Adams, Cora Hardy (Mrs. Myron W.) Asst. in Tres. Office 1905-1915, 1919-20, 1944-49	Correspondences	

Albro, Dr. Helen T. (Personnel)	Correspondences	
Alden, Clara L. 1914-1917	Correspondences	
Allen, Carolina 1910-1914	Correspondences	
Allen, Dorothea 1920-22	Correspondences	
Allen Gladys B. 1924-25	Correspondences	
Allen, Mary Kibble 1930-35	Correspondences	
Allen, (Mrs.) Sadie Sims Biology 10/30/43-44	Correspondences	
Ammons, Mrs. Catherine T. (Personnel)	Correspondences	
Anderson, (Mrs.) Eugene W. Secretary: President's 1942-43 Dean's 2/45	Correspondences	
Anderson, Gertrude 1916-19	Correspondences	
Anderson, Janet Don 1926-27	Correspondences	
Anderson, Mrs. Victoria J. (Personnel)- English –Asst (Housemother)	Correspondences	
Andrews, (Mrs.) Ludie Nurse 1929-	Correspondences	
Anthony, Marion Ernestine	Correspondences	
Appleby, Cora Annie Housemother 1945-9/46	Correspondences	
Arduser, Lisle H 1931-35 Home Economics 1936-44	Correspondences	
Asbury, Mrs. Irene (Personnel- English)	Correspondences	
Ashmore, Estella Post Mistress 1944-	Correspondences	
Ashley, Bernice 1915-17	Correspondences	
Bacon, Edna G. English 1915-	Correspondences	
Bailey, Charity Laboratory School 1933-35 (approx.)	Correspondences	
Bailey, Herman David- Artist in residence 2/67-6/67	Correspondences, Newspaper Clippings and Programs	
Baker, Lucille Education 1943-	Correspondences	
Barrett, Maude W. 1921-24 Sewing	Correspondences	
Bates, Sarah L. Home Economics 1922-	Correspondences	
Bell, Essie E. 1922-	Correspondence	

Beynon, Jane D. High School 1918-21	Correspondences	
Bickers, Dr. Lynette Saine (Personnel)	Correspondences	
Boghossian, Marilyn Pryce Public Relations	Correspondences	
Boley, Beulah L. Housemother	Correspondences	
Bowman, Miriam L. French; Art	Correspondences	
Bonhard, Mrs. Mabel W.	Correspondences	
Booze, (Mrs.) Anges White Housemother Sept. 1945-	Correspondences	
Bowers, Myrtle M. History 1946-	Correspondences	
Billups, Ella Mae Asst. in Nursery School 1944-6/46	Correspondences	
Bird, Edith E. Office Assistant 1922-23	Correspondences	
Birge, Ruth In charge Boarding Dept. 1928-30	Correspondences	
Bishop, Mrs. Gloria W. English and Education 1963-64	Correspondences	
Black, Myrtle A. Office 1925-26 (approx.)	Correspondences	
Blodget, Mrs. George L. (Hazel Ada Mitchell) 1924	Correspondences	
Bowman, Ella Mae (Miss) Music 1949-50	Correspondences & Newspaper clippings	
Boutwell, Sarah Kimball Dean, MacVicar Hospital After 1914	Correspondences	
Boyd, Adline Graduate Assistant 1941-42; Full time, 1942-43	Correspondences	
Boynton, Mrs. Florence B. (Personnel)	Correspondences & Programs	
Negro School News Newspaper		
Boynton, Myra L. Science 1906-	Correspondences	
Bradshaw, Mary Eloise History 1931-33	Correspondences	
Branham, Viola V. Assistant in Boarding Dept. 1932-1945	Correspondences	
Brann, Mrs. Nancie S. About 1914	Correspondences	

	Byrne, Mr. Woodruff Spanish 9/64-1/65	Correspondences	
	Brenna, Getta (Anderson, Mrs. R.O.) 1922-23	Correspondences	
	Brannon, Mildred Evelyn Secretary 1929-30	Correspondences	Includes a picture
	Wilson, Dr. Nellie W. Psychology 9/67	Correspondences	
	Wolff, Mrs. Renate C.	Correspondences	
	Snyder, Sister Ruth (Ricells) Chemistry	Application & Correspondences	Includes a picture
	Stewart, Mrs. Cornelia 1973 Lecturer –Chemistry Dept.	Correspondences	
	Stokes, Miss Bettye Ruth Biology 9/1969	Correspondences	
	Eoin W. Treveylan Woodrow Wilson Foundation Administrative Intern	Correspondences	
	Trevelyan, Eoin – Woodrow Wilson Admin. Intern – 9/67	Correspondences	
	Margaret Skiles	Correspondences	
	Williams, Mrs. Gladys (Russell) English – 9/67	Correspondences	
	Williams, Russell – Sociology 9/67	Correspondences	
	Willis, Mrs. Magnolia G. (Personnel)	Correspondences	

<b>Box 28</b> <u>Personnel</u> <u>Files</u>	Roudabush, Lillie	Correspondences	
	Ruch, Alice Hinman	Correspondences	
	Rudisell, Miss Annie M.	Correspondences	
	Rusack, Mr. Richard Music 1959-60	Correspondences	
	Ruttkey, Anne C. Housemother 1928-35; 137-44; 1945-46	Correspondences	
	Saine, Mrs. Claudia F. Housemother	Correspondences	
	Salisbury, Ferne L.	Correspondences	
	Sampson, (Mrs.) Fannie A. Housemother	Correspondences	
	Sanders, Mrs. Arthrell Dupree (Personnel) 1956-60	Correspondences	

Sanders, Dennetta A.	Correspondences	
Sanders, Earl A, Music 1956-60	Correspondences	
Sanford, Mrs. Lillian	Correspondences	
Sargent, Mrs. William E. Mabel A. Hutchins	Correspondences	
Saunders, Mrs. Frederick P.	Correspondences	
Scandrett, Mrs. Marion	Correspondences	
Schermerhorn, Richard A. 1933-38	Correspondences	
Schoonover, Nellie D.	Correspondences	
Scureman, Margaret 1917	Correspondences	
Scott, Edward	Correspondences	
Sealey, Dr. R.M. (Personnel)	Correspondences	
Sames, Ethel	Correspondences	
Seaton, Dr. Alberta J. (Personnel)	Correspondences & Newspapers clippings	
Seidel, Ruth	Correspondences	
Settle, Mrs. Katie Algeria AU Bookshop, No. 2	Correspondences	
Seward, George C. Ethics 1944- 45	Correspondences	
Shackleford, Dr. B.L. (Personnel)	Correspondences	
Shadle, Mrs. John Wherry Jean Marie Alexon	Correspondences	
Shattick, Mrs. Elmer Marion Guthrie	Correspondences	Includes a picture
Shelley, Mrs. Louise (Personnel)	Correspondences	
Shorter, Mrs. Marian Herd (Personnel)	Correspondences	
Simmons, Mary 1940	Correspondences	
Simpson, (Mrs.) Mary E. 1945- 46	Correspondences	
Slater, Dr. Thomas 1928-29	Correspondences	
Smith, Clara 1922-23	Correspondences	
Smith, (Mrs) Cora Douthard Housekeeper Summer, 1945-	Correspondences	
Smith, Selonia Clerk-Typist 1946-	Correspondences	
Smith, Inogene	Correspondences	
Smith, Ivy 1923-28	Correspondences	
Smith, Mrs. Vivienne H. English	Correspondences	

	Snowden, Mrs. Elaine H.	Correspondences	
	Spaulding, Ms. Leon Forest Eleanor W. Arthur	Correspondences	
	Spencer, (Mrs.) Marie C. Marie S. Cleveland English & History 1925-27	Correspondences	Headshot
	Stafford, Fanny E.	Correspondences	Headshot
	Standish, Rose	Correspondences	
	Stanton, Helen L.	Correspondences	
	Starks, Miss Josie (Nurse)	Correspondences	

<b>Box 29</b> <b><u>Personnel</u></b> <b><u>Files</u></b>	Banks, Miss Brenda Resident Director	Correspondences	
	Barksdale, Mr. Marcellus 1972 History Dept. – Exchange	Correspondences	
	Bell, Roseann Pope 1970-	Correspondences	
	Boger, D.L. Education – Head of Dept.	Correspondences	
	Bullock, Mr. Benjamin F. Greenhouse	Correspondences	
	Bullock, Mr. B.F. –Ms.: Life Related Teaching in Rural Schools	Correspondences	
	Bullock, Mrs. Benjamin F. (Personnel)	Correspondences & Newspaper clippings	
	Caldwell, Miss Toy 5/73 Counseling Services	Correspondences	
	Dobbs, Miss Mattiwilda 1974- Artist in Residence (Music Dept.)	Correspondences	
	Graham, Mrs. Carolina W. Director of Placement & Counselor 9/67	Correspondences	
	Halvorsen, Miss Marcia	Correspondences	
	Hardon, Mrs. Berdie R. Political Science	Correspondences	
	Hefner, Dr. James A. Exchange Teacher 1/1974	Correspondences	
	Hill, Miss Freddy Sociology Department	Correspondences	
	Howard, Miss Camilla L.	Correspondences	



(Personnel)		
Manley, Audry Forbes, MD	Correspondences	
Manley, Robert –Asst. prof. Director, Non-Western Studies 9/67-6/68	Correspondences	
Fulbright Professorships Dr. Florence Mahoney	Correspondences	
Molette, Dr. Carlton Q. Speech and Drama – 9/1969	Correspondences	
Molette, Mrs. Barbara Art- 9/1969	Application, Correspondences & newspapers	
Neal, Mr. X. L. (Personnel)	Correspondences & Newspapers	
Perdue, Robert E. Dr. 5/72 History- Assoc Professor	Correspondences	
Perdue, Robert E. (Dr.) Department of History	Correspondences	
Perdue, Dr. Robert 1972-76 Chairman History Dept.	Correspondences	
Prophet Miss Elizabeth (Correspondence, General)	Correspondences	
O’Neal, Effie	Correspondences	
Paustian, Dr. Cornelia E. (Personnel)	Correspondences	
Putnam, Miss Frances E.	Correspondences	
Raffalovich, Mrs. George	Correspondences & Newspaper Clippings	
Raffalovich Mrs. George	Correspondences	
Rand, Miss Ethel L.	Correspondences	
Rand, Hariette Z.	Correspondences	
Raffalovich, George	Correspondences	
Roffalovitch	Correspondences	
Reddick, (Mrs.) Hannah H.	Correspondences	
No Name	Correspondences	
Reed, Pearlie E. Nursery School 1930- Dec. 1945	Correspondences	
Reid, Mrs. Jerald Wallace	Application & Correspondences	Headshot
Riner, Edith	Correspondences	
Ringer, Louise	Correspondences	
Robbins, M. Lenore	Correspondences	

	Robbins, M. Lenore	Correspondences & Newspaper Clippings	
	Roberts, Ida M.	Correspondences	
	Robinson, Helen Chemistry 1946-	Correspondences & Newspaper Clippings	
	Robinson, Lilla B.	Correspondences	
	Reeves, Anatol	Correspondences	
	Reid, Ira Dea	Correspondences	
	Rohr, Mrs. Ross Franklin Marjorie Parsons	Correspondences & Newspaper Clippings	

<b>Box 30</b> <u>Personnel</u> <u>Files</u>	Harreld, Kemper	Correspondences & Newspaper Clippings	
	Pottle, Mrs. Annette K.	Correspondences	
	Richardson, Mrs. Selma (Personnel)	Correspondences	
	Roper, Mrs. Mae A. Home Economics 1959-	Correspondences	
	Rutledge, (Dr.) Joseph D. IBM Visiting Professor	Correspondences	
	Robinson, Regina M., Clerical Aid Business Services 2/75-3/75	Correspondences	
	Rates, Miss Sondra Maria 5/73 Business Services Office	Correspondences	
	Yasmin Rajan	Correspondences	
	Summaries Prepared By: Dr. Julius Scott, Jr. Assistant to the President	Correspondences	
	Mercer, Mrs. Cecilia M. Asst. Dean of Women 1959-60	Correspondences	
	Mitchell, George S. 1960 John Hay Whitney Visiting Professor	Correspondences	
	Moore, Mrs. Jane Bond, Placement Director	Correspondences	
	Ostrower, Mrs. Fayga – Artist (Whitney & Fulbright agency)	Correspondences	
	Payne, Miss Zelma Home Economics September 1961	Correspondences	

Patterson, Mrs. Rosalyn Biology	Correspondences	
Pearsall, Mr. Robert B. English Sept. 1961	Correspondences	
Perry, Mrs. Grace J. (Personnel) 1950-1968	Application & Correspondences	
McNeill, Lloyd Artist in Residence 1965	Correspondences & Newspaper Clippings	
Macomson, Mrs. Elizabeth J. (Personnel)	Correspondences	
Mallett, Mrs. Marla Visiting Instructor, Textiles 9/67	Correspondences, Newspaper Clippings, and Textiles	
Martin, Mrs. Ruth Personnel – Nursery School -1964	Correspondences	
Moreland, Lois B. 1971	Correspondences	
Lee, Mrs. Mercile Johnson Dean of Women 1960-1963	Correspondences	
Lennon, Claire 1966-73	Correspondences & Newspaper Clippings	
Banks, Miss Brenda Resident Director 9/71	Application & Correspondences	
Lennon, Mrs. Marjorie - Personal Head Resident 1960- 61	Correspondences	
Lynd, Mrs. Alice Sec'y, Dean of Instruction Sept. 1961-62	Correspondences & Newspaper Clippings	
Lynd, Mr. Staughton Hist & Soc. Science	Correspondences & Newspaper Clippings	
GAAC, Clare L. French	Correspondences & Newspaper Clippings	
Downer, Miss Sara B. (Personnel)	Correspondences	
Eagleson, Mrs. Frances M. Registrar	Correspondences	
Frank, Dr. Benno D. Visiting professor – Music & Drama (Lyric Theatre)	Correspondences	

Clayton, Robert L. Placement Consortium & Chaplain	Correspondences	
Cochran, J. Preston Speech and Drama	Correspondences & Newspaper Clippings	
Cerney, Mrs. Isobel	Correspondences	
Chivers, Mrs. Naomi English September 1961	Correspondences	
Mrs. Patricia Butts	Correspondences	
Cerney, Edwin H.	Application, Correspondences & Newspapers	Headshot
Berry, Mrs. Virginia Akridge, Art	Correspondences	
Brown, Miss Irene Biology 1965-6/68	Correspondences	
Burch, Mrs. Vaughncziel	Correspondences & Newspapers Clippings	
Andrews, Mrs. Bernice – English & Reading 9/65- 3/31/72	Correspondences, Newspapers Clippings & Reports	
Adkins, Aldrich 1970-	Correspondences	
Katz, Mr. Leo (Personnel – Art)	Correspondences, Newspapers Clippings & Programs	Headshots and other pictures
Kaufman, Dr. Ed. G. Personnel – Religion 1964-65	Correspondences	
Cooper, Mrs. Gladys E. (Personnel – Home Economics)	Correspondences, Newspapers Clippings &	
Henderson, Mrs. Freddie S. (Personnel)	Correspondences	
Jackson, Mrs. Irene D. (Personnel)	Correspondences	
Jackson, Rev. Mance Acting Director of Development	Correspondences	
Johnson, Aaron J., Jr. Asst. in the Treasurer's Office 9/67-	Correspondences	
Johnson, Mrs. Carol B.	Correspondences	
Drimmer, Iris (Mrs. Melvin)	Application & Correspondences	

<b>Box 31</b> <u>Personnel</u> <u>Files</u>	Oakes, Alma A.	Correspondences	Headshot
	Rush, Miss Ruth G. (Personnel)	Application & Correspondences	
	Sastri, Dr. Sakuntala Personnel English	Correspondences	
	Savage, Edith A.	Correspondences	
	Savage, Mrs. Howard Maude Cole	Correspondences	
	Schoff, Leota E.	Correspondences	
	Scott, Birdie L.	Correspondences	
	Scott, Mrs. Ray Frances Chatman Head resident 1959-60	Application & Correspondences	
	Shapleigh, Eugenia	Correspondences	
	Shelters, Kathryn L.	Correspondences & Newspapers Clippings	
	Sherman, Mrs. F. H.	Correspondences	
	Sherwood, Eva	Correspondences	
	Sulgby, Mildred 1912	Correspondences	
	Sinton, Elizabeth F.	Application & Correspondences	Headshot
	Skinner, Mrs. Gaywood (Personnel)	Correspondences	Headshot
	Smith, Daisy W.	Correspondences & Newspapers Clippings	
	Smith, Mrs. Georgia C.	Applications, Correspondences & Newspapers Clippings	
	Smith, Ruth M.	Correspondences	
	Spear, Elizabeth	Correspondences	
	Smith, Mr. Vernon C. (Personnel)	Correspondences	
	Snowden, Frank M., Jr.	Correspondences	
	Sparrow, Minerva M.	Correspondences	
	Stanley, (Mrs.) Phern G. Rockefeller	Correspondences	
	Starling, Mrs. Marion Wilson	Correspondences	
	Steinhilper, Mrs. A. Nellie M. Goddard	Correspondences	
	Stevenson, Alilsie M.	Correspondences	

Strout, Mrs. Laura A.	Correspondences	
Stull, Mrs. Carrie	Correspondences	
Suter, Anna E.	Correspondences	
Sutherlin, Arnetta M.	Correspondences	
Sweet, Helen A.	Correspondences	
Tallmadge, Florence	Correspondences & Newspapers Clippings	
Taylor, Miss Ruby L. (Personnel)	Correspondences, Newspapers Clippings & Programs	
Thomas, Henry English Dept.	Correspondences	
Thompson, Delia M. Night School Teacher & Hall Matron	Correspondences	
Timson, Minnie B. 1909-30	Correspondences	
Todd, Donald Department of Dramatics 1948-	Correspondences	
Tobin, Rev. Lucius Miles Religion 1944-	Faculty Statistics	
Toomer, Mrs. Juanita Paschal English Teacher 1951-52- Exchange from MH	Correspondences	
Torrance, Isabelle	Correspondences	
Torrance, (Dr.) Catherine Classics 1943-1946	Correspondences	
Topping, Lena M. & Mable A.	Correspondences	
Trippe, Ethel 1916-17;1917-18	Correspondences	
Usher, Miss Bazoline S. (Personnel)	Application & Correspondences	
Usher, S. Eloise Dramatics 1946-	Correspondences	
Volz, Kurt	Application & Correspondences	
Van Dressen, Mrs. Leonard E. Margaret Griffin	Application & Correspondences	
Wagg, Miss Ethel W.	Correspondences & Programs	
Wagg, Ethel	Application & Correspondences	Photos from Camp Nagarda
Wagg, Miss Ethel September 1939 Thru June 1940	Application & Correspondences	
Wagg, Miss Ethel July 1940	Application &	

	Thru	Correspondences	
	Wagg, Miss Ethel Reports: Field Contributors Expense	Application & Correspondences	

<b>Box 32</b> <b>Requisition</b> <b>Vendor's</b>	Dictophone	Correspondences	
	Dixie Seal & Stamp co., Inc	Receipts	
	Stock Room Franklin Printing Co.	Receipts	
	Franklin Printing Company	Receipts	
	Files – Cabinets	Receipts	
	Files- Placement of & Adding Machines	Forms & Receipts	
	Georgia Art Supply Co.	Receipts	
	Ikek Business Products	Receipts	
	Ivan Allen Company	Receipts	
	Paper Mimeograph Company	Receipts	
	Photocopy Machine	Receipts	
	Paper Mimeograph Company	Receipts	
	Mimeograph Co.	Receipts	
	Mimeograph Co. A B Dick Duplicating products	Receipts	
	A B Dick Duplicating products	Receipts	
	Mimeograph Co. Ditto Machine	Receipts	
	Milton Bradley, Inc.	Receipts	
	Multilith Company	Receipts	
	Miller's book store	Receipts	
	Pennant	Receipts	
	Paper Orders	Receipts	
	Reeves Studio	Receipts	
	Stansburry, M.	Receipts	
	American Seating Co.	Receipts	
	Atlanta Envelop Company	Receipts	
	Richards S. P.	Receipts	
	Paper Department	Correspondences & Receipts	
	Richards, S. P.	Receipts	
	1964-65	Receipts	
	Richards, S. P.	Receipts	
Richards, S. P. 1960-62	Receipts		
Richards, S. P. 1958-59	Receipts		
Rich's	Receipts		
Shaw Walker	Receipts		

	Shaw Paper Co.	Receipts	
	Ribbons & Vukcan Portable	Receipts	
	Typewriters	Receipts	
	Underwood Corporation	Receipts	
	Varityper Corporation	Receipts	
	Write Right Manufacturers	Receipts	

<b><u>Box 33</u></b> <b><u>AUC Review</u></b> <b><u>Binders</u></b>	Atlanta University Center, Survey of Organization and Administrative Operations Part 1- Areas for Cooperative Improvement	Report	
	Atlanta University Center, Survey of Organization and Administrative Operations Part II- Areas for Individual Improvement Spelman College	Report	
	Atlanta University Center, Survey of Organization and Administrative Operations Part II- Areas for Individual Improvement Spelman College	Report	
	Atlanta University Center, Survey of Organization and Administrative Operations Part II- Areas for Individual Improvement-Spelman College	Report	
	Atlanta University Center, Survey of Organization and Administrative Operations Part II- Areas for Individual Improvement-Atlanta University	Report	
	Atlanta University in Affiliation with Morehouse College for Men and Spelman College for Women – Leadership – The Heart of the Race Problem	Book – 9 Copies	
	The Seed of Communication	Book	
	Bulletin of Faculty – Staff Information	Booklet	
	Faculty & Administrative	Booklets & Reports	



	Offices Locations and Extensions		
	Bennett College Bulletin Catalog Issues 1966-1968	Booklet	
	Bennett College Self- Study A Summary Report to the Southern Associations of Colleges and Schools	Report	
	Bennett College – Programs & Brochures	Brochures, Newspapers & Programs	
	Bennett College – Correspondences, etc.	Brochures, Newspapers & Programs	
	Emory Univ.	1968 Emory Magazine	
	Emory University	Programs	
	Emory University President H. W. Cox Goodrich C. White	Correspondences	
	Emory Magazines	Emory Magazines 1968-1970	

<b>Box 34</b> <u>Newspaper Clippings</u>	Newspaper Clippings 1972-73	Newspapers	
	Newspaper Clippings 1973	Newspapers	
	Newspaper Clippings 1974	Newspapers	

<b>Box 35</b> <u>John Hope Files</u>	A.U. Center – Reading Skills	Reports	
	Fact Sheet For Cross Enrollment	Programs & Reports	
	John Hope 1868-1936 Report from Messenger, Feb. 1936	Programs	
	John Hope, Harmon Award Presentation 1930	Programs	
	John Hope Holmes	Programs	
	John Hope, Correspondences	Correspondences	
	John Hope- Atlanta University Papers – Service Of 4 Papers On Issues Confronting The Negro Race	Programs	
	Phylon Profile, XI: John Hope 1947	Programs	

John Hope Posthumous Award; Constitution June 3,1936	Newspaper Clippings	
John Hope, Reprints from Journal of Negro History – April, 1936	Newspaper Clippings	
John Hope, “Education in Terms of People” Messenger Reprint, Dec. 1934	Newspaper Clippings	
Morehouse a Negro Education After Fifty Years” Pres. Hope The Standard, March 1917	Program	
<u>Story of John Hope</u> , Publicity	Programs	
John Hope Testimonial Banquet, 1931	Program	
<u>Story of John Hope</u> , Review by Miss Read in Phylon, 1948	Programs	
4 <sup>th</sup> Annual John Hope Memorial Service – 1939, Feb. 24 <sup>th</sup>	Program	
John Hope Memorial Service, Dec. 2,1936	Programs	
John Hope (Tribute by Trustees of Morehouse and A.U.)	Programs	
John Hope Tributes National Baptist Voice Feb. 29,1936	Newspapers	
John Hope- Tributes The Georgia Baptist 1936	Newspapers	
John Hope Lectures, Fifth Annual 1950	Correspondences & Programs	
John Hope Lectures, Fourth Annual 1944	Programs	
John Hope Lectures, Third Annual 1940	Programs	
John Hope Lectures, Second Annual 1940	Programs	
John Hope Lectures, First Annual 1938	Programs	
John Hope Lectures, Announcement	Programs	
A Study of Cooperation in the Atlanta University Center	Report	
A Brief Account of the Developments in Cooperation Among the College For Negroes	Report	

	in Atlanta, Georgia, From its Inception on April 1, 1929 through June 30, 1941 (5)		
	Atlanta University Center Survey of Organization and Administrative Operations Part I: Areas for Cooperative Improvement	Book	
	Atlanta University Center Survey of Organization and Administrative Operations Part II: Areas for Individual Improvement Spelman College	Book	
	The Journal of Negro Education (1945)	Book	
	The Journal of Negro Education (1950)	Book	
	The Journal of Negro Education (1945)	Book	

<b><u>Box 36</u></b>	Mrs. Manley	Correspondences, Expense Reports & Resumes	
	Family Planning	Correspondences & Newspapers	
	Business Manager ( Mr. Charles Duffy)	Correspondences	
	Dean of Students (Mrs. Naomi Chivers, Dean) 1972-73	Correspondences & Reports	
	Business Office (Mr. Charles Duffy, Bus. Manager) 1972-73	Budgets & Correspondences	
	Rates, Norman M. College Minster	Correspondences	
	Short, Thomas I. Supt. Of Building & Grounds	Memos About Maintenance Issues	
	Institutional Research Officer (Mrs. Leatrice Bell) 1972-73	Correspondences	

<b><u>Box 37</u></b> <b><u>Personnel</u></b> <b><u>Files</u></b>	Rowland, Mr. Marcus M. Music Department 1973	Application, Correspondences & Transcript	
	Saddker, Mr. George H.	Correspondences	

Night Watchman	About Stolen Items	
Rushing, Mrs. Shirley – Lecturer, Dance 9/67	Correspondences about Employment	
Rates, Mrs. Laura – Part Time Registrar’s Office 11/65	Correspondences about Employment	
Rajan, Rozina	Correspondences About Employment	<u>Confidential Information</u>
Sanders, Mrs. Brenda J. Secretary	Application & Correspondences	
Cooper, Miss Marilyn- Secretary Fine Arts Pool – Dec. 13,1967	Correspondences About Employment	
Sanders, Dr. Helen M.	Correspondences About Employment	
Reynolds, Mrs. Annice F. 1972 Physical Ed. Dept.	Application, Transcripts & Correspondences About Employment	
Sardinaa, Mrs. Mercedes Spanish 1962-	Correspondences About Employment	
Satterwhite, Mrs. Beverly Secretary	Correspondences About Employment	
Sawers, Mr. Jerry Instructor, Art	Correspondences About Employment	
Satles, Mrs. Lena ( Personnel) Nursery School 1954-62	Correspondences About Employment	
Schlant, Mrs. Ernestine – Fr4ench 1963-65	Application & Correspondences	Headshot
Schofield, Mrs. Janet Psychology & Sociology 9/1969	Correspondences About Employment	
Scott, Mrs. Mary Duncan 1973 Department of Education	Correspondences & Evaluations	
Scott, Rev. Warren – Personnel Director of Religious Services 1960-61	Correspondences	
Hall, Ms. Cynthia Key –Puncher, Registrar’s Office 7/1969	Correspondences About Employment	
Fant, Miss Cheryl Resident Director 1972	Correspondences About Employment	
Farley, Miss Raye E. Resident Director – 9/71	Correspondences About Employment	SSN
Rukalsi, Dr. Zygmunt	Correspondences About Employment	

Santoro, Mrs. Clara French 9/66-6/67	Correspondences About Employment	
Gordon, Mrs. Carrie J. Head Resident 1962-	Correspondences	
Dr. Ananda W. P. Guruge	Correspondences About Employment	
Hall, Mrs. Evelyn C. Key Puncher Operator	Correspondences About Employment	
Hamilton, Russell 9/1/71 Art Department	Correspondences About Employment	
Hamilton, Mr. Rusty Drama 9/1970-	Correspondences About Employment	
Harris Mrs. Ella L. Office of Director of Plant Operations etc	Correspondences About Employment	
Henderson, Mrs. Charlie S. Home Economics Sept. 1961-	Correspondences	
Hendrickson, Mrs. Barbara A. English 9/69-	Correspondences About Employment	
Herndon, Miss Callie Personnel Head Resident	Correspondences About Employment	
Hersch, Robert C.	Correspondences About Employment	
Hill, Mrs. Dorothy H. Resident Director	Application	SSN
Jackson, Mrs. Dorothy E. Nurse	Correspondences About Employment	
Hopkins, Miss Shirley Dean Of Students Office 1/12/72	Correspondences About Employment	
Dr. Rita Holt Education Dept.	Correspondences	
Katkin, Mrs. Sondra Spanish	Correspondences About Employment	
Hill, Tommie Ann (Miss)	Application & Transcript	
Reid, Mr. James E. Art 9/1969	Correspondences About Employment	
Kagan, Alan A. – Personnel Music September 1960-June, 1964	Correspondences About Employment	
Kalnajs, Janis Lecturer Art Second Semester 1969-70	Correspondences About Employment	
Joyner, Henry Jr., Religion	Correspondences About Employment	
Jordan, Willie G.	Correspondences	

Language Library	About Employment	
Joyner, A. Eloise – Secretary 9/67-6/68	Correspondences About Employment	
Finch, Brian W. 1972 Economics	Correspondences About Employment	
Galantly, Miss Ellen English – 9/1970	Correspondences About Employment	
Fulse, Mr. Charlie B. Jr. Registrar’s Office (July 1971)	Correspondences About Employment	
Freeman, Mrs. Blondell J. Resident Director, 2/70	Correspondences About Employment	
Frank, Mrs. Kitty Public Relations (part time)	Correspondences About Employment	
Roosa, Dr. William V. Religion (Exchange Teacher) 1960-	Correspondences About Employment	
Robinson, Mrs. Anna W. Education (Part time) 9/67- 1/68	Correspondences About Employment	
Rippy, Miss Vivian German	Correspondences About Employment	
Richards, Mrs. Jacqueline Placement Office	Correspondences About Employment	
Rose, Mrs. Rosa L. Head resident	Correspondences About Employment	
Murray, Mrs. Juanita A. Head Resident	Correspondences About Employment	SSN
Munro, Mr. Richard Drama	Correspondences About Employment	
Munoz, Senora Marcelina Spanish 9/1970	Correspondences About Employment	
Nason, Mrs. Juanita – Secretary 7-67	Correspondences About Employment	
Myles, Mrs. Marion R. Biology Sept. 1961	Correspondences About Employment	
Norman, Moses G. Education (Part-time)	Correspondences About Employment	
Noel, Dr. Jesse Visiting Professor of Latin American Studies	Correspondences About Employment	
Newton, Mrs. Christine K. Secretary 10/70	Correspondences About Employment	
Getz, Mr. Malcolm Economics 9/1969-Dec. 1971	Correspondences About Employment	

Givens, Mrs. Marjory W. Secretary	Correspondences About Employment	
Gonzalez, Christopher Francis Artist- In Residence	Correspondences About Employment	
Davis, Glenda September 1971- 72	Correspondences About Employment	
Dishon, Mr. Woodford D. Dance	Correspondences About Employment	
Ebanks, Dr. Gerando M. Spanish – 9/1969-	Correspondences About Employment	
Walker, Miss Mildred- Director Of Housing 9/67-6/68	Correspondences About Employment	
Moffitt, Mrs. Mary Ella	Correspondences About Employment	
Mitchell, Mrs. Ella Nurse	Correspondences About Employment	
Mills, Sister Margaret. S.S.J. French	Correspondences About Employment	
Miss Lois N. Mickens	Correspondences About Employment	
Chamberlain, Ruth A. Secretary to Dean 1941-42	Correspondences About Employment	
Chaney Mrs. Cennie B. Resident Director 10/69-6/70	Correspondences About Employment	
Chaney, Mrs. Geradine Housemother 1949-50-	Correspondences About Employment	
Chute, Mrs. Mary E.	Correspondences About Employment	
Chubb, Lisle Political Science 1948	Correspondences About Employment	
Chisholm,( Mrs.) Harriet Nash Nursery School 1947-	Correspondences About Employment	
Chilson, Hilda E. Home Economics C.1923	Correspondences About Employment	
Chennault. Mrs. Edna Relief Head Resident 9/66-6/67	Correspondences About Employment	
Chase, Miss Mercuria President's Office 6/70-8/14/70	Correspondences About Employment	
Cain, Mrs. Elise Dunn '49 Nursery School Teacher 1952- 53	Correspondences About Employment	
Clark, Dorothy K. Secretary to President 1937-40	Correspondences About Employment	

Cifors, Roberta M. Housemother	Correspondences About Employment	
Byrd, dr. Edwin S. Physician	Correspondences About Employment	
Butler, Mary Nurse 4/24/46- 7/47	Correspondences About Employment	
Bushm Mrs. Sarah Head Resident	Correspondences About Employment	
Burton, Mrs. Mabel Stevens Housemother, 1949-	Correspondences About Employment	
Burney, Mrs. William	Correspondences About Employment	
Burkey, Mrs. Elizabeth French 1932-63	Correspondences About Employment	
Burgner, Katherine Sewing Teacher 1911-12	Correspondences About Employment	
Bullock, Benjamin F.	Correspondences About Employment	
Buck, Phyllis Librarian 1924-	Correspondences About Employment	
Buck, (Mrs.) Annye C. Biology 2/1/44-6/44	Correspondences About Employment	
Bryant, Mrs. Linda J. Reference Assistant (Art) 9/69-6/72	Correspondences About Employment	
Conyers, Mrs. Jean Secretary 6/68-8/68	Correspondences About Employment	
Converse, Haze 1925-26 Biology	Correspondences About Employment	
Bryant, Ethel R. Home Economics 1919-1922	Correspondences About Employment	
Bruken, Viola N. Secretary to President 1941-44;9/8/41- 4/30/45 8/16/45 thru 9/19/45	Correspondences About Employment	
Brown, Miss Roberta E. Head Resident -9/1969	Correspondences About Employment	
Brummel, Mr. Basil E. (Personnel)	Correspondences About Employment	
Cobb, Martha Secretary 1948- 49	Correspondences About Employment	
Coakley, Frances M. 1948-	Correspondences About Employment	
Clouston, (Mrs.) S. Edna Dressmaking 1914-16	Correspondences About Employment	



Cline, Myrtle A. 1929-30 Librarian	Correspondences About Employment	
Coats, (Jonnie) Elizabeth Nurse 1929-32	Correspondences About Employment	
Cole, Isabel L. 1918-	Correspondences About Employment	
Cole, Mr. Roberts V.	Correspondences About Employment	
Adiar, Mrs. Rommell	Correspondences About Employment	
Bowless, Elinor Secretary, Dean's Office (1952-53)	Correspondences About Employment	
Bell, Mrs. Anne Patterson Personnel – Head Resident	Correspondences About Employment	
Behtel, Audrey E. Secretary, office of Dean 1949-50	Correspondences About Employment	
Berry, Mrs. Flossie G. Assistant Nurse	Correspondences About Employment	
Berry, Mrs. Dorothy Head Resident 9/65-12/65	Correspondences About Employment	
Benton, Mrs. Ira R. Assistant to the Registrar 8/1/69-6/70	Correspondences About Employment	
Bennett, Sarah Nursery School	Correspondences About Employment	
Bennett, Jerry Instructor – Biology	Correspondences About Employment	
Anderson, Mr. William J. Asst. Supt. Buildings Grounds Feb. 1962	Correspondences About Employment	
Banks, Miss M. Ernestine Art	Correspondences About Employment	
Banks, Mrs. Linda Jo. Personnel English 1964-65	Correspondences About Employment	
Baldrige, Mrs. Alice M. Housemother 1952-53	Correspondences About Employment	
Alston, Mrs. Thelma E. Perry	Correspondences About Employment	
Brett, T. Ruth Assistant to Dean 1936-38	Correspondences About Employment	
Briggs, Miss Jane- Music 9/63- 6/67	Correspondences About Employment	
Briton, Elizabeth J. Librarian 1931-32	Correspondences About Employment	

	Brimmer, Mr. Harvey H., II Philosophy Nov. 1960-62	Correspondences About Employment	
	Brooks, Mrs. Minnie C. (Bray, Mrs. John H.) Sewing 1921	Correspondences About Employment	
	Brookings, Anne B. High School Teacher 1925-29	Correspondences About Employment	
	Brooks, James 1948-	Correspondences About Employment	
	Brown, Mrs. E. Beatrice (Personnel) - Housemother	Correspondences About Employment	
	Brown, Mrs. Bettye Burts Biology 1959-	Correspondences About Employment	
	Broussard, Miss Mary Lou (Personnel)	Correspondences About Employment	
	Brown, Mrs. Joan Milanovich Inst. History	Correspondences About Employment	
	Boyd, Dr. W. M. Sociology 1948-	Correspondences About Employment	
	Brown, (Mrs.) Josiah H. Mary E. Crowe Nurse 1915-	Correspondences About Employment	
	Burbeck, Jane 1940-41	Correspondences About Employment	
	Blumensaadt, Richard- Lecturer In Photography 2 <sup>nd</sup> semester	Correspondences About Employment	
	Alexander, Mrs. Sadie M. Head Resident 1962-63	Correspondences About Employment	
	Alexander, Mrs. Mattie R. Head Resident September 1961	Correspondences About Employment	
	Adiar, Mrs. Ruth Head Resident	Correspondences About Employment	
	Brown, (Mrs.) Lenora Hull Music Dept. 1946-	Correspondences About Employment	
	Carter, Margaret I. Biology Graduate Asst. 1937-38	Correspondences About Employment	
	Cannon, (Mrs.) Elizabeth Perry Education 1928-1941	Correspondences About Employment	

<b><u>Box 38</u></b> <b><u>Personnel</u></b>	Dunbar, Alice W. Sculpture Sept. 1945-	Correspondences About Employment	Headshot & photos of sculptures
	Coston, Jean Music 1939-40- 1 semester	Brochures, Correspondences,	

		&Newspaper Clippings	
	Cotton, Mary E. 1905-09	Correspondences About Employment	
	Coulborn, Rushton History	Correspondences About Employment & Lectures, & Manuscripts	Articles written with W.E. DuBois
	Covey, Jessie B. c. 1916	Correspondences About Employment	
	Cowan, Mrs. Gloria A. Personnel- Pysch. Ed. 1964	Correspondences About Employment	Headshot
	Craft, Mrs. Helen C. Housemother 1948-	Correspondences About Employment	
	Craig, Clara D. Secretary 11/47 to	Correspondences About Employment	
	Craig, Mrs. Rena Counselor & Lecturer in Pysch. 1962-	Correspondences About Employment & Post Cards	
	Crawford, Miss Carolyn L.	Correspondences About Employment	
	Jenkins., Portia N. 9/43	Correspondences About Employment	
	Crepet, Pierre-Louis Lecturer, French 9/66-6/67	Correspondences About Employment	
	Crosthwait, (Mrs.) David Nelson Ella Madolyn Towles, Music, 1927-28	Correspondences About Employment	
	Cunningham, Miss Susie- Head Resident	Correspondences About Employment & Newspaper Clippings	
	Curry, Grace A. Secretary 1944-8/10/46	Correspondences About Employment	Headshot
	Curry, (Mrs.) Ida Jones Nursery School -8/46	Correspondences About Employment	
	Curry, (Mrs.) Margaret N.	Correspondences About Employment	
	Cushing, Alice A. c. 1903	Correspondences About Employment	
	D	Correspondences About Employment	
	Dalton, (Mrs.) Rachel Clifford	Correspondences	

1916- Piano & Organ	About Employment	
Dane, Mary A. Exchange Teacher Before 1920	Correspondences About Employment	
Dameron, Mrs. John (Mary Gentry) Former Secretary- President's Office	Christmas Card	Baby photo
Dana, Dorothy asst. Mgr. Boarding Dept. 1928-1930	Correspondences About Employment	
Dailey, Mozelle Library Asst. 1945-	Correspondences About Employment	
Daniels, Audrey D. Asst in library, 1949	Correspondences About Employment	
Davidson, Irvekke, FF. Classics 1940-December 28 <sup>th</sup> (Deceased)	Correspondences About Employment	
Davis, Anna Flora Home Economics 1927-30	Correspondences About Employment	
Davis, Mrs. Bernice D.	Correspondences About Employment & Newspaper Clippings	
Davis Doris A. Secretary to President	Correspondences About Employment	
Davis, (Mrs.) John W. Ethel McGhee Dean of Women 1928-	Correspondences About Employment	
Davis, Mrs. Jonnie C. Personnel- Visiting teacher	Correspondences About Employment	
Davis, hazel C. Post Office Snack shop 1942-43	Correspondences About Employment	
Davis, Faith W. Dressmaking 1922-	Correspondences About Employment	
Davis, Gloria '48 Asst. Hospital 1949-50	Correspondences About Employment	
Davis, Hope M. 1922	Correspondences About Employment	
Davis, Marion I. Secretary to Deab 1924-1926 (December deceased)	Correspondences About Employment	
Davis, P. D., Jr. (Part-time, Office of Pres. 1949)	Correspondences About Employment	
Davis, P. M. Re: Morehouse College	Correspondences About Employment	
Davis, Phillip M.	Blueprints, Correspondences	

		About Employment, and Newspaper clippings	
	Davis, Rebecca H. Asst. Bookkeeper 1920-?	Correspondences About Employment	
	Davis, Thursa F. Chemistry	Correspondences About Employment	
	Dawson, Mrs. Alice Snack Shop	Correspondences About Employment	
	Dayer, Mrs. Roberta A. History	Correspondences About Employment	
	Dean, William H. Jr.	Correspondences About Employment & Newspaper Clippings	
	Dean, (Mrs. ) William Getrude H. Anderson Music Dept.	Correspondences About Employment & Newspaper Clippings	
	Debro, Mrs. LaJoyce Henderson Head Resident 1/66-6/66	Correspondences About Employment	
	Delano, Florence I. Primary Principal 1913-	Correspondences About Employment	
	DeLorme, (Mrs.) Grace Holmes Biology Assistant	Correspondences About Employment, Newspaper Clippings & Programs	
	Dennis, Cora Teacher Training 1924	Correspondences About Employment	
	Dennison, Miss Genevieve (Personnel)	Correspondences About Employment	
	Denslow, Clara H. 1894- 1908, 1919-1925	Correspondences About Employment	
	Denslow, (Mrs.) H.C. Cornelia J. Smith Before 1911	Correspondences About Employment	
	Desjardin, Lucile German & Latin Before 1920	Correspondences About Employment	
	Dickinson, Laura A. 1913- Physics & Chemistry	Correspondences About Employment	
	Dickinson, Louise Latin 1920	Correspondences	

		About Employment	
Dickson, (Mrs.) Ellen Small Sewing 1918-	Correspondences About Employment		
Diggs, Ellen Irene Secretary to President 1933-36	Correspondences About Employment & Newspaper Clippings		
Dinkins, Mable Fears Housemother, 1949-50	Correspondences About Employment		
Dodge, Getrude H. Housekeeper: Laundry Di. 1927-1944	Correspondences About Employment		
Dodson, Owen English & Dramatics 1939-42	Correspondences About Employment, Essays, & Programs		
Dodson, Owen 6/8/49 Cannot locate permanent folder	Correspondences About Employment & Newspaper Clippings		
Donnelly, Mr. Robert D.- Asst. Prof. Drama 9/67-6/69	Correspondences About Employment	Headshot	
Dooley, Ruby B. Nursery School 1943-	Correspondences About Employment		
Dorch, Pearl Nursery School 1946-	Correspondences About Employment		
Dorsett, Helen M. Assistant in Library 1948-	Correspondences About Employment		
Doty, (Mrs.) G. N. Housemother 1947	Correspondences About Employment		
Doty, Mrs. Mildred Fisher Nursery School 1948-	Correspondences About Employment		
Douglas, Florence L. Latin 1914- 16	Correspondences About Employment		
Douglas, Meri-Li Secretary, Afro-American Program 3/69- 6/69	Correspondences About Employment		
Dowland, Edna E. Home Economics 1944-45	Correspondences About Employment	Headshot	
Drake, Ruby R. English 1933-	Correspondences About Employment	Headshot	
Dueholm, (Mrs.) Christian F. Rose M. Anstey Hall mother,	Correspondences About Employment		

	1924-28		
	Domas, Mrs. Harriett W. (Mrs. Isaiah Jonathan) 1948-	Correspondences About Employment	
	Duffield, Elizabeth T. Secretary to Registrar 1942-43	Correspondences About Employment	
	Dunbrack, Winfred Chemistry & English 1923-26	Correspondences About Employment	
	Duncan, Mrs. Alice Lomax Dietitian 1950-51	Correspondences About Employment	
	Duhart, Rebecca Ramona Secretary 7/45-6/46	Correspondences About Employment	
	Dunlap, Mabel Home Economics 1930-33	Correspondences About Employment	Headshot
	Dwinell, Marcia French & Spanish 1947	Correspondences About Employment	Headshot
	Dunn, Miss Eugenia V. (Personnel)	Correspondences About Employment, Newspaper Clippings, & Postcards	

<b>Box 39</b>	Founder's Day	1939	Programs	
	Founder's Day	1938	Programs	
	Founder's Day	1937	Programs	
	Founder's Day	1936	Programs	
	Founder's Day	1935	Programs	
	Founder's Day	1934	Programs	
	Founder's Day	1933	Programs	
	Founder's Day	1932	Programs	
	Founder's Day	1931	Programs	
	Founder's Day	1931	Programs	
	Founder's Day	1930	Programs	
	Founder's Day	1929	Programs	
	Founder's Day	1928	Programs	
	Fourteenth Anniversary	1921	Programs	
	Speech, Commencement Winthrop Rockefeller -1959		Speech Transcript	
	Spelman: Commencement	1958	Programs & Outlines of events	
	Commencement & Baccalaureate	1957	Schedule of events and Speeches	

	Commencement & Baccalaureate 1956	Speech	
	Commencement & Baccalaureate 1955	Speech	
	Commencement & Baccalaureate 1955	Map of Chapel	
	Commencement & Baccalaureate 1954	Speech	
	Commencement & Baccalaureate 1953	Schedule of Events & Speech	
	Commencement & Baccalaureate 1952	Schedule of Events & Speech	
	Commencement & Baccalaureate 1951	Schedule of Events & Speech	
	Commencement & Baccalaureate 1950	Newspaper Clippings Schedule of Events	
	Commencement & Baccalaureate 1949	Program, Schedule of Events & Speech	
	Commencement & Baccalaureate 1948	Schedule of Events & Speech	
	Commencement & Baccalaureate 1947	Schedule of Events & Speech	
	Commencement & Baccalaureate 1946	Empty	
	Commencement & Baccalaureate 1945	Schedule of Events & Speech	
	Commencement & Baccalaureate 1944	Schedule of Events & Speech	
	Commencement & Baccalaureate 1943	Schedule of Events & Speech	
	Commencement & Baccalaureate 1942	Schedule of Events & Speech	
	Baccalaureate Service Program Atlanta University, Morehouse College, Spelman College Sister Chapel 1942	Program	
	Commencement & Baccalaureate 1941	Schedule of Events	
	Commencement & Baccalaureate 1940	Schedule of Events	
	Commencement & Baccalaureate 1947	Map of building Schedule of Events	



		& Speech	
	Commencement & Baccalaureate 1939	Schedule of Events & Speech	
	Commencement & Baccalaureate 1939	Schedule of Events & Speech	
	Commencement & Baccalaureate 1938	Newspaper Clippings, Schedule of Events & Speech	
	Commencement & Baccalaureate 1937	Map of Ceremonies, News Paper Clippings, Schedule of Events & Speech	
	Commencement & Baccalaureate 1936	Map of Ceremonies, Program, Schedule of Events & Speech	
	Commencement & Baccalaureate 1935	Program, Schedule of Events & Speech	
	Commencement & Baccalaureate 1934	Schedule of Events & Speech	
	Commencement & Baccalaureate 1933	Schedule of Events & Speech	
	Commencement & Baccalaureate 1932	Schedule of Events & Speech	
	Commencement & Baccalaureate 1931	Program, Schedule of Events & Speech	
	Commencement & Baccalaureate 1930	Schedule of Events	
	Commencement & Baccalaureate 1929	Program & Schedule of Events	
	Commencement & Baccalaureate 1928	Program & Schedule of Events	
	Music & Speakers- Commencement & Baccalaureate	Song list & Speaker List	
	Reunion Programs 1901,1911,1921,1931,1932,1930,1948	Programs	
	Class Day---Commencement Activities	Schedule of Events	
	Spelman: Commencement Procedure	Procedures list	

	Annual Memorial Gift Founder's Day	Annual Gift List	
	Founder's Day 1959	Correspondences	
	Founder's Day 1958	Blank Donation Sheet & Correspondences	
	Founder's Day 1957	Correspondences, Donation forms, Newspaper Clippings, Schedule of Events	
	Founder's Day 1956	Correspondences & Donation Forms	
	Founder's Day 1955	Correspondences & Speeches	
	Founder's Day 1954	Schedule of Events	
	Founder's Day 1953	Correspondences, Donation Forms, Map & Schedule of Events	
	Founder's Day 1952	Brochures, Correspondences, & Schedule of Events	
	Founder's Day 1951	Correspondences & Schedule of Events	
	Founder's Day 1950	Brochures, Correspondences, Donation Forms & Schedule of Events	
	Founder's Day 1949	Correspondences & Donation Forms Newspaper Clippings	
	Founder's Day 1948	Brochures, Budget Correspondences Donation Forms, Map of Stage, Schedule of Events & Speech	
	Founder's Day 1947	Plans and Schedule of Events	
	Founder's Day 1945	Correspondences &	

		Gift Lists	
	Founder's Day 1943	Map of the Stage and Program	
	Founder's Day 1940	Correspondences & RSVP List	
	Founder's Day 1939	Plans & Reports	
	Founder's Day 1938	Correspondences & Plans	
	Founder's Day 1937	Correspondences, Publicity, & Speeches	
	Founder's Day 1936	Correspondences & Speeches	
	Founder's Day 1935	Plans, Reports & Schedules	
	Founder's Day 1934	Correspondences Invitations & Plans	
	Founder's Day 1933	Invitations, Plans & Reports	
	Founder's Day 1932	Correspondences, Invitations, Plans, Receipts	
	Founder's Day 1931	Correspondences, Newspaper Clippings & Receipts	
	Founder's Day 1930	Correspondences & Plans	
	Founder's Day 1929	Correspondences & Receipts	
	Founder's Day 1928	Correspondences	
	Founder's Day 1926 & 1927	Correspondences	
	Music Lists & Speaker Lists: Spelman Founder's Day	Receipts	
	Founder's Day Games Programs 1915,1916,1919,1920,1921	Programs	
	Class Reunion: Morehouse Spelman 10year 19520	Program	
	Class Reunions	Programs	
	Board of Trustees- Regular Meeting -1932	Meeting Minutes	
	Board of Trustees- Informal Meeting 1930	Meeting Minutes	

	Board of Trustees- Annual Meeting 1930-1939	Meeting Minutes & Reports	
	Board of Trustees- Regular Meeting 1929	Empty	
	Board of Trustees – Annual Meeting 1929	Meeting Minutes	
	Board of Trustees – Special Meeting 1929	Meeting Minutes	
	Board of Trustees – Special Meeting 1928	Meeting Minutes	
	Board of Trustees – Annual Meeting 1927	Meeting Minutes	
	Board of Trustees – Regular Meetings 1950-1954	Meeting Minutes & Reports	
	Board of Trustees – Annual Meetings 1940-49	Meeting Minutes & Reports	
	Board of Trustees – Regular Meetings 1946-1949	Meeting Minutes & Reports	

<b>Box 40</b> <u>Treasurer's Report</u>	Treasurer's Reports for 1954-55	Budgets & Reports	
	Spelman College Budget 1953-1954	Budget	
	Report of the Treasurer 1947-54	Budget Reports	
	Report of the Treasurer 1947-1951	Budget Reports	
	Treasurer's Report 1936-37	Budget Report	
	Financial Statements Monthly 1952-1954	Financial Reports	
	Financial Statements Monthly 1946 Thru 1948	Financial Statements	
	Financial Statements Monthly 1927 Thru 1945	Financial Statements	
	Treasurer's Annual Report to Trustees 1949 thru	Financial Statements	
	Treasurer's Annual Report to Trustees 1943 Thru 1948	Financial Statements	
	Treasurer's Annual Report to Trustees 1939 Thru 1942	Financial Statements	
	Treasurer's Annual Report to Trustees 1928 Thru 1938	Financial Statements	
		Financial	

		Statements	
	Endowment	Financial Statements	
	Endowment Fund	Financial Statements	
	Financial Statement from College 1975	Financial Statements	

<b>Box 41</b>	Tapley, Lucy Hale	Correspondences	
	Treasurer 1927 thru 1943	Budgets	
	Upton, Lucy Hale	Correspondences	
	Spelman College – Property	Correspondences	
	Spelman Properties – Adams-Cates Company	Correspondences	
	Spelman Properties – Adams-Cates Company	Correspondences	
	Spelman Properties	Correspondences	
	Prayers	Prayers and Music Lyrics	
	Miss Sophia Packard	Correspondences	
	Padleford. Dr. Frank W.	Correspondences & newspaper clippings	
	Paustian, Mrs. Cornelia	Correspondences	
	Perry, Elizabeth Taylor 1931	Booklet	
	Phi Beta Kappa	Lists and booklet	
	Phillips, Dr. Harold C.	Correspondences	
	Phyllis Wheatley Life and Works	Booklet	
	Powell, Mrs. Sadye Harris	Correspondences	
	Prophet, Elizabeth	Report	
	Read, FMR- Christmas Reed College Christmas Bethel Program	Newspaper Clippings & Programs	
	Read, F. M. 1953	Press Release	
	Read, Florence Matilda 1952	Press release	
	1951- Read, F.M.	Correspondences	
	Read, F. M. 1950	Report	
	1949 Read, F.M.	Correspondences	
Read, F.M. 1948	Correspondences		
Read, F. M. – 1947	Correspondences		
Read, F. M. 1945	Correspondences		

Read, F. M. 1943	Correspondences	
Read, F. M. 1942	Correspondences	
Read, F. M. 1940	Correspondences	
Read, F. M. 1939	Correspondences	
Read, F. M. 1937	Programs	
Read, F. M. 1936	Correspondences	
Read, F. M. R. 1934	Correspondences	
Read, F. M. 1933	Correspondences	
Read, F. M. 1928	Correspondences & Speeches	
Read, F. M. 1930	Correspondences	
Read, F. M. 1929	Brochures, Correspondences, & Programs	
Read, F. M. 1928	Interview Transcripts	
Read, F. M. 1927	Correspondences	
Read, F. M. 9-12-17	Correspondences	
Read, F. M. 1909	Speech	
Rockefeller Foundation	Newspaper Clippings	
Rockefeller, John D. Jr.	Correspondences	
Rockefeller, Winthrop	Newspaper Clippings	
Rockefeller, Nelson A.	Brochures	
Rockefeller, Laura Spelman	Correspondences	
Rockefeller, Mrs. Laurance Spelman	Correspondences	
Rockefeller, Laurence S.	Speech	
Rockefeller, John D., III	Correspondences about funding, Newspaper Clippings, Wedding Invitations	
Rockefeller, John D. Messenger Reprint 1937	Copies of Messenger	
Rockefeller, The Elder (John D. Rockefeller)	Newspaper Clippings	
Rockefeller, David	Correspondences about new dormitory & Wedding Invitations	

Rockefeller, John D., Jr. Newspaper Clippings about	Newspaper clippings	
Rules & regulation re. Marriage	Spelman Rules of marriage	
Spelman College Rules	Copies of College Rules	
Read, Pearlie E. Nursery School – Director	Correspondences about work study	
Redding, J. Saunders	Essays & Newspaper Clippings	
Rules and Regulations	Copies of Rules	
Spelman College Student Essays	Essays	
Class Emblems & Colors	Correspondences about class colors and emblems	
Student Organizations- Glee Club	Program	
Student Organizations – Granddaughter’s Club	Constitution, Correspondences Between President and Club Members, Resolutions By The Club	
Student Organizations – Y.W.C.A. 1944-45	Blank Voting Form & Club Brochure	
Student Organizations – Campus Mirror	Constitution	
Student Organizations – Kodak Klub	Constitution	
Student Organizations – Y.W.C.A. 1929-30 Thru 1943-44	Correspondences and Programs	
Scott, W. A.	Correspondences & Newspaper Clippings	
Segregation, Hospitals	Book	
Smith, Lillian E.	Books, Correspondences & Newspaper Clippings	
Speech & Hearing Clinic – Ladson Melvin R., Jr.	Correspondences & Reports	

	Wilbur, P. Thinkield	Correspondences	
	Thomas, Dr. M. A.	Correspondences	
	Thompson, Horace	Correspondences & Newspaper Clippings	
	Tobias, Channing H. Thru: Dec. 1939	Programs	
	Troland, Mrs. Ruby H.	Correspondences	Portrait
	Underwood, Judge E. Marvin	Correspondences & Newspaper Clippings	
	Watson, Mrs. Hattie Rutherford	Correspondences & Last Will & Testament	<b><u>Confidential Information</u></b>
	West, Robert Rout	Correspondences	
	Westfall, Mrs. Katherine S.	Correspondences	
	Wheeler, John Hervey	Correspondences	
	Whiting, Helen Adele	Books	
	Hale Woodruff	Essay	
	Woolford, Cator	Books & Correspondences	
	Wright, Major R.R.	Correspondences & Programs	

<b><u>Box 42</u></b>	Forward Atlanta	Pamphlets	
	Education News	Pamphlets	
	Viewpoint – WSB	Pamphlets	
	Atlanta	Pamphlets	
	Atlanta Arts	Pamphlets	
	Report- Morehouse Spelman Pre-College Program	Reports	
	Mays, D. B. E.	Correspondences	
	Pre-College Programs	Brochure & Reports	
	A Report on the Morehouse-Spelman Intensified Pre-College Program: First Year of Operation	Report	
	Echoes from the Inner Self	Report	
	Minutes – Convocations and	Minutes	



	Assembly		
	Cover Letters for Evaluation forms	Correspondences	
	Office Duties	Job outlines	
	Invitations	Invitations	
	Dept. Of Family & Children Services, Fulton County Annual Report	Program	
	Committee for Economic Development –A Fiscal Program For A Blended Federalism	Book	
	Georgia Council on Human Relations	Pamphlets	
	Georgia State Dept. of Education	Pamphlets	
	Map of Colleges & Universities in the U.S.	Brochures	
	Mary Babcock Reynolds Foundation	Annual Report	
	1961	Pamphlets	
	American Civil Liberties Union, N.Y. 1966	Pamphlets	
	Civil Liberties ( American Civil Liberties Union of Georgia)	Pamphlets	
	Civil Rights Demonstrations (News Clippings )	Newspaper Clippings	
	Colligate Challenge	Pamphlets	
	Committee on Government & Higher Education	Pamphlets	
	Selective Service National Advisor Comm.	Reports	

<b>Box 43</b> <u>Special Programs</u>	Personnel – Working Hours	Correspondences	
	Work Load	Statistical Data	
	Reynolds Cottage (Mrs. Stewart)	Correspondences	
	Dedication of New Buildings November 7 <sup>th</sup> , 1974	Programs	
	Thanksgiving Rally	Correspondences	
	Programs & etc	Correspondences	
	Programs & etc. Agents	Correspondences & Newspapers	

	Programs and Special Events Alkahest celebrity Bureau	Brochures & Correspondences	
	Programs Etc. Annual	Agendas & Programs	
	William Benton Lectures by Dr. Wilbert Snow	Correspondences	
	Dr. Effie Ellis	Correspondences	
	Special Guest Christmas Carol Concert	Correspondences Invitations & Programs	
	Programs & Etc. Christmas	Agendas & Programs	
	Commencement 1973	Programs & Speeches	
	Commencement 1972 May 22- 10:30 am	Programs & Speeches	
	Programs and Special Events - Commencement 1971	Calendars Correspondences, & Speeches	
	Commencement 1970	Correspondences Programs, & Speeches	
	Commencement 1974	Correspondences & Programs	
	Programs and Special Events Commencement 1969	Planning for Commencement	
	Programs and Special Events Commencement 1974	Correspondences	
	Commencement 1968	Correspondences & Programs	
	Commencement 1967	Correspondences & Programs	
	Commencement, 1965	Correspondences, Newspaper Clippings & Programs	
	Commencement Invitations	Correspondences & Invitations	
	Programs & etc. Commencement	Correspondences	

<b>Box 44</b>	NAACP	Pamphlets	
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	NAACP – The Grenville Clark Plan	Pamphlets	
	The Nation – “Time to Kill Jim Crow”	Pamphlet	
	National Association of Intergroup Relations	Book	
	Nat. Assoc. Of Manufacturers	Newspaper Clippings & Pamphlets	
	Nat. Assoc. Of Personnel Workers	Pamphlet	
	Nat. Assoc. Of Student Personnel Administrators	Correspondences	
	Nat. Assoc. Of Teachers Agencies	Correspondences	
	National Business League	Correspondences	
	The National Congress of Colored Parents & Teachers	Publications	
	Nat. Council of Churches- Com. On Higher Education	Correspondences	
	Nat. Council of Churches – Office of Public Relations	Correspondences	
	National Council of Women of the USA	Book	
	Reports Misc: Nat. Council of Independent Schools	Book	
	National Fellowship Foundation (Woodrow Wilson)	Correspondences	
	National Task Force on Economics Education	Book	
	Negro Colleges in Georgia	Newspapers	
	Negro History	Pamphlets & Newspapers	
	Confidential Report on the Negro Market	Reports	<b><u>Confidential Information</u></b>
	“Negros in Georgia...”	Essays	
	The Negro Population of North Carolina	Book	
	“The New Atlantis” – R. M. Hutchins	Pamphlet	
	“New Paths for New Pioneers” H. B. DuPont	Brochure	
	New South – (So. Regional	Brochure	

	Council)		
	N.Y. Times Magazine	Newspaper Clippings	
	Nixon, Richard M.	Booklet	
	North Atlantic Treaty Organization (NATO)	Booklet	
	Nuclear Energy, Regional Advisory Council On	Correspondences	
	Patterson's "Schools Classified"	Note	
	Peace	Booklet	
	Peace Corps	Correspondences	
	Pensions, Industrial	Book	
	Philanthropic Digest	Newsletters	
	The Play Schools Association, Inc.	Newsletters	
	Population Bulletin- "College Study Report"	Newsletters	
	Pre-Legal Education	Correspondences	
	President's Guide	Newsletters	
	Programmed Instruction	Newsletters	
	Providence Industrial Mission E. Africa	Newsletter	
	Public Affairs Pamphlets	Pamphlets	
	Public Relations – News Bureau- Philosophy Functions, ETC/ (from N.C. College Durham, N.C. - - C.A. Ray)	Report	
	Questionnaire- Albany State College, GA	Correspondences	
	Questionnaire- Roslyn Public Schools, NY	Correspondences	
	Race Relations Sabbath	Correspondences	
	"Radio and Education" – A.H. Hayes	Correspondences	
	Reading	Essays & Reading List	
	Religious Prospective of College Teaching in History – E. H. Harbison	Booklet	
	Religious Perspectives of College teaching in Philosophy – T.M. Greene	Booklet	
	Republican Party	Brochures, Essays,	

		Newspaper Clippings, Pamphlets, & Programs	
	Retirement: Miscellaneous	Essays & Pamphlets	
	Retirement: TIAA and CREF	Correspondences & Reports	
	TIAA	Booklets & Pamphlets	
	Safety- National Safety Council	Pamphlets	
	Scholarships, Fellowships and Loan News Services	Pamphlets	
	Albert Schwetizer	Correspondences	
	Science Research Associates, Inc.	Newspaper	
	"The Scientist as A Person" – Samuel Lenher – DuPont de Nemours	Pamphlet	
	"Segregated Schools or Else" Tom Journal Feb. 1956	Pamphlet	
	"The Shortage of Scientist & Engineers"-- McGraw-Hill	Booklet	
	The Southern Fellowship Fund	Booklet & Minutes	
	Southern University Conference	Booklet	
	Speakers, Prospective ( See Files Behind Dr. Manley's speech Materials)	Correspondences	
	Stevenson, Adlai	Booklet & Newspaper clippings	
	Stratford Shakespearian Festival Canadian Found.	Booklet	
	Strengthening Democracy: BD. Of Educ. City of N.Y.	Pamphlet	
	Supreme Court of the US- Recent Attacks	Pamphlet	
	Atlanta University Center Articles of Affiliation	Correspondences & Essays	

<b><u>Box 45</u></b>	Arnett, Mr. Trevor Memorial Service	Programs & Speeches	
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Arnett, Mr. Trevor	Correspondences & Speeches	
Arnett, Brochure	Brochures & Speeches	
Arnett, Trevor	Brochures & Speeches	
Arnett, Trevor "Cooperation of Trust Companies with College and Universities"	Programs	
Arnett, Trevor, The Management of Endowment and Sinking Funds, 1926	Report	
Arnett, Trevor "Progress of Education in the South"	Report	
Arnett, Trevor, "Negro Education and the General Education Board," <u>The Univ. of Chicago Magazine</u> , 1934	Issue of Magazine	
Arnett, Mr. Trevor Newspaper Clippings	Newspaper Clippings	
Arnett, Trevor, <u>Observations on the Financial Condition of College and Univ. In the U.S.</u> , GEB, 1937.	Pamphlet	
Arnett, Mr. Trevor – Holders of Arnett Scholarships – 1926 through 1955	Scholarship Recipients	
Arnett, Trevor "Teachers' Salaries"	Pamphlet	
Arnett, Trevor, <u>Trends in Current Receipts and Expenditures and in ...</u> , GEB, 1939.	Book	
Acknowledgements : Trevor Arnett Brochure	Correspondences & Pamphlet	
Arnett, Mr. Trevor Bronze Plaque	Correspondences	
Arnett, Trevor, <u>A Brief Account of Developments in Cooperation Among the College for Negroes in Atlanta, 1912</u>	Report	
Arnett, Mr. Trevor Letters	Correspondences	

Arnett, Mr. Trevor Will	Correspondences	<b><u>Confidential Information</u></b>
Arnett, Trevor, <u>College and University Finances</u> , November 12, 1926.	Report	
Arnett Resolution	Essays	
Arnett, Trevor- News Releases at His Death	Speeches	
Hope , John	Correspondences	
Hope, John, <u>A Message for New Year's Day 1932</u>	Brochure	
Hope. John, <u>The Negro and Business</u> ,	Brochure	
Unveiling of Bust of Mrs. Dorothy Sheppard Manley on Dec. 11, 1966- 6:30 pm	Programs	
Unveiling of Bust of Mrs. Dorothy Sheppard Manley on Dec. 11, 1966- 6:30 pm	Correspondences	
Resolution in Memory of Mrs. Manley – November 12, 1963	Correspondences	
Newspaper Clippings – Mrs. Manley 12/64	Newspaper Clippings	
Manley, Mrs. A.E. – Memorial Service for Dorothy Sheppard Manley & Naming of the Dorothy Sheppard Manley Hall Program	Program	
Manley, Mrs. A. E. (condolences, friends who called, etc)	Correspondences	
Manley, Mrs. A. E. (Death Of)	Correspondences & Speeches	
Manley, Mrs. A. E. (Death Of)	Correspondences & Programs	
Donors to the Dorothy Sheppard Manley Federal Fund	Correspondences & Donor List	
Manley, Mrs. A. E. (condolences, friends who called, etc)	Newspaper Clippings and Correspondences	
Manila Envelope	Programs from Dorothy Manley's Funeral	

	Photo Album of Condolence Correspondences		
	Photo Album of Condolence Correspondences		
	Photo Album of Condolence Correspondences		
	Photo Albums of Dorothy Sheppard Manley		

<b><u>Box 46</u></b>	Advertising & Publicity – Publicity Office – Mrs. Coulborn	Correspondences	
	National Alumnae Association President – Mrs. Josephine H. Love	Correspondences	
	National Alumnae Association President – Mrs. Naomah W. Maise 1959-	Correspondences	
	Associations, Educational	Correspondences	
	Associations, Educational American Association of University Women	Correspondences	
	American Association of University Women – Application for Membership	Correspondences	
	American Council on Education	Correspondences	
	American Council on Education Meeting San Francisco- 9/30/64 – 10/3/64	Correspondences	
	Associations, Education American Teacher Associations	Correspondences	
	Associations, Educational Associations of American Colleges	Correspondences	
	Annual Meeting Association of American Colleges St. Louis – January 12,1965	Correspondences	
	Association of American Colleges—Jan 8, 9 10 <sup>th</sup> – Philly	Correspondences	
	Association for Higher Education	Correspondences & Pamphlets	
	Associations- Educational Council for Financial Aid for	Correspondences & Pamphlets	



	Education		
	Associations – Educational Georgia Committee On Cooperation In Teacher Education	Correspondences	
	Associations, Educational Georgia Teachers & Educational Association	Correspondences	
	Associations, Educational Georgia Teachers & Educational	Correspondences	
	Associations- Legal National Association for the advancement of Colored People	Correspondences	
	Associations – Philanthropic Southern Fellowships Fund	Correspondences	

<b>Box 47</b> <b><u>Travel</u></b> <b><u>Materials</u></b>	Teacher' Insurance and Annuity Association	Booklet	
	Teacher Shortage- N.Y. City	Memos	
	"Technology & the Liberal Arts" H. B. DuPont	Brochure	
	Television, Educational	Brochures and Pamphlets	
	Time Magazine: Caltech – Physicists (Milliken & DuBridge)	Newspaper Clippings	
	The Tuition Plane	Pamphlet	
	Time Magazine: Caltech- Physicists (Milliken & DuBridge)	Newspaper Clippings	
	Travel: Boston and New England	Pamphlet	
	Travel: Equitable Travel Service	Brochure	
	Travel: Harold's Tours	Correspondence	
	Travel: Hellenic Cruises	Brochures	
	Travel: Sarah Marquis Travel Service	Correspondences	
	United Liberal Church, Atlanta	Correspondences	
	U.N.E.S.C.O.	Booklets	
	University System of Georgia	Booklet	
U.S. Nat. Stud. Ents. Assoc.	Booklet & Correspondences		

		from Publisher	
	U.S. Trust Co. of N.Y. – “Philanthropy”	Booklet & Correspondences from Publisher	
	Urban League	Booklet, Correspondences & Pamphlets	
	Urban Renewal	Reports	
	“Who’s Speaking Up For Economic Democracy” G.K. Funston	Pamphlet	
	Williamsburg, VA – “Colonial Williamsburg	Booklets	
	World University Service	Correspondences	
	Reports: World University Service	Booklets	
	YM and YWCA Material	Correspondences	
	Who’s Who in America	Booklet & Correspondences from Publisher	

<b>Box 48</b> <b><u>Abroad &amp; Job</u></b> <b><u>Opportunities</u></b>	Classroom Abroad in 1965	Booklets	
	The Institute of European Studies 1964-1965	Booklets	
	Wagner College Bregenz Bulletin 1965-1966	Booklets	
	The Institute of European Studies 1962-1963	Booklets	
	The Institute of European Studies 1963-1964	Booklets	
	Students Abroad	Booklets	
	Summer Study, Travel and Work Programs	Booklets	
	Osterreichisches Jahbruch 1957	Booklets	
	France	Booklet, Correspondences & Pamphlets	
	Scandinavia	Correspondences & Pamphlets	
	Spelman Policy on Study Abroad	Correspondences	

	Paris Abroad	Correspondences & Pamphlets	
	Councilor Stud. Tr.	Correspondences & Pamphlets	
	Summer Jobs Services	Correspondences	
	Council on Student Travel	Correspondences & Pamphlets	
	Mexico /Spain	Correspondences	
	Study in England & Switzerland Italy	Correspondences & Pamphlets	
	Experiment in International Living	Correspondences & Pamphlets	
	Amer-Summer Sides	Correspondences	

<b>Box 49</b> <b><u>Intercollegiate</u></b> <b><u>Correspondences</u></b>	Mr. Chauncey Waddell	Art & Correspondences	
	Waddell, Mr. Chauncey L.	Booklets & Correspondences	
	Waddell Registration Project: Summer 1969	Correspondences	
	Waddell Registration Project	Correspondences	
	Warren Memorial United Methodist Church- Reverend Harold Grey, Pastor	Correspondences	
	Washington, University of (Correspondences, General)	Correspondences	
	University of Washington February 18-22,1976	Correspondences	
	Weems, Miss Camilla (Correspondences, General)	Correspondences	
	Wellesley College	Correspondences	
	Wheat St. Baptist Church	Correspondences	
	Wheeler, Mr. J. H. (Correspondence, General)	Correspondences	
	Wiley College (Correspondence, General)	Correspondences	
	Williams, Reverend Samuel W. (Correspondence, General)	Correspondences	
	Winston-Salem Teachers College (Correspondence, General)	Correspondences	

	Wisconsin, University of (Correspondence, General)	Correspondences	
	General Correspondence W (Miscellaneous)	Correspondences	
	Xavier University, (Correspondence General)	Correspondences	
	Yancey, Dr. Asa G.	Correspondences	
	Yancey, Dr, P. Q.	Correspondences & Newspaper Clippings	
	Zion College (Correspondences, General)	Correspondences	
	Miscellaneous (Correspondence, General)	Correspondences	
	Curriculum Special Programs	Correspondences	
	Curriculum- Special Programs - Cooperative Teacher Training Program in Home Economics	Correspondences	
	Curriculum-- Departmental Cooperation, Morehouse Spelman 1968-	Correspondences	
	Curriculum—Education 103: Freshman Orientation	Correspondences	
	Curriculum—Freshman Reading Program	Correspondences	
	Merrill Book Distribution Plan	Correspondences	
	The Development of A Health Careers- Natural Sciences	Correspondences	
	Curriculum—Special Programs – Nurse Training Programs in Cooperation with Grady Memorial Hospital	Correspondences	
	Curriculum – Suggestions	Correspondences	
	Curriculum- Honors Program	Correspondences & Report	

<b><u>Box 50</u></b> <b><u>Correspondences</u></b>	Miscellaneous Correspondences	Correspondences	
	Talladega College	Correspondences	
	Tennessee A. & I. State University	Correspondences	

	(Correspondence, General)		
	Texaco, Inc.	Correspondences	
	Texas Southern University (Correspondence, General)	Correspondences	
	Thompson, W. Paul	Correspondences	
	Treat, Mr. W. J. Jr.	Correspondences	
	Tuskegee Institute (correspondence, General)	Correspondences	
	T (Miscellaneous)	Correspondences	
	United Negro College Fund (Boston)	Correspondences	
	UNCF	Correspondences	
	United Negro College Fund	Correspondences	
	Jacqueline Flemings Study UNCF	Correspondences	
	U-(Miscellaneous)	Correspondences	
	UNCF	Correspondences	
	Van der Bogett, Mrs. Katherine (Correspondence, General)	Correspondences	
	Correspondence, General Virginia State College	Correspondences	
	Correspondence, General Virginia Union College	Correspondences	
	V- Miscellaneous	Correspondences	

<b><u>Box 51</u></b> <b><u>Spelman Messenger</u></b> <b><u>1954-1942</u></b>	Spelman Messenger Vol. 70, August, 1954, No. 4	Booklet	
	Spelman Messenger Vol. 70, May, 1954, No. 3	Booklet	
	Spelman Messenger Vol. 70, Feb., 1954, No.2	Booklet	
	Spelman Messenger Vol. 70, Nov., 1954, No. 1	Booklet	
	Spelman Messenger Vol. 69, August, 1953, No. 4	Booklet	
	Spelman Messenger Vol. 69,	Booklet	

	May, 1953, No.3		
	Spelman Messenger Vol. 69, Feb., 1953, No. 2	Booklet	
	Spelman Messenger Vol. 68, November, 1952, No. 1	Booklet	
	Spelman Messenger Vol. 68, August, 1952, No. 4	Booklet	
	Spelman Messenger Vol. 68 May, 1952, No. 3	Booklet	
	Spelman Messenger Vol. 68, Feb., 1952, No. 2	Booklet	
	Spelman Messenger Vol. 68, Nov., 1951, No. 1	Booklet	
	Spelman Messenger Vol. 67, August, 1951, No. 4	Booklet	
	Spelman Messenger Vol. 57, May, 1951, No. 3	Booklet	
	Spelman Messenger Vol. 67, Feb., 1951, No. 2	Booklet	
	Spelman Messenger Vol. 67, Nov. 1950, No. 1	Booklet	
	Spelman Messenger Vol. 66, August, 1950, No. 4	Booklet	
	Spelman Messenger Vol. 66, May, 1950, No. 3	Booklet	
	Spelman Messenger Vol. 66, February, 1950, No. 2	Booklet	
	Spelman Messenger Vol. 66, November, 1949, no. 1	Booklet	
	Spelman Messenger Vol. 65, August, 1949, No.4	Booklet	
	Spelman Messenger Vol. 65, May 1949, No. 3	Booklet	
	Spelman Messenger Vol. 65, February, 1949, No.2	Booklet	
	Spelman Messenger Vol. 65, November, 1948, No. 1	Booklet	
	Spelman Messenger Vol. 64, February, 1948, No.2	Booklet	
	Spelman Messenger Vol. 64, May, 1948, No. 3	Booklet	
	Spelman Messenger Vol. 64, November, 1947, No. 1	Booklet	

Spelman Messenger Vol. 63, August, 1947, No. 4	Booklet	
Spelman Messenger Vol. 63, May, 1947, No. 3	Booklet	
Spelman Messenger Vol. 63, February, 1947, No. 2	Booklet	
Spelman Messenger Vol. 63, November, 1946, No. 1	Booklet	
Spelman Messenger Vol. 62, August, 1946, No. 4	Booklet	
Spelman Messenger Vol. 62, May, 1946, No. 3	Booklet	
Spelman Messenger Vol. 62, February, 1946, No. 2	Booklet	
Spelman Messenger Vol. 62, November, 1945, No. 1	Booklet	
Spelman Messenger Vol. 61, August, 1945, No. 4	Booklet	
Spelman Messenger Vol. 61, May, 1945, No. 3	Booklet	
Spelman Messenger Vol. 61, February, 1945, No. 2.	Booklet	
Spelman Messenger Vol. 61, November, 1944, No. 1	Booklet	
Spelman Messenger Vol. 60, August, 1944, No. 4	Booklet	
Spelman Messenger Vol. 60, May, 1944, No. 3	Booklet	
Spelman Messenger Vol. 60, February, 1944, No. 2	Booklet	
Spelman Messenger Vol. 60, November, 1943, No. 1	Booklet	
Spelman Messenger Vol. 59, August, 1943, No. 4	Booklet	
Spelman Messenger Vol. 59, May, 1943, No. 3	Booklet	
Spelman Messenger Vol. 59, February, 1943, No. 2	Booklet	
Spelman Messenger Vol. 59, November, 1942, No. 1	Booklet	
Spelman Messenger Vol. 58, August, 1942, No. 4	Booklet	

<b>Box 52</b> <u>Spelman</u> <u>Messengers</u> <u>1942-1912</u>	Spelman Messenger Vol. 58, May, 1942, No. 3	Booklet	
	Spelman Messenger Vol.58, February , 1942, No. 2	Booklet	
	Spelman Messenger Vol. 58, November, 1941, No. 1	Booklet	
	Spelman Messenger Vol.57, August, 1941, No. 4- Bench Ceremony In this Issue	Booklet	
	Spelman Messenger Vol. 57, May, 1941, No. 3	Booklet	
	Spelman Messenger Vol. 57, November, 1940, No. 1	Booklet	
	Spelman Messenger Vol. 57, February, 1941, No. 2	Booklet	
	Spelman Messenger Vol. 56, August, 1940, No. 4	Booklet	
	Spelman Messenger Vol. 56, May, 1940, No. 3	Booklet	
	Spelman Messenger Vol. 56, February, 1940, No. 2	Booklet	
	Spelman Messenger Vol. 56, November, 1939, No. 1	Booklet	
	Spelman Messenger Vol. 55, August, 1939, No. 4	Booklet	
	Spelman Messenger Vol. 55, May, 1939, No. 3	Booklet	
	Spelman Messenger Vol. 55, February, 1939, No. 2	Booklet	
	Spelman Messenger Vol.55, November, 1938, No. 1	Booklet	
	Spelman Messenger Vol. 54, August, 1938, No. 4	Booklet	
	Spelman Messenger Vol. 54, May, 1938, No. 3	Booklet	
	Spelman Messenger Vol. 54, February, 1938, No. 2	Booklet	
	Spelman Messenger Vol. 54, November, 1937, No. 1	Booklet	
	Spelman Messenger Vol. 52, August, 1937, No. 8	Booklet	
Spelman Messenger Vol. 52,	Booklet		



	May 1937, No. 7		
	Spelman Messenger Vol.52, February 1937, No. 6	Booklet	
	Spelman Messenger Vol.52, November, 1936, No. 5	Booklet	
	Spelman Messenger Vol.52, August, 1936, No. 4	Booklet	
	Spelman Messenger Vol. 52, May, 1936, No. 3	Booklet	
	Spelman Messenger Vol. 52, February, 1936, No. 2	Booklet	
	Spelman Messenger Vol. 52, November, 1935, No. 1	Booklet	
	Spelman Messenger Vol.51, August, 1935, No. 4	Booklet	
	Spelman Messenger Vol. 51, May, 1935, No. 3	Booklet	
	Spelman Messenger Vol. 51, February, 1935, No. 2	Booklet	
	Spelman Messenger Vol. 51, November, 1934, No. 1	Booklet	
	Spelman Messenger Vol. 50, August, 1934, No.4	Booklet	
	Spelman Messenger Vol. 50, May, 1934, No. 3	Booklet	
	Spelman Messenger Vol. 50, February, 1934, No. 2	Booklet	
	Spelman Messenger Vol. 50, November, 1933, No. 1	Booklet	
	Spelman Messenger Vol. 49, August, 1933 No. 4	Booklet	
	Spelman Messenger Vol. 49, May, 1933, No. 3	Booklet	
	Spelman Messenger Vol. 49, February, 1933, No. 2	Booklet	
	Spelman Messenger Vol. 49, November, 1932, No. 1	Booklet	
	Spelman Messenger Vol. 48, July, 1932, No. 4	Booklet	
	Spelman Messenger Vol. 48, April, 1932, No. 3	Booklet	
	Spelman Messenger Vol. 48, January, 1932, No. 2	Booklet	

Spelman Messenger Vol. 48, October, 1931, No. 1	Booklet	
Spelman Messenger Vol. 47, July, 1931, No. 4	Booklet	
Spelman Messenger Vol. 47, April, 1931, No. 3	Booklet	
Spelman Messenger Vol. 47, January, 1931, No. 2	Booklet	
Spelman Messenger Vol.47, October, 1930, No. 1	Booklet	
Spelman Messenger Vol. 46, July , 1930, No. 4	Booklet	
Spelman Messenger Vol. 46, April, 1930, No. 3	Booklet	
Spelman Messenger Vol.46, January, 930, No. 2	Booklet	
Spelman Messenger Vol.46, January, 1930, No. 2	Booklet	
Spelman Messenger Vol.46, October 1929, No. 1	Booklet	
Spelman Messenger Vol. 45, January, 1929, No. 2	Booklet	
Spelman Messenger Vol. 45, July, 1929, No. 4	Booklet	
Spelman Messenger Vol. 45, October, 1928, No. 1	Booklet	
Spelman Messenger Vol. 45, April, 1929, No. 3	Booklet	
Spelman Messenger Vol. 44, July, 1928, No. 4	Booklet	
Spelman Messenger Vol.44, April, 1928, No. 3	Booklet	
Spelman Messenger Vol. 43, May 1927, No. 8	Booklet	
Spelman Messenger Vol. 43, April 1927, No. 7	Booklet	
Spelman Messenger Vol. 43, March, 1927, No. 6	Booklet	
Spelman Messenger Vol. 43, February 1927, No. 5	Booklet	
Spelman Messenger Vol. 43, January, 1927, No. 4	Booklet	
Spelman Messenger Vol.43,	Booklet	

	December, 1926, No. 3		
	Spelman Messenger Vol. 43, November 1926, No. 2	Booklet	
	Spelman Messenger Vol. 43, October, 1926, No. 1	Booklet	
	Spelman Messenger Vol. 28, January, 1912, No. 4	Booklet	

<b><u>Box 53</u></b>  <b><u>AU Center Council of Presidents</u></b>	Position Statement On Education and Ethnic Groups in the Atlanta University Center	Position Statement Press Release	
	AUC Appeal	Appeal Letter	
	AUCC –Art Proposals and Coordination Art Teaching Program- Morehouse	Correspondences	
	Brochures- AUCC	Brochures	
	Architects- Planners inc.	Brochure	
	A.U. Center Corp. Senate	Correspondences	
	A.U. Center Directory 1968	Correspondences	
	AUCC- Future Computer use in the AU Center Proposal	Proposal	
	General Ledger, Maintenance, & Financial Rep	Report	
	Appeal for the Protection of American College Students	Report	
	Meetings- Presidential Council	Correspondences	
	Wilson. Dr. Annie E. Council of Presidents	Correspondences	
	Planning Study of A.U. Center	Correspondences	
	Manley, President	Correspondences	
	Meetings- Presidential Council	Minutes	
	Presidential Council- Peace Corps	Correspondences	
	Resolution- Presidential Council	Correspondences	
	Library Proposal	Proposals	
	Progress Reports- 1946	Reports	
	AUC Religious Emphasis Observance Service 1968	Programs	
Minutes-AUCC	Minutes		
Suggestions- Restructuring AUC Office of Executive Secretary	Correspondences		
Report to the Council of	Report		

	President's of the Atlanta University Center		
	Report to the Council of President's of the Atlanta University Center	Bound report	
	Preliminary Long Range Master Plan Atlanta University Center, Atlanta, GA	Booklet	
	Some Library Problems and Opportunities of the Atlanta University Center	Booklet	
	Library Problems and Opportunities of the Atlanta University Center	Booklets	

<b><u>Box 54</u></b>	Personal Committees	Summary of Purpose of Standing Committee	
	(Minutes – Standing Comm.) 1954-55 Committee on Freshman Advising	Agenda and Correspondences	
	Freshman Advising, Committee on C-Committees	Correspondences & Reports	
	1968-69 Admissions, Appeals, & Scholarships Committee On	Correspondences, Reports & Statistics	
	1967-68 Admissions, Appeals, & Scholarships, Committee on	Correspondences	
	1966-67 Admissions, Appeals, and Scholarship Committee on	Correspondences & Reports	
	1965-6 Admissions, Appeals, and Scholarships, Committee on	Reports & Statistics	
	1964-65 Admissions, Appeals, and Scholarships, Committee on	Reports & Statistics	
	1963-1964 Admissions, Appeals, and Scholarships, Committee on	Reports & Statistics	
	1962-1963 Admissions, Appeals, and Scholarships, Committee on	Reports & Statistics	

1961-1962 Admissions, Appeals, and Scholarships, Committee on	Reports & Statistics	
1960-1961 Admissions, Appeals, and Scholarships, Committee on	Reports & Statistics	
1959-60 Admissions, Appeals, and Scholarships, Committee on	Reports & Statistics	
1958-59 Admissions, Appeals, and Scholarships, Committee on	Correspondences, Reports & Statistics	
1957-58 Admissions, Appeals, and Scholarships, Committee on	Reports & Statistics	
Admissions, Appeals, and Scholarships, Committee on	Reports & Statistics	
Admissions, Appeals, and Scholarships, Committee on	Reports & Statistics	
Committee for the Development of Art in Negro College – Indiana U.	Correspondences	
(Minutes – Standing Comm.) Committee on Use of Standardized Tests	Correspondences	
1969-70 Advisory Committee to the Student Government Association	Correspondences	
Community Council 1954-55	Brochures, Correspondences, Reports & Statistics	
Discipline Committee (Ad. Com. On Student Life) 1954-55	Correspondences	
1961-62 Coordinating Committee on Social Activities and Programs	Correspondences	
Committee on Social Discipline, Advisory	Minutes & Reports	
Social Discipline Committee, C.Com., Advisory Committee on Student life	Correspondences & Minutes	
1963-1964 Social Activities and Programs, Coordination	Correspondences & Minutes	

	Committee on		
	Committee on Revision of Handbook	Notes on Handbook revisions	
	Committee, Religious Life	Reports	
	(Minutes –Stand. Comm.) Religious Life Committee	Correspondences & Reports	
	Committee on Receptions 1960	Correspondences	
	Information for Receptions Prepared by Receptions Committee 1960-61	Reports	
	Material from Miss Reed	Correspondences	
	Appalachia	Correspondences & Brochures	
	Miscellaneous 1965	Brochures, Correspondences, Receipts, & Reports	
	Miscellaneous 1963-1964	Brochures Correspondences, Post Cards, Reports	
	Miscellaneous Employment Materials 1969-70	Correspondences & Applications	
	Newspaper Clippings June '72-Sept. '72	Newspaper clippings	
	Newspaper Clippings Jan '71-Dec. '71	Newspaper clippings	
	Newspaper clippings Nov, '69-Dec. '70	Newspaper clippings	

<b><u>Box 55</u></b>  <b><u>Fundraising Campaign</u></b>	Development Campaign Atlanta Committee	Correspondences & Reports	
	Special Development Committee	Correspondences	
	Spelman College Development Fund Executive Committee Report	Reports	
	Development Campaign – Atlanta Joint Campaign – Purchase of Land	Correspondences Legal Reports & Map	
	Development Campaign Development Officer – Mr. Jerry Wilkinson	Correspondences	
	Development Campaign	Legal Report	<b><u>Confidential</u></b>

Possibility Study		<u>Information</u>
Development Campaign – Foundation Reports	Financial Reports	
Development Campaign Fundraising Committee	Reports	
Development Campaign Gifts Received	Financial Reports	
Development Campaign- Goals	Financial Reports	
Development Campaign Foundations – John Bulow Campbell	Correspondences	
Fundraising Charles M. & Mary D. Grant Foundation	Correspondences	
Johnson Publishing Company	Correspondences	
Development Campaign Foundations – Mellon Foundation	Correspondences & Reports	
Development Campaign – Foundations Charles E. Merrill Trust	Correspondences	
Development Campaign – National Alumnae Association – Spelman	Correspondences & Memos	
Development Campaign – Foundations Jessie Smith Noyes Foundation	Booklets, Brochures & Correspondences	
Development Campaign – Oram International Corp. Harold L. Oram	Correspondences	
Development Campaign – Owens – Illinois, Inc.	Correspondences and Financial Reports	
Pfizer, Inc.	Correspondences	
Development Campaign – Rockefeller, Mr. and Mrs. L. S.	Correspondences and Financial Documents	<u>Confidential Information</u>
Fundraising Southern Bell	Correspondences	
Fundraising Risk & ORAM International	Correspondences	
Development Campaign – Rusk International – Harold Oram	Financial Documents	

	Development Campaign – Foundations DeWitt Wallace Fund, Inc. Reader’s	Correspondences	
	Development Campaign – Wells, Rich, Green, Inc.	Correspondences	
	Development Campaign – Material From (Student Involvement) Urban East Consultants	Correspondences & Reports	
	Development Campaign Foundations, Miscellaneous	Correspondences & Reports	
	Steering Committee- New York October 9,1975	Correspondences	
	Fundraising San Francisco, California Oct. 19	Correspondences	
	Spelman College Fund	Financial Reports	
	Fundraising Rusk & Oram International (Final Report)	Financial Reports	
	Fundraising Campaign – Reports of Gifts & Pledges	Correspondences & Financial Reports	
	Fundraising Campaign – Corporations	Correspondences and List of Corporate Donors	
	AT&T Gifts	Correspondences	
	Fundraising Campaign – Campaign Executive Committee	Correspondences	
	Fundraising Campaign – Grizzard & Haas	Fundraising reports & Correspondences	
	Fundraising Campaign – Executive Committee – 1/9/74	Fundraising reports & Correspondences	
	Fundraising Campaign – Correspondence	List of pledges for Fundraising Campaign	
	Fundraising Contribution- Daily Gift List	Correspondences, Financial Reports & Memos , List of Donors, & Meeting Agendas	
	Atlanta Campaign Weekly Report & Daily Gift List	Financial Reports & Memos , List of Donors& Receipts	



		from Donations	
	Illegible	Correspondences	
	Fundraising Materials	Correspondences about Fundraising	
	Fundraising National Committee Robert D. Lilley, Chairman	Correspondences & Reports	

<b>Box 56</b>  <u>Manley Administration</u>	Dean of Instructions' Office (Dr. Lois B. Moreland) 1971-72	Correspondences & Reports	
	New Buildings	Correspondences	
	Public Relations	Correspondences	
	Registrar's Office (Mrs. Sadie Allen) 1971-73	Correspondences	
	Moreland, Lois B. Dean of Instruction	Correspondences & Reports	
	Registrar's Office	Reports	
	Summer College Program - 1972 Morehouse and Spelman College (For High School Graduates)	Correspondences	
	Summer Work Program Priority I- Projects	Correspondences	
	Special Services Program	Correspondences	
	Wilkinson, Jerry C. Assistant to the President	Correspondences	
	No Name	Correspondences	
	Founder's Day 4-11-51 Dr. Wilbour E. Announcement of 100,000 Gift	Correspondences & Speeches	
	Advertis'G & Publicity	Correspondences	
	Jones, Dennis W. (Special Folder) Confidential	Correspondences	<b>Confidential</b>
	Jones, Dennis W. Business Manager	Correspondences & Reports	
	Jones, Dennis W. Business Manager	Correspondences & Reports	
Jones, Dennis W. Business Manager	Correspondences & Reports		

<b><u>Box 57</u></b>  <b><u>Fundraising Campaign</u></b>  <b><u>Canceled Check Request</u></b>  <b><u>Inventory</u></b>	Rockefeller, John D	Correspondences	Headshot
	Fiftieth Anniversary	Correspondences and Speeches	
	University in America Convocation Beverly Hills – May 8-10,1966	Correspondences	
	For Your Information	Reports	
	For Your Information	Correspondences	
	Pre-College Program 1966	Correspondences	
	Appeal Letters	Correspondences	
	Arnett Scholarship	Scholarship Recipients	
	Arnett Freshman Prize	Scholarship Recipients	
	Arnett Physical Education Cup	Scholarship Recipients	
	Edith V. Brill Prize	Scholarship Recipients	
	Parsons Prize in English	Scholarship Recipients	
	Awards	Scholarship Recipients	
	Coleman, Mrs. Alice B.	Programs & Reports	
	Champney, Miss Sarah H.	Messenger 1886	
	Eula L. Eagleson Prize	Scholarship Recipients	
	Howard, Clara	Scholarship Recipients	
	Howe Memorial Chapel	Speech	
	Jerome Award for Creative Achievement	Scholarship Recipients	
	Letters of Commendation	Correspondences	
	Lucy Upton Prize for Christian Character	Scholarship Recipients	
	Mary E. Simmons Prize	Scholarship Recipients	
	Miscellaneous Prizes	Scholarship Recipients	
	Rating By Southern Association	Reports	
	Read, Miss Florence M.	Correspondences	
	Seymour Finney Prize	Scholarship	

		Recipients	
	Jerome Award for Christian Achievement	Scholarship Recipients	
	Rockefeller, John D. Publicity About	Newspaper Clippings	
	Kelly, Mrs. Karen	Employment offers	
	Kimball, Mr. Philip G. Woodrow Wilson Intern, German 9/66-6/69	Correspondences and Employment Contracts	
	King, Miss Carolyn Resident Director 1972-	Correspondences	
	King, Mrs. Inez Rozier Head Resident 9/69	Application	
	King, Miss Janette Y. Assistant to Director of Inst. Research	Correspondences and Employment Contracts	
	Knightner, Mr. Larry Registrar's Office 1972	Employment Contracts	
	Johnston, Mrs. Gwendolyn R. Graduate Assistant – Psychology	Correspondences and Employment Contracts	
	Lee, Mrs. Claressa Hightower Dec. 1958-	Correspondence , Employment Contracts, & Receipts	
	Lennon, Mrs. Claire Housekeeper 8/66	Correspondences, Employment Contracts & Newspaper Clippings	
	Lennon, Mr. Madison Music 9/66	Correspondences and Employment Contracts	
	Personnel- Head Resident Lewis, Mrs. Barbara 2/10/70	Correspondences and Employment Contracts	
	Lewis, Mrs. Cynthia P. Part – time Resident Director 9/1973	Correspondences and Employment Contracts	
	Lewis, Miss Lyn Etta Inst., Sociology	Correspondences and Employment Contracts	
	Lucas, Mr. James Staff Ass't.	Employment	

	Dean of Students 9/1973	Contracts	
	Lyles, Miss Loretta Clerical Ass't Registrar's Office 12/1973	Correspondences and Employment Contracts	
	Lyons, Miss Geraldine Resident Director 1972	Employment Contracts	
	Lambert, Mr. Alston E. Music Dept. 1972	Correspondences and Employment Contracts	
	King, Mrs. Barbara L. 1973 Dean of Students	Correspondences and Employment Contracts	
	McKenzie, Henry Neal 1970	Correspondences	
	McKinney, Mr. Lawrence- First Semester Assistant to College Minister 1973	Correspondences and Employment Contracts	
	McNair, Mrs. Sherrel – 1973- Director – College Center	Correspondences and Employment Contracts	
	Mcbay, Dr. Shirley 1973 associate Dean of Instruction and Chief, Division of Natural Sciences	Correspondences and Employment Contracts	
	McBay, Mrs. Shirley M. (Personnel- Physics)	Brochures, Correspondences, Course Outlines & Employment Contracts	
	McDow, Mrs. Brenda Secretary – Business Services 1973	Correspondences and Employment Contracts	
	McLain, Miss Loren E. Resident Director 8/20/73	Correspondences and Employment Contracts	
	McMillan, Mrs. Norma Nursery School 8/1973 to 1/1974	Employment Contract	
	McMillan, Mrs. Norma Nursery School Teacher 8/73-	Employment Contracts	
	Jennings, Miss Regina – 8/74 Resident Director (Acting)	Correspondences and Employment Contracts	

	Johnson, Mrs. Betty Jean Secretary	Correspondences and Employment Contracts	
	Personnel: Jones, Mr. Dennis W. Business Manager – 9/1969	Correspondences and Employment Contracts	
	D.W, J. – Vita Etc.	Correspondences	
	Main Lafrentz & Company (Special Report on Mr. Jones)	Correspondences	
	Main Lafrentz & Company	Correspondences	

<b><u>Box 58</u></b>  <b><u>Association, Education</u></b>	Annual Management & Planning Institute for Higher Education – Arden House 3- 10-15-74	Correspondences and Employment Contracts	
	Associations – Educational American College Public Relations Association	Correspondences	
	Associations, Educational American Form for African Study	Brochures & Correspondences	
	American Association for Higher Education	Correspondences	
	American Association of University Professors	Correspondences	
	American Council on Education	Brochures, Correspondences & Reports	
	1976-77 American Council on Education	Correspondences	
	Associations, Educational American Forum for International Study, Inc.	Brochure	
	Associations, American Society of African Culture	Correspondences	
	Associations, Educational American Teachers Association	Correspondences	
	Travel- January 9-11, 1972 Annual Meeting – Association of American	Report	

	Colleges, Washington, D.C.		
	Associations, Educational Association for Higher Education	Correspondences & Reports	
	Associations – Association of American Colleges	Correspondences	
	Association of American Colleges News Notes	Brochures	
	Travel Annual Meeting, Association of American Colleges, 1/10/70	Brochures & Correspondences	
	Annual Meeting – American Council on Education 10/10-12/73 Washington D.C.	Correspondences	
	American Council on Education Buckley Amendment	Draft Report	
	Associations, Educational Associations of American Colleges	Correspondences	
	Associations, Educational Association of American Medical Colleges	Correspondences	
	Associations, Educational Association Governing Boards	Correspondences	
	Associations, Educational Association of Student Government	Reports	
	Associations, Educational Carnegie Commission on Higher Education	Correspondences	
	Carnegie Council of Policy Studies in Higher Education	Correspondences	
	Associations, Educational College Entrance Examination Board	Correspondences	
	Associations, Educational College Placement Service, Inc.	Correspondences & Reports	
	College Service Bureau	Correspondences	
	The comparative and international Educational		

	Society		
	Associations, Educational Council of the Advancement of Small Colleges	Brochures & Correspondences	
	The Common Fund	Correspondences	
	Council for Financial Aid to Education 1977-	Correspondences	
	Council for Financial Aid to Education, inc.	Correspondences	
	Associations, Educational Council of Southern Universities	Correspondences	
	Associations, Education Danforth Foundation	Correspondences	
	Associations, Educational Danforth Foundation – Danforth Associates Program	Correspondences	
	Associations, Educational Danforth Foundation – Graduate	Correspondences	
	Associations, Danforth Foundation Short-Term Leave Grants	Correspondences	

<b><u>Box 59</u></b>  <u>Association, Educational</u>  <u>Association, Industrial</u>  <u>Association, Religious</u>	Southern Association of Colleges and Secondary Schools	Correspondences & Reports	
	Southern Association of Colleges for Women	Agenda	
	Associations, Educational Southern Education Program	Correspondences	
	Associations, Educational Southern Fellowships Fund	Correspondences	
	Associations, Southern Regional Council	Correspondences	
	Associations- Educational Southern Regional Education Fund	Correspondences	
	Associations – Educational Teachers Agency of Georgia	Correspondences	
	Associations –Educational Union Statement	Correspondences	

Associations –Educational United Board for College Development	Correspondences	
University Center in Georgia	Correspondences	
Associations –Educational Urban Systems Research & Engineering, Inc.	Correspondences	
General Motors Corporation and/or General Motors Institute	Brochures and Correspondences	
Gulf Oil Corporation	Correspondences	
Associations, Industrial Mobil Oil Corporation	Correspondences	
Associations, Legal	Correspondences	
Ms. James P. Gorton, Sutherland	Correspondences	
Associations, Legal N.A.A.C.P.	Correspondences	
Allied Chemical Foundation	Correspondences	
Associations Philanthropic	Correspondences & Reports	
Associations, Philanthropic Ford Foundation – Grant 710-0418	Correspondences	
Ford Foundation Grant <u>Spelman College</u>	Correspondences & Grants	
Associations – Philanthropic Ford Foundation	Correspondences & Grants	
Associations – Philanthropic Lilly Endowment, Inc.	Correspondences	
Moton College Services Bureau Federal Relations Workshop March 11-15, 1974	Correspondences	
Moton Foundation, Inc., The Robert R. Trustees in the Seventies – Work-shop in institutional Government	Correspondences	
Associations, Philanthropic Robert R, Moton Memorial Foundations, Inc.	Correspondences	
Associations – Philanthropic Phelps-Stokes’s Fund	Correspondences	



	Associations, Philanthropic Phelps – Stokes Fund, CCDP—Printed Material, News Releases, etc.	Reports	
	Cooperative College development Program	Correspondences and Reports	

<b><u>Box 60</u></b>  <u>Read</u> <u>Administration</u> <u>C-H</u>	Charter of Spelman College – History February 25, 1932	Draft of School Charter	
	Charter, Spelman College Of History of 1881-1928, February 25, 1932	Draft of school history	
	The Atlanta University Affiliation April 1, 1929	Program	
	Charter and By-Laws, Spelman College March, 1932	Charter and Bylaws	
	Charter Changes – April 1956	Correspondences & Court Documents	
	Charter of Spelman College, Proposed Amendment to and Petition, April 1955	Correspondences	
	Charter of Morehouse College, Proposed Amendment to and Petition, April 8, 1955	Draft Charter	
	Extract from Minutes of Meeting of Board of Trustees of Spelman College, April 15, 1955	Extract from Minutes of Meeting of Board of Trustees of Spelman College, April 15, 1955	
	Extract from Minutes of Meeting of Board of Trustees of Spelman College, April 15, 1955	Extract from Minutes of Meeting of Board of Trustees of Spelman College, April 15, 1955	
	Charter and By-Laws, Spelman College March 1932	Charter and By-Laws	
Spelman College 1928-1931 (Charter and By-laws)	Charter and By-Laws		

	Charter Amendment and Renewal of Spelman College, March 1, 1928 (carbon)	Court documents	
	Charter Amendment and Renewal of Spelman College, March 1, 1928 (carbon)	Court Documents	
	Charter Amendment and Renewal of Spelman College, March 1, 1928 (Copy)	Court Documents	
	Charter, Spelman Seminary Incorporated Mar. 6,1888; Renewal and Amendment: Apr. 23,1912- Apr. 27,1918; Amendment Dec. 29,1924	Court Documents	
	Charter Renewal and Amendment, Spelman Seminary, Proceeding Expenses, 1924 (original)	Court Documents	
	Charter, Spelman Seminary Incorporated Mar. 6,1888; Renewal and Amendment: Apr. 23,1912- Apr. 27,1918; Amendment Dec. 29, 1921	Court Documents	
	Charter, Spelman Seminary Incorporated Mar. 6,1888; Renewal and Amendment: Apr. 23,1912- Apr. 27,1918; Amendment Dec. 29, 1924	Court Documents	
	Charter Renewal and Amendment, Spelman Seminary, Proceeding Expenses, 1912 (original)	Court Documents	
	Charter and By-Laws, the Spelman Seminary April 23,1912	Charter and By-Laws	
	Atlanta Baptist College , The Founding, May 13, 1907 – Ms. J. White Founder Morehouse College	Court Documents	
	Spelman: Charter Change- April 1955	Court Documents	

Charter of Spelman College, Papers on	Court Documents	
By-Laws of the Board of Trustees of Spelman Seminary	Spelman By-Laws	
By-Laws of the Board of Trustees of Spelman Seminary	Court Documents	
Chapter and By-laws, the Spelman Seminary	Charter and By-Laws	
Dobbs Family	Newspaper Clippings	
Dobbs, John Wesley	Correspondences & Newspaper Clippings	Include photographs
Dobbs Matiwilda Correspondence	Correspondences	
Dobbs Matiwilda Programs	Programs	
Dobbs Matiwilda Publicity	Correspondences & Newspaper Clippings	
Davis, Mrs. Ethel M.	Correspondences	
Davis, Griffith J.	Correspondences	
Davis, P. D. Former Board Member	Correspondences	
Julia B. Delaney (Association to summer session at Middlebury College)	Correspondences	
Dillard, James Hardy Died: 8/2/40	Correspondences & Newspaper clipping	
DuBois, W.E.B.	Correspondences	
Paul Laurence Dunbar Apartments	Correspondences	
Blank	Correspondences	
Flanagan, Thomas Jefferson	Newspaper Clippings	
English Dept. Recommendations -1950	Correspondences	
Speeches, Talks & Addresses – Founder's day	Speeches, Talks & Addresses	Includes Photographs
Giles, Miss Harriet	Correspondences	Includes Photographs
General Education Board	Correspondences	

General education Board Senior Scholarships and Fellowships	Correspondences	
General Education Board Buttrick, Ernest A.	Correspondences	
General Education Board Calkins, Dr. Robert D.	Correspondences	
General Education Board Davis, Jackson 1927-1932	Correspondences	
General Education Board Sage, E. C.	Correspondences	
Gassett, Frederick G.	Newsletters	
Grady Hospital Re: Nurses Home	Correspondences	
Housing – Advisory Committee	Correspondences	
Housing Advisory Committee Historical Material	Correspondences	
Housing Agreements, Loan Contract, etc.	Correspondences	
Housing Atlanta University Area	Correspondences	
Housing Dedicatory Program	Correspondences	
DuBois, W.E.B. (Study By)	Study	
Atlanta (City of ) Housing Authority	Correspondences	
Housing Legislation	Correspondences and Newsletters	
Housing Natl. Assn. of Housing Officials Executive Committee	Correspondences	
Housing Natl. Assn. of Housing Officials	Correspondences	
Housing National Housing Committee Bulletins	Newsletter	
Natl. Assn. of Officials Board of Governors	Correspondences	
Natl. Assn. of Housing Officials Committee on Personnel Standards	Correspondences	
Natl. Assn. of Housing Officials Mimeograph Materials	Newsletters	

	Housing Notes by FMR	Correspondences	
	Housing Plans	Blueprints	
	Housing Publicity	Newspaper Clippings	
	University Homes Alonzo Moron	Correspondences	

<b><u>Box 61</u></b>  <u>Dean of Instruction</u> <u>Administrative</u> <u>Files</u>	Academic Affairs ( Student Committee on )	Chart of Academic Affairs Personnel	
	Academic Lead for Teachers in –Art, Economics, History, Music Political Science, Social Science Speech Drama, 1965-66 First Semester	Correspondences	
	Admissions, Appeals, and Scholarships (Committee)	Correspondences	
	Achievement Test Grady Memorial Hospital	Data statistics	
	ACT	Brochures	
	Administration Committee	Correspondences	
	Atlanta Mobilization Committee to End the War in Vietnam	Correspondences	
	Ad Hoc Committee	Correspondences	
	Ad Hoc Committee	Correspondences	
	Committee on Admissions, Appeals, and Scholarships – Minutes 1961-64	Minutes	
	Committee on Admissions, Appeals, and Scholarships – Minutes-1965	Minutes	
	Committee on Admissions, Appeals, and Scholarships – Minutes 1965-1967	Minutes	
	Committee on Admissions, Appeals, and Scholarships – Minutes 1966	Minutes	
	Committee on Admissions, Appeals, and Scholarships – Minutes 1967	Minutes	
	Committee on Admissions,	Minutes	

Appeals, and Scholarships – Minutes Sept. 1967- August 1969		
Committee on Admissions, Appeals, and Scholarships – Minutes Sept. 1969-Sept. 1970	Minutes	
Committee on Admissions & Achievement Standard 3	Report	
Affairs(Foreign Scholarship Program)	Reports	
African Scholarship Program of American Universities	Report	
African Scholarship Program, UNCF Test Scores, 1961-62	Reports	
Conference on African & African-American Studies	Correspondences	
Agenda Committee	Correspondences	
AOTE	Reports	
Annual Meeting – American Council on Education- Washington	Reports	
American Psychological Association 1964-1965	Forms for Visiting scientist	
American Association of University Professors	Reports	
American Council on Education	Memos and Student Information forms	
Aims and Objectives (Tentative Statement)	Reports	
Aims and Objectives (Tentative Statement)	Correspondences & Reports	
Answer Sheets (Request to Be Scored)	Correspondences	
Applications ( Arts, Biology, Business and Chemistry)	Applications & Correspondences	Headshots
Applications – (Art, Biology , Business and Chemistry)	Applications & Correspondences	
Applications – (Economics, Education, English, French (& Latin))	Applications & Correspondences	
Applications – (German,	Applications &	

	Math, History and Music)	Correspondences	
	Applications – (German, History, Math, Music)	Applications & Correspondences	
	Applications – (Philosophy, Physics, Religion, Physical Education, Political Science)	Applications & Correspondences	
	Applications (Philosophy (Religion), Physical Education, Physics Political Science)	Applications & Correspondences	
	Applications ( Psychology, Sociology, Spanish, Speech-Drama, Counseling)	Applications & Correspondences	
	Applications	Applications & Correspondences	
	Applications	Applications & Correspondences	
	Applications	Applications & Correspondences	
	Applications	Applications & Correspondences	

<b><u>Box 62</u></b>  <b><u>Binders</u></b>	Supporting Documents: Libraries IV- C	Reports	
	Campus Pilot Plan IV-D	Reports	
	Panel Mailing- IV C	Reports	

<b><u>Box 63</u></b>  <b><u>Washington, Basil, Auditors Report, NDSL+ EOG, &amp; Reading Materials</u></b>	September 1972-72 Watson, Basil Barrington	Brochures, Drawing, Employment Contracts, & Reports	
	Thompson, Mrs. Cynthia Yvonne Receptionist-Switchboard Operator 1972-	Employment Contracts	
	Thomas, Miss Nancy Marie	Employment Contracts	
	Taylor, Miss Rosuta D. Program Coordinator, Health Careers Office – 2/14/72	Employment Contracts	
	Taylor, Mr. Frederick Children' Dance Program –	Employment Contracts	

P.E. Dept.		
Taitt, Miss A. Lenora Proposal Writer 2/1974	Employment Contracts	
Tull, Charlene Claye (Mrs.) 1970	Employment Contracts	
Wade, Mr. Richard J. Financial Aid Office 5/74	Employment Contracts	
Walker, Miss Barbara Jean Cooperative Education Secretary '72	Employment Contracts	
Wallace, Mr. Samuel Staff Asst. Dean of Students Office 9/1973	Employment Contracts	
White, Miss Diane E. Health Careers Office 12/72	Employment Contracts	
Whisenton, Mrs. Zadio B. ed. 8/1973	Employment Contracts	
Mrs. Lester Ann Whitman	Employment Contracts	
White, Miss Helen Nursery School	Employment Contracts	
Whatley, Miss JoAnn	Employment Contracts	
Miss Gwendolyn V. Jones Registrar's Office 11/71	Employment Contracts	
West, Mr. Ray Public Relations Photographer 1973	Employment Contracts	
West, Miss Dona Development Office 1972	Employment Contracts	
Webb, Miss Jacqueline O. Counselor 1972-	Employment Contracts	
Wesson, Mary Katherine Physical Education	Employment Contracts	
Watson, Mrs. Brenda Part time Res. Director 9/1973	Employment Contracts	
Curry, Miss Joan M. (Secretarial Applicant)	Applications, Correspondences & Employment Contracts	
Faculty Letters Accepting re- appointment for School year 1954-55	Employment Contracts	



Applicants Who Did Not Accept Position	Employment Contracts	
Miscellaneous	Correspondences	
Former Faculty Members Without A Personal Folder	Correspondences	
Justine Glannetti	Correspondences	
Villanueva, Mrs. Auroa Personnel – Spanish 1964	Correspondences & Employment Contracts	
Voutta, Miss Geraldine 5/74 Financial Aid Office	Employment Contracts	
Faculty and Staff Woodruff, Hale	Correspondences & Employment Contracts	
Wilson, Miss Deidre I. Receptionist , President's Office 8/1/69	Correspondences & Employment Contracts	
Wilson. Miss Patricia – Reference Asst. (Art Dept) 10-11-68 to	Employment Contracts	
Williams, Miss Ovida Grad. Assistant Math. Department	Employment Contracts	
Williams, Dr. Eleanor Victoria Tubbs	Correspondences Employment Contracts & Reports	
Williams, Hattie Counseling etc.	Application & Employment Contracts	
Williams, Miss Gayle A. Secretary 7/74	Employment Contracts	
Williams, Mrs. Beatrice E. (Personnel)	Correspondences & Employment Contracts	
Williams, Miss Audrey Yvonne Secretary of Natural Sciences	Application & Employment Contracts	
Wilkinson, Mr. Jerry C. Administrative Assistant	Correspondences Employment Contracts, Newsletters & Reports	
Letters of Acceptance for	Correspondences &	

	1964-66	Employment Contracts	
	Faculty Statistics	Blank Faculty Statistics forms	
	Resignations, Terminations, Rejections, Etc. 1973 (Contacts)	Correspondences & Employment Contracts	
	Resignations, Terminations, Rejections, Etc. 1973 (Contacts)	Correspondences & Employment Contracts	
	Yousif, Dr. Salah A. Associate Professor – Economics Dept	Correspondences & Employment Contracts	
	Former Faculty- General Folder	Correspondences	
	IBM	Receipts	
	IBM	Empty	
	Ford Materials	Empty	
	Ford Foundation – Supplementary Grant Request – June 1974	Empty	
	Ford and AIDP Projections	Empty	
	Materials (AIDP, Ford, Etc.) Bob Fritsch	Empty	
	Ford Foundation Material	Empty	
	Administrative Council Meeting 5/24/75 Fritsch Report & Agenda	Empty	
	AIDP Materials	Empty	
	Administrative Council meeting Wednesday, June 11,1975	Empty	
	AIDP Materials	Empty	
	Itinerary	Empty	
	New York	Empty	

<b>Box 64</b>  <b>Federal/Government Files</b>	Health, Education, and Welfare, Dept. of National Defense Student Loans	Correspondences	
	HEW	Correspondences	
	Government Not Taxes- Federal Emergency	Correspondences	

	Committee		
	Equal Employment Opportunity	Correspondences	
	Federal Service Entrance Examination	Memos	
	Travel – Washington D.C. Meeting with Dr. Player	Correspondences	
	Health, Education, and Welfare, Dept. of Office of Education	Correspondences	
	Health, Education, and Welfare, Dept. of Office of Education Work Study Program	Correspondences	
	Housing and Urban Development	Itinerary	
	Health, Education, and Welfare, Dept. of Office of Educational Opportunity Grants Branch	Reports	
	Directory, U.S. Office of Education, Region IV	Reports	
	Forms from H.E.W. -1966-67	Report	
	Health, Education, and Welfare, Dept. of Public Health Service	Correspondences	
	Social Security Administration, Dept. Health Educ., &Welfare	Correspondences	
	United States Department of Interior	Correspondences	
	Labor, Department of	Correspondences	
	Development Campaign National Science Foundation	Correspondences	
	National Foundation on the Arts and the Humanities	Correspondences	
	Post Office, Department of	Correspondences	
	Post Office, Department of	Correspondences	
	Third Annual College Relations Conference – Plans for Progress Washington, D.C., 13-14	Brochure & Report	
	Government State – Georgia	Correspondences	

	Government, Not Taxes & Federal Plans for Programs	Correspondences	
	The President 1976-77	Correspondences	
	President's Fair Employment Committee (Gov't, Not Taxes)	Correspondences	
	Vine City project (Halvorsen) 1964-66	Correspondences, Maps & Reports	
	Georgia Council of Economic Education	Report	
	Government- State Department of Education	Correspondences	
	Dept. of Education Division of Instruction	Correspondences	
	Department of Education Negro Education	Correspondences	
	Department of Education Supt. of Schools	Correspondences	
	State of Georgia Dept. of Veterans Service	Correspondences	
	Georgia Higher Education Assistance Authority	Correspondences	
	Georgia Higher Education Facilities Commission	Correspondences	
	Governor's Commission on Education	Correspondences	

<b><u>Box 65</u></b>  <b><u>Brochures &amp; Booklets</u></b>	The Academy of Political Science	Registration cards	
	Accounts Receivable Financing As A Method Of Business Finance	Booklet	
	Negro College For Adult Education	Booklets & Correspondences	
	The Advertising Council	Booklets & Correspondences	
	Adult Education Workshop Fisk University, April 15-18,1959	Correspondences & Folder	
	Africa	Correspondences	
	ALA. Industrial School for Negro Children	Correspondences	

	Alabama State Teachers Association	Booklets, Brochures & Correspondences	
	Albany – H. Zinn	Booklet	
	The Amer. Academy of Polit. & Social Sciences	Booklets	
	American Alumni Council	Booklets & Correspondences	
	American Academy of Arts and Sciences	Correspondences	
	American Assoc. for the Advancement of Science	Brochures	
	American Assoc. for the United Nations	Correspondences	
	American Assoc. of Collegiate Registrars and Admissions Officers	Booklets & Correspondences	
	American Assoc. of University Professors	Correspondences	
	American Bar Assoc.	Speech	
	American Civil Liberties Union	Booklets & Correspondences	
	American Council on Education Annual Meeting 10/62 – Chicago	Booklets & Correspondences	
	American Education Week	Booklets	
	American Friends Service Committee	Booklets	
	American Humanities Seminar July, 1959	Booklets, Brochures & Correspondences	
	American Medical Association	Booklets & Correspondences	
	American Negro Reference Guide	Booklets & Correspondences	
	American Society of African Culture	Correspondences	
	The American Teachers Association	Booklets, Brochures, & Correspondences	
	Arithmetic	Brochure	
	The Arts Festival of Atlanta	Booklets	
	Asheville, N.C. History of	Booklets	

	Associated College of Midwest	Booklets	
	Associated Consultants in Education	Correspondences	
	Association of Colleges and Secondary School Convention December 3,1958	Correspondences	
	Association of American Colleges Annual Meeting – Jan. 9-11,1962	Correspondences	
	Annual Meeting -1963 Association of American Colleges (Atlantic City New Jersey)	Booklets & Correspondences	
	The Assoc. For the Study of Negro Life & History	Booklets & Correspondences	
	Assoc. of American Medical Colleges	Booklets & Correspondences	
	Association of College Admission Counselors	Correspondences	
	Association of College Honor Societies	Booklets	
	Assoc. of Colleges and Secondary Schools	Booklets & Correspondences	
	Association of Collegiate Deans and Registrars	Booklets	
	Atlanta, City of	Booklets & Correspondences	
	Atlanta, Map of	Map	
	Atlantic Steel Co. Statement of R.S. Lynch	Brochures	
	Accrediting: National Commission of Accrediting	Booklets & Correspondences	
	National Commission on Accrediting	Booklets	

<b><u>Box 66</u></b>  <b><u>Glee Club Programs</u></b>	Re Programs Renewed	Newspaper Clippings	
	No Name	Newspaper Clippings	
	Spelman College Glee Club	Programs	

	1935		
	Spelman College Glee Club Concert 1934	Programs	
	Spelman College Glee Club 1933	Programs	
	Spelman College Glee Club Concert 1935	Programs	
	Spelman College Glee Club 1930	Programs	
	Spelman College Glee Club 1929	Programs	
	Spelman College Glee Club 1928	Programs	
	Spelman College Glee Club Concert 1957	Programs	
	Spelman College Glee Club Concert 1956	Programs	
	Spelman College Glee Club Concert 1952	Programs	
	Spelman College Glee Club Concert 1935	Programs	
	Spelman College Glee Club 1952	Programs	
	Spelman College Glee Club Concert 1951	Programs	
	Spelman College Glee Club Concert 1950	Programs	
	Spelman College Glee Club Concert 1949	Programs	
	Spelman College Glee Club Concert 1948	Programs	
	Spelman College Glee Club Concert 1947	Programs	
	Spelman College Glee Club Concert 1947	Programs	
	Spelman College Glee Club Concert 1946	Programs	
	Spelman College Glee Club Concert 1945	Programs	
	Spelman College Glee Club Concert 1944	Programs	
	Spelman College Glee Club Concert 1943	Programs	

	Spelman College Glee Club Concert 1942	Programs	
	Spelman College Glee Club Concert 1941	Programs	
	Spelman College Glee Club Concert 1940	Programs	
	Spelman College Glee Club Concert 1939	Programs	
	Spelman College Glee Club Concert 1938	Programs	
	Spelman College Glee Club Concert 1937	Programs	
	Spelman College Glee Club Concert 1936	Programs	
	Spelman College Glee Club 1936	Programs	
	Spelman College Glee Club Concert 1968	Programs	
	Spelman College Glee Club Concert 1967	Programs	
	Spelman College Glee Club Concert 1966	Programs	
	Spelman College Glee Club Tour 1963	Programs	
	Spelman College Glee Club Concert 1963	Programs	
	Spelman College Glee Club Concert 1962	Programs	
	Spelman College Glee Club Concert 1961	Programs	
	Spelman College Glee Club Concert 1960	Programs	
	Spelman College Glee Club Concert 1959	Programs	
	Spelman College Glee Club Concert 1958	Programs	
	Christmas Carol Concert 1938	Programs	
	Christmas Carol Concert 1930	Programs	
	Christmas Carol Concert 1929	Programs	
	Christmas Carol Concert	Programs	



	1937		
	Christmas Carol Concert 1936	Programs	
	Christmas Carol Concert 1944	Programs	
	Christmas Carol Concert 1946	Programs	
	Christmas Carol Concert 1945	Programs	
	Christmas Carol Concert 1948	Programs	
	Christmas Carol Concert 1947	Programs	
	Christmas Carol Concert 1935	Programs	
	Christmas Carol Concert 1934	Programs	
	Christmas Carol Concert 1933	Programs	
	Christmas Carol Concert 1943	Programs	
	Christmas Carol Concert 1942	Programs	
	Christmas Carol Concert 1940	Programs	
	Christmas Carol Concert 1939	Programs	
	1956	Christmas Carol Concert Programs	
	1956	Christmas Carol Concert Programs	
	1955	Christmas Carol Concert Programs	
	Christmas Carol Concert 1954	Programs	
	Christmas 1953	Programs	
	Christmas Carol Concert 1952	Programs	
	Christmas Carol Concert 1951	Programs	
	Christmas Carol Concert 1950	Programs	
	Christmas Carol Concert	Programs	

	1959		
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<b><u>Box 67</u></b>  <b><u>Phi Delta Kappan Journals</u></b>	Phi Delta Kappan Journals 1968-1969	Journals	
	Phi Delta Kappan Journals Special edition on early childhood	Journals	
	Phi Delta Kappan Journals 1967	Journals	
	Phi Delta Kappan Journals 1966	Journals	
	Phi Delta Kappan Journals 1965	Journals	
	Phi Delta Kappan Journals 1964	Journals	
	Phi Delta Kappan Journals 1963	Journals	
	Phi Delta Kappan Journals 1962	Journals	
	Phi Delta Kappan Journals, 1956	Journals	
	Misc. Publications: Phi Delta Kappa (Bulletins, etc.) 1956-1961	Bulletins	
	Phi Delta Kappan Journals 1955	Journals	
	Phi Delta Kappan Journals 1954	Journals	
	Phi Delta Kappan Journals, The, Volume XXXV, 1953-54	Journals	
	Phi Delta Kappan Journals The, Volume XXXIV, 1952-1953	Journals	
	Phi Delta Kappan Journals The, Volume XXXIII, 1951-1952	Journals	
	Phi Delta Kappan Journals The, Volume XXXII, 1950-1951	Journals	
	Phi Delta Kappan Journals The, Volume XXXI, 1949-1950	Journals	

	Phi Delta Kappan Journals The, Volume XXX, 1948-1949	Journals	
	Phi Delta Kappan Journals The, Volume XXIX, 1947- 1948	Journals	

<b><u>Box 68</u></b>	Board of Trustees – Annual Meeting 1944	Correspondences and Reports	Photographs
	Hold	Correspondences and Reports	
	Inside Office – Standby Files	Reports	
	Travel – 38 <sup>th</sup> American Assembly 10/29-11/1/70 Arden House (New York)	Correspondences & Scholarly Journals	
	Development Campaign: Publicity 1961	Correspondences & Reports	
	Faculty Personnel Committee	Correspondences & Reports	
	Faculty Personnel Committee	Correspondences	
	Exchange Committee	Correspondences	
	1966-67 Exchange Committee	Empty	
	Committees: Dining Room Study Committee 1968-69	Minutes	
	Committee on Decorum in Dining Hall	Reports	
	(Standing Committee) Curriculum Committee	Correspondences, Minutes and Reports	
	Curriculum Committee 1960-68	Correspondences, Minutes and Reports	
	1967-1969 Concerts & Entertainment, Committee on	Correspondences	
	Claremont Cluster Colleges	Brochures & Correspondences	
	Chapel Study Committee 1966-67	Chapel Policies and Correspondences	
Committee on Student Life, Advisory	Minutes		

	Committees	Minutes	
	Committee on Concerts, Lectures and Public Events	Minutes	
	Committee, Constitution Study	Minutes & SGA Constitution	
	Open Items ( material to be Read)	Correspondences & Minutes	
	Dr. A. E. Manley	Correspondences & Receipts	
	Students	Correspondences	
	Students	Correspondences	
	Curriculum	Correspondences & Minutes	

<b><u>Box 69</u></b>  <b><u>Baccalaureate, Class Day, Founder's Day &amp; Commencement</u></b>	Commencement Exercises 1963	Programs	
	Baccalaureate & Commencement 1949	Programs	
	Baccalaureate & Commencement 1948	Programs	
	Commencement Program 1948	Programs	
	Invitations for Commencement 1948	Invitations	
	Founder's Day 1948	Programs	
	Founder's Day 1947	Programs	
	Baccalaureate & Commencement 1947	Programs	
	Founder's Day 1946	Programs	
	Commencement Programs 1946	Programs	
	Baccalaureate & Commencement 1946	Programs	
	Founder's Day 1945	Programs	
	Baccalaureate & Commencement 1945	Programs	
	Commencement Exercises Programs 1944	Programs	
	Founder's Day 1944	Programs	
	Baccalaureate & Commencement 1943	Programs	
Founder's Day 1943	Programs		

	Founder's Day 1942	Programs	
	Baccalaureate & Commencement 1942	Programs	
	Commencement 1942	Programs	
	Founder's Day 1941	Programs	
	Baccalaureate & Commencement 1941	Programs	
	Commencement Programs 1941	Programs	
	Invitations for Commencement 1941	Programs	
	Founder's Day 1940	Programs	
	Commencement Exercises Programs 1940	Programs	
	Invitations for Commencement 1940	Invitations	
	Baccalaureate & Commencement 1939	Programs	
	Commencement Programs 1939	Programs	
	Commencement Programs 1939	Programs	
	Commencement Programs 1938	Programs	
	Commencement Exercises Programs 1938	Programs	
	Baccalaureate & Commencement 1938	Programs	
	Commencement Exercises Programs 1937	Programs	
	Commencement Programs 1937	Programs	
	Invitations for Commencement 1937	Invitations	
	Baccalaureate & Commencement 1937	Programs	
	Commencement Programs 1936	Programs	
	Invitations for Commencement 1936	Invitations	
	Baccalaureate & Commencement 1936	Programs	
	Baccalaureate &	Programs	

	Commencement 1935		
	Commencement Programs 1935	Programs	
	Commencement Exercises Programs 1935	Programs	
	Baccalaureate & Commencement 1934	Programs	
	Commencement Programs 1934	Programs	
	Invitations for Commencement 1934	Invitations	
	Commencement Programs 1934	Programs	
	Baccalaureate & Commencement 1933	Programs	
	Commencement Programs 1933	Programs	
	Invitations for Commencement 1933	Invitations	
	Baccalaureate & Commencement 1932	Programs	
	Baccalaureate & Commencement 1931	Programs	
	Commencement Programs 1931	Programs	
	Baccalaureate & Commencement 1930	Programs	
	Commencement Programs 1930	Programs	
	Commencement Programs 1928	Program	
	Baccalaureate & Commencement 1929	Programs	
	Invitations for Commencement 1933	Invitations	
	Commencement Programs 1928	Programs	
	Baccalaureate & Commencement 1928	Programs	
	Baccalaureate & Commencement 1927	Programs	

<b><u>Box 70</u></b>	Correspondences about Campus Updates	Correspondences	
	Real Estate – Construction Giles Dormitory- Construction (Bidders for Contracts)	Contracts & Correspondences	
	Giles Dormitory – Change Orders	Correspondences	
	Girls Dormitory – Law Engineering Testing Company	Correspondences	
	Real Estate- Construction Girls Dorm- Rogers & Butler 1/63-6/63	Blueprints & Correspondences	
	Real Estate- Construction Girls Dorm- Rogers & Butler 7/1/63	Correspondences	
	Real Estate- Construction Girls Dorm- Rogers & Butler 7/62-12/62	Correspondences	
	Rogers & Butler	Correspondences	
	Rogers & Butler Proposal	Proposal	
	Atlanta Morehouse Spelman Concert 1958	Programs	
	Atlanta Morehouse Spelman Concert 1959	Programs	
	Atlanta Morehouse Spelman Concert 1961	Programs	
	Maltilda Dobbs Programs	Programs	
	Dedication of Sale Hall Programs	Programs	
	Religious Emphasis Week 1956	Programs	
	Religious Emphasis Week 1960	Programs	
	Religious Emphasis Week 1961	Programs	
	Religious Emphasis Week 1962	Programs	
	Religious Emphasis Week 1963	Programs	

Danceorama Program 1958	Programs	
Founder's Celebration 1959	Programs	
AUC Concert 1962	Programs	
AUC Concert 1964	Programs	
AUC Convocation 1954	Programs	
AUC Convocations 1961	Programs	
AUC Convocations 1962	Programs	
Read Hall Naming Ceremony	Programs	
Parent's Day Program 1959	Programs	
Dance Concert Programs 1964	Programs	
Glee Club Concert 1958	Programs	
Glee Club Concert 1962	Programs	
Glee Club Concert 1964	Programs	
Swimming Club Program	Programs	
Misc. Programs	Programs	
NAASC Dinner Meeting 1957	Programs	
A.U. Exhibition 1961	Programs	
10 Year Reunion Chapel Service 1957	Programs	
10 Year Reunion Chapel Service 1962	Programs	
10 year Chapel Reunion 1959	Programs	
AUC Convocation Programs 1956	Programs	
Misc Programs	Programs	
Albert E. Manley Speeches	Speeches	
Annual Report of Executive Director	Report	
North Carolina College School of Library Sciences Brochure	Brochure	
AUC School of Library Services Undergraduate Conference	Booklet	
Inauguration of Albert E Manley Programs	Programs	
Inauguration of Albert E Manley Booklets	Booklets	



<b><u>Box 71</u></b>	Business Manager, June, 1974- Dec. 1974 (Mr. Charles T. Duffy)	Correspondences	
	NSO Schedule 1974	Booklets	
	Freshman handbook 1974-75	Booklets	
	Employment Offers for the Class of 1975	Booklets	
	Career Services Follow-up Survey 1973	Booklets	
	Career Services Follow-up Study 1972	Booklets	
	Counseling Center Operation Description	Booklets	
	Registrar's Office 1972-73	Correspondences	
	Counseling Services 1972 (Mrs. Caroline Graham, Director)	Correspondences	
	Miscellaneous, (Correspondence, General)	Correspondences	
	Associations – Philanthropic Southern Fellowships Fund	Correspondences	
	The Hippies	Correspondences	
	Miscellaneous, (Correspondence, General)	Correspondences	
	American Baptist Convention Board of Executive and Publication Executive Director	Correspondences	
	American Baptist Convention Board of Education and Publication Department of Schools and Colleges	Correspondences	
	American Baptist Convention	Correspondences	
	Carman, Dr, Henry J. ( Correspondences, General)	Correspondences	
	Miscellaneous, (Correspondence, General)	Correspondences	
	Class Sponsors	Correspondences	
	Southern Assoc. Evaluation	Correspondences	
Viet Nam	Lessons & Speeches		
Georgia Association of Colleges	Correspondences		

	Miscellaneous, (Correspondence, General)	Correspondences	
	Programs & Special Events – Commencement 1959	Correspondences & Speeches	
	Programs and Special Events Commencement 1956	Correspondences	
	Miscellaneous, (Correspondence, General)	Correspondences	

<b><u>Box 72</u></b>  <b><u>Spelman Messenger Vol. 74- 85</u></b>	Spelman Messenger Vol. 74, November, 1957, No. 1	Booklet	
	Spelman Messenger Vol. 73, August, 1957, No. 2	Booklet	
	Spelman Messenger Vol. 73, May, 1957, No. 3	Booklet	
	Spelman Messenger Vol. 73, February, 1957, No.2	Booklet	
	Spelman Messenger Vol. 73, November, 1957, No. 1	Booklet	
	Spelman Messenger Vol. 72, August, 1956, No. 4	Booklet	
	Spelman Messenger 75th Anniversary Vol. 72, May, 1956, No. 3	Booklet	
	Reprints Vol. 72 February, 1956 No. 2	Booklet	
	Spelman Messenger Vol. 72, February, 1956. No.2	Booklet	
	Spelman Messenger Vol. 72, November, 1955. No.1	Booklet	
	Spelman Messenger Vol. 71, May, 1955. No. 3	Booklet	
	Spelman Messenger Vol. 71, February, 1955. No.2	Booklet	
	Spelman Messenger Vol. 12, Nov., 1954. No.1	Booklet	
	Spelman Messenger Alumnae Issue Vol. 71, August, 1955. No.4	Booklet	
	Spelman Messenger Vol.85 Aug., No. 4	Booklet	
	Spelman Messenger Vol.85	Booklet	

	May, 1969, No. 3		
	Spelman Messenger Vol. 85, Feb., 1969 No. 2	Booklet	
	Spelman Messenger Vol. 85, November, 1968, No. 1	Booklet	
	Spelman Messenger Vol. 85, August, 1968, No. 4	Booklet	
	Spelman Messenger Vol. 84, May, 1968, No. 3	Booklet	
	Spelman Messenger Vol. 84 February, 1968, No. 2	Booklet	
	Spelman Messenger Vol. 84, Nov. 1967, No.1	Booklet	
	Spelman Messenger Vol. 84, Aug, 1967. Mo. 4	Booklet	
	Spelman Messenger Vol. 83, May, 1967, No. 3	Booklet	
	Spelman Messenger Vol. 83, Feb., 1967, No. 2	Booklet	
	Spelman Messenger Vol. 83, November, 1966, No. 1	Booklet	

<b><u>Box 73</u></b>	Desk receptionist Time Schedules	Correspondences & Time Schedules	
	Admissions Office (Sister Gertrude Brady)	Correspondences	
	Academic Counseling	Correspondences	
	Administrative Committee	Correspondences	
	Atlanta Power Changing Role of Leadership '60's &70's	Correspondences & Reports	
	A. U. Center Case Studies	Reports	
	The Philosophy of the A U Center	Reports	
	Alumnae Office (Mrs. Ernestine Brazel, Secretary)	Reports	
	Black Educators Council for Human Services	Correspondences & Reports	
	Budget 1972-1973 As of 6/9/72	Budget Report	
		Reports	
	Career Planning & placement	Correspondences	

	Dean of Students (Mrs. Naomi R. Chivers)	Report	
	Dean of Students Annual Report	Report	
	Faculty By-Law Committee	Correspondences	
	Faculty Re Faculty Salaries faculty Meeting- April 18,1972	Correspondences	
	Harvard Business School Atlanta University center Cases	Reports	
	Chivers, Naomi R. Dean Of Students	Correspondences & Reports	

<b><u>Box 74</u></b>	Commencement 1957	Correspondences Invitations,& Newspaper Clippings	
	Programs and Special Events – Commencement 1958	Correspondences & Programs	
	A- Miscellaneous, (Correspondence, General)	Correspondences	
	Scholarships- The E. Smythe Gambrell Award	Correspondences	
	B- Miscellaneous, (Correspondence, General)	Correspondences	
	Programs and Special Events – Commencement 1954	Correspondences & Programs	
	Development Campaign- Fine Arts Building- Misc.	Correspondences	
	Dvelopment Campaign – Fine Arts Building – Clerk of Works, Ford, Mr. Clement J.	Correspondences	
	The Art Building- Dedication of	Correspondences	
	Development Campaign- Fine Arts Building – Barge and Company	Correspondences	
	Development Campaign- Fine Arts Building – Rogers & Butler Change Order	Correspondences	
	Fine Arts Building-	Programs &	

	Cornerstone Laying – October 27, 1963	Speeches	
	Fine Arts Building-Ground Breaking	Programs & Speeches	
	Development Campaign - Fine Arts Building -Rogers & Butler October, 1962 through	Correspondences	
	Development Campaign - Fine Arts Building -Rogers & Butler March 1962 through September 1962	Correspondences	
	Development Campaign - Fine Arts Building -Rogers & Butler-Jan. 1962 through Feb. 1962	Correspondences	
	Development Campaign - Fine Arts Building -Rogers & Butler- May 1961 through December 1961	Correspondences	
	Development Campaign - Fine Arts Building -Rogers & Butler-	Correspondences	
	Development Campaign - Fine Arts Building -Rogers & Butler-Furnishing	Correspondences	
	Development Campaign - Fine Arts Building -Rogers & Butler- Stage Equipment	Correspondences	
	Development Campaign - Fine Arts Building -Rogers & Butler- Trustee Building Committee	Correspondences	
	Real Estate Construction Girls Dormitory- Misc.	Correspondences	
	Real Estate Construction Girls Dormitory- Change of Charter ( Mr. Gorton)	Correspondences	
	Real Estate Construction Girls Dormitory-Furnishings	Correspondences	
	Real Estate Construction Girls Dormitory- Ground Breaking	Programs	

	Real Estate Construction Girls Dormitory- HHFA Instructions	Report	
	Real Estate Construction Girls Dormitory- H.H.F.A.	Contracts & Correspondences	

<b><u>Box 75</u></b>  <b><u>Binders</u></b>	Supporting Documents – Black Studies IV-K	Binders	
	Supporting Documents: Proposals IB-J	Binders	
	Staff Studies IV-E	Binders	
	Consultants’ Reports – Kindleberger to Thompson IV-B	Binders	
	The First Business of our Times	Booklet	
	Alliance for Greatness	Booklet	
	We Shall Not Rest	Booklet	
	Negro Digest	Booklet	
	Inventory of Academic Leadership	Booklet	

<b><u>Box 76</u></b>  <b><u>Spelman Messengers</u></b>	Spelman Messenger 1891, 1893, 1919	Newspaper	
	Spelman Messenger Vol.82 August, 1996 No. 4	Booklet	
	Spelman Messenger Vol.82 August, 1996 No.4	Booklet	
	Spelman Messenger Vol. 82 May, 1966 No.3	Booklet	
	Spelman Messenger Vol.82 Feb., 1966 No.2	Booklet	
	Spelman Messenger Vol.82 November, 1965 No.1	Booklet	
	Spelman Messenger Vol. 81 Aug., 1965, No.4	Booklet	
	Spelman Messenger Vol.81 May, 1965 No.3	Booklet	
	Spelman Messenger Vol. 81 February, 1965 No.3	Booklet	
	Spelman Messenger Vol. 81,	Booklet	

	November, 1964 No.1		
	Spelman Messenger Vol.80, August, 1964, No 4	Booklet	
	Spelman Messenger Vol.80, May, 1964 No.3	Booklet	
	Spelman Messenger Vol. 80, February, 1964, No. 2	Booklet	
	Spelman Messenger Vol. 79, August, 1963, No. 4	Booklet	
	Spelman Messenger Vol. 79, May, 1963, No. 3	Booklet	
	Spelman Messenger Vol. 79, August, 1963, No. 4	Booklet	
	Spelman Messenger Vol. 79, May, 1963, No. 3	Booklet	
	Spelman Messenger Vol. 79, Feb. 1963, No. 2	Booklet	
	Spelman Messenger Vol. 79, November, 1962, No. 1	Booklet	
	Spelman Messenger Vol. 78, August, 1962, No. 4	Booklet	
	Spelman Messenger Vol. 78, May, 1962, No. 3	Booklet	
	Spelman Messenger Vol. 78, February, 1962, No. 2	Booklet	
	Spelman Messenger Vol. 77 August, 1961 No. 4	Booklet	
	Spelman Messenger Vol. 77 May,1961, No.3	Booklet	
	Spelman Messenger Vol. 77 February, 1961, No. 2	Booklet	
	Spelman Messenger Vol.77 Nov., 1960 No.1	Booklet	
	Spelman Messenger Vol.76, Aug.,1960, No.4	Booklet	
	Spelman Messenger Vol.76 May,1960, No. 3	Booklet	
	Spelman Messenger Vol. 76 February, 1960, No. 2	Booklet	
	Spelman Messenger Vol.76 Nov., 1959 No.1	Booklet	
	Spelman Messenger Vol.75, Aug.,1959, No.4	Booklet	

	Spelman Messenger Vol.75 May,1959, No. 3	Booklet	
	Spelman Messenger Vol. 75 February, 1959, No. 2	Booklet	
	Spelman Messenger Vol.75 Nov., 1958 No.1	Booklet	
	Spelman Messenger Vol.74, Aug.,1958, No.4	Booklet	
	Spelman Messenger Vol.74 May,1958, No. 3	Booklet	
	Spelman Messenger Vol. 74 February, 1958, No. 2	Booklet	

<b><u>Box 77</u></b>  <b><u>Development Campaign</u></b>	Andrew Foundation	Correspondences	
	Development Campaign: A--- Miscellaneous	Correspondences	
	Mary Reynolds Bullock Foundation	Correspondences	
	Bodman Foundation	Correspondences	
	Development Campaign: Booth Ferris Foundation	Correspondences	
	Development Campaign: Borden Company Foundation, Inc.	Correspondences	
	Development Campaign: B--- - Miscellaneous	Correspondences & Brochures	
	Development Campaign: Coe Foundation	Correspondences	
	Development Campaign C--- Miscellaneous	Correspondences	
	Development Campaign: Dana, The Charles A. Foundation	Correspondences	
	Development Campaign: Dillon Fund	Correspondences	
	Development Campaign: Dodge, Cleveland H. Foundation	Correspondences	
	Development Campaign: D— Miscellaneous	Correspondences	
	Development Campaign: E- Miscellaneous	Correspondences	



Development Campaign: Frueauff Foundation, Inc.	Correspondences	
Development Campaign F--- Miscellaneous	Correspondences	
Ten Year Declarations of 1971-72	Reports	
Development Campaign: Guggenheim Memorial Foundation	Correspondences	
Development Campaign: G--- Miscellaneous	Correspondences	
Development Campaign: Hearst Foundation Inc.	Correspondences	
Development Campaign: H--- Miscellaneous	Correspondences	
Development Campaign: Interchemical corporation	Correspondences	
Development Campaign: I --- Miscellaneous	Correspondences	
Development Campaign: James Foundation	Correspondences	
Development Campaign: J --- Miscellaneous	Correspondences	
Development Campaign: Kaplan, The J. M. Fund, Inc.	Correspondences	
Development Campaign: Kresge Foundation, The	Correspondences	
Development Campaign: Kellogg, W. K. Foundation	Correspondences	
Development Campaign: K -- - Miscellaneous	Correspondences	
Development Campaign: J --- Lindsley Fund	Correspondences	
Development Campaign: L --- Miscellaneous	Correspondences	
Development Campaign: Mc --- Miscellaneous	Correspondences	
Development Campaign: Charles E. Merrill Trust	Correspondences	
Development Campaign: Milbank Memorial Fund	Correspondences	
Development Campaign: Morgenstern, Morris	Correspondences	

	Foundation		
	Development Campaign: M - -- Miscellaneous	Correspondences	
	Development Campaign: National Biscuit Company	Correspondences	
	Development Campaign: New World Foundation	Correspondences	
	Development Campaign: New York Foundation	Correspondences	
	Development Campaign: NAS Foundation	Correspondences	
	Development Campaign: J --- Noble Foundation,	Correspondences	
	Development Campaign: O -- - Miscellaneous	Correspondences	
	Development Campaign: Old Dominion Foundation	Correspondences	
	Development Campaign: Olin Foundation, The	Correspondences	
	Development Campaign: N -- - Miscellaneous	Correspondences	
	Development Campaign: P -- - Miscellaneous	Correspondences	
	Development Campaign: Q -- - Miscellaneous	Correspondences	
	Development Campaign: S -- - Miscellaneous	Correspondences	
	Development Campaign: T -- - Miscellaneous	Correspondences	
	Development Campaign: Union Carbide Corporation	Correspondences	
	Development Campaign: United States Steel Foundation, Inc.	Correspondences	
	Development Campaign: U -- - Miscellaneous	Correspondences	
	Development Campaign: Whitney, John Hay Foundation	Correspondences	
	Development Campaign: W - -- Miscellaneous	Correspondences	
	Development Campaign: X— Y-Z --- Miscellaneous	Correspondences	

	Development Campaign: Atlanta Joint Campaign	Correspondences	
	Development Campaign: Atlanta Joint Campaign Brochure	Brochure & Correspondences	
	Development Campaign: Atlanta Joint Campaign Dinner- 1/2/62	Correspondences	
	Development Campaign: Atlanta Joint Campaign Mr. George Croft	Correspondences	
	Development Campaign: Atlanta Joint Campaign – Paul Frillman	Correspondences	
	Development Campaign: Atlanta Joint Campaign Fred Patterson	Correspondences	
	Development Campaign: Bradley Foundation	Correspondences	

<b><u>Box 78</u></b>  <b><u>General</u></b> <b><u>Correspondences</u></b>	Correspondence General- Hatch, John D. 1966,1967	Correspondences	
	Correspondence General- Hatch, John D. 1964,1965	Correspondences	
	Hendrick, Mr. Robert M., Jr. (Correspondence General)	Correspondences	
	Hendrick, Mr. Robert M., Sr. (Correspondence General)	Correspondences	
	High Museum of Art- Board Meeting	Correspondences	
	Holy Family Hospital (Correspondence, General)	Correspondences	
	Howard University (Correspondence, General)	Correspondences	
	Correspondence, General H	Correspondences	
	Correspondence, General Invitations- Commencement	Correspondences	
	I - Miscellaneous (Correspondence, General)	Correspondences	
	Johnson C Smith University, Correspondence General	Correspondences	
Sister Joyce (Roland)	Correspondences		

Correspondence, General J (Miscellaneous)	Correspondences	
Kalamazoo College Correspondence, General	Correspondences	
Ray, Mrs. M L, Jr. Correspondence, General	Correspondences	
King, Rev. Martin Luther, Sr. Correspondence, General	Correspondences	
Kirkpatrick, Rev. Dow Correspondence, General	Correspondences	
Knoxville College Correspondence, General	Correspondences	
K- Miscellaneous Correspondence, General	Correspondences	
Lane, Betty Correspondence, General	Correspondences	
Levitin, Sergei Correspondence, General	Correspondences	
Lightener, Miss Jane Correspondence, General	Correspondences	
Lincoln University (PA.) Correspondence, General	Correspondences	
Livingstone College Correspondence, General	Correspondences	
L- Miscellaneous Correspondence, General	Correspondences	
McCracken, Dr. Paul W. Correspondence, General	Correspondences	
McKee, Miss Elizabeth W. Correspondence, General	Correspondences	
MacMurray College Correspondence, General	Correspondences	
Mc- Miscellaneous Correspondence, General	Correspondences	
Mangattanville College Correspondence, General	Correspondences	
Manley, Mrs. Edna Correspondence, General	Correspondences	
Manley, His Excellency Michael Correspondence, General	Correspondences	
Mays, Dr, Benjamin E. Correspondence, General	Correspondences	

	Mboya, Mr. Tom Correspondence, General	Correspondences	
	Meares, Mr. George E. Correspondence, General	Correspondences	
	Merrill, Mr. Charles E. Correspondence, General	Correspondences	
	North Carolina College at Durham Correspondence, General	Correspondences	
	Miles College Correspondence, General	Correspondences	
	Moral re-Armament Correspondence, General	Correspondences	
	Morgan State University Correspondence, General	Correspondences	
	M (Miscellaneous) Correspondence, General	Correspondences	

<b><u>Box 79</u></b>  <b><u>General</u></b> <b><u>Correspondences</u></b>	Central State College Correspondence, General	Correspondences	
	Chatham College Correspondence, General	Correspondences	
	Cleland Dr. James T. Correspondence, General	Correspondences	
	Clement, Willam A. Correspondence, General	Correspondences	
	Clemson College Correspondence, General	Correspondences	
	Coca-Cola Company- USA Correspondence, General	Correspondences	
	Columbia University Correspondence, General	Correspondences	
	C- Correspondence, General	Correspondences	
	D- Correspondence, General	Correspondences	
	Davison-Foreman Foundation Richard M. Wilcox Correspondence, General	Correspondences	
	Dedication of Spelman Halls Princeton, N.J.	Correspondences	
	Development Campaign: Duke Doris	Correspondences	

Dobs, Mattiwilda Correspondence, General	Correspondences	
Dillard University Correspondence, General	Correspondences	
Dobbs, Mr. John Wesley Correspondence, General	Correspondences	
Eastern Airlines Correspondence, General	Correspondences	
Eaton, Mr. Cyrus Correspondence, General	Correspondences	
Mr. Charles Echols Box#59452- A1	Correspondences	
Elmira College Correspondence, General	Correspondences	
Emory University Correspondence, General	Correspondences	
Everton, Mr. John Scott Correspondence, General	Correspondences	
E- Correspondence, General	Correspondences	
Faculty Guest House	Rules and Regulations	
Fayetteville State Teacher's College Correspondence, General	Correspondences	
Fisk University Correspondence, General	Correspondences	
Ambassador of Jamaica – His Excellency Douglas Fletcher	Correspondences	
Fleugel, Mrs. James B. Correspondence, General	Correspondences	
Florida A and M University Correspondence, General	Correspondences	
Fort Valley State College Correspondence, General	Correspondences	
F- Correspondence, General	Correspondences	
Georgia State University Correspondence, General	Correspondences	
Georgia, University of Correspondence, General	Correspondences	
Gibbs Junior College Correspondence, General	Correspondences	
Hebert, Rev. Williams	Correspondences	
Franklin, Dr. John Hope		

	Correspondences, General		
	G- Correspondence, General	Correspondences	
	Harvard University Correspondence, General	Correspondences	
	Haley, Alex. Mr. Correspondence, General	Correspondences	
	Hatch, John D. Correspondence, General	Correspondences	
	Hatch John D. Correspondence, General	Correspondences	

<b><u>Box 80</u></b>  <b><u>Hospital Records</u></b>	Hospital Statements 1967-68	Records	<b><u>CONFIDENTIAL</u></b>
	Hospital Statements 1965-66	Records	<b><u>CONFIDENTIAL</u></b>
	Hospital Statements 1964-65	Records	<b><u>CONFIDENTIAL</u></b>
	Hospital Statements 1963- 1964	Records	<b><u>CONFIDENTIAL</u></b>
	Hospital Statements 1962-63	Records	<b><u>CONFIDENTIAL</u></b>
	Hospital Statements 1961- 1982	Records	<b><u>CONFIDENTIAL</u></b>
	Hospital Statements 1960- 1961	Records	<b><u>CONFIDENTIAL</u></b>
	Hospital Reports 1958-1959	Reports	<b><u>CONFIDENTIAL</u></b>
	Hospital Reports 1958-1958	Reports	<b><u>CONFIDENTIAL</u></b>
	Hospital Reports 1956-1957	Reports	<b><u>CONFIDENTIAL</u></b>
	Hospital Records- January Through May, (1956) MacVicar	Records	<b><u>CONFIDENTIAL</u></b>

<b><u>Box 81</u></b>  <b><u>Fundraising</u></b>	Fundraising: ACPRA (newsletter, etc.)	Newsletters	
	Fundraising: American Assoc. of Fundraising Counsel	Brochures & Correspondences	
	Fundraising: Burrill, Inc.	Correspondences	
	Fundraising: Cumerford Corporation	Correspondences	
	Fundraising: Philanthropic Digest	Newsletters	
	Fundraising: A Program for the Self –Endowment of Non	Report	

Profit Institutions		
Fundraising: The American City Bureau (Charter Member Amer. Assoc. of Fundraising Counsel)	Brochure	
Fundraising: National Fundraising Services, Inc.	Brochures	
Fundraising- Misc.	Brochures	
Georgia Committee on Cooperation in Teacher Education	Agendas & Reports	
Misc. Publications: Gtea "Hearld"	Brochure	
Harreld, Kemper	Correspondences	
Harreld, Kemper	Newsletter	
H Hilander Folk School	Brochure and Correspondences	
Honorary Degrees, 1955-1956	List of Honorary Degrees	
Illinois Committee on Human Rights In Higher Education	Brochures	
Instructional Program- Asheville City Unit & Buncombe County Unity	Report	
Insurance "How Life Insurance May be Used to Make a Gift to Your College"	Correspondences	
Insurance: National Insurance Assoc.	Empty	
Insurance: "Voluntary Health Insurance Progress and Problems"	Report	
Insurance- Misc.	Brochures and	
Institute for College & Univ. Administrators The President's Institute	Brochures & Reports	
Integration	Brochures & Correspondences	
International Bank for Reconstruction & Development	Report	
International Development Association	Report	



	International Living, The Experiment of	Brochure	
	“The International Who’s Who”	Newsletter	
	Journal	Brochure & Newsletter	
	James, Willis L.	Newsletter	
	“Journal and Guide”	Correspondence and Newspaper	
	Karamu House – Theatre	Newsletters	
	Lane Bryant Annual Awards	Correspondences	
	“A Liberal Education” T.O. Yntema, Ford Motor	Empty	
	“The Long Range Need for Incentives” by C.H. Greenewalt- DuPont de Nemours	Brochures	
	McGill, Ralph- “The Angry South”	Newsletter	
	McPheeters, AA	Correspondences	
	Mathematics “The Roles of Purpose, Consent, and method in the Teaching of Secondary Mathematics” – F.C. Touton	Report	
	Mental Health—‘Mental health Programs in American Colleges and Universities:	Brochures	
	Miller, Dr. Lee Otus	Correspondences	
	Modern Community Developers, inc.	Correspondences	
	Modern School Building	Brochure	
	Museums- “So You Want a Good Museum”	Brochure	

<b>Box 82</b>  <b>Correspondence</b> <b>General I-S</b>	N- Miscellaneous (Correspondence, General)	Correspondences	<b>Includes a Photograph</b>
	Christmas Cards Correspondence Mr. Charles Overly	Correspondences	
	O- Miscellaneous (Correspondence, General)	Correspondences	

Paine College (Correspondences, General)	Correspondences	
Phi Kappa Lambda Music Society	Correspondences	
Player, Willie B.	Correspondences	
Prairie View A. and M. College (Correspondence, General)	Correspondences	
P-Miscellaneous (Correspondence, General)	Correspondences	
Q-Miscellaneous (Correspondence, General)	Correspondences	
Radcliffe College	Correspondences	
Read, Miss Florence M. (Correspondence General)	Correspondences	
Robinson, Mr. Williams A., Jr. (Correspondence, General)	Correspondences	
Rose, Frank A. (L.Q.C. Lamar Society)	Correspondences	
R-Miscellaneous (Correspondence, General)	Correspondences	
Rockefeller Family	Correspondences	
Rockefeller, Mr. John D., Jr. (Correspondence, General)	Correspondences	
Dedication of Laura Spelman Rockefeller Hall – Princeton, N.J. 11//17/73	Correspondences	
Rockefeller Brother's Fund Request for Grant for Giles Hall	Correspondences	
Rockefeller, Mr. David (Correspondence, General)	Correspondences	
Rockefeller, Mr. Laurance S. (Correspondence, General)	Correspondences	
Rockefeller, John D. 3 <sup>rd</sup>	Correspondences	
Rockefeller, Mr. Nelson A. (Correspondence, General)	Correspondences	
Rockefeller, Mr. Winthrop (Correspondence, General)	Correspondences	
(Case) Rockefeller, Laura	Correspondences	

	Spelman (Correspondence, General)		
	Samuels, Mr. Abram (Correspondence, General)	Correspondences	
	Savannah State College (Correspondence, General)	Correspondences	
	Scott, Miss Vivian (Correspondence, General)	Correspondences	
	Shian, Pres. Charles – Connecticut College	Correspondences	
	Shaw University	Correspondences	
	For Sir Philip Sherlock	Correspondences	
	Skidmore College (Correspondence, General)	Correspondences	
	Shaw, Alfred P.	Correspondences	
	Smith College (Correspondence, General)	Correspondences	
	Snow, Dr. Wilbert	Correspondences	
	Southern University (Correspondence, General)	Correspondences	
	Spencer Trask & Company	Correspondences	
	Stephens- Lee High School	Correspondences	
	Stevens, Betty –General Correspondences	Correspondences	
	St. Teresa College	Correspondences	
	Swain, Mr. and Mrs. Leslie P. (Correspondence, General)	Correspondences	

<b><u>Box 83</u></b>	Clark College's 4-4-1 Program	Memos	
	Curriculum Committee	Minutes	
	Day Care (Model) (United Durham, Inc.)	Correspondences	
	Development Office (Mr. Jerry C. Wilkinson)	Correspondences	
	Federal Loan Funds	Financial Data	
	Ford- Rockefeller Budget Analysis	Budgets	
	Freshman Advisory	Correspondences	

Services (Mrs. Sadie Allen-1970-71)		
Holt, Charles Landscaping	Contracts	
Jackson Mance (Rev.) Development Office	Correspondences	
Freshman Advisory Services (Mrs. Carolina Graham) 1971-1972	Correspondences	
Groundbreaking Ceremony for Campus Center and Dormitory April 13,1972	Correspondences	
Health Careers Office	Correspondences & Reports	
Institute for Educational Management Harvard School of Bus. Admin.	Correspondences & Reports	
Randall	Reports	
Physical Education Department	Course Offering Descriptions	
Starks, Gloria	Blank Graphs	
Reading Program	Reports	
Clayton, Robert Religion	Correspondences	
Religion – Bates	Correspondences	
McBay, Mrs. Shirley Self- Study	Correspondences	
Student Aid	Program Description	
Spelman Student Government Association	Constitution	
Thanksgiving Rally	Correspondences & Memos	
Frevelyan, Ms. Evin	Correspondences	
UNCF Campaign 1969	Correspondences	
UNCF Campaign -1968	Correspondences	
UNCF	Budgets and Financial Aid	
Students A-C	Correspondences	
Students D-F	Correspondences	
Students G-I	Correspondences	
Students J-L	Correspondences	
Students Mc-O	Correspondences	
Students P-S	Correspondences	
Students T-Z	Correspondences	

Students	Correspondences	
Students African	Correspondences & Memos	
Benjamin Mauages	Financial Documents	
Treasures – 1957-58 Blue Shield Blue Cross	Memos	
National Defense Student Loan	Bank Financial Contracts	
Giles Hall	Contracts	
1969-1970 Courtesy Committee	Contracts and Correspondences	
1968-1969 Courtesy Committee	Contracts and Correspondences	
Courtesy Committee	Contracts and Correspondences	
Courtesy Committee 1966-1867	Correspondences	
No Name	Memos	
1965 -1966 Courtesy Committee	Memos	
Courtesy Committee	Memos	
Courtesy Committee	Reminder forms	
Courtesy Committee 1964-1965	Memos	
Courtesy Committee 1963-1964	Memos	
Courtesy Committee 1962-1963	Memos	
Courtesy Committee 1961-1962	Memos	
Courtesy Committee 1960-61	Memos	
Courtesy Committee 1959-1960	Memos	
Courtesy Committee 1958-1959	Memos	
Courtesy Committee 1957-1958	Memos	
Courtesy Committee 1956-1957	Memos	
Blank	Memos	
Courtesy Committee 1965-	Memos	

	66		
	Courtesy Committee	Memos	
	Courtesy Committee	Memos	
	Faculty Handbook 1969-70	Handbook	
	Dean of Instruction 1956-1957	Correspondences	
	Dean of Instruction	Programs	
	Brochure Freshman Orientation	Program	

<b><u>Box 84</u></b>	Materials re: Business Manger	Correspondences	
	Development and the President (Guidelines)	Report	
	Four-Way Committee April 17 <sup>th</sup> 1974	Agenda	
	American Council on Education – Wash. Shoreham Americana Hotel Oct. 8-10	Correspondences	
	Parent Orientation August 24, 1975	Correspondences	
	Four Way Committee Meeting February 5, 1976	Agendas and Memos	
	Four Way Committee Meeting Wednesday, April 16, 1975- 2pm	Correspondences	
	Four Way Committee Meeting October 28, 1974	Meeting Agenda	
	Search Committee – Letter from Executive Chairman	Meeting Agenda	
	Search Committee	Correspondences	
	No Name	Correspondences	
	National Urban League	Correspondences	
	Spelman College Faculty and Staff	List	
	Data for Personal Files, Securing of	Blank Reference Forms	
	Faculty Statistics Forms	Blank forms	
	General Meeting – UNICA – Montego Bay Jamaica November 30- December	Correspondences	

3, 1972		
Conference Commission on Non. Traditional Study 2/1-2.72 Regency Hyatt House	Correspondences	
Government, Not taxes US Department of State Division of Educational & Cultural Division of Educational and Cultural Affairs	Correspondences	
United States College Fund	Reports	
Model Cities Project SH-072N-) Day Care Demonstration Center	Correspondences	
Student Orientation Program August 1972	Correspondences	
No Name	Photographs and Loan Information	
Danforth Foundation Conference on Consortia 4-27	Correspondences	
To Discuss with Mr. Waddell	Correspondences	
Minutes of Previous Meeting	Correspondences	
Faculty Development Committee	Correspondences	
Creative Writers Workshop University of the West Indies	Correspondences	
Annual Meeting SACS – December 10-13012	Correspondences	
Faculty Bylaws – Charter and bylaws –Spelman College	Bylaws	
Student Rights and Responsibilities	Outlines	
Spelman College Board Meeting	Correspondences	
Blank	Correspondences	
Nursery Kindergarten School	Report	

	Faculty Meeting October 19 <sup>th</sup>	Memos	
	Auditor's Report	Correspondences	
	Morehouse College Pres. Benjamin Mays	Correspondences	
	Development 1965-1966	Correspondences	
	Doris Richardson	Application	<b>Includes photograph</b>
	Manley A.	Correspondences and Notes	
	No name	Budget	
	No name	Correspondences	
	No Name	Budgets	
	No Name	Agendas	
	Manley, A. E. Expense Accounts	Budgets	
	Letters regarding Campaign For Maynard J. Jackson 7/1968	Correspondences	

<b><u>Box 85</u></b>	Articles, Bulletins and etc	Programs	
	Founder's Day 1970	Programs	
	Founder's Day 1969	Empty	
	Commencement and Baccalaureate 1969	Empty	
	Founder's Day 1968	Programs	
	Commencement and Baccalaureate 1968	Programs	
	Commencement and Baccalaureate 1967	Programs	
	Founder's Day 1967	Programs	
	Founder's Day 1966	Programs	
	Commencement and Baccalaureate 1966	Programs	
	Founder's Day 1965	Programs	
	Commencement and Baccalaureate 1965	Programs	
	Founder's Day 1964	Programs	
	Commencement and Baccalaureate 1964	Programs	
	Founder's Day 1962	Empty	
	Commencement and	Programs	



	Baccalaureate 1962		
	Commencement and Baccalaureate 1961	Programs	
	Founder's Day 1961	Empty	
	Founder's Day 1960	Empty	
	Commencement and Baccalaureate 1960	Programs	
	Founder's Day 1959	Programs	
	Commencement 1959	Programs	
	Founder's Day 1958	Programs	
	Commencement and Baccalaureate 1958	Programs	
	Commencement and Baccalaureate 1957	Programs	
	Founder's Day 1957	Programs	
	Founder's Day 1956	Empty	
	Commencement and Baccalaureate 1956	Programs	
	Invitation to Commencement Ms. Margaret Nabrit Curry - 1956	Invitations	
	Commencement and Baccalaureate 1930-1970	Spelman Messengers	
	Founder's Day 1955	Programs	
	Commencement 1955	Program	
	Commencement and Baccalaureate 1955	Program	
	Commencement and Baccalaureate 1954	Program	
	Commencement and Baccalaureate 1953	Program	
	Founder's Day 1953	Program	
	Commencement Program 1952	Program	
	Founder's Day 1952	Program	
	Commencement and Baccalaureate 1952	Program	
	Founder's Day 1951	Program	
	Commencement and Baccalaureate 1951	Program	
	Founder's Day 1950	Program	
	Commencement and	Program	

	Baccalaureate 1950		
	Commencement and Baccalaureate 1950	Program	

<b><u>Box 86</u></b>	Development Campaign-Atlanta Joint Campaign A	Correspondences	
	Development Campaign-Atlanta Joint Campaign B	Correspondences	
	Development Campaign Campbell, John Bulow Foundation	Correspondences	
	Development Campaign-Atlanta Joint Campaign C	Correspondences	
	Development Campaign-Atlanta Joint Campaign D	Correspondences	
	Development Campaign-Atlanta Joint Campaign F	Correspondences	
	Development Campaign-Atlanta Joint Campaign G	Correspondences	
	Development Campaign-Atlanta Joint Campaign H	Correspondences	
	Development Campaign-Atlanta Joint Campaign I	Correspondences	
	Development Campaign-Atlanta Joint Campaign J	Correspondences	
	Development Campaign-Atlanta Joint Campaign K	Correspondences	
	Development Campaign-Atlanta Joint Campaign L	Correspondences	
	Development Campaign-Atlanta Joint Campaign M	Correspondences	
	Development Campaign-Atlanta Joint Campaign N	Empty	
	Development Campaign-Atlanta Joint Campaign O	Correspondences	
	Development Campaign-Atlanta Joint Campaign P	Correspondences	
	Development Campaign-Atlanta Joint Campaign Q	Empty	
	Development Campaign-Atlanta Joint Campaign R	Correspondences	
	Development Campaign-	Correspondences	

	Atlanta Joint Campaign R—Miscellaneous		
	Development Campaign- Atlanta Joint Campaign S	Correspondences	
	Development Campaign- Atlanta Joint Campaign T	Correspondences	
	Development Campaign- Atlanta Joint Campaign U	Empty	
	Development Campaign- Atlanta Joint Campaign V	Correspondences	
	Development Campaign- Atlanta Joint Campaign W	Correspondences	
	Development Campaign- Atlanta Joint Campaign XYZ	Empty	
	Spelman College Development Program John F. Rich Company	Budgets and Reports	
	Development Campaign: Mays President Benjamin E	Correspondences	
	No name	Correspondences	
	Development Campaign- Morehouse Spelman Fund – Mr. P. Frillman 1963	Correspondences	
	Development Campaign- Mr. P. Frillman 1962	Correspondences	
	Development Campaign- Spelman Fund Mr. P Frillman 1961	Correspondences	
	Development Campaign- Mr. P. Frillman 1960	Correspondences	
	Development Campaign- Morehouse Spelman Fund Tax Exempt Status	Correspondences	
	Development Campaign- Possible Projects for Financial Support	Correspondences	

<b><u>Box 87</u></b>	Faculty and Staff	Correspondences, Faculty Handbook, Faculty Statistics, Memo, &	
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		Newspaper Clippings	
	Faculty By-Law Committee	Correspondences, Reports and Brochures	
	Faculty and Divisions	Report of Faculty ranks	
	Faculty Meeting Minutes	Minutes	
	Associations – Civic Urban League, National	Correspondences & Programs	
	Associations – Civic Urban League, Southern Field Edition	Correspondences	
	Faculty Policy Book	Memos and Reports	
	Financial Aid Advisory Service (Correspondence)	Correspondences	
	Financial Aid	Correspondences	
	Financial Materials	Reports on Expenditure Funds	
	Foreign Student Aid Letters	Correspondences	
	Foreign Student Club	Correspondences	
	General File- “Form Letters”	Correspondences	
	Dr. Fred Faoulke’ Visit to Spelman August 7-8, 1974 –Faculty Guest House)	Correspondences	
	Founder’s Day	Donor Reports & Financial Reports	
	F	Brochures, Faculty Workshop Data, &Reports from Ford Foundations	
	Georgia Key College Personnel Directory	Personnel Directory	
	Academy for Educational Development	Report	
	AD HOC Committee on Compensatory Justice (2/13-15)	Correspondences	
	Articles (Summarized)	Report	
	A	Correspondences	
	Association of Private	Memos and	

	College and Universities in GA 1976-77	Newsletters	
	APCUG (Association of Private College and Universities in GA)	Memos & Newsletters	
	College Placement Services Inc. Report of Visitation Team to AU Center – April 11-15,1996	Reports	
	Applications Educational	Correspondences	
	American Associations of Collegiate Registrars and Admission Officers	Correspondences	
	Associations, Educational American Association of independent Colleges and Universities	Correspondences & Reports	
	Association of American University Professors – Spelman Unit	Correspondences	
	Association of American University Professors – Spelman Unit	Correspondences and Booklets	

<b><u>Box 88</u></b>	Fundraising Campaign (Joint Campaign – AU,M,S) 1948-49 to	Reports	
	Atlanta Campaign	Budgets & Correspondences	
	Watson, Mrs. Hattie R. Pine Bluff, Ark. 1950	Correspondences	
	Working Papers- Cleveland Campaign	Correspondences & Reports	
	UNCF Spelman Alumnae in Cleveland	Addresses	
	UNCF- Alumni of Other Schools Cleveland Campaign	Correspondences	
	1951- Cleveland	Correspondences	
	UNCF – Cleveland Campaign Donors	Budget & Correspondences	
	UNCF – Cincinnati Spelman	Budgets &	

	Grads	Correspondences	
	Cincinnati Campaign – UNCF	Correspondences	
	UNCF Cleveland Campaign Committee Correspondences	Correspondences	
	Prospect List – Cleveland Campaign	Addresses	
	Goldsborough, W.A. Greensboro, NC	Correspondences	
	UNCF Conlin, Mrs. Ray W. Kansas City Mo.	Correspondences	
	Kansas City, Missouri – Spelman Alumnae (Campaigns)	Correspondences	
	UNCF Franklin, Mrs. Ada Kansas City, Mo.	Correspondences	
	O’Hara, Bishop Edwin V. Kansas City, Mo.	Correspondences	
	Brenner, Arthur B. New York, N.Y.	Correspondences	
	Burchum, George H. Treasurer New York, NY	Correspondences	
	UNCF Corfman, Rex M. New York, N.Y.	Correspondences	
	Hearn, R. J. Field Representative New York, N.Y.	Correspondences	
	Loengard, Mrs. Richard O. Greater N.Y. Women’s Division	Correspondences	
	Parkinson, Thomas I. Nat. Chr. New York, NY	Correspondences	
	Campaign Philadelphia UNCF	Addresses	
	St. Louis Campaign	Correspondences	
	St. Louis	Addresses & Correspondences	
	St. Louis, Missouri	Addresses	
	Campaigns UNCF	Correspondences	
	Alumnae Listings	Correspondences	
	Campaigns 1953 UNCF	Correspondences	
	Campaign 1952 UNCF	Correspondences &	

		Reports	
	Campaign 1951	Correspondences	
	UNCF Suggested Quotas and Budgets for 1951 Campaign	Budgets	
	Correspondence to Contributors	Correspondences	
	1950 Campaign	Correspondences	
	Campaign 1949	Budgets & Correspondences	
	UNCF A Memorandum Concerning UNCF to Achelis Foundation, April, 1949	Report	
	Campaign: 1949 Correspondence	Correspondences	
	UNCF Campaign Reports 1948	Correspondences & Reports	
	UNCF A Memorandum By 1946 Campaign Foundations Committee, Feb. 1946	Memos	
	Campaign: UNCF 1947	Correspondences	
	Blank	Correspondences	
	United Negro College Fund: Campaign Organization Cities 1945-1947	Addresses & Correspondences	
	Campaign: 1946 UNCF	Correspondences	
	Campaign: 1955 UNCF	Correspondences	
	Publicity: Workers Bulletin 1945	Bulletins	

<b><u>Box 89</u></b>	Barradas, Gerald	Report	
	Bethune, Mary McLeod	Bulletin	
	Bill of Rights 0 Intern Significance "Prelude to Independence" Dag Hammarskjold	Report	
	The Blue Book of Southern Progress	Report	
	"Blueprint for Talent	Booklet	

Searching" –R.L. Plant		
Boykin, Leander L.	Bulletins	
Bunche, Ralph J.	Correspondence	
Business week- "Woes that Beset the College"	Bulletins	
Buying for Higher Education	Bulletin	
California Corporation for Biomedical Research	Booklet	
Canadian Almanac and Directory	Bulletin	
Cancer	Booklets	
Caribbean – "Danger Signals in the Caribbean"	Bulletin	
Careers	Bulletin	
Chemistry "The American Chemical Society & Training in Chemistry	Bulletin	
Christian Hearlds "Directory of Christian Schools and Colleges"	Correspondences	
"Church and Campus" – "Negro Higher Education: Problems and Outlook"	Correspondences	
College Entrance Examination Board	Correspondences	
College Language Association	Bulletin & Correspondences	
Colleges, Junior	Correspondences	
Colleges, Liberal Arts	Addresses	
College Placement Council, Inc.	Correspondences	
College President – "Model" "poem"	Poem	
College Recruiting, Principles & Practices of	Bulletins	
College, The Small	Bulletins	
College – "What the Colleges are Doing"	Bulletins	
Committee on Economic Development	Booklet	
Committee on International Exchange of	Reports	



	Person		
	"Colored Mondays" – T. Sensing	Bulletins	
	Commission on Teacher Education	Report	
	Committee for Economic Development	Booklet	
	Committee on Educational Interchange Policy	Booklet	
	Committee on Interracial & Intercultural Relations – National Student Councils of the YMCA and the YWCA	Bulletins	
	The Community Church, Chapel Hill, N.C.	Bulletin	
	The Comparative Education Society	Bulletin	
	Congress of Racial Equality	Bulletin	
	Continuing Education for Adults -1962	Bulletins	
	Cooperative Experimental Summer School	Empty	
	The Cooperative Experimental Report	Report	
	A Report On Research Conducted During The First And Second Semesters Of The 1959-60 School Term In Connection With The 1959 Cooperative Experimental Summer School	Report	
	A Prospectus for the 1961 Session of the Cooperative Experimental Summer School	Report	
	A Prospectus for the 1961 Session of the Cooperative Experimental Summer School	Report	
	A Prospectus for the 1961 Session of the Cooperative	Report	

Experimental Summer School		
A Prospectus for the 1961 Session of the Cooperative Experimental Summer School	Report	
Cooperative Intercollegiate Examinations	Budgets & Correspondences	
Council for Educational Cooperation with Africa	Correspondences	
The Creative Education Foundation	Correspondences	
Africa	Booklets	
Delinquency, Perspectives of Delinquency Prevention	Booklet	
Duvall, Ellen Neall	Correspondences	
Education	Bulletins	
Educational Development Laboratories	Newsletter	
Educational Facilities Laboratories, Inc.	Booklet	
Educational Teaching Service	Booklet	
The Emeriti Census	Bulletin	
European Education – Reform and Policy Making	Bulletins	
Evolution, Some Points on	Report	
“Fable of Higher Education” – J. W. Armsey	Poem	
Faculty Pay – What Still Remains to be Done After the Great Ford Foundation Gift	Report	
Farrison, W.E.	Bulletins	
Fifth Amendment Today, E.N. Grisworld	Book	
Film Catalogues	Booklets	
Financial Aid to Higher Education – McGraw Hill Pub. Co.	Bulletin	
Financing Higher Education- “Methods of Financing Higher	Booklet	

	Education” Conference Sponsored by Amer. Acad. Of Political and Soc. Science & Univ. of Ps.		
	Flags: “Etiquette of the Stars and Stripes” Bulletin	Bulletin	
	Florida Education Assoc.	Bulletin	
	Fulton County	Bulletin	

<b><u>Box 90</u></b>  <b><u>UNCF</u></b>	Much With Little	Booklet of Poems	
	UNCF Member Colleges – Correspondences	Correspondences	
	Presidents’ Campaign Responsibilities 1950	Lists & Memos	
	Presidents of Member Colleges	Correspondences	
	UNCF Geographical Distribution of Students- Member Colleges	Reports of Geographical Distribution of students	
	UNCF Denominational Affliction of Member Colleges	Division of UNCF schools	
	United Negro College Fund Prospective members of Board of Directors	Correspondences	
	UNCF National Headquarters: Renovation Plans	Report	
	Meetings: Programs	Programs	
	Minutes of Meeting 1943- 1944	Meeting Minutes	
	Minutes of Meetings Working Papers	Correspondences	
	UNCF Meetings – Proxies	Signed Proxy forms	
	UNCF Meeting Notices 1947-1951	Agendas	
	UNCF Meeting Notices 1943-46	Correspondences	
	UNCF Meetings (New York) October 6 and 7, 1958	Correspondences, Memos & Reports	
	UNCF Franklin, Paul, Dir. Of	Correspondences	

Fundraising New York, N.Y. 1950		
UNCF Franklin, Paul, Dir. Of Fundraising New York, NY 1949	Correspondences	
UNCF Franklin, Paul, Dir. Of Fundraising New York, NY 1948	Budget & Correspondences	
UNCF Franklin, Paul, Dir. Of Fundraising New York, NY 1943-1946	Agendas & Correspondences	
Totton. Frank M.	Correspondences	
Trent, W.J., Jr. Executive Director New York, NY 1951-UNCF	Correspondences	
Trent, W.J., Jr. Executive Director New York, NY 1950 - UNCF	Correspondences	
Trent, W.J., Jr. Executive Director New York, NY 1949	Correspondences	
Trent, W.J., Jr. Executive Director New York, NY 1948	Correspondences	
Trent, W.J., Jr. Executive Director New York, NY 1947	Correspondences	
Trent, W.J., Jr. Executive Director New York, NY 1946	Correspondences	
Trent, W.J., Jr. Executive Director New York, NY 1945	Correspondences	
Trent, W.J., Jr. Executive Director New York, NY 1944	Correspondences	
UNCF –Broadcasts	Memos	
Mailing lists	Mailing lists	
UNCF – Gifts through Spelman 1949	Budget lists	
UNCF- Gifts through Spelman 1944-1947	Budgets	
Handbooks – Cleveland	Reports	

	Committee		
	UNCF Committee	Correspondences	
	UNCF -Cincinnati Campaign	Correspondences, Invitations & Reports	
	UNCF Cleveland Campaign	Correspondences	
	UNCF- Cleveland Ohio (Campaigns)	Correspondences	
	UNCF Vedin, F.E. Cleveland, Ohio 1949-50	Correspondences	
	UNCF- Vann, Attorney Max H. Cleveland, Ohio 1950	Correspondences	
	Campaign Survey of Cleveland, Ohio President Florence M. Read	Correspondences	
	UNCF Campaign (Cleveland) Letters of Solicitation	Correspondences	
	UNCF Report of Progress in Cleveland	Report	
	UNCF Committee- Cleveland Campaign	Lists of Addresses	
	UNCF Citywide Financial Report Cleveland, Ohio	Correspondences	
	UNCF –Cleveland	Correspondences	
	UNCF New Items Cleveland, Ohio	Newspaper Clippings	
	UNCF 1944-49	Newspaper Clippings	
	UNCF Anderson, Mrs. Rae Johnson Cleveland Ohio 1946-48	Correspondences	
	UNCF Brown, Mr. Dale Cleveland, Ohio 1948-49	Correspondences	
	Grossman, Isador Cleveland, Ohio 1949	Correspondences	
	Sharpe, Dr. D.R. Cleveland, Ohio 1944-1950	Correspondences	<b>Includes Portrait</b>
	Stambaugh, Mr. A.A. Cleveland, Ohio 1945-51	Correspondences	
	Mather, William G. Cleveland, Ohio 1944-46	Correspondences	
	Holiday, W.T. – Pres.	Correspondences	

	Standard Oil Cleveland, Ohio 1947-48		
	Williams, Mrs. Donald H. (Bonnie Jean) Cleveland, Ohio 1947-49	Correspondences	
	Wills, Mr. J. Walter Cleveland, Ohio	Correspondences	

<b><u>Box 91</u></b>	Baptist: Affiliation of Spelman College With American Baptist Convention	Correspondences & Report	
	Baptist: Amer. Bapt. Conv. Board of Education and Publication – Dept. of Public Revelations	Correspondences & Reports	
	Baptist: American Baptist Jubilee Advance	Correspondences	
	Baptist: Amer. Bapt. Conv. Board of Education and Publication – Dept. of Public Revelations	Reports	
	A.B.E.A. Conference Report 1963	Report	
	Baptist: Amer. Bapt. Conv. Board of Education and Publication – President’s Conference	Report	
	Baptist: American Baptist Home Mission	Correspondences	
	Baptists: Baptist Campus Directory	Booklets	
	Baptist – “The Baptist Story”	Correspondences	
	Baptist: Baptist Student Union	Booklets & Bulletins	
	Baptist: Crusaders	Newspaper clippings	
	Baptist: The Board of Education and Publication of the American Baptist Convention	Correspondences	

	Baptist: Gen. Missionary Baptist Convention of Georgia	Correspondences	
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<b><u>Box 92</u></b>	Toombs, Amisano, and Wells Architects	Brochures & Correspondences	
	Toombs, Amisano, and Wells Architects	Receipts	
	Students: Students Denied Readmission 1964-	Correspondences	
	Students Withdrawals	Correspondences	
	Students Work 1954-55	List of student work and income	
	Recruitment	Correspondences	
	Recruitment 1965-66	Correspondences and List of schools for recruitment	
	Recruitment 1964-1965	List of schools for recruitment	
	Recruitment 1963-1964	Correspondences	
	Recruitment 1962-1963	Correspondences	
	Students Recruitment 1961-62	Correspondences	
	Students Recruitment 1960-61	Correspondences	
	Students Recruitment 1959-60	Correspondences	
	Students Recruitment 1958-59	Correspondences	
	Prospective Students	Correspondences & Newspapers	
	Tuition Waivers	Correspondences	
	Telegrams	Correspondences	
	Telephones	List of Telephone numbers	
	Telegrams	Correspondences	
	Telegrams: Sympathy	Correspondences	

<b><u>Box 93</u></b>	Abby Aldrich Rockefeller Hall	Correspondences	
	Architects & Engineers,	Booklet	

<b><u>Buildings and Grounds Information</u></b>	Association (Henry C. Boles)		
	Bld. & Grounds: "Activities at Spelman College from July 1953 to November, 1953 and some Problems of Plant Maintenance & Operations	Reports	
	(Budget, 1954-55) Barge-Thompson Evaluations of Building for Insurance	Correspondences	
	(Budget, 1954-55) Barge-Thompson Alterations to Rockefeller, Bessie Strong and Packard	Contracts & Correspondences	
	(Budget 1954-55) Special Budget	Budgets	
	Bldg. & Grounds: Beds	Correspondences	
	Move to Bessie Strong Cottage	List of residences of Bessie Strong	
	Bldgs. & Grounds: Bessie Strong Hall	Budget & Correspondences	
	Bldgs. & Grounds: Chadwick Hall	Correspondences	
	Bldgs. & Grounds: Contracts with Various Companies for Services, etc.	List of company who provided services	
	(Building Program) Daley, Mr. Vincent- Reports	Budgets & Correspondences	
	Daley, Vincent A. (1854)	Correspondences	
	(Special Budget) Dining Hall-Morgan Hall	Budget	
	Daley, Vincent A. (1955)	Correspondences	
	Bldgs. & Grounds: Dormitory Specifications - 1947	Reports	
	Bldgs. & Grounds: Employees, Buildings, Grounds, Housekeeping, Dining Hall	List of names and address of correspondences	
Bldgs. & Grounds: Faculty Offices in Giles	Memos		



Bldgs. & Grounds: Fire Detection	Correspondences	
Bldgs. & Grounds: The First Internat. Sanitation Maintenance Show and Conference Oct. 1956	Report	
Bldg. & Grounds: Furniture	Correspondences	
Bldgs. & Grounds: Furniture Memorandum	Notes	
Bldgs. & Grounds: Gymnasium – Read Hall	Brochure	
Bldgs. & Grounds: Instructions to Mr. Wilson in re Gate—Lights at Night – Firedrills	Correspondences	
Bldgs. & Grounds: Kitchen Equipment	Budget	
Bldgs. & Grounds: Laundry	Correspondences	
Bldgs. & Grounds: Improvements, Capital Funds, UNCF: B. Strong Dining Hall, Gas Mains, L. Spelman, Library, 7 Audio, Visual Arts , Morehouse	Correspondences	
Alteration of Laura Spelman	Correspondences	
Laura Spelman Repairs	List of Repairs	
Bldgs. & Grounds: Laura Spelman Rockefeller Hall-Change of Orders	Receipts	
Bldgs. & Grounds: Laura Spelman Rockefeller Hall – Furnishings	Correspondences	
Bldgs. & Grounds: Laura Spelman Rockefeller Hall – Moving May 1956	Empty Notepad	
Bldgs. & Grounds: Laura Spelman Rockefeller Hall Repairs	List of repairs	
Laura Spelman Rockefeller Hall	Correspondences & Budgets	
Bldgs. & Grounds: Laura	Contracts	

Spelman Rockefeller Hall – sub-contractors' contracts		
Bldgs. & Grounds: Laura Spelman Rockefeller – Specifications for Alterations	Reports	
Spelman: MacVicar Hospital	List of repairs	
Maxine's Contracts	Budgets & Contracts	
(Special Budget) Morehouse Hall	Budgets & Contracts	
Bldgs. & Grounds: Nineteen Spelman Buildings,. With date of Erection, Cost, Type, etc.	Information on Spelman Buildings	
Bldgs. & Grounds: Nursery School	Correspondences	
Bldgs. & Grounds: Orkin Exterminating Co.	Correspondences	
Bldgs. & Grounds: Physical Plant of Spelman Services	Report	
Portraits & Pictures (Locations)	List of Portraits and Locations	
Bldgs. & Grounds: Portraits in Spelman Buildings	List of Locations of Portraits	
Pictures in Abby Aldrich Rockefeller Hall	List of pictures in Abby Hall	
Bldgs. & Grounds: Pictures Stored A.U. Spelman Vault	List of pictures in vaults	
(Special Budget) Science Equipment	Budgets & Correspondences about budgets	
Bldgs. & Grounds: Snack Bar	Correspondences about snack bar and prices	
Bldgs. & Grounds: Public Address System	Budgets	
Pictures- Regarding Storage, etc	List of Portrait locations around campus	
Bldgs. & Grounds: Renovations	Correspondences about renovations	

Bldgs. & Grounds: Reynolds Cottage	Correspondences about renovation budgets	
Bldgs. & Grounds: Rockefeller Hall – Proposed Renovations	Contracts & Correspondences	
Bldgs. & Grounds: Rockefeller Hall, V.A. Daley, Architect, Alterations, Outline Specifications March 1954	Budgets & Reports	
(Special Budget) Packard Hall –Snack Bar	Budget	
Snack shop	Correspondences	
Bldgs. & Grounds: Rockefeller Hall, V.A. Daley, Architect, Alterations, Outline Specifications March 1954	Correspondences	
Bldgs. & Grounds: Sisters Chapel – Acousti Engineering Co.	Correspondences	
Bldgs. & Grounds: Sisters Chapel: Johns-Manville	Correspondences	
Bldgs. & Grounds: Sisters Chapel: Painting	Contracts	
Bldgs. & Grounds: Summer Repairs & Alterations - 1957	Correspondences	
(Special Budget) Tapley Hall	Budgets	
Bldgs. & Grounds: Tennis Courts	Correspondences	
Bldgs. & Grounds: Summer 1954: Alterations Repairs, Maid Schedules, Moving, etc	Budgets & Correspondences	
Bldgs. & Grounds: Transportation	Correspondences	
Bldgs. & Grounds: Upton Hall	Building blue prints	
Bldgs. & Grounds: Vacations & Work	Correspondences & Work Schedules	

	Schedules		
	Bldgs. & Grounds: Wages	Contracts	
	Bldgs. & Grounds: Watchman	Schedule	
	Bldgs. & Grounds: Work Schedule	Work Schedule	
	Hospitals Statements 1969-1970	Hospital Statements	<u>Confidential Information</u>
	Hospital Statements 1968- 69	Hospital Statements	<u>Confidential Information</u>

<b><u>Box 94</u></b>	American Council on Education	Correspondences & Memos	
	American Council on Education (American Women on Education)	Memos & Reports	
	Association of American Colleges	Correspondences & Reports	
	Association of American Colleges Annual Meeting	Reports and Correspondences	
	Center Lecture Committee	Correspondences	
	Intense Summer Studies Program (ISSP) Harvard- Yale-Columbia	Correspondences	
	Inventory Copies	List of Inventories	
	Association of Private Colleges in Georgia	Budgets & Reports	
	General Education Board	Correspondences	
	Southern Association of Colleges Schools- Self Study 1967	Correspondences & Reports	
	Southern Association of Schools and Colleges	Correspondences	
	Southern Fellowships Fund 1959-60	Correspondences	
	University Center in Georgia	Correspondences	
	Budgets (President's Office)	Correspondences about budgets	
	Business Manager's Job Description	Signed Employment Contracts	

	Business Office (General) 1971-72	Memos & Reports	
	Finance and Budget Committee February 20, 1974	Finance Budget and Report	
	HUD Direct Loan	Correspondences	
	HUD and HEW Materials	Budgets & Correspondences	
	No Name	Correspondences	
	Outside Employment Forms	Employment Contracts	
	Repairs & Renewals Fund Budget Report	Budgets	
	Rockefeller Presentation (Notes) 3/1/73	Memos & Reports	
	Alumnae Office 1972-73 (Mrs. Ernestine Brazeal, Secretary)	Correspondences & Reports	

<b><u>Box 95</u></b>  <u>Real Estate</u> <u>Spelman College</u> <u>(General File)</u> <u>Students</u>	Real Estate	Correspondences	
	Real Estate	Correspondences & Layouts	
	Decorators – Becknell Mann Assoc. Mann, Carolyn Becknell	Correspondences	
	New Girls Dormitory	Correspondences	
	Interiro Planning and Design Reymond Loewy/William Snaith	Report	
	Trust Indenture Between Spelman College and Trust Company of Georgia as Trustee Atlanta, GA	Trust Indenture report	
	Dober, Paddock, Upton, and Associates	Report	
	Dober, Paddock, Upton, and Associates	Correspondences & Reports	
	College Center and New Dormitory Ground Breaking Ceremony April 13, 1972	Program	
	Guest House (Proposed	Rules for Guest	

Renovations)	House	
Morgan Hall Fire	Budgets & Correspondences	
New Dormitory (1966-)	Correspondences	
Real Estate – Construction Barge & Company	Correspondences	
New Dormitory 1363-01	Correspondences	
Real Estate- Construction Barge-Thompson	Contracts & Correspondences	
Spelman College Development Program Renovation of Giles Hall	Budget, Contracts & Correspondences	
Real Estate- Construction Rogers & Butler (Architects)	Correspondences & Outlines of Construction	
Real Estate- Construction Barge & Company	Correspondences	
Real Estate- Contracts- Temporary Dining Hall	Budgets & Contracts	
Real Estate- Maintenance	Budget for Maintenance for each hall on campus	
Contracts	Contracts for construction	
Real Estate – Consulting Engineers Blakely –Ward-Stuckey & Assoc.	Budget, Contracts, & Correspondences	
Contracts--- Richard McBride	Contract & Correspondences between Dr. Manley and McBride	
Real Estate- Maintenance Contracts	Correspondences	
Contracts, 1959	Contracts & Correspondences	
Contracts -1957	Correspondences about Contracts	
Safety	Emergency weather reports	
Safety –Fire Prevention	Correspondences	
Scientific Names of Plants	Lists of Scientific	

	on the Campus- February 21,1977	Names of Plants on the Campus	
	Dedication of New Buildings November 7,1974	Correspondences & Memos	
	Fact Sheet of Spelman Office 4-9-73	Report of Facts about Spelman	
	Naming of New Buildings	Correspondences & Bulletins	
	New Building Program (Financing Capital Costs)	New building budgeting	
	The Next Step At Spelman	Budget & Report	
	New Buildings (TAW) Job Nos. 2384-2384/G-1-2385	Correspondences & Reports	
	Next Step at Spelman, The	Report about Spelman 5 year plan	
	Spelman College Rules and Regulations	Report on policies and rules for Spelman Faculty	
	Special Campus Summer Activities	Program descriptions for incoming freshmen	
	Spelman College Tuition and Charges	Budget	
	History of Spelman College	Miscellaneous brochures and reports about Spelman	
	History of Spelman College reprint from February, 1956 Messenger	Spelman messenger	
	History of Spelman College "The Story of Spelman College" by Florence Read	Budgets, Correspondences, & Newspaper clippings	
	Institutional Matters – Ten Year Projection to 1971-72	Ten year projections	
	Seminar for Students July 17-31,1968	Correspondences	
	Statement to Students after meeting on Friday March 4,1957	Correspondences	

	Inauguration – Jimmy Carter-1/20/77 Spelman’s Selected Participants	Correspondences	
	Students A-C	Correspondences	
	Students D-F	Correspondences	
	Student Government Association	Constitution	
	Students	Correspondences	
	Student- Rosters 1976	Student roster	
	Students G-I	Correspondences	
	Students J-L	Correspondences	
	Students Mc-O	Correspondences	
	Students P-S	Correspondences	
	Students T-Z	Correspondences	
	Students Wake Forest Symposium	Correspondences	
	Student Council	Correspondences	

<b><u>Box 96</u></b>  <b><u>School and Society Magazine 1956-1967</u></b>	1969	School & Society Magazines	
	1968	School & Society Magazines	
	1967	School & Society Magazines	
	1966	School & Society Magazines	
	1965	School & Society Magazines	
	1964	School & Society Magazines	
	1963	School & Society Magazines	
	1962	School & Society Magazines	
	1961	School & Society Magazines	
	1960	School & Society Magazines	
	1959	School & Society Magazines	
	1958	School & Society Magazines	



	1957	School & Society Magazines	
	1956	School & Society Magazines	

<b><u>Box 97</u></b>  <b><u>Special Program</u></b> <b><u>Gov't., City,</u></b> <b><u>State, Fed.</u></b>	Bank Accounts – Chase National Bank, New York City	Correspondences	
	Citizens Trust Bank	Bank statements	<b><u>CONFIDENTIAL</u></b>
	Bank Accounts – First National Bank, Atlanta	Correspondences	<b><u>CONFIDENTIAL</u></b>
	Bank Accounts Trust Company of Georgia	Correspondences	<b><u>CONFIDENTIAL</u></b>
	Donors	Correspondences about donors	
	Donors (Development Campaign)	Correspondences about donors	
	Donors Robert R. West Memorial Fund	Correspondences about donors	
	Henderson, Dew & Co. Investment Bankers	Reports from Investment bankers	
	Tax, State of Georgia	Correspondences	
	Finance & Accounting Securities Owned	Budgets & Correspondences	
	Finance & Accounting Financial Statements	Budget & Correspondences	
	Gifts	Correspondences about donors	
	Gifts and Grants	Correspondences	
	Guests of the College	Correspondences from guests about the college	
	Episcopal Leadership Conference August 26, 1964- September 1, 1964	Correspondences	
	Guests of the College NHA Convention, June 1959	Correspondences	
Guests of the College: National Association of Ministers' Wives – June 1963	Brochure & Correspondences		

	Government (not taxes)	Correspondences	
	Atlanta Charter Commission	Correspondences	
	Atlanta, City of	Correspondences	
	Commissioner A. Reginald Eaves (Traffic Problem in AUC)	Correspondences	
	Atlanta, City of House of Representatives	Correspondences	
	City of Government Marta	Correspondences	
	Atlanta, City of Mayor's Office	Correspondences	
	Equal Opportunity in Housing, Atlanta Metropolitan committee on (Mr. Nat Welch)	Correspondences	
	Government City of Atlanta	Correspondences	
	Citizens Advisory Committee for Urban Renewal	Correspondences	
	Health and Welfare Committee of the Citizens Committee on Urban Renewal	Correspondences	
	CACUR- Public Housing Sub-Committee of Hosing Resources Committee	Meeting minutes & Reports	
	Equal Opportunity Atlanta	Correspondences	
	Community Council of the Atlanta Area, Inc.	Correspondences	
	Model Cities Program	Correspondences	
	Department of State	Correspondences	
	Governemtn, Not Taes – Federal Congress, Members of	Correspondences	
	Government Federal	Correspondences	
	The Governor – 1976-77	Correspondences	

<b><u>Box 98</u></b>	Durham Speaking Engagement May 15,1966	Correspondences to J. Neal	
	Speaking Engagement –	Correspondences	

Bennett November 28,1965	between AEM and Dr. Willa B Player	
Methods & Procedures	Regulations for outgoing mail	
Cresap, McCormick and Paget Survey	Correspondences between President Read & Archer Brown	
Guide for Teas, Receptions, Etc.	Report about teas on Spelman's campus	
Resignations, Terminations, etc 1970-71	Letters of leave of absences, reservations, & terminations	
Personnel	Correspondences	
Letters of Appointment (Exchange Teachers) - 1970-71	List of exchange professors	
Letter of Appointment Coordinator of Teacher Ed. 1970-71	Correspondences between AEM & Dr. D.L. Beger	
Letter of Appointment (Performing Artist in Residence) 1970-71	Correspondences between AEM & Mr. Henry Trusenger	
Letter of Appointment (Lecturers) 1970-71	Correspondences between AEM & Mr. Madonna Gebe-Hewitt	
Letter of Appointment (Instructor- 1970-71)	Correspondences between AEM & Mrs. Ruby W. Davis	
Letter of Appointment (assistant Professor- 3 <sup>rd</sup> yr. appointment, term ending June 30,1971	Correspondences between AEM & professors	
Letter of Appointment (Assistant Professors – 2 <sup>nd</sup> year of 3 years appointment, term ending June 30,1972)	Correspondences between AEM & Margarita Rubio	
Letter of Appointment	Correspondences	

	(Assistant Professor, 1 <sup>st</sup> yr, of 3 yr appointment, term ending June 30,1973	between AEM & professors	
	Letters of Appointment (Assistant Professor) - 1970-71	Correspondences between AEM & Dr. Aurora Villanova	
	Letter of Appointment (Assistant Professors on Tenure) 1970-71	Correspondences between AEM & lists of professors	
	Letter of Appointment (Associate Professor – 1 <sup>st</sup> year of a 3 yr. Appointment which will end June 30,1973	Correspondences between AEM & list of professors	
	Letter of Appointment (Associate Professor - 3 <sup>rd</sup> yr. of a 3 yr. appointment term ending June 30,1971)	Correspondences between AEM & lists of professors	
	Letter of Appointment (Professor on tenure) - 1970-71	Correspondences between AEM & lists of professors	
	Letter of Appointment (Associate Professors on Tenure) 1970-71	Correspondences between AEM & list of professors	
	Letter of Appointment (professors not on Tenure) 1970-71	Correspondences between AEM & list of professors	
	Personnel: Miscellaneous Employment Materials- Drafts, lists, etc 1969-70	Miscellaneous employment documents	
	Letter of Appointment	Correspondences between AEM &	
	Letter of Appointment	Correspondences between AEM &	
	Personnel –Agencies American Association for Emeriti Professors	Correspondences between AEM & Constantine Panunzio & Newsletters	
	Personnel – Agencies American Baptist Convention Educational Registry	Correspondences between AEM & Ernest V. Withem & list of possible	

		employees	
	American College Bureau	Correspondences between AEM & E.E. Hansbrough	
	Personnel- Agencies American Council for Emigres in the Professions	Correspondences between AEM & Dr. Alphonse Riesenfeld, Else Staudinger	
	Committee on International Exchange of Persons	Correspondences	
	Personnel-Agencies Cooperative Bureau for Teachers	Correspondences between AEM & Mr. Gerald McGowan	
	Personnel- Agencies The China Institute in America	Correspondences between AEM & Lelia M. Hinkley	
	Personnel & Agencies Retired Professors Registry	Lists of registrants	
	Southern Teaching Program, Inc.	Correspondences between AEM & Fred Schulze & Report from the Southern Teaching program	
	Personnel Applications	Correspondences	
	Applicants – Business Manager	Correspondences	
	Faculty Committees	Correspondences between AEM & Faculty committees	
	Faculty Meetings December 9,1954	Agenda & Meeting Minutes	
	American Express	Correspondences between AEM & G. Foley	
	Manley, A.E. Bache & Co.	Correspondences between AEM & William A. Clement	
	Manley, A. E.	Correspondences, Newspaper	

		clippings & Notes	
	Manley & E. Misc.	Correspondences & Newspaper clippings	
	Alberta Braues	Correspondences between AEM & Mr. William C. Bartholomay	
	Faculty Credentials	Applications & resumes	
	Faculty Statistics 1968-69	Faculty statistics	
	Faculty Statistics 1967-68	Faculty statistics	
	Faculty Statistics 1966-67	Faculty statistics	
	Faculty Statistics 1956-58	Faculty statistics	
	Faculty Statistics 1965-66	Faculty statistics	
	Minutes of Faculty Meetings 1918-19-20-21	Faculty minute	
	Personnel Housing	Memos about housing	
	Personnel Job Descriptions	Job Description	
	Job Descriptions for the Registrar's Office as of the 1963-64 Academic	Job descriptions and pay rates	
	Personnel – Job Description Head Residents	Job descriptions	
	Personnel – Job Descriptions	Correspondences	
	Personnel: Exchange Teachers 1969-70	Correspondences between AEM & exchange professors	
	Personnel Teacher	Correspondences	
	Vacation schedules	Vacation schedules	
	Vacations & Holidays	Correspondences about vacation days & Vacation schedules	
	Christmas Vacation	Correspondences	

<b><u>Box 99</u></b>	Students: Foreign	Correspondences about foreign	
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<b><u>Scholarships and Exchange Programs</u></b>		students & List of students	
	African American Students Foundation	Correspondences between AEM and Ralph J. Bunche	
	Students, African Peninah Ating'a	Correspondences between AEM & R.F. Bosworth	
	Students – Criteria Regarding Student Assistance	Correspondences about scholarships	
	Students – Deferred Payments	Correspondences between AEM & Dean Ruth G. Rush	
	Gifts to Needy Spelman Sisters	Correspondences between AEM & Ms. Bennye Mae Tillman	
	Student Loans, 1959-60	Blank & signed student loan sheets	
	Student Loans, 1958-59	Signed student loan forms	
	Student Loans, 1957-58	Signed student loan forms	
	Student Loans, 1956-57	Budget, Correspondences & Signed student loan forms	
	Student Loans, 1955-56	Signed student loan forms	
	Student Loans, 1954-55	Signed student loan forms	
	Student Loans, 1942-53	Bluebooks, Budgets & Signed student loan forms	
	Student Loans, 1958-59	Expenditures reports	
	Student Loans, Florence M. Read Book Loan Fund	Draft leaders for loan fund	
	Student Assistance	Blank Loan Request Forms & Correspondences	
Students Class of 1965	Correspondences		

	Student Class of 1966	Correspondences between AEM & members of class	
	Students Class of 1964	Correspondences between AEM & members of class	
	Students Class of 1963	Correspondences between AEM & members of class	
	Students Class of 1962	Correspondences between AEM & members of class	
	Students Class of 1961	Correspondences between AEM & members of class & Lists of students	
	Students Class of 1960	Correspondences between AEM & members of class & Lists of students	
	Students Class of 1959	Correspondences between AEM & members of class & Lists of students	
	Students Class of 1958	Correspondences between AEM & Miss Patricia Suddeth	
	Students Class of 1957	Correspondences between AEM & members of class & Lists of students	
	Students Class of 1956	Correspondences between AEM & members of class & Lists of students	
	Students- Crossroads Africa	Correspondences & Newspaper Clippings	
	Spelman Graduates in Medical Field	List of Spelman alumna in medical field	
	Exchange Program	Correspondences	



		about Exchange programs	
	Students- Crossroads Africa	Correspondences & Newspaper Clippings	
	Exchange Program – Morehouse-Spelman Hamilton-Kirkland Colleges	Correspondences between AEM and President Samuel F. Babbitt	
	Exchange Program – College of St. Teresa	Correspondences between AEM and Mr. Stephen Dietrich & list of exchange students	
	Proposed Exchange Program	Brochures for Lorretto Heights College and Correspondences between AEM & Sister Mary Christopher	
	Exchange Program – College of St. Teresa	Correspondences between AEM and Mr. Stephen Dietrich & list of exchange students	
	Proposed Exchange Program	Brochures for Lorretto Heights College and Correspondences between AEM & Sister Mary Christopher	
	Proposed Exchange Program Smith College	Correspondences between AEM & President Thomas C. Mendenhall	
	Students: Exchange Program 1955-56	Correspondences & List of students and where they exchanged	
	Exchange Program 0 Dr. Wolf's Final Report-	Reports	

	June,1964		
	Students: Exchange Program 1964-65	Correspondences between AEM and presidents of exchange schools	
	Students: Exchange Program 1963-64	Correspondences between AEM and presidents of exchange schools	
	Exchange Program 1962-1963	Report on exchange programs	
	Students : Exchange Program 1961-1962	Correspondences between AEM and presidents of exchange schools	
	Exchange Program 1960-61	Correspondences between AEM and presidents of exchange schools & photos	
	Student Exchange Program 1959-60	Correspondences between AEM and presidents of exchange schools & photos & newspaper clippings	
	Student: Exchange Program, 1958-59	Correspondences between AEM and presidents of exchange schools & photos	
	Student: Exchange Program, 1957-58	Report on exchange program	
	Exchange Program – Stanford University	Correspondences between AEM and Dr. James L. Gibbs, Jr.	
	Exchange program 1974-75	Correspondences between AEM and students	
	Students Honor Roll	List of alumna	
	Freshman Orientation	Agenda,	

		Correspondences , and schedules	
	Freshman Orientation – LaConyea Butler Spelman College	List of students	
	Policy Statement on Realse of Information about Student	Correspondences between AEM and faculty	
	Scholarships 1968-69	Correspondences between students and AEM	
	Student Scholarships 1960- 61	Correspondences between students and AEM	
	Student Scholarships 1959- 60	Correspondences between students and AEM	
	Student Scholarships, 1958-59	Correspondences between students and AEM	
	Student Scholarships 1957- 58	Correspondences between students and AEM	
	Student Scholarships 1956- 57	Correspondences between students and AEM	
	Student Scholarships 1955- 56	Correspondences between students and AEM	
	Student Scholarships 1954- 55	Correspondences between students and AEM	
	Scholarships Harry S. Truman Scholarship	Correspondences between students and AEM	
	Alberta Williams King Scholarships (Music)	Report	
	Student Scholarships 1953- 54	Correspondences between students and AEM	
	Florence M. Read Scholarship Fund 1973	Correspondences between students and AEM	

	National Aeronautics and Space Administration – NASA Training Grant Proposal	Proposed NASA grant recipients	
	NASA Aero-Space Fellowships -1974	Correspondences between Dr. Harriett Jenkins Chief Administrator of NASA and AEM	
	Scholarships Rich’s (Morris Rich Scholarship Fund)	Correspondences between Stewart and Jane Beades of Rich’s	
	Scholarship Mrs.. Grace Schenck (Memorial)	Correspondences between Mrs. Benjamin Bowering and AEM	
	National Medical Fellowships, Inc.	Correspondences between Mrs. Charlotte M. Cadbury and AEM	
	Women’s Auxiliary of the Atlanta Medical Association Scholarship Fund	Correspondences between Mrs. D. P. Graham and Stewart	
	Thomas H. White Scholarship (1976)	Correspondences about scholarship recipients	
	Merrill Scholarship 1969-1970	Correspondences between James S. Gate and AEM	
	Scholarships Charles E, Merrill, Jr. Foreign Study and Travel Scholarship	Correspondences between scholarship recipients and Merrill foundation and AEM	
	Merrill Scholarships Recipients, 1966-67-Cheryl Birchette, Helen Carithers, Patricia King, Delores Lanier	Correspondences between Cheryl Birchette, Helen Carithers, Patricia King, Delores Lanier and AEM	

	Merrill Scholarships Recipients, 1965-66 – JoAnn Whatley, Bernice Dowdy, Elizabeth Jordan, Mary McMullen	Correspondences between JoAnn Whatley, Bernice Dowdy, Elizabeth Jordan, Mary McMullen and AEM & newspaper clipping	
	Merrill Scholarships Recipients, 1964-65 – Josephine Dunbar, Marilyn Holt, Ruth Amy Davis	Correspondences between Josephine Dunbar, Marilyn Holt, Ruth Amy Davis and AEM	
	Merrill Scholarships Recipients, 1963-64– Margaret Hampton, Clara Prioleau, Leronia Stokes	Correspondences between Margaret Hampton, Clara Prioleau, Leronia Stokes and AEM	
	Merrill Scholarships Recipients, 1962-63- Melda King, Beverly Whatley	Correspondences between Melda King, Beverly Whatley and AEM	
	Merrill Scholarships Recipients, 1961-62- Marilyn Pryce & Joan Andrews	Correspondences between Marilyn Pryce & Joan Andrews and AEM & Newspaper Clippings	<b>Includes pictures of Marilyn Pryce &amp; Joan Andrews</b>
	Merrill Scholarships Recipients, 1960-61- Patricia White & Mary Frances Watts	Correspondences between Patricia White & Mary Frances Watts and AEM & Newspaper Clippings	
	Merrill Scholarships Recipients, 1959-60 - H. Sullivan & D. Betts	Correspondences between H. Sullivan & D. Betts and AEM	
	Merrill Scholarships Recipients, 1958-59, R. Pope & M. Wright	Correspondences between R. Pope & M. Wright and AEM	
	Merrill Scholarships Recipient, 1957-58- Jeanell Stovall	Correspondences between Jeanell Stovall and AEM	

	Scholarships John & Mary Franklin Foundation	Correspondences between Dr. & Mrs. John & Mary Franklin and AEM	
	Scholarships Scott Paper Company Foundation (Home Economics)	Correspondences between Frederick Goodridge and AEM and newspaper clippings	
	Who's who Among Students in American Universities & Colleges	Correspondences about ordering of magazines	

<b><u>Box 100</u></b>	Trustee Meeting 4-56	Agenda, Minutes, and Reports	
	Trustee Meeting – April 13,1956	Agenda, Minutes, and Reports	
	Spelman College Board of Trustees meeting, New York Nov. 18,1955	Agenda, Minutes, and Reports	
	Trustees' Meeting. April 13,1956	Agenda, Minutes, and Reports	
	Trustee Meeting 11-55	Agenda, Minutes, and Reports	
	Spelman College Board of Trustees Meeting April 15,1955	Agenda, Minutes, and Reports	
	Spelman College Board of Trustees Meeting Nov. 19,1954	Agenda, Minutes, and Reports	
	Spelman College Board of Trustees Meeting Nov. 19,1954	Agenda, Minutes, and Reports	
	Spelman College Board of Trustees Annual Meeting Apr. 23,1954	Agenda, Minutes, and Reports	
	Spelman College Board of Trustees Meeting, Nov. 16, 1953	Agenda, Minutes, and Reports	
	Spelman College Board of Trustees Meeting – April	Agenda, Minutes, and Reports	

	23,1953		
	Spelman College Board of Trustees Meeting, Nov. 10,1952	Agenda, Minutes, and Reports	
	Spelman College Board of Trustees Meeting April 3,1952	Agenda, Minutes, and Reports	
	Spelman College Board of Trustees Meeting—Old	Agenda, Minutes, and Reports	
	Minutes - Spelman College Board of Trustees Meeting April 28,1967	Agenda, Minutes, and Reports	
	Spelman College Board of Trustees Meeting November 1966	Agenda, Minutes, and Reports	
	Minutes: Spelman College Board of Trustees Meeting November 13,1964	Agenda, Minutes, and Reports	
	Minutes: Spelman College Board of Trustees Meeting April 9,1965	Agenda, Minutes, and Reports	
	Spelman College Board of Trustees Meeting April, 1966	Agenda, Minutes, and Reports	
	Blank Folder	Agenda, Minutes, and Reports	

<b><u>Box 101</u></b>  <b><u>Request</u></b> <b><u>General</u></b> <b><u>Correspondence</u></b> <b><u>s A-H</u></b>	Associations Religious – American Baptist Convention	Correspondences between Spelman and Walter B. Hoard and reports	
	American Baptist Board of Education and Publication	Correspondences between Mr. Robert E. Davis and AEM	
	American Baptist Convention Report, 1959-	Report	
	American Baptist Convention Board of Education and Publication Department of Service	Correspondences & reports	
	American Baptist	Correspondences	

	Convention Department of Schools & Colleges	between Mr. Elmer G. Million & AEM	
	American Baptist Convention Board of Education and Publication Department of Public Relations	Correspondences	
	American Baptist Convention Board of Education and Publication Department of Theological Education	Correspondences	
	American Baptist Convention Board of Education and Publication Department of University, Pastor and Student Work	Correspondences	
	Associations – Religious American Friends Service Committee	Correspondences and Reports	
	Associations – Religious Council of Protestant Colleges and Universities	Correspondences	
	Associations – Religious Missionary Baptist Convention of Georgia	Correspondences & Programs	
	Associations – Religious National Conference of Christians and Jews	Correspondences	
	Associations – Religious Presbyterian Church, The Women of the Church, Synod of Georgia	Correspondences	
	Southern Christian Leadership Conference	Correspondences & Reports	
	Estate –Tax Reform	Articles & Correspondences	
	Bequests	Correspondences	
	Estate of Elaine B. Owens	Receipts for donations to school	
	Requests- McCauley, Miss Mattye L. (House)	Correspondences	
	Requests- Moll, Miss Mary	Correspondences	



M.		
Requests- Shannon, Mrs. Rosalind	Correspondences	
Valentine, Mrs. M. G. (Correspondence General)	Correspondences	
Requests- Valentine, Mrs. Maggie C.	Correspondences	
Estate of: Lillian Camilla Weems	Memos	
Abby Aldrich Rockefeller Hall Dedication April 12,1953	Correspondences & Programs	
Acknowledgements & Expressions of Sympathy	Cards & Correspondences	
Abram, Morris Berthold, Pres. Brandeis University	Correspondences	
Africa, Progress Relating to and Information Concerning	Program	
Adams, Mr. Nathaniel J. (Correspondences, General)	Correspondences	
Agnes Scott College	Correspondences	
Agricultural & Technical College of North Carolina (A&T) (Correspondence, General)	Correspondences	
Alabama A. and M. College (Correspondences, General)	Correspondences	
Albany State College (Correspondences, General)	Correspondences and inauguration program	
Alexander, Mr. T. M. (Correspondences, General)	Correspondences	
Atlanta Public Schools	Brochures & Correspondences	
Correspondence, General A	Correspondences	
Correspondence, General Bachrach, Fabian, Photographers	Correspondences	

	Benedict College (Correspondence, General)	Correspondences	
	Bennett College (Correspondence, General)	Correspondences	
	Bequests – Chadwick Scholarship Funds	Correspondences	
	Bishop College (Correspondence, General)	Correspondences	
	Bosson, Mrs. Jane K. (Correspondence, General)	Correspondences	
	Bryner, Miss Edna C. (Correspondence, General)	Correspondences	
	Correspondence, General Buba, Mrs. Joy	Correspondences	
	Vaughnczie A. Burch Fund 1973	Correspondences	
	Correspondences General B	Correspondences	
	Carolina Friend School	Correspondences	

<b><u>Box 102</u></b>  <b><u>Institutional Materials Program and Special Events</u></b>	Commencement 1966	Correspondences, Programs & Speeches	
	Programs & Special Events Commencement 1961	Correspondences, Programs & Speeches	
	Programs & Special Events Commencement 1960	Correspondences & Programs	
	Programs & Special Events Commencement 1964	Correspondences, Newspaper clippings & Programs	
	Programs & Special Events Commencement 1963	Correspondences, Newspaper Clippings , Programs & Speeches	
	Programs & Special Events Commencement 1956- 75 <sup>th</sup> Anniversary	Correspondences	
	Program & etc Convocation	Correspondences, Programs and	

		Speeches	
	May Calendar of Events May 2-20,1974	Calendar of events	
	Dedication of Holtkamp Organ April 21,1968	Programs	
	Organ	Correspondences	
	Programs & Special Events Founder's Day, Background Material	Copies of the Messenger	
	Program & Etc. Founders Day	Budgets & Correspondences	
	Programs & Special Events Founders Day 1954	Correspondences & Schedule	
	Programs & Special Events Founders Day 1955	Correspondences, Invitations, Programs, Speeches	
	Programs & Special Events Founders Day, 1957	Correspondences	
	Programs & Special Events Founders Day 1958	Correspondences & Schedule	
	Programs & Special Events Founders Day 1959	Budget & Correspondences	
	Programs & Special Events Founders Day 1960	Budget & Correspondences	
	Programs & Special Events Founders Day 1961	Correspondences	
	Programs & Special Events Founders Day 1962	Correspondences, Newspaper Clippings, Programs & Speeches	
	Programs & Special Events Founders Day 1963	Budgets, Correspondences, Programs & Speeches	
	Founders Day 1964	Correspondences, Programs, Schedule, & Speeches	
	Programs & Special Events Founders Day 1965	Correspondences, Newspaper Clippings, Programs & Speeches	

	Programs & Special Events Founders Day 1966 (April 9)	Correspondences, Newspaper Clippings, Programs & Speeches	
	Programs & Special Events Founders Day 1967	Correspondences, Newspaper Clippings, Programs & Speeches	
	Founders Day 1968	Correspondences, Newspaper Clippings, Programs & Speeches	
	Programs & Special Events Founders Day 1969	Correspondences, Newspaper Clippings, Programs & Speeches	
	Founders Day 1970	Correspondences, Programs & Speeches	
	Founders Day 1971	Correspondences, Programs & Speeches	
	Founders Day- April 11,1972	Correspondences, Programs & Speeches	
	Founders Day 1973	Correspondences, Programs & Speeches	
	Founders Day 1973	Correspondences, Programs & Speeches	
	Founders Day 1974	Correspondences, Programs & Speeches	
	Founders Day April 1975	Correspondences, Programs & Speeches	
	Founders Day April 11,1976	Correspondences, Programs & Speeches	

<b>Box 102</b>	Baptist: "Green Laker"	Brochures	
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	Baptist: "Home Mission Digest"	Brochures	
	Baptist: "Home Mission Monthly "(Very old magazine -1902)	Brochures	
	Baptist: "Joint Committee of Public Affairs"	Brochures	
	Baptist: "Mission"	Brochures	
	National Baptist Student Union	Brochures	
	Baptist: "Newsletters to Presidents and Trustees" of Am. Bapt. Educ. Institutional	Brochures	
	Baptist: Questionnaire – Proposed Bapt. Conv. Educational Agency	Report	
	Baptist: The Mission Herald	Brochures	
	Baptist: "Report From the Capital"	Brochures	
	Baptist: Second Baptist Advocate	Brochures	
	Baptist: Statistical Report of Educ. Inst. With the Amer. Baptist Board of Educ.	Reports	
	Baptist: Statistics –through 1951	Reports	
	Baptist: "The Watchman Examiner"	Brochures	

<b><u>Box 104</u></b>	Program and Special Events: Concert Series 1955-56	Programs	
	Program and Special Events: Concert Series 1954-55	Programs	
	Program and Special Events: Concert Series 1953-54	Programs	
	Program and Special	Programs	

Events: Inauguration A.E. Manley		
Inauguration letters	Correspondences	
Program and Special Events: Thanksgiving Rally	Budgets, Correspondences, Reports	
Religious Emphasis Week	Agendas & Programs	
Albert E. Manley Convocation Series -1975	Budgets	
Morehouse/Spelman Freshman Convocation (Background Information)	Report	
Fine Arts Festival	Correspondences	
Forensics Spelman/Morehouse Society	Correspondences	
Special Programs & Events: Depart. Of Drama Presentation	Programs	
Programs & Special Events Depart. Of Music-Presentations	Programs	
Spelman College High School Honors Program	Programs	
International Day program	Programs	
Memorial Service – Florence Matilda Read- 9/30/73	Programs & Reports	
Program and Special Events: National Alumnae Associations Annual Meeting	Programs	
Programs & Special Events: Programs in Sister's Chapel	Programs & Reports	
Program and Special Events: Ten Year Reunion Program	Programs	
Reunion Weekend 1974	Program	
Black Journal Correspondences	Correspondences	
Publications	Correspondences	
Spelman Messenger	Correspondences &	

		Reports	
	Publications- Spelman Messenger Expenses	Expense report	
	Publications – Spelman Messenger- Mailing Report	Correspondences & Mailing reports	
	Publications – The Spotlight	Correspondences	
	Publications – Yearbooks	Correspondences	
	Publications – Yearbooks Phoenix -1953	Budgets, Correspondences & Reports	
	Publications – Yearbooks The Owl -1952	Budgets, Correspondences & Reports	
	Race Relations	Correspondences, Newspaper Clippings and ,Reports	
	Race Relations: Council on Human Relations of Georgia	Correspondences	
	Poverty Committee	Correspondences between AEM & Rev. Ralph D. Abernathy	
	Race Relations Atlanta Student Adult Liaison	Correspondences between Rev. Wm. H. Borders and AEM and report	
	Atlanta Summit Leadership Conference	Correspondences	
	Integration	Correspondences between AEM & H. F. Bailey & Newspaper clippings	
	Race Relations	Correspondences & Newspaper clippings	
	Race Relations : Student Movement in Atlanta (Progress Reports)	Reports	
	Race Relations: Student	News clippings and	

	Non-Violent Coordinating Committee	Correspondences	
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<b><u>Box 105</u></b>	Student Unrest 1968-69	Newspaper clippings & Statement on student rights and freedoms	
	Student Leaders, etc.	Reports	
	"AEM Statements" December 18,1968	Correspondences & Reports	
	Students – Averages Below 2.0	List of students with GPA below 2.0	
	Student Employment (Study of Effects of)	Reports	
	Student Leaders (Study of)	List of campus student leaders	
	Students Dropped June,1971	List Of Freshman who dropped from school	
	Subscriptions	Philanthropic digest subscription letter	
	Summer Art Projects: 1968	Correspondences to John C. Smith University and Reports	
	S	Correspondences & Reports	
	Tax Shelters	Reports	
	Technical Assistance Consortium to Improve College Services	Correspondences between AEM and members of TACTICS	
	Telephone Numbers (Emergency)	Emergency numbers	
	Thanksgiving/United Appeal Drive (Contributions to Worthy Causes)	Correspondences between AEM and staff	
	Title I	Newsletter	
Title III	Correspondences & Reports		



No Folder	Report	
Title III	Newspaper clippings & Reports	
Title IX	Correspondences	
Treasurer's Office	Correspondences between students and treasurer	
Trip Forums	Blank sheets	
T	Correspondences	<b>Included letters from Tougaloo &amp; Atlanta Chamber of Congress</b>
The United States and the Caribbean	Correspondences & Reports	
United Appeal Service 1970 campaign	Correspondences	
United Appeal 1963	Correspondences & Budgets	
United Negro College Fund, Inc.	Correspondences and Newsletters	
U	Newsletters	
Vacation Schedule 1974	Vacation schedules	
V	Correspondences	
Voter Education Project (Mr. John Lewis, Exec. Director)	Correspondences between Stewart and John Lewis	
Wachovia Service, Inc.	Correspondences	
Henry Wallich Visit	Correspondences	
Weekly Report	Reports	
Wilson, Dr. Prince E., Exec. Sec. A.U. Center Corp.	Report & Correspondences between AEM and Tobe Johnson	
W	Correspondences	
Xerox Purchase Orders	Purchase orders forms	
X	Youth Report Newsletter	
Y	Correspondences	

**Box 106**

Alumnae Spelman Clubs	List of clubs and their addresses	
Alumnae Reunion Program May 16 & 17, 1975	Correspondences between Alumnae chapter presidents	
Alumnae Gifts & Pledges	Correspondences between alumnae and AEM	
Alumnae Gifts & Pledges	Correspondences between Miss Nina Bailey	
Alumnae Fact Sheet	Reports	
Alumnae Correspondences (Temporary)	Correspondences	
Alumnae Hewell, Dr. Grace	Correspondences between AEM and Hewell	
Alumnae Annual Fall Letter	Correspondences between AEM and Alumnae	
Alumnae Annual Founder's Day Letter	Correspondences between AEM and Alumnae	
Alumnae Annual UNCF Appeal Letter	Correspondences between AEM and Alumnae	
Alumnae Suggestions from Mr. Carlton Miller	Correspondences between AEM & Mr. Carlton Miller	
Alumnae Claire Collins Harvey	Correspondences between AEM and Claire Collins Harvey	
The Spelman Story	Copies of receipts of the rentals of the Spelman Story	
Spelman Atlanta Alumnae Meeting	Reports	
National Alumnae Association	Correspondences & Reports	
National Alumnae Association Constitution	Constitution for the National Alumnae Association	

Meeting – Executive Committee National Alumnae Assn. 2/24/73	Memos and Reports	
National Alumnae Association Loyalty Fund	Budgets and Reports	
Alumnae National Alumnae Association Pres. Dr. Eleanor Ison Franklin	Correspondences Dr. Eleanor Ison Franklin and AEM	
Natioanl Alumnae Association: Franklin, Dr. Eleanor I. President, June 1972	Correspondences Dr. Eleanor Ison Franklin and AEM	
“April Lock-In”	Correspondences & newspaper clippings	
Dorcas Boit Luceno Visit to the Campus- November 1975	Newsletters	
Academic Stimulation Report 1972	Report	
Delta Air Lines Kick-Off Luncheon January 30,1976- 12:00	Correspondences between David c. Garrett and AEM	
Departmental Reference Books	Memos of books from department with staff members who authored them	
Distribution of Spelman Plates	Blank	
G	Correspondences and newspaper clippings	
Harvard Case Studies	Correspondences AEM and Fred K. Foulkes	
Harvard University Committee on Rights & Responsibilities	Correspondences	
Hatch, J.D.	Correspondences	
Walter Heller Visit	Budgets, Newspaper Clippings, &	

		Reports	
	High Museum of Art	Correspondences between AEM and Gudmund Vigtel & Reports	
	Higher Education Daily-1976-77	Newsletters	
	History Department Minutes	Minutes	
	H	Correspondences	
	India Project Seminar-Summer 1974	Reports	
	SAASSI- Indian Seminar Program (Dr. Fallon)	Correspondences between AEM and Dr. Fallon	
	Department of Instruction Faculty & Student Summary 1968-69	Empty	
	Department of Instruction Request for Budget Change	Empty sheets	
	International Room	Correspondences & Reports	
	Institute of the Black World	Newsletter	
	I	Correspondences	
	Jamaica National Dance Theater and Artist in Residence	Correspondences about travel and attendance to the dance theater	
	J	Correspondences	
	Kelly, (Miss) Charlena	Correspondences about complaints about a teacher	
	King, Mrs. Albert Williams (Deceased June 30,1974)	Correspondences about funeral services for Mrs. King	
	K	Correspondences and Newsletters	
	Guidelines for preparation of proposals	Proposals & reports	
	Special Assistant to the	Expense reports	

	President Mrs. Jeanne Allen	and Correspondences	
	Staff Development Officer Mrs. Helen deLara	Correspondences	

<b><u>Box 107</u></b>	Cooperative Education	Assignment lists, Correspondences & Reports	
	Interim Report 1975 Summer Workshops	Report	
	Institute for Teaching and Learning	Agendas and reports	
	Teaching and Learning Institutes	Memos and Newsletters	
	Director of Testing (Dr. B. LaConvea Butler) 1972-73	Correspondences and Reports	
	Family Planning Program – Mrs. Doris McLittle	Correspondences about Title X	
	Financial Aid Office	Correspondences	
	Institutional Research	Budgets, Correspondences, & Fact books	
	Macvicar Infirmary	Memos about nurses	
	Public Relations Miss Fernanga Collier	Reports	
	Registrar’s Office 1975-76	Budgets, Correspondences, & Newsletters	
	Security Force Mr. Berle Brereton, Director	Incident reports	
	Student Government Association	Correspondences between AEM & SGA President	
	Counseling Services, January, 1975	Report	
	Coordinator of Student Activities Dr. Victoria Williams	Memos and Correspondences	
	Student Government Association	Correspondences & Report	
Dean of Students 1975-76	Correspondences &		

		Memos	
	Dean of Instructions 1975-76	Correspondences Between AEM & Dean Edward E. Riley about title IX	
	Development Office 1975-76	Budgets, Correspondences. & Reports	
	Director of Freshman studies Ms. Jane Smith Browning	Correspondences, Memos and Reports	
	Director of Freshman Studies Ms. Jane Smith Browning	Correspondences & Reports between AEM and Ms. Jane Smith Browning	
	Drimmer, Melvin ("The Future of Spelman and the A. U. Center")	Speech by Melvin Drimmer	
	Drugs	Correspondences & Reports	
	D	Correspondences	
	Eastern Airlines 1972-	Correspondences	
	Eastern Airlines International Affair	Correspondences	
	E	Correspondences & Newsletters	

<b><u>Box 108</u></b>  <b><u>Other Colleges</u></b> <b><u>A-C</u></b>	Adelphi College	Brochures and newsletters	
	Agricultural, Mechanical Normal College	Correspondences	
	Agnes Scott College President	Correspondences between President Read and President J.R. McCain	
	Colleges and Universities: Agricultural and Technical College of North Carolina	Faculty review	
	University of Akron	Alumna brochure	
	Alabama, University of	Brochure on higher learning	
	Alabama State College For	Alabama State	

Negros	Journal	
Alabama A & M	Journal from Alabama A & M	
Albany State College	Inauguration of latest president	
Albion College	Journal from Albion	
Alcorn Agricultural and Mechanical College	Journal from Alcorn Agricultural and Mechanical college	
College and Universities: Alderson – Broaddus College	Journal Alderson	
Allen University	Journal	
American University at Cairo	Brochures & Correspondences	
Amherst Academy	Newsletters	
Andover Newton Theological School	Quarterly journal	
Colleges and Universities: Antioch College	Journals	
Ashford College, Profile of From 1949-1968	Report	
Colleges and Universities: Arkansas A. M. and N. College	Journal	
Associate Colleges	Journals	
Aspen Institute	Journals	
Auburn University	Journal	
Saint Augustine College	Bulletin	
Bacone College	Journals	
Bank Street College of Education	Brochures	
Ballard Normal School	Correspondences	
Baptist University	Power point print out	
Colleges and Universities: Barber Scotia College	Brochures	
Barnard Bulletins	Bulletins	
Bates College	Bulletins	
Beauer College	Bulletins	
Bellarmino College	Bulletin	
Benedict College	Bulletins and Newspaper	

		clippings	
	Bennington College	Bulletin and Correspondences	
	Berea College	Bulletin	
	Berry College	Brochure	
	Bessie Tift College	Correspondences between Read and Dr. Aquila Chamlee	
	Bethune-Cookman College Mary Bethune Cookman, Pres.	Brochures & Correspondences	
	Report; Birmingham-Southern College	Brochure	
	Boston University	Correspondences	
	Bowdoin College	Journal	
	Bucknell University	Bulletins & Journals	
	Bryn Mawr	Journals	
	Brookings Institution	Journals	
	Bridgeport, University of	Journals	
	Bridgeport, University of	Journals	
	Bucknell University	Journals	

<b><u>Box 109</u></b>	Blank	Correspondences	
	Faculty Handbook	Handbook	
	Faculty Meeting	Correspondences	
	Faculty Smith, Bennett F.	Report	
	Policies and Rules Regarding Conditions of Employment for T HE Faculty	Policies and Rules report	
	Comm. On Faculty Personnel from 1968-69	Correspondences	
	Faculty 1956-57	List of faculty	
	Faculty Absentee List 1964 (Second semester) 1964 (September) First Semester	Correspondences & Notes	
	Faculty Absentee List 1956-66 School Year	Correspondences	
	Faculty, Applicants	Correspondences	
	Blank	Teaching load of faculty members	



		for 1967-68	
	Faculty Personnel Committee	Correspondences	
	Morehouse – Faculty By-laws	Correspondences and Bylaws	
	Faculty Loads (1 <sup>st</sup> Semester 1959-1960)	List of faculty course loads	
	Faculty Course Load 1 <sup>st</sup> Semester 1956	List of faculty course load	
	Course loads 1960-61 1st Sem.	Course load by faculty	
	Faculty load 1962-63	Faculty Course loads	
	Faculty Course Load 1961-62	Course Load	
	Faculty Loads- 1 <sup>st</sup> Semester 1963-1964	Faculty Course loads	
	Faculty Course Load 1967-68 (1 <sup>st</sup> Semester)	Faculty Course loads	
	Faculty Course Load 1964-65 (1 <sup>st</sup> Semester)	Faculty Course loads	
	Faculty Course Load 1965-66 (1 <sup>st</sup> Semester)	Faculty Course loads	
	Faculty Course Load 1966-67 (1 <sup>st</sup> Semester)	Faculty Course loads	
	Faculty Course Load 1969-70(1 <sup>st</sup> Semester)	Faculty Course loads	
	Faculty Course Load 1970 (2 <sup>nd</sup> Semester)	Faculty Course loads	
	Faculty Course Load 1968-69 (2nd Semester)	Faculty Course loads	
	Faculty Course Load 1968-69 (1 <sup>st</sup> Semester)	Faculty Course loads	
	Faculty Course load by Rank 1968-1969	Faculty Course loads	
	Faculty Course loads 1964-65	Faculty Course loads	
	Publications of Faculty Members ( Last 5 years)	Correspondences	
	Faculty Seminar	List of faculty seminar	
	Faculty discussions	List of faculty discussions	

	Faculty Institute for Feb. Sept. 1961	Report	
	Faculty Personnel Committee	Correspondences	
	Faculty Needs 1959-60 School Year	Correspondences	
	Faculty Office hours	Schedule	
	Faculty Meeting	Minutes	

<b><u>Box 110</u></b>	Samford University	Brochure	
	Sarah Lawrence University	Journals	
	Savannah State University	Journals	
	Scripps College	Journals	
	Selma University	Brochures	
	Sewanee College	Brochures	
	Shaw University	Journals	
	Sioux Falls College	Journals	
	Southern Connecticut State College	Journals	
	Smith College	Journals	
	Southern University	Journals	
	South Carolina State College	Journals	
	Stanford 1967		
	Stanford 1966	Journals	
	Stanford University 1965	Newsletters	
	Stanford University 1964	Newsletters	
	Talladega College	Newspaper clippings	
	Taylor University	Newsletters	
	Temple University	Newsletter	
	Texas Christian University	Journals	
	St. Augustine	Newsletters	
	St. John's University	Journal	
	Colleges and Universities: St. Paul's College	Newsletters	
	Saint Paul's College	Journals	
	Stanford -1963	Journals	
	Sweet Briar College	Correspondences	
	Stephens College	Journals	
	Stillman College	Newsletters	
	Saar, University of	Journal	

	Colleges and Universities: Syracuse University	Journals	
	Colleges and Universities: Smith College	Journal	
	Colleges and Universities: South Carolina State College	Correspondences	
	Southeast Museum State College	Brochure	

<b><u>Box 111</u></b>	A.M.S. Concert 1952	Programs	
	A.M.S. Concert 1951	Programs	
	A.M.S. Concert 1950	Programs	
	A.M.S. Concert 1949	Programs	
	A.M.S. Concert 1948	Programs	
	A.M.S. Concert 1947	Programs	
	A.M.S. Concert 1946	Programs	
	A.M.S. Concert 1945	Programs	
	A.M.S. Concert 1943	Programs	
	A.M.S. Concert 1942	Programs	
	A.M.S. Concert 1941	Programs	
	A.M.S. Concert 1940	Programs	
	A.M.S. Concert 1939	Programs	
	A.M.S. Concert 1938	Programs	
	A.M.S. Concert 1937	Programs	
	A.M.S. Concert 1936	Programs	
	A.M.S. Concert 1935	Programs	
	A.M.S. Concert 1934	Programs	
	A.M.S. Concert 1933	Programs	
	A.M.S. Concert 1934	Programs	
	A.M.S. Concert 1933	Programs	
	Morehouse –Spelman Concert-1932	Programs	
	Morehouse –Spelman Concert-1931	Programs	
	Morehouse –Spelman Concert-1930	Programs	
	Morehouse –Spelman Concert-1929	Programs	
	Morehouse –Spelman Concert-1928	Programs	
	Student Recitals 1956	Programs	

Programs: Student Recitals & Concerts 1949 thru 1953	Programs	
Programs: Student Recitals & Concerts 1945 thru 1946	Programs	
Programs: Student Recitals & Concerts 1943 thru 1944	Programs	
Programs: Student Recitals & Concerts 1940 thru 1942	Programs	
Programs: Student Recitals & Concerts 1947 thru 1948	Programs	
Programs: Student Recitals & Concerts 1937 thru 1939	Programs	
Programs: Student Recitals & Concerts: 1928 to 1937	Programs	
AMS Chorus 1963	Programs	
AMS Chorus 1962	Programs	
AMS Chorus 1961	Programs	
AMS Chorus 1960	Programs	
AMS Chorus 1959	Programs	
AMS Concert 1958	Programs	
AMS Concert 1957	Programs	
AMS Concert 1956	Programs	
AMS Concert 1955	Programs	
AMS Concert 1954	Programs	
AMS Concert 1953	Programs	
Africa, Friend of	Brochures	
African-American Institute	Brochures	
African Culture, American Society Of	Newsletter	
African Museum Assoc.	Correspondences	
African Student, IIE Survey of the	Brochures	
African Student Saturday Review Reprint	Newsletter	
African Students (Sub-Saharan) Seeking Higher Education in the US	Report	
African Students-Wingspread Conference	Report	
African Students, Articles in World University Service Publication	Journal	
Afro-American for Justice –	Journals	

	no. 1 -1960		
	American Friends Service Committee Reportion Africa	Journals	
	ASPAU (African Scholarship Program of American Universities)	Journals	
	Congo Mission Circle, Annual Public Meeting, Jan. 4,1901, Spelman Seminary	Journal	
	ASPAU (African Scholarship Program of American Universities)	Journals	
	Crossroads Africa, Operation	Correspondences & Journals	
	Crossroads Africa, Report of, 1959?	Correspondences & Journals	
	East Africa, '66 World university students Publications	Newsletters	
	Government Grants 1965-66 Africa	Journal	
	Israel-Africa A story of Cooperation	Journal	
	National Teacher Accreditation of Friends and Founding History of (1966)	Empty	
	Overseas Development Institute- African Liaison Committee- Staffing Africans Universities	Journal	

<b><u>Box 112</u></b>	Edson, Maud A. 1915-	Correspondences	
	Edwards, Leona C. Nurse 1932	Correspondences	
	Emmerson, Grace M. Hathowey 1911-1914	Correspondences	
	Erickson, Anna Mathematics 1924-26	Correspondences	
	Estey, Katie M. 1888-90	Correspondences &	

		Newspaper clippings	
	Edmonds , Randolph	Correspondences	
	Edgerly, (Mrs.) R. P. Everingham, Majorie Registrar	Correspondences	
	Faculty And Staff Eagleson, Oran W.	Correspondences & Journals	
	Everett, Marina 1911-22	Correspondences	
	Faculty (1928-29) Confidential	Correspondences	
	Farquhar, Helen Hallmother .1916	Correspondences	
	Faust, Wirt G. English 1938-39	Correspondences	
	Bagan, del Alexa Biology Asst. 1946-	Correspondences	
	Eakin, Ruth O. 1930-31 Student Advisor	Correspondences	
	Eddy, Clara Housemother 1928-29	Correspondences	
	Edwards, Miss Lucinda V. Physical Education	Correspondences & Statistics	
	Eagleson, Mrs. Louise Biology	Correspondences & Statistics	
	Emberger, Edna M. 1924 Dietician	Correspondences	
	Empire, Evelyn	Correspondences	
	Ette Mr. Sundat Chemistry 1965-66	Correspondences	
	Ette, Mr. Sunday Personnel Lab Asst. Chem.	Correspondences	
	F.	Programs	
	Farley, Mr. Alan- Mathematics	Correspondences	
	Faulkner, Georgina Arthur Secretary- Bookkeeper 1929	Correspondences and Statistics	
	Fager, Haiite V. Education 61931-43	Correspondences and Statistics	
	Felton, Minnie M. Asst. Dietitian 7/1/45	Correspondences	
	Feurgson, Vernelle –	Correspondences	

Refernce Assistant, Art. Dept. 1/68-1/69		
Fillinger, Mrs. J. W/ Anna Snedly Physical educ. 1913-14 -1917-1919	Correspondences	
Finkenthal, Charotte French & German Sept. 1944-June 1946	Correspondences	
Fischer, Amelia C.	Correspondences	
Fishers, Mrs. Hariette President's Office	Statistics	
Fiske, Mrs. Anna G.	Correspondences	
Fleming, Evelyn	Correspondences	
Fletcher, Mrs. E. L.	Correspondences	
Ford, Doris Cooper (Mrs.) Head Resident Sept.- Dec. 1961	Correspondences	
Ford, Marguerita Music 1952-53	Correspondences	
Foster, Miss Anna E. (Personnel- Housemother)	Correspondences	
Foster, Hazel E. Religion 1947-	Correspondences	
Jean Foster Personnel	Statistics	
Foulger, Lucile	Correspondences	
Foster, Mattie	Correspondences	<b>Includes ad Portrait</b>
Fowler, Mrs. Federick Hilda L. Bredenberg	Correspondences	
Fowler, Johnnie Louise	Correspondences	
Francis, Mrs. Harriet P.	Correspondences	
Franklin, (Mrs.) Frances Mason English 1946-	Correspondences	
Freeborn, Elizabeth	Correspondences	
Frisby, Josie B.	Correspondences	
French, Carolyn Secretary to President 6/37-7/39/44	Speeches	
Fuller, Mrs. Gertruide Davis (Personnel)	Correspondences and faculty statistics	
Fussiner, Mrs. Adrinne (Personnel)	Application and correspondences	
Fynes, Marion Nurse c.	Correspondences	

1945		
G	Correspondences	
Gaines, Mrs. Sadie B. Registrar's Office August 1961-	Correspondences	
Gaither, Edmund B. (Barry) Art	Correspondences	
Gale, Florence Emma Secretary	Correspondences	
Gamble, Mr. Alonzo (Personnel)	Correspondences & Newspaper clippings	
Gambrell, Birdie E. Asst. Dietitian 1951-52	Correspondences	
Gammon, Evelyn L. 1911-	Correspondences	
Gantz, Mary A. c-1912	Correspondences	<b>Include portrait</b>
Gartrell, Ida Dean's Secretary 1947-	Correspondences	
Gassett, (Mrs.) Fred C. Housemother 1944-45	Correspondences	
Gay, Harriet M. Biology Asst. 1928-31	Correspondences	
Gaylord, Mrs. Carrie A.	Applications and Correspondences	
Personnell: Geer, Mrs. Lillian Head Resident -9/67	Correspondences	
Gentry, Mary L. Secretary 10/46	Correspondences	<b>Portrait</b>
Gentry, Mrs. Ruth McCree Housemother 1950-51	Correspondences	
George, Ada Piano 1935- 37	Correspondences	
George, Mrs. Carrie L. Mathematics 1959-	Correspondences & Newspaper clippings	
Gerber, Mrs. Margaret McFadden English 9/1969- 6/71	Correspondences	
Gerrish, (Mrs.) Myrtle R. Housemother	Correspondences	
Giannetti, Mrs. Justine – Drama 9/67	Correspondences	
Gilman, Julia Piano 1925	Correspondences	



Givan, Mildred Nurse	Correspondences	
Glode, Edith Office Asst.	Correspondences	
Gohike, Evelyn	Application & Correspondences	<b>Includes portraits</b>
Goodman, Carolyn Dance Teacher 1950-51	Correspondences & Application	
Goodman, Mrs. Cheryl Payer Woodrow Wilson Intern-History	Correspondences	
Personnel Gordon, Mrs. Barbara D. – Housing Director 8/67-6/68	Correspondences	
Goseer, Miss Alice Head Resident 1965-6-66	Correspondences	
Gorham, E. Pearl 1917-1924	Correspondences	<b>Includes a Portrait</b>
Grady, Miss Alfreda Resident Director 9/69-1/70	Application & Correspondences	
Grant, Pearl	Correspondences	
Gray, Mrs. Florence Cary C. 1919	Correspondences	
Rush, Mrs. Evelyn (Personnel- Assistant Registrar)	Correspondences	
Greene, Mrs. Dorothy Gulley (Personnel)	Application and Correspondences	
Greene, Mrs. Ruth Parks – Head resident	Application and Correspondences	
Greene, Susie	Application and Correspondences	
Griffin, Elizabeth V.	Application and Correspondences	
Griffin, Mrs. Ray E. Grace Rogers	Application and Correspondences	
Griggs, Ethel Mae	Application and Correspondences	
Griggs, Mrs. Mary Williams Dining Hall Asst. 3/20/46	Application and Correspondences	
Grigsby, Mrs. Lucy C.	Application, Faculty Statistics and Correspondences	
Grooms, Mrs. Hilda –	Application and	

	Personnel Snackshop	Correspondences	
	Guest, Effa D.	Application and Correspondences	
	Guest, Elena	Application and Correspondences	
	H	Application and Correspondences	
	Haga, Mrs. Clifford I. Carolina Juola	Application, Faculty Statistics and Correspondences	
	Hale, Amy E.	Application and Correspondences	
	Hall, Almeda	Application and Correspondences	
	Hall, Mrs. Helen Kerr-Personnel Assistant Registrar 1/4/60 to 6/30/60	Application and Correspondences	
	Hall, (Mrs.) Kittie Thomas Housemother	Correspondences	
	Hamilton, Dorothy Nelle Librarian 1942-43	Correspondences	
	Hamilton, Ellen S. (Mrs. Frank J.) Housemother 1944	Correspondences	
	Hamilton, May C.	Application and Correspondences	<b>Includes Portrait</b>
	Hamilton, (Mrs.) Riley Housemother	Application and Correspondences	
	Hamilton, E. B.	Application and Correspondences	
	Kennedy, Olive	Application and Correspondences	

<b><u>Box 113</u></b>	Hammett, Mrs. Fannie Snack Shop	Application and Correspondences	
	Hannak, Dr. Phillip 1947-	Application and Correspondences	
	Hankins, Mrs. Johnson Nellie Pottle	Application and Correspondences	
	Hansen, Mrs. Margaret Instructor. Home Economics 9/67-6/68	Application Correspondences. & newspaper	

		clippings	
	Harm, Mrs. Rae Treasurer's Office	Application and Correspondences	
	Haron, Ethel	Application and Correspondences	
	Harper, Mrs. Bernice Sec.'y, Dean of Instruction 1959-	Application and Correspondences	
	Harper, Mrs. Helen Tyler	Application and Correspondences	
	Harper, Dr. W. N. College Physician 1945-	Application and Correspondences	
	Harreld, (Mrs.) Claudia White	Application and Correspondences	
	Harris, Mrs. Catherine N. Nursery School	Application and Correspondences	
	Harris, Mrs. Mildred W/ (Personnel Nurse)	Correspondences	
	Harris, Miriam Marie	Application and Correspondences	
	Harris, Mr. Ranson B. Psychology	Application and Correspondences	
	Harris, Mrs. S. Russell Mary Vincent Biol. Asst/ -1943 Jan. 1944	Application Correspondences, & Faculty Statistics	
	Harrison, Edith A.	Application and Correspondences	
	Harvey, Ethel Nursery School 11/1/43-4/1/44	Application and Correspondences	
	Ruby C. Harvey	Application and Correspondences	
	Harvey, Ruth E.	Correspondences	
	Hatch, Mrs. D. P. Cora Johnson	Correspondences	
	Hatch, Mrs. L. G. Mignon Western	Correspondences	
	Hatch, Mrs. L. G. Mignon Western	Application and Correspondences	
	Hatch, Miss Mildred A. (Acting Registrar in Miss Webber's Absence, Spring 1952)	Correspondences	
	Haugan, Harriet	Correspondences	

Haugan, Pearl	Correspondences	
Haugn, Stella	Correspondences	
Hawkins, Nina	Correspondences	
Hawley, Sarah Dawes	Correspondences	
Hayes, Miss Ruby G. Registrar's Office	Correspondences	
Hayes, Thedola Asst. Dept. Chemistry 1950-51	Correspondences	
Hayman Naomi	Correspondences	
Hector, Miss June Art (Part time)	Correspondences	
Heimsath, Dr. Charles H.	Correspondences & Faculty Statistics	
Henry, Warren E. Chemistry	Correspondences	
Hersey, Prestina	Correspondences	
Henderson, Mrs. Jane	Correspondences	
Herod, Henrietta L.	Correspondences	
Herrick, Mrs. Janice D. Personnel- English	Correspondences	
Hewey, Clarissa Allen Housemother 1950-51	Correspondences	
Hewlett, Dorothy Feb. 1949	Correspondences	
Hicks, Mrs. Mary Stamper Sec., Office of Registrar	Notes	
Hilcken, Lucretia C.	Correspondences	
Hildreth, Mrs. Maude I	Correspondences	
Hill, Dorthea Irby Nursery School 1948-	Correspondences	
Hill, Leander C.	Notes	
Hill, Dr. Mozell C. (Personnel)	Application and Correspondences	
Hilton, Federio H.	Correspondences	
Hinman, Mary H.	Correspondences	
Hinds, (Mrs.) Grace Whatley Nursery School	Correspondences	
Ho, Mr. Williams T. H. Biology	Correspondences	
Hoare, M. Kathleen	Correspondences	
Hollis, Mrs. Gloria (Personnel)	Correspondences	
Holloway, Floy & Leo	Correspondences	

Holloway, Miss Roxie (Personnel)	Correspondences & Faculty Statistics	
Holmes, Doris Duggill Asst. in English 1947-	Correspondences	
Holmes, Doris	Correspondences	
Holmes, Mrs. E. H. Director of Laundry 1948-	Correspondences	
Holmes, Mrs. E. H. Director of Laundry 1948-	Correspondences	
Holton, Grace B.	Correspondences	
Hood, Dorothy Thompson Chemistry Asst. 1944-45	Correspondences	
Hook, Mrs. Belle H.	Correspondences	
Hooper, Helen	Correspondences	
Hopkins, Mr. Joseph D. Art 9/67-6/68	Correspondences	
Hopkins, Ruth	Correspondences	
Hotchkiss, Alice Dept. of history	Correspondences	
Houston, Mrs. Evelyn Dorsey Snack shop 1948-	Correspondences	
Hovey, Helen A.	Correspondences	
Howard, Mrs. Aline (Personnel)	Correspondences	
Howard, Marion L.	Correspondences	
Howard, Samantha B.	Correspondences	
Howell, Martha	Correspondences	
Huckins, Mrs. Hallet Gertrude Mithoff	Correspondences	
Hudson, Miss Deborah Business Office 9/71 -12- 23-71	Correspondences	
Huff, Mrs. J. Winston Dance -1948	Correspondences & Faculty Statistics	
Huff, Mrs. Ora M. (Personnel- Practical Nurse)	Correspondences	
Huggins, Dr. Kimuel A. (Personnel)	Correspondences	
Hughes, W. Hardin Philosophy 1945-46	Correspondences	
Humphrey, Miss Glorial Personnel- Placement	Application & Correspondences	

	Director 1964		
	Hunt, (Mrs.) Reeva S. Housemother 1946-	Correspondences & Faculty Statistics	
	Hunt, Mrs. Yvonne P. (Personnel)	Correspondences	
	Hurlbert, Mrs. Nellie O.	Correspondences	
	Hutson, May	Correspondences	
	I	Empty	
	Ingraham, Mary J.	Correspondences	
	Innis, Emma H.	Correspondences	
	Ison, Eleanor Assistant in Biology	Correspondences	
	J	Correspondences	
	Former Faculty- Correspondences	Correspondences	
	Jackson, Dr. Marque Physician	Correspondences	
	Jacobson, Mrs. Henry Opal Shaw	Correspondences	
	James, Willis Laurence	Correspondences	
	Jenkins, Cecile H.	Correspondences	
	Jenkins, Joseph H. Jr. English 1933-42	Correspondences	
	Jenkins (Mrs.) Lola McCollum Nursery School 1946-	Correspondences	
	Jellries, Mrs. M. Ruben	Correspondences	
	Johnson, Augusta	Correspondences	
	Johnson, Bertha E.	Correspondences	
	Johnson, Leona E. Secretary to President	Correspondences	
	Johnson, (Mrs.) Ruth Brownlee	Application and Correspondences	

<b><u>Box 114</u></b>	Sommerville, Mrs. Carolyn C. Clerical	Correspondences and Faculty Statistics	
	Spencer, Donald Bibliographic Specialist 2/68-5/68	Correspondences About Employment	
	Spring, Mrs. Majorie C. (Personnel)	Correspondences About Employment	

Springer, Miss Shirley Assistant to Librarians	Correspondences About Employment	
Stafford, Walter Edward Drama (Technician) 9/65- 6/67	Correspondences About Employment	
Stanford, Mrs. Glenda Resident Director 1/6/74	Correspondences About Employment	
Starrm T. R. 1947-1974	Correspondences About Employment	
Stevens, Mr. Joseph K. Lecturer –Drama Department 1973	Correspondences About Employment	
Stovall, Kathryn	Correspondences About Employment	
Straight, Mr. Robert Art Department	Correspondences About Employment	
Strickland, Miss Alease Asst. Dean of Women 9/67-6/68	Correspondences About Employment	
Snipe, Mrs. Ann R. 9/74 Secretary, Division of Social Services	Application & Personnel Sheet	
Smith, Mrs. Rose B. Physical Education Department 3/74	Personnel Sheets	
Smith, Mrs. Charlene E. Secretary, Bio., Chem. Math	Correspondences About Employment	
Smith, Miss Annie Ruth Grad. Assistant Math Department	Correspondences About Employment	
Simpson, Ms. Jeanne Director of Development 11/74	Correspondences About Employment	
Simpson, Mr. Darrell Secretary, Office of Admissions	Correspondences About Employment	
Sims, Mrs. Mattie Jo Family Planning Clinic 2/19/73	Correspondences About Employment	
Sims, Miss Peggie M. Registrar's Office 5/73	Correspondences About Employment	
Straley, Mrs. Tina	Correspondences	

	Mathematics 9/67	About Employment	
	Strauss, Mrs. Lilo T. Mathematics	Correspondences About Employment	
	Suitt, Miss Sylvia –Co- Directors of Placement	Correspondences About Employment	
	Stripling, Mrs. Nancey T. Secretary	Correspondences About Employment	
	Stroud, Miss Karita 8/74- Assistant Dir of Adms. And Recruitment officer	Correspondences About Employment	
	Stubblefield, Mrs. Eughina D Buisness Office	Application & Newspaper Clippings	
	Sullivan, Mrs. Barbara Chilodren’s Dance Program	Correspondences About Employment	
	Summerville, Mrs. Cecil S. Secretary	Correspondences About Employment	
	Swann, Miss Dorothy Assistant Resident Director 1972-	Correspondences About Employment	
	Swanson, Mr. Johnny Assistant to the business Manager	Correspondences About Employment	
	Tacoronte, Jose, Instr. Frencg	Correspondences About Employment	
	Tate, Mrs. Sandra English	Correspondences About Employment	
	Taylor, Miss Belle Nursery School	Correspondences About Employment	
	Thompson, Mrs. Carole W. Secretary	Correspondences About Employment	
	Thompson Mrs. Katherine Head Resident Sept. 1961	Correspondences About Employment	
	Helen M. Toliver	Correspondences About Employment	
	Torrey, Miss Jane Visiting Prof. Ed. & Psych.	Correspondences About Employment	
	Toure, Mrs. Minnie H. Head Resident 9/65-12/65	Correspondences About Employment	
	Trevelyan, Mrs. Joan Ann- Part Time – Psychology 9/67	Application & Correspondences About Employment	
	Tuggle, Mrs. Agnes	Correspondences	



freeman Secretary- Biology Dept.	About Employment	
Turner, Mr. Ernest E. Photography	Correspondences About Employment	
Twyman, Miss Electa Drama 9/65-9/67	Correspondences About Employment	
Miss Lelia Vickers	Correspondences About Employment	
Walker, Mrs. Julia – Religion	Correspondences	
Wallace, Mrs. Clairiece – Fine Arts 9/69	Correspondences About Employment	
Ward, James E. III – Math Woodrow Wilson Intern 9//65-6/68	Application & Correspondences About Employment	
Ward, Miss Ruby Accountant – 4/28/69	Correspondences About Employment	
Ware, Mrs. Ester	Correspondences About Employment	
Warner, Mrs. Mabel H. Relief Head Resident 1964-6/67	Correspondences About Employment & Newspaper Clippings	
Washington, Miss Alice Head Resident 1964-65	Correspondences About Employment	
Watts, Miss Mary Frances English 9/66-1/68	Correspondences About Employment	
Wagner, Mrs. Grace English	Correspondences About Employment	
Wagner, Dr. Kenneth W. Mathematics	Correspondences About Donations & Employment	
White, Mrs. Sara Head resident 9/68-6/69	Correspondences About Employment & newspaper Clippings	
Widows, Mr. Richards E. Personnel Biology Sept. 1960	Correspondences About Employment	
Williams, Mrs. Billye S. Personnel English and Education 1960-61	Correspondences About Employment & Newspaper Clippings	

Williams, Dr. Edward B. (Personnel)	Faculty Statistics	
Williams, Miss Frances E. Head Resident 9/66-1/67	Correspondences About Employment	
Williams, Mrs. Frances H. Nursery School 9/63-5/68	Correspondences About Employment	
Williams, Jack Earl	Check In Sheets for Front and back gate	
Mrs. Kathryn S. Williams	Correspondences About Employment	
Williamson, Miss Emilie Head resident 9/65-8/66	Correspondences About Employment	
Wilson, Jr., Mr. A. T. (Personnel- Supt. Buildings	Correspondences About Employment	
Wilson, Miss Lois- Resident Director 9/69-1/70	Correspondences About Employment	
Wilson, Mrs. Cornelia – Head Resident 9/66-2/66 Registrar’s Office 2/66- 6/67	Correspondences About Employment	
Wilson, Dr. Prince E. Negro History, Professor Of	Correspondences About Employment	
Wise, Mrs. Nettie R. (Personnel) 1958-6/65	Correspondences About Employment	
Miss Delores Woodward	Correspondences	
Roach, Ivy Ophelia Home Economics Bookkeeper	Correspondences About Employment	
Roane, Ruth R.	Correspondences About Employment	
Roberts, S. O.	Correspondences About Employment	
Robinson, Dr. Leslie R.	Correspondences About Employment	
Robinson, William A.	Correspondences About Employment	
Robson, Mrs. Allene Freeman	Correspondences About Employment	
Rodgers, Helen	Correspondences About Employment and Faculty Statistics	
Rogers, Mrs. Evelyn Gibbs	Correspondences About Employment	

Roosa, Mrs. Beatrice D. Secretary, Registrar's Office	Correspondences About Employment	
Perkins, Lila A	Correspondences About Employment	
Perkins, Mrs. Lottie M.	Correspondences About Employment	
Perley, Rachel	Correspondences About Employment	
Peterson, Ellen J. Housemother 1950-51	Correspondences About Employment	
Philpot, Mary E.	Correspondences About Employment	
Plus, (Mrs.) Maud Jackson Housemother	Correspondences About Employment	
Platt, Lunetta M.	Correspondences About Employment	
Poole, (Mrs. Georgia Cowen	Correspondences About Employment	
Potter, Marjorie	Correspondences About Employment	
Power, Mrs. Jessie S.	Correspondences About Employment	
Pray, Lona F.	Correspondences About Employment	
Pratt, Mildred C.	Correspondences About Employment	
Presley, Mr. Warren Psychology	Correspondences About Employment	
Preston, Grace Secretary 1929	Correspondences About Employment	
Prichard, Mary Ann	Correspondences About Employment	
Prior, Mrs. John L.	Correspondences About Employment	
Purrington, Mrs. D. Florenne Montgomery	Correspondences About Employment	
Q	Empty	
Quarles, Mrs. Mary Willis (Personnel)	Application & Correspondences About Employment	
R	Correspondences About Employment	

	Blank	Empty	
	Rambeau, Theodore	Correspondences About Employment	
	Reid, Dorothy	Correspondences About Employment	
	Reid, Mrs. Gladys	Correspondences About Employment & Faculty Statistics	
	Revere, Mrs. Madie P. (Personnel) 1957-59	Correspondences About Employment	
	Rice, Mrs. Louise Nursery School Teacher 1951-52	Correspondences About Employment	
	Rice, Mrs. Willard	Correspondences About Employment	
	Richards, Florence	Correspondences	
	Richie, Mrs. Mabel Marsh	Correspondences About Employment	
	Ricker, Mabel	Correspondences About Employment	
	Root, Grace	Correspondences About Employment	
	Gladys	Correspondences About Employment	
	Siberts, Mr. James Jr. Chemistry	Correspondences About Employment	
	Personnel: Sherlock, Sir Phillip	Correspondences About Employment	
	Sheffield, Mrs. Carnell M. Sec'y Fine Arts 9/67	Correspondences About Employment	
	Shorter, Mrs. Evelyn Resident Director	Application & Correspondences About Employment	
	Seaton, Mrs. Esta K. English	Correspondences About Employment	
	Smith, Mrs. Jean B. – Personnel English 1857-63	Correspondences About Employment	
	Skiles, Miss Margaret – Instr. German 9/67- 6/68	Correspondences About Employment	
	Personnel Simmons, Mrs. Mary 2-1-70 Clerk Typist Registrar's Office	Correspondences About Employment & Faculty Statistics	
	Simmons, Miss Geraldine- Personnel Sec'y, Dean of	Correspondences About Employment	

Women Sept. 1960		
Sims, Mr. Horace	Correspondences About Employment	
Sillis, Miss Linda J. Assistant Business Services Office	Correspondences About Employment	
Personnel-Smith, Mrs. Marecina Moton April, 1972	Correspondences About Employment & Staff Evaluation Form	
Smith, Stephen	Correspondences About Employment	
Smith, Mrs. Nettye W.- Nursery School 1963-64	Application & Correspondences About Employment	
Snedge, Mr. Alfred T. Part Time – German	Application & Correspondences About Employment	
Odum, Ida (Housemother) 1951-52	Correspondences About Employment	
Osgood, Lillian K.	Correspondences About Employment	
Owens, Prudence R.	Correspondences About Employment	
Parkhurst, Caroline E.	Correspondences About Employment	
Parris, G. B.	Correspondences About Employment	
Parsons, Mabel H.	Correspondences About Employment	
Payant, Feliz Art-1949-	Correspondences About Employment	
Peacock, Lottie P.	Correspondences About Employment	
Jacobs, Miss Mayme (Personnel- Dean of Women)	Application & Correspondences About Employment	
Collier, Juanita Sociology 1952-53	Application & Correspondences About Employment	
Coley, Miss Alene B. (Personnel)	Correspondences About Employment	
Clifton, Rochelle Alum. Off.	Correspondences	

History, Placement 1965-	About Employment	
Cleveland, (Mrs.) Wm. H. Pauline H. Freeman 1914-	Correspondences About Employment	
Cleveland, Mrs. Georgia Ann Personnel- Secretary	Correspondences About Employment	
Clelland, Rosaline Secretary to Registrar c. 1937-38	Correspondences About Employment	
Clelland, Bonnie-Jean B.	Correspondences About Employment	
Clarke, Mr. Bowman L. Personnel Philosophy	Application & Correspondences About Employment	
Baird, Miss Grace E. Head Resident	Correspondences About Employment	
Bailey, Mrs. Amanda Registrar's Office 1959-59	Correspondences About Employment	
Andrews, Fred Jr. Asst. Supt. Bldgs. & Grounds	Correspondences About Employment	
Andrews, Fred Jr. Asst. Supt. Bldge. & Grounds	Correspondences About Employment	
Andrews, Mr. Benjamin R.	Correspondences About Employment	
Anderson, Mrs. Jean Head Resident	Correspondences About Employment	
Stivers, (Mrs.) Sara Owsley Bardea 9/43-	Correspondences About Employment	
Barnes, Jennie Mae Secretary to Registrar	Correspondences About Employment	
Bass, Mrs. Gwendolyn L. Head Resident – 9/67	Application & Correspondences About Employment	
Calhoun, (Mrs.) John Alfred II (H. Fordham Webster) Secretary-1930	Correspondences About Employment	
Cairns. Bessie M. 1918-22	Correspondences About Employment	
Campfield, Mrs. Ida A. Registered Nurse	Correspondences About Employment	
Campbell, Mrs. E. French Assistant – Reading Clinic	Correspondences About Employment	
Cameron, Mary G. Science 1924-	Correspondences About Employment	

	Behar, Mr. Isaac Psychology	Application & Correspondences About Employment	
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<b><u>Box 115</u></b>	Prizes& Awards Day May 8,1975	List of awards and prizes	
	Prizes and Awards and Installations of Student Government Offices -1974	Correspondences & List of awards and prizes	
	Prizes and Awards-1974	Correspondences	
	Students Prizes & Awards - 1973	List of awards and prizes & Speech	
	Student Prizes and Awards 1967	Correspondences & List of awards and prizes	
	Prizes and Awards	Correspondences	
	Prizes and Awards 1971-72	List of awards and prizes	
	Prizes and Awards 1970-71	List of awards and prizes & Speeches	
	Prizes and Awards 1969-70	List of awards and prizes & Speeches	
	Prizes and Awards Day May 15,1969	List of awards and prizes	
	Student Prizes and Awards 1968	List of awards and prizes with descriptions	
	Viola Jensen Memorial	Correspondences	
	Student Prizes and Awards 1966	List of awards and prizes	
	Student Prizes and Awards 1965	List of awards and prizes	
	Student Prizes and Awards 1962-63	List of awards and prizes	
	Student Prizes and Awards 1960-61	Correspondences	
	Student Prizes and Awards 1961-62	Correspondences & Newspaper clippings	
	Student Prizes and Awards 1959-60	Correspondences	
Student Prizes and Awards	Correspondences		

1958-59		
Student Prizes and Awards 1957-58	Correspondences	
Student Prizes and Awards 1955-56	Correspondences & List of awards and prizes	
Student Prizes and Awards 1953-54	Correspondences & List of awards and prizes	
Student Prizes and Awards 1954-55	Correspondences & List of awards and prizes	
Student Prizes and Awards 1956-57	Correspondences	
Student Prizes and Awards 1952-53	List of awards and prizes	
Student Organizations and Advisors	Correspondences between AEM & Advisors	
Forensic Society	Correspondences & Speeches	
Student Organizations	List of awards and prizes	
Student Organizations - Association for Gay Students	List of awards and prizes	
Student Organizations - A-M-S Chorus	Correspondences & Newspaper clippings	
Student Organizations - A-M-S Players	Correspondences & Newspaper Clippings	
Student -Organizations - Glee Clubs	Correspondences & programs	
Student Organizations- Granddaughter's Club	Correspondences	
Student Organizations NAACP	Correspondences	
Student Organizations Officers	Blank forms	
Student Organizations – SSA Constitution 5/21/57	Constitution	
Student Organizations	Budget &	



	Student Associations 1954-55	Correspondences	
	Student Organizations Sunday School	Correspondences	
	USO AETA Tour AMS Players	Correspondences, Itineraries , Receipts Speeches	
	Student Organizations YMCA	Correspondences	
	United Negro College Fund October 14-15, 1976	Correspondences and Reports	

<b><u>Box 116</u></b>	Nurse Training Program proposed	Report	
	Nurse Training Program Proposed	Correspondences	
	Student Teaching	Blank forms	
	Campus Planning Dober, Paddock, Upton and Associates	Reports	
	Directory of Negro Colleges	List of colleges	
	Office Supplies	Receipts	
	Equipment and Supplies	Correspondences	
	Office Equipment	Expense Reports	
	Office Equipment – Copy Machines	Expense Reports	
	Newspaper Subscriptions	List of newspaper subscriptions	
	Finance & Acctg.	Correspondences	
	Peat, Marwick, Mitchell & Company Accountants	Report	
	Finance & Accounting Bank Accounts	Correspondences	
	Main LaFrentz & Co. Certified Public Accountant	Correspondence	
	Institutional Matters	Brochures	
	Acting Committee in Charge of College Affairs (Dec. 11,1965- Jan. 26,1966	Reports	
Spelman College – Nurse	Programs		

	Training Program		
	Map of Campus -10/1967	Map	
	Rank and Tenure	Program and Report	
	Committee on Rank and Tenure	Reports	
	Institutional Matters Faculty by Law	Reports	
	Faculty Handbook and By-Laws	By-Laws & Reports	
	Faculty Handbook	Handbook	
	Psi Chi National Honor Society Installation (Psy) – may 2,1974	Correspondences	
	Insurance	Correspondences & Reports	
	Oberdorfer Insurance Agency	Correspondences	
	Insurance proposed Insurance program	Report	
	Insurance Student Medical Plant	Correspondences	
	North Carolina Mutual Insurance Co. (Correspondences, General)	Correspondences	
	Insurance Fire	Correspondences	
	Insurance group	List of insurance companies	
	Insurance Blue cross and Blue Shield	Correspondences	
	Teachers Insurance & Amunity Assocn.	Correspondences & reports	
	Hospitalization	Correspondences	
	Liability Insurance	Correspondences	
	Sutherland, Asbill & Brenan	Correspondences	
	Law & legislation	Correspondences	
	Law & legislation	Correspondences	

<b><u>Box 117</u></b>	Applications for position	Correspondences	
	Applications	Correspondences	

	Applications	Resumes for Psychology professors	
	Position (Applications)	Correspondences	
	Applications	Correspondences	
	Applications	Correspondences	
	Job Applications	Correspondences	
	Job Applications	Correspondences	
	Job Applications	Correspondences	
	Applications	Correspondences	
	Job Applications	Correspondences	
	Applications	Correspondences	
	Applications in Position	Correspondences	
	Applications For Position	Applications	
	Applications For Position	Applications	
	Art Department	Correspondences	
	Applications For Position	Applications	
	ASCUS	Correspondences	
	Attendance Committee, 1968-69	Correspondence	
	Atlanta University Center Corporation	Report	
	Awards, Scholarships, and Prizes Committee, 1961-62	List of scholarship recipients	
	Blue and White Banquet, 1961-62	Correspondences	
	Budget (Departmental) Requests, 1969-70	Budget by Department	
	Board of Review, 1961-62	Correspondences	
	Board of Review, 1957-June 1961	Correspondences	
	Budget 1968-69	Budget & Correspondences	

<b><u>Box 118</u></b>	Professional Behavior Committee	Report	
	Publishers (Correspondences)	Correspondences	
	P	Report	
	Reading Teacher's Report	Report	
	Religious Activities	Report	
	Representatives &	Correspondences	

Senators (letters to)		
Requisitions ( items Received)	Requisition forms	
Requisitions (Blanks)	Empty Forms	
Retirement (May 1,1976)	Correspondences	
Robert Shaw's Rotary Address	Report	
Rockefeller Visit – may '68	Correspondences	
Record Memorandum from Mr. Rogers Report from Mrs. McAlpin	Correspondences	
Rosalee Pritchett – by: Carlton & Barbra Molette	Newsletter	
R	Report	
The Case for Spelman	Report	
School with MSBS Grants (Minority Schools Biomedical Support grant)	Correspondences	
Schedule of events for Sisters Chapel	Agendas and Programs	
"Warren Scott"	Correspondences	
Sea Pines Plantation Hilton Head, S.C.	Brochures & Maps	
Secretaries & Staff	Correspondences	
Senior Privileges Committee	Correspondences	
Skills Library Collection	Correspondences	
Student center Multi Purpose Auditorium Dance Theatre Laboratory	Correspondences	
Special Campus Summer Activities	Correspondences	
Spelman College Project Budget College Center	Correspondences	
Spelman College Charter	Charter	
Spelman College National Norms-1967	Report	
Spelman College (Newspaper Articles )	Newspaper articles	
Spelman College Spotlight	Articles	
Spelman College Calendar of Events	Correspondences & Event list	
Project Opportunity –	Reports	

	Summer, 1968 Dr. D. L. Boger, Coordinator		
	Sorority Situation at Spelman	Correspondences	
	South African Visit (Millicent Jordan)	Report	
	Stanford Students Correspondence	Correspondences	
	Student – Faculty – Administration Committee	Correspondences	
	November 11 & 12: Speak-out	Report and Newspaper articles	
	April Lock –In Master Papers	Correspondences	
	Letters to Parents	Correspondences	
	Lilly Small College Program	Reports	
	L	Correspondences	
	National Network of Management for Women	Correspondences	
	The Albert E. Manley Convocation	Programs	
	The Manley Years	Report	

<b><u>Box 119</u></b>	UNCF Convocation- Minneapolis March 14-17, 1958	Correspondences	
	(Admin.) Public Relations Releases:	Press Releases	
	(Admin. Public Relations) Releases: 1955-1957 UNCF	Press Releases	
	UNCF News Press Releases	Report	
	Campaigns: Alumni: Presidents' Letters to – 1957	Correspondences	
	UNCF Inter Alumni Council	Correspondences	
	(Admin.) Tyus, Randall L. Field Director – Alumni	Correspondences	
	(Admin.) Franklin, Paul, Director of Fundraising (Denver Campaign)	Correspondences	
	(Admin.) Franklin, Paul. Director of Fundraising	Correspondences	

	(Admin.) Convocations: Cleveland, March 1956	Correspondences	
	(Admin.) Director, Associate: Dice, Charles S/ New York, N.Y.	Correspondences	
	(Admin.) Board of Directors, Structure Committee	Report	
	(Admin.) Director, Campaign: ALSUP, John E.	Correspondences	
	Board of Directors March 15,1958 Minneapolis, Minnesota	Report	
	United Negro College Fund, Inc. Board of Directors Tuesday, October 1,1957 Atlanta, Georgia	Report	
	United Negro College Fund, Inc. Board of Directors March 16,1957 Buffalo, new York	Report	
	Board of Directors United Negro College Fund, Inc. Tuesday, October 2, 1956 Atlanta, Georgia	Report	
	Board of Directors United Negro College Fund, Inc March 17, 1956 Hotel Statler, Cleveland Ohio	Report	
	Board of Directors United Negro College Fund, Inc. June 23,1956 Chapahosic, Virginia	Report	
	The Executive Committee of The United Negro College Fund, Inc. (Minutes of Meeting)	Minutes	
	Executive Committee United Negro College Fund June 19 and 20,1957	Minutes	
	United Negro College Fund, Inc. Annual Report of the Executive Director	Report`	

	to the Board of Directors		
	Board of Directors October 4, 1955 Atlanta, GA	Correspondences	
	Board of Directors Meeting New York, New York March 21,1955 President Albert E. Manley	Report	
	Board of Directors Meeting Atlanta, Georgia October 4, 1954	Report	
	Board of Directors Oct. 6,1953	Correspondences	
	United Negro College Fund Annual Meeting of Board of Directors	Report	

<b><u>Box 120</u></b>	Tealer Loads	Correspondences	
	Dean of Instruction (Dr. Grace B. Smith, Acting) 1972-73	Correspondences	
	African Scholarship Program of American Universities (ASPAU)	Correspondences	
	Afro-American Studies Program	Correspondences	
	AT & T Alpha Phi Alpha Convention	Speech	
	Carnegie Research Reports	Reports	
	Christmas Vacation Schedules	Schedules	
	General Data on Colleges (e.g. Junior Colleges, Southern Colleges)	Reports	
	Georgia State Speech Material	Speeches	
	Temporary Cincinnati File	Correspondences	
	Glee Club Foreign Tours	Expense Reports	
	Jamaica Travel Folders, etc.	Asheville School Bulletin 1971-72	
	Jamaica Trip 5-18-69	Correspondences	
	Jamaica National Theater and Artist	Correspondences	

M. L. King – Forum & Project	Reports	
Office of Development	Report	
Reply to remarks by Mack Jones on telecast 9-27-71	Speeches	
Management of Education	Bulletins and reports	
Prospective Speakers – 1965-	Correspondences	
Trip to Boston (UNCF) December 8-12 <sup>th</sup> , 1969	Reports	
Vacation Schedules	Reports	
The McBride Matter Correspondence, Meetings, Cancelled Checks Including Aaron Sells Furniture	Correspondences	
McBride, Richard Gate Electric Company	Maintenance repair schedule	
Report on the 1968-69 Program of the Financial Aid Advisory Service	Reports	
(Minutes – Stand Comm.) Admissions, Appeals, and Scholarships	Budgets and Reports	
Admissions Reports 1966-67	Budgets and Reports	
Faculty Committee 1956-57	Correspondences	
Committees Standing Committees	Correspondences	
(Minutes-Stand Comm.) Advisory Committee on Student Life	Correspondences	
Advisory Committee on Student Life	Reports	
Committee on Freshman Advising	Report	
Founders Day Committee	Reports	
Committee, Founder's Day	Reports	
Publications, Committee on	Correspondences	
Committee on Prizes,	Correspondences	



	Scholarships and Awards		
	President's Social Events. Committee for	Correspondences	
	1967-68 Library and Visual Aids, Committee on	Correspondences	
	(Minutes- Stand. Comm.) Library and Audio-Visual Aids 1954-55	Correspondences	
	Lectures, Committee on	Correspondences	
	President's Social Events, Committees For	Correspondences	
	1967-68 Presidents Social Events, Committee for	Correspondences	
	1965-66 President's Social Events, Committee For	Correspondences	
	1968-69 President's Social Events, Committee for	Correspondences	

<b><u>Box 121</u></b>	Proposal for a School of Fine Arts Part 1: Survey of the Problem	Report	
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<b><u>Box 122</u></b>  <b><u>Donors</u></b>	Donors (Prospective) List of	Correspondences	
	New Hampshire Barrel	Correspondences	
	Kansas Barrel	Correspondences	
	Michigan Barrel	Correspondences	
	Massachusetts Barrel	Correspondences	
	Maine Barrel	Correspondences	
	New Jersey Barrel	Correspondences	
	New York Barrel	Correspondences	
	Ohio Barrel	Correspondences	
	Connecticut Barrel	Correspondences	
	California Barrel	Correspondences	
	Colorado Barrel	Correspondences	
	Illinois Barrel	Correspondences	
	Iowa Barrel	Correspondences	
	Arizona Barrel	Correspondences	
	Pennsylvania Barrel	Correspondences	
Utah Barrel	Correspondences		
Wyoming Barrel	Correspondences		

	Wisconsin Barrel	Correspondences	
	Minnesota Barrel	Correspondences	
	West Virginia Barrel	Correspondences	
	Vermont Barrel	Correspondences	
	Miscellaneous Donors M-R	Correspondences	
	Miscellaneous Donors S-Z	Correspondences	
	Miscellaneous Donors A-G	Correspondences	
	Miscellaneous Donors H-L	Correspondences	
	Gifts	Correspondences	
	Gifts Received	Correspondences	

<b><u>Box 123</u></b>	Trustees ' Minutes April, 1960	Minutes	
	Trustees' Minutes November 1959	Minutes	
	Trustees ' Minutes April, 1959	Minutes	
	Trustees ' Minutes November, 1958	Minutes	
	Trustees ' Minutes April, 1958	Minutes	
	Trustees ' Minutes November, 1957	Minutes	
	Trustees ' Minutes April, 1956	Minutes	

<b><u>Box 124</u></b>	United Negro College Fund Campaign Organization Procedures 1944-45	Report	
	Reports 1944 Campaign Paul Franklin	Speech	
	Statement on First UNCF Campaign F. D. Patterson June 26,1944	Speech	
	United Negro College Fund Financial Distribution of Funds Spelman Atlanta, Georgia	Budget and Correspondences	
	Atlanta Campaign Donors	Correspondences	
	Financial Expense Accounts	Budget Reports	

Financial Budgets 1944-50	Budget Reports	
Financial Expense Accounts	Budget Reports	
Financial Campaign Results	Budget Reports	
Financial and Enrollment data	Budget Reports	
Financial – Quarterly Reports	Budget Reports	
UNCF Analysis of Gifts 1948 Campaign	Budget Reports	
UNCF Speeches 1946-1951	Speeches	
UNCF Correspondences 1944-51	Correspondences	
Communications 1944-51	Correspondences & Reports	
United Negro College Fund Campaign Organization Alumni in Campaign Cities	Correspondences & Reports	
Evaluation Committee 1949	Correspondences	
Agreements on Institutional Solicitation 1949	Correspondences	
Fundraising Institute	Agendas	
UNCF Endorsement Letters	Correspondences	
UNCF Members of National Council	List of addresses	
Committee Member Suggestions 1948-1949	Report	
Real Estate Finance Committee 1948-49	Speeches	
Report of Special Committee 1947	Correspondences	
Memorandums 1946-47	Memos	
United Negro College Fund Correspondence of Contributors 1945-1947	Correspondences	
UNCF Field Organization Suggestions	Reports	
Institutional Members Individual Members	List of board of directors for schools	
Section G: The united	Bulletin	

Negro College Fund		
(UNCF) Interim Report of Executive Secretary	Reports	
United College Drive	Speeches	
First Annual Report of Executive Secretary, 12-29-44	Report	
Trent, W. J. Jr. Executive Director	Correspondences	
Trent, W. J. Jr. Executive Director 1955	Correspondences	
Trent, W. J. Jr. Executive Director 1954	Correspondences	
Trent, W. J. Jr. Executive Director 1953	Correspondences	
(Admin. Public Relations) Clippings	Newspaper clippings	
(Admin.) Officers: Price, Hollis, President	Correspondences	
Campaigns Denver: Correspondence & Misc. 1955	Correspondences	
Campaigns Denver: Correspondence & Misc. 1954	Correspondences	
Campaigns Denver: Correspondence & Misc. 1952 & 1953	Correspondences	
Campaigns Denver: Address Lists	Correspondences	
Campaigns Denver: Spelman Alumnae	Correspondences	
Campaigns Denver: Contributors	Correspondences	
Arnold, Mr. Samuel Denver, Colorado	Correspondences	
Caldwell, Mr. Elvin Denver Colorado	Correspondences	
Cherrington, Mrs. Ben Denver, Colorado	Correspondences	
Cole, Mr. K. Denver Colorado	Correspondences	
Digman, Mr. Emmett J.	Correspondences	

	Denver, Colorado		
	Eves, Miss Margaret Denver, Colorado	Correspondences	
	Grant, Mrs. William Denver, Colorado	Correspondences	
	Facht, Miss Elizabeth Denver, Colorado	Correspondences	
	Hawks, The Reverend Vernon Sterling, Colorado	Correspondences	
	Harris, Mrs. Frank Denver, Colorado	Correspondences	
	Holmes, Dr. Clarence F. Steering Comm. Denver, Colorado	Correspondences	
	Hoyt, Mr. Palmer, Editor, Denver Post Denver, Colorado	Correspondences	
	Lightener, Mr. Lawrence H. Steering C. Denver, Colorado	Correspondences	
	Maxwell, Mr. and Mrs. H. A. Denver, Colorado	Correspondences	
	McCollum, Mr. Roberts S., Steering Com. Denver, Colorado	Correspondences	
	McNaught, Mrs. Hector C. Steering Com. Denver, Colorado	Correspondences	
	McWilliams Alfred E. Chaplain major Denver, Colorado	Correspondences	
	Miller, Dr. Arthur Denver, Colorado	Correspondences	
	Moe, Mr. Lee A., Steering Comm. Denver, Colorado	Correspondences	
	Mullings, The Reverend Hugh Denver, Colorado	Correspondences	
	Perdue, Dr. James Denver, Colorado	Correspondences	
	Pettys, Mrs. Alonzo Denver, Colorado	Correspondences	
	Quick, Mr. Lorenzo Denver, Colorado	Correspondences	

Roberts, Rev. Paul, Steering Com. Denver, Colorado	Correspondences	
Rockwell, Mr. Bruce Denver, Colorado	Correspondences	
Schlatter, Mr. and Mrs. Homer Denver, Colorado	Correspondences	
Streltzer, Mr. John E. Steering Com. Denver, Colorado	Correspondences	
Waddell, Mr. and Mrs. Theodore Boulder, Colorado	Correspondences	
White, Frank Chaplin (Major) –Denver Cheyenne, Wyoming	Correspondences	
Wilson, President Val H., Ster. Com. Denver, Colorado	Correspondences	
Williams, Mr. Albert Denver, Colorado	Correspondences	
Ware, Paul L., Campaign Director Birmingham, Alabama	Correspondences	
Campaigns: Birmingham Ala. Misc.	Correspondences	
Campaigns: Boston, Mass.	Correspondences	
Blank Folder	Report	
Chicago, Ill.	Correspondences	
Chicago, Ill. Stamps, J. E.	Correspondences	
(Admin.) Convocations: Chicago, October 1953	Budgets, Correspondences, and Speeches	
Officers: Patterson, F. D. President	Correspondences	
(Admin.) Convocations: Minneapolis, March 1958	Correspondences	
Convocations: New York, March 1955	Correspondences	
(Admin.) Convocations: Buffalo, March 1957	Correspondences	
Admin. Directors, Board of: Misc. Memos, Etc.	Correspondences	

<b><u>Box 125</u></b>	Associations	Bulletins and Correspondences	
	Associations	Bulletins and Correspondences	
	Associations Civic	Bulletins and Correspondences	
	Associations-Civic American Civil Liberties Union	Bulletins and Correspondences	
	Associations-Civic Atlanta Chamber of Commerce	Bulletins and Correspondences	
	Associations-Civic Atlanta Committee for Cooperative Action (ACCA)	Bulletins and Correspondences	
	Associations-Civic Economic Opportunity Atlanta, Inc.	Bulletins and Correspondences	
	Frantzreb & Pray Assoc.	Bulletins and Correspondences	
	Associations Charitable	Bulletins and Correspondences	
	Associations, Charitable	Associations Charitable	
	Associations, Charitable American Cancer Society	Associations, Charitable	
	Associations, Charitable American Red Cross	Correspondences	
	Associations, Charitable Community Chest	Correspondences	
	Associations, Charitable Metropolitan Atlanta Association for The Blind Inc.	Correspondences	
	United Appeal -1960	Correspondences	
	Mrs. Florence M. Hogan – President 1961	Correspondences	
	Alumnae Spraggs, Venice Tipton Mem. Fund	Correspondences	
	Alumnae Albany Spelman Club	Correspondences	
	Alumnae Athens Spelman	Correspondences	

Club		
Alumnae Atlanta Spelman Club	Correspondences	
Alumnae Baton Rouge Spelman Club	Correspondences	
Alumnae Buffalo Spelman Club	Correspondences	
Alumnae Chattanooga Spelman Club	Correspondences	
Alumnae Carrollton Spelman Club	Correspondences	
Alumnae Chicago Spelman Club	Correspondences	
Alumnae Cleveland Spelman Club	Correspondences	
Alumnae Columbus, Ohio Spelman Club	Correspondences	
Detroit/Spelman Alumnae Meeting June 14, 1975- 12 noon	Correspondences	
Alumnae Detroit Spelman Club	Correspondences	
Alumnae Fort Valley Spelman Club	Correspondences	
Alumnae Houston Spelman Club	Correspondences	
Alumnae Jacksonville, Fl Spelman Club	Correspondences	
Alumnae Los Angeles Spelman Club	Correspondences	
Alumnae Montgomery Spelman Club	Correspondences	
Alumnae New York Spelman Club	Correspondences	
Alumnae Philadelphia Spelman Club	Correspondences	
Alumnae Savannah Spelman Club	Correspondences	
Alumnae Tuskegee Spelman Club	Correspondences	
Alumnae Valdosta Spelman Club	Correspondences	
Alumnae Washington	Correspondences	



	Spelman Club		
	Advertising and Publicity College Blue Books	Correspondences	
	Advertising and Publicity Collegiate Broadcasting Group	Correspondences	
	Advertising and Publicity Journal & Guide	Correspondences	
	Advertising and Publicity Afro-American	Correspondences	
	Advertising and Publicity American Universities and Colleges	Correspondences	
	Advertising and Publicity Atlanta Daily World	Correspondences	
	Advertising and Publicity Atlanta Inquirer	Correspondences	
	Advertising and Publicity Atlanta Journal and Constitution	Correspondences	
	Advertising and Publicity Johnson Publishing Firm	Correspondences	
	Advertising and Publicity Joseph V. Baker Assoc.	Correspondences	
	Advertising and Publicity Mrs. Helen Brooks (1961- 62)	Correspondences	

<b><u>Box 126</u></b>	Schedule of classes 1966- 67	List of students	
	Campus Unrest	Speech	
	Campus Unrest	Correspondences	
	Class list 1964-65 Sr.& Jr.	List of students	
	Certification	Correspondences	
	Departmental clubs 1962- 1963 School year	Correspondences	
	Computer information	Test sheets	
	Commencement program	Programs	
	CEEB Scores 1968	Test scores	
	Certification Forms	Correspondences	
	College Entrance Examination Board	Correspondences	

College Entrance Examination Board	Test scores	
No name	Agenda	
Constitution Committee	Correspondences	
Content & Sequence Courses in Major Fields	Correspondences	
Cooperative General Science Survey Project	Correspondences	
Committee on academic matters	Correspondences	
Committee on "Survey of the Afro-American Experience"	Correspondences	
Comm. Proposal for maj. In Child development	Correspondences	
Council of President	Correspondences	
Cooperative General Science Project	Correspondences	
Cooperative General Science Project	Correspondences	
Courses Assigned & Faculty Mentor	Correspondences	
The Cultural Charm	Correspondences	
The Cooperative Curriculum Improvement Project	Correspondences	
Catering 68-69	Budgets & Receipts	
College Facts Chart, 1967-68	Correspondences	
Curriculum Committee	Correspondences	
Curriculum Committee 1965-66 School Year	Correspondences	
Curriculum Committee 1965-66 School Year	Correspondences	
Curriculum Committee 1965-66 School Year	Correspondences	
Curriculum Committee 1961-62 School Year	Correspondences	
Curriculum Committee 1961-62 School Year	Correspondences	
Curriculum Information	Correspondences	

**Box 127**

Summer Theatre -1966	Empty	
Summer Theatre – 1944	Empty	
Summer Theatre – 1943	Programs	
Summer Theatre – 1942	Programs	
Summer Theatre – 1941	Programs	
Summer Theatre – 1940	Programs	
Summer Theatre – 1939	Programs	
Summer Theatre – 1938	Programs	
Summer Theatre – 1937	Programs	
Summer Theatre – 1936	Programs	
Summer Theatre – 1935	Programs	
Summer Theatre – 1934	Programs	
University Players	Correspondences	
Summer Theatre – 1965	Programs	
Summer Theatre – 1964	Programs	
Summer Theatre – 1963	Programs	
Summer Theatre – 1962	Programs	
Summer Theatre – 1961	Programs	
Summer Theatre – 1960	Programs	
Summer Theatre – 1959	Programs	
Summer Theatre – 1958	Programs	
Summer Theatre – 1955	Programs	
Summer Theatre – 1952	Programs	
Summer Theatre – 1951	Programs	
Summer Theatre – 1950	Programs	
Summer Theatre – 1949	Programs	
Summer Theatre – 1948	Programs	
Summer Theatre – 1947	Programs	
Summer Theatre – 1946	Programs	
Summer Theatre – 1945	Programs	
High School Miscellaneous Programs	Correspondences	
Spelman High School Plays	Programs	
Spelman High School Plays	Programs	
University Convocation Honoring Dr. DuBois 1938	Programs	
University Center Convocations 1943-1953	Correspondences	
AUC Religion Emphasis 1967	Program	
AUC Religion Emphasis March 6-9,1966	Program	

AUC Religion Emphasis 1965	Program	
AUC Religion Emphasis March 1-4,1964	Program	
AUC Religion Emphasis March 3-8,1963	Program	
AUC Religion Emphasis 1962	Program	
AUC Religion Emphasis 1961	Program	
AUC Religion Emphasis 1960	Program	
AUC Religion Emphasis 1959	Program	
AUC Religion Emphasis 1957	Program	
AUC Religion Emphasis 1955	Program	
AUC Religion Emphasis 1956	Program	
AUC Religion Emphasis March 3-8, 1957	Program	
Ballet, American 1967	Program	
In Appreciation of Miss Tapley 1927- Memorial for Miss Tapley-1933	Program	
Armistice Service	Speech	
Spelman College Athletic Meet 1928	Speeches	
Chapel Service Program	Empty	
17 <sup>th</sup> Annual Conference For Negro Women 1937	Program	
Conference for Cobred Women 1928	Program	
Emancipation Exercise 1933	Program	
Emancipation Exercise 1926	Program	
Easter Service Programs 1930-1942-1944-1950	Program	
Granddaughter's Club 1959,1961	Program	
Gymnastics Meet-1931	Program	

	Installation Services for Student Organizations	Program	
	International Dance 1929 International Dinner-1930	Program	
	Invitation from President & Dean	Program	
	Language Programs French Club Spanish German	Program	
	Programs – Library Club 1958-1959	Program	
	Moving the Spelman Library	Program	
	Spelman College Nursery-Kindergarten School	Program	
	Prayer- Program	Program	
	Publicity Brochures	Program	
	Programs- Reiteration Day, New Years Day-1928, Special Assembly 1929	Program	
	Spelman Students Association Victory Sing-1943	Program	
	Spelman College Sunday School Programs	Program	
	Sunday Worship Programs	Program	
	Thanksgiving Day Service	Program	
	Uespers 1931	Program	
	YWCA Programs	Program	
	YWCA –Dedication of New Building 1950	Program	

<b><u>Box 128</u></b>	Education, State Department of 1961-1962	Correspondences & Report	
	State Dept. of Education	Correspondences	
	Extra Hours	Correspondences	
	State Department of Education	Correspondences	
	Upgrading the Employment Outlook for the Disadvantaged in the Atlanta Community	Correspondences	
	Comparative Study in	Correspondences	

General Educ. Of the Amer. Council on Educ.		
Examination Schedule	Exam schedule	
Enrollment Report First Sem. 1968-69	Report	
English Fundamentals	Correspondences	
Enrollment	Reports	
Exchange Courses	Report	
Extra-Curricular Activities 1961-62	Correspondences	
English & Reading Score First Semester 1967-68 school yr	Report	
NDEA Institute English	Correspondences	
Course Loads (Spring 1968)	Report	
Faculty Course Load for 2 <sup>nd</sup> Semester 1967-68	Report	
French Department 1 <sup>st</sup> Semester 1969-70	Report	
Faculty Course Load 2 <sup>nd</sup> Semester 1964-1965 School Yr	Report	
Suggestions for changes in the responsibilities and jurisdictions of the faculty	Report	
Association of American Baptist Educational Institutions	Correspondences	
Associations- Philanthropic Proctor and Gamble Inc.	Correspondences	
Associations Philanthropic Sears – Roebuck Foundation	Correspondences	
Associations- Charitable National Foundation for Infantile Paralysis	Correspondences	
Physical Education	Correspondences	
American Foundations Information Service	Correspondences	
Conference of Deans of Southern Graduate Schools	Correspondences	
Faculty Statistics	Correspondences	

Faculty Meeting Minutes 1954-1955	Correspondences	
Faculty Meeting Minutes 1953-54	Correspondences	
Faculty Meeting Minutes 1952-53	Correspondences	
General Motors Corporation	Correspondences	
National Commission on Accrediting	Correspondences	
National Association of Dramatic and Speech Arts	Correspondences	
National Academy of Sciences	Correspondences	
Petty Cash Reports	Budgets	
Teacher Procurement 1956-57 John Hay Whitney Foundation	Correspondences	
Mrs. Mary White Simon	Annual College Report	
Programs and Special Events Commencement 1954	Correspondences	
Faculty Meeting May 20, 1955	Correspondences	
Philosophy Department	Correspondences	
Physics Department	Correspondences	
Methods and Procedures Reading Program	Correspondences	
North American Assurance Society	Correspondences	
National Negro Insurance Association	Correspondences	
Spelman College Vesper Speakers	Correspondences	
Home Economics Department	Correspondences	
Hospitals Reports 1955-56	Reports	
Nursery School	Correspondences	
Minister, Office Of College	Correspondences	
Library	Correspondences	
Laundry Department	Correspondences	
Language Department	Correspondences	

	Personnel-Committee Preferences 1954-55	Correspondences	
	Personnel- Applications Supt. Of Building and Grounds	Correspondences	
	Biology Department	Correspondences	
	February	Empty	
	May	Correspondences	
	June	Commencement program	
	Lecture I,II,III	Empty	

<b><u>Box 129</u></b>	Curriculum Committee 1965	Correspondences	
	Core Curriculum	Correspondences	
	Core Curriculum	Correspondences	
	Core Curriculum	Correspondences	
	Core Curriculum	Correspondences	
	Curriculum Committee 1956-59	Correspondences	
	Curriculum Committee 1958-59	Correspondences	
	Medical Technology Major Curriculum	Correspondences	
	Correspondence, 1961-62 Faculty	Correspondences	
	Correspondence, 1961-62 References & Certifications	Correspondences	
	Correspondence, 1961-62 Memorandum	Correspondences	
	Correspondence, 1961-62 Students	Correspondences	
	Correspondence, 1961-62 General	Correspondences	
	Correspondence, General	Correspondences	
	Minutes Council of Deans and Registrar	Minutes	
	Council of Deans and Registrar	Correspondences	
	Council of Presidents	Correspondences	
	Courses Offered Next Year 1963-1964	List of courses	



	Courses offered at other colleges 1961	List of courses	
	Courses and Teachers Second Semester 1962-63 School year	List of courses and teachers	
	Course Committee	Correspondences	

<b><u>Box 130</u></b>	American Art	Book	
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<b><u>Box 131</u></b>	September	Correspondences	
	October	Correspondences	
	November	Empty	
	April	Correspondences	
	July	Correspondences	
	Personnel- Committee Preferences	Correspondences	
	History Department	Correspondences & Reports	
	English Department	Schedule of Courses	
	Education Department	Correspondences	
	Dining Room	Correspondences	
	Dean of Women's Office	Correspondences	
	Dean of Instruction's Office	Correspondences	
	State High School Testing Program	Correspondences	
	Personnel – Committee Social Committee 1954-55	Correspondences	
	Snack Shop	Reports	
	Registrar's Office	Correspondences	
	To Discuss with Evelyn	Correspondences	
	Offices – Registrar Scholarships 1953-54	Correspondences & List of Scholarship recipients	
	Trustees Material Handed Out at Annual Meeting April 16,1969	Empty	
	No Name	Empty	
No Name	Empty		

	Materials from Bennett	Empty	
	Jamaica Trip, Correspondence concerning (12/68)	Empty	
	Dr. Manley Misc.	Correspondences	
	Working Copies –Pres. Report	Report	
	Academic Affairs, Student Committee on	Correspondences	
	Read, Miss Florence	Correspondences	
	(Faculty) Faculty Meetings (Special)	Report	
	American Baptist Publication Society	Correspondences	
	Alumnae Gifts from Reunion Classes (1954)	Budgets	
	American Association for the Advancement of Science	Correspondences	

<b>Box 132</b>			
	Dance Extension School	Correspondence 1969-70	
	Danforth Foundation Workshop	Correspondence	
	Danforth Teacher Study Grant	Correspondence	
	Danforth Foundation	Correspondence 1965-66	
	Danforth Report	1958-59 School Year	
	Departmental Needs	Correspondence 1961	
	Diagnostic Profile for Survey of Study Habits & Attitudes	Correspondence	
	Candidates for Degrees	Correspondence 1966	
	Does and Don't's Skit Freshmen Week Activities	Play & Correspondence 1961	

	Dual Degree Program	Correspondence	
	Deans and Registrars Council	Correspondence	
	Deans and Registrars	Correspondence	
	Free Exchange Courses	Correspondence 1955-56	
	State Department of Education	Correspondence	
	Education 103	Correspondence	
	O. W. Eagleson	Correspondence	
	Emily & Ernest Woodruff Foundation	Correspondence	
	Home Economics	Correspondence	
	Evaluation of Home Economics	Correspondence	
	Southern Education Program Proposal	Correspondence 1968-69	
	Higher Education Act of 1965	Correspondence	
	Education (varying materials)	Correspondence	
	Education Department	Correspondence	
	Educational Resources Institute, Inc.	Correspondence	
	Education 453, Statistics in Psychology and Education	Correspondence	
	State Department	Correspondence	
	State Department of Education	Correspondence	
	State Department of Education	Correspondence	
	State Department of Education	Correspondence 1964-66	
	Southeastern Education Laboratory	Correspondence	
	Southern Education Program, Inc.	Correspondence	

	Pickett & Hatcher Education Fund	Correspondence	
	Exchange Program	Correspondence	
	Exchange Program	Correspondence	
	Spelman College Exchange Program Background and Purpose	Correspondence	
	Junior English Examination	Correspondence	
	Junior English Examination 1963-64 School Year	Correspondence/Exams	<b>CONFIDENTIAL</b>

<b>Box 133</b>	California Baptist Theological Seminary	Brochures	
	California State College at Los Angeles	Brochures	
	California, University of	Brochures	
	Carleton College	Brochures	
	Carver College	Newspaper articles	
	Central Baptist Theological Seminary	Correspondences	
	Central State College, Wilberforce, Ohio	Newspaper articles	
	Report: The City College, N.Y.	Brochures	
	Reports: Chicago, University of	Brochures	
	Chattanooga, University of	Inauguration of William Henry Masterson	
	Chicago, (University of ) President Robert Maynard Hutchins	Brochures	
	Colleges and Universities: Chicago, University of	Brochures	
	Colleges & Universities: Chatham College	Brochures	
	Coe College – 1952 Centennial Celebration	Program	
	Crandor College, Uruguay Centennial celebration	Brochures	

Colleges & Universities: Claflin College	Invitations	
Claremont College	Brochures	
Clarkson College of Technology	Brochures	
Colgate Rochester Divinity Sch.	Brochures	
Columbia Teachers College	Brochures	
Columbia University	Brochures	
Connecticut College	Brochures	
Cornell University	Brochures	
Colleges and Universities Davidson College	Brochures	
Deerfield	Journals Issues	
Denison University Kenneth I. Brown, President	Journals Issues	
Dillard University Flint- Goodridge Hospital	Correspondences	
Dillard University – President A. W. Deux	Journal Issues	
Dillard University Board of Trustees	Correspondences	
Duke University	Journal Issues	
North Carolina College at Durham	Journal Issue	
Eastern Baptist Seminary	Brochures	
Eastern Montana College	Brochures	
College and Universities: Elizabeth City State Teachers College	Brochures	
Reports: Elmira College	Brochures	
Eisenhower College	Brochures	
Fairleigh Dickinson Univ.	Brochures	
Fayetteville State College	Thesis by Mildred P. Jones	
Fenn College	Brochures	
Fisk University Dean Juliette A. Derricotte	Correspondences	
Fisk University	Brochures	
Fisk University Johnson, Charles S.	Correspondences & Newspaper Articles	
Florida Agricultural &	Brochures	

	Mechanical University		
	Florida State University	Brochures & Correspondences	
	The Fort Valley State University	Brochures & Correspondences	
	Franklin College	Brochures	
	Fresno State College	Brochures	
	Fort Valley State College President Bond, Horace Mann	Correspondences	
	Fort Valley State College President C. V. Troup	Brochures & Correspondences	
	Fort Valley State College President Hunt, Henry A.	Correspondences	

<b>Box 134</b>  <b>Personnel- Magsby- Norwood</b>	Magsby, Maggie Part of 1946-47	Correspondences about Employment	
	Maheu, Phyllis	Application & Correspondences	
	Maine, Mildred F.	Correspondences about Employment	
	Maise, (Mrs.) Naomah Williams	Correspondences about Employment	
	Martin, Jane Elizabeth	Correspondences about Employment	
	Martin, Miss Zollie M. Housemother- Summers	Correspondences about Employment	
	Masters, Amy D.	Correspondences about Employment	
	Mather, Miss Stella	Correspondences about Employment	
	Mattison, Sadie Louise	Correspondences about Employment	
	Maxwell, Anna, '50 1950-51-Nursery School Teacher	Correspondences about Employment	
	May, Edith	Correspondences about Employment	
	Mayhew, Blanche	Correspondences about Employment	
	Mays, Mrs. Benjamin E.	Correspondences about Employment	
	Menchan, Thelma E.	Correspondences	

		about Employment	
	Menafee, Mary E.	Correspondences about Employment	
	Merrihew, Maud L.	Correspondences about Employment	
	Merill, Hortense	Correspondences about Employment	
	Merrill, Lyndell M. (Mrs. Fred E. Allen) 1926-1928	Correspondences about Employment	
	Merritt, Augusta	Correspondences about Employment	
	Meserve, Mrs. E. A. Daphine M. Copp	Correspondences about Employment	
	Miller, Idelle G.	Correspondences about Employment	
	Millikan, Ella A.	Correspondences about Employment	
	Mills, Mrs. Evelyn D.	Correspondences about Employment	
	Mitchell, Mrs. Marilyn D. (Personnel)	Correspondences about Employment	
	Moffett, Mrs. W. J. Grace E. Maine	Correspondences about Employment	
	Moll, Mary M.	Correspondences about Employment	
	Moreland, Virginia Carol	Correspondences about Employment	
	Moore, Annie Jewell 1943- Assistant in Bookshop	Correspondences about Employment	
	Faculty and Staff: Moore, Annie Jewell	Correspondences about Employment	
	Moore, Mrs. Flora B. 1952- 53	Correspondences about Employment	
	Morgan, Floyd J. Business Manager 1947-	Correspondences about Employment	
	Morgan, Mrs. Lillian H.	Correspondences about Employment	
	Morse, Mrs. Mrs. Clara Laffin	Correspondences about Employment	
	Morse, Mrs. Wm. M. Mabel Rogers	Correspondences about Employment	
	Moton, Mrs. Laura M. Home Economics	Correspondences about Employment	

Moulton, Mrs. A. A. Hannah Garland	Correspondences about Employment	
Mundy, Miss Florence E. (Personnel)	Correspondences about Employment	
Munroe, Gladys	Correspondences about Employment	
N	Correspondences about Employment	
Nason, Charlotte M.	Correspondences about Employment	
Nathan Winfred B.	Correspondences about Employment	
Neal, (Mrs.) Dorothy Eberhardt Nursery School 1947-	Correspondences about Employment	
Neal Lola E.	Correspondences about Employment	
Nelson, Mary	Correspondences about Employment	
Newell, Anna G.	Correspondences about Employment	
Nichole, Eppie	Correspondences about Employment	
Nicholson, Anita	Correspondences about Employment	
Nielsen, Miss Floraine (Personnel- Music)	Correspondences about Employment	
Noble, Miss Jeanne L.	Correspondences about Employment	
Noble, Miss Jeanne L.	Correspondences about Employment	
Norman, Ruth Music department-1948	Correspondences about Employment	
North, (Mrs.) Edith Diggs Chemistry 1938-39	Correspondences about Employment	
Norwood, Dr. Luella F. English	Correspondences about Employment	
Personnel Rafsgoon, Charles Lecturer, Photography	Correspondences about Employment	
Pratt, Mrs. Annis (Ph.D) English – parttime 9/67	Correspondences about Employment	
Personnel Ramos, Diana	Correspondences	



1970-	about Employment	
Personnel” Rambo, Miss Cornelia D. Library Assistant 11/2/70-	Correspondences about Employment	
Raines, Miss Versie Personnel- Head resident 1964-1965	Correspondences about Employment	
Ramrus, Mr. Lenoard Personnel -1964-1966	Correspondences about Employment	
Ratcliff, Mr. Carl – Phys. Ed.	Correspondences about Employment	
Peterson, Miss Anna Marie Nursery School 1962-63	Correspondences about Employment	
LaVette, Mrs. Lena Nurse	Correspondences about Employment	
Lemon, Leon Teaching Assistant 1962-63	Correspondences about Employment	
Mrs. Barbara Lewis	Correspondences about Employment	
Lillegard, Norman Sigurd – Intern in Interracial Ministry 9/67-6/68	Correspondences about Employment	
Lipscomb, Mrs. Margaret Howard Physical Education 9/60-6/64	Correspondences about Employment	
Personnel—Spanish Lima, Mrs. Dinorah H. Second Semester 1970	Application & Correspondences about Employment	
Personnel 9/68 Lott, Mr. James Mathematics	Correspondences about Employment	
Long, Ellen – Co-Director of placement 2/1/67-6/67	Correspondences about Employment	
Lyons, Miss Geradine Head resident 1965-1966	Correspondences about Employment	
Lyda, Mrs. Mildred Bookkeeper 1962-1963	Correspondences about Employment	
McClendon, Miss Sara English 1965-1966	Correspondences about Employment	
MoWorter, Gerald Sociology 9/68-6/69	Curriculum Vita, Correspondences about Employment, & Course Descriptions	

McCoy, Mrs. Kate D. (Personnel)	Correspondences about Employment	
Mrs. Betty S. McNair	Correspondences about Employment	
McDowell, Mr. David F. Spanish Part Time	Application & Correspondences about Employment	
Davis, Miss Maggie – Sec’y Placement Office & Postmistress 9/67	Correspondences about Employment	
Mayor, Robin- Assoc. Prof. Art 9/67-6/69	Correspondences about Employment	
Maza, Mr. Luis Visiting Technical Professor	Correspondences about Employment	
Meacham, Thelma Cassandra Public Relations	Correspondences about Employment	
Melder, Mrs. Mary E. English 9/67-6/69	Correspondences about Employment	
Meadows, Yvonne Harris 1972	Correspondences about Employment	
Meadows, Dr, Nicholas Decreased 3/4/71	Correspondences about Employment	
Meyer, Dr. C. Whitney Visiting Professor	Correspondences about Employment	
Rowe, Priscilla head Resident 7 Postmistress 1962-	Correspondences about Employment	
Cook, W. mercer 1987-	Empty	
Masten, Mrs. Betty D. Library Assistant 11/2/70	Correspondences about Employment	
Personnel: Ross, Mr. Joseph B., Jr. Art 9/1961	Empty	
Lampkin, Mrs. Emily – Bookkeeper	Application, Correspondences about Employment &, Faculty Statistics	
Adams, Mrs. Cornelia R. Resigned 12/10/73	Correspondences about Employment	
Daniel, Mrs. Catherine W.	Correspondences about Employment & Resume	
King, Mrs. Rosa (Personnel) Nursery School	Correspondences about Employment	

1953-63		
Kidder, Mrs. Alice Asst. Prof., Economics 9/67-6/68	Correspondences about Employment	
Kenney, Mrs. Virgil Mae Cooper Head Resident	Application & Correspondences about Employment	
Kelly, Miss Charlena H. Inst. Spanish 4/69-2/70	Correspondences about Employment	
Moore, Miss Glora Jean Secretary	Application & Correspondences about Employment	
Moore, Mr. Thomas A. Psychology -9/67-6/68	Application & Correspondences about Employment	
Morris, Miss Shirley J. Sec'y, Pre-College Program	Application & Correspondences about Employment	
Mosk, Carl A. – Inst., Math 9/67-6/68	Correspondences about Employment	
Moultrie, Mrs. Velma Business Office	Correspondences about Employment	
Mullins, Miss Barbara Secretary (Fine Arts) 11/1/69-5/30/70	Application & Correspondences about Employment	
Mitchell, Mrs. Adelean D. Sec'y 9/66	Application & Correspondences about Employment	
Mr. Mae Neptune 1926-1944	Correspondences about Employment	
Mae Neptune 1926-1942	Application & Correspondences about Employment	
Perkins, Mrs. Mattie- Head Resident 1/28/67-6/67	Correspondences about Employment	
Pellman, Arthur Drama 1965-	Correspondences	
Pedroletti, Miss Catherine	Correspondences about Employment	
Pearshall, Mrs. Marilyn Sociology Sept. 1961-June 1964	Correspondences about Employment	
Palmer, Mr. Michael-	Correspondences	

Lecturer Music 9/67	about Employment	
Palacin, Miss Angeles 2/66-6/68- Spanish	Correspondences about Employment	
Osgood, Miss Mary E. Head Resident	Application & Correspondences about Employment	
O'Quinn, Leroy Instructor, Education	Correspondences about Employment & Evaluations	
Pittman, Miss Donzella	Correspondences about Employment	
Pillow, Mrs. Andrea M. Secretary -9/21/70-	Application & Correspondences about Employment	
Peters, Mrs. Katura C. Public Relations Office	Application & Correspondences about Employment	
Johnson, Miss Edna Personnel- Head Resident 1964-1968	Correspondences about Employment	
Culver, Mr. Victor I. Psychology 9/1969	Application & Correspondences about Employment	
Cain, Miss Jeweldine Head Resident 1970-	Correspondences about Employment	
Brock, Mrs. Helen White Resigned 8/21/72	Application & Correspondences about Employment	
Bennett, Joyce September 1971-72	Application & Correspondences about Employment	
Axam, Mrs. Daniel Nursery School 9/69-6/71	Application & Correspondences about Employment	
Aldridge, dr. Delores P. Sociology Dept. 1972-	Application, Correspondences about Employment & Resume	
Johnson, Mrs. Carolyn W. Secretary	Application & Correspondences about Employment	
Jett, Mrs. Sandra H. Clerk, Library	Application & Correspondences	

		about Employment	
	Jackson, Miss. W. Rich	Correspondences about Employment	
	Jackson, Mr. Roswell Personnel Chemistry (group)	Correspondences about Employment	

<b>Box 135</b>	Dreams	Play Programs	
	Easter	Play Programs	
	Faculty Handbook Bookkeeping	Faculty Handbook front covers	
	Figures, Faces, Hands	Newspaper Articles	
	Fireplaces	Programs	
	Fourth of July	Programs	
	Games	Programs	
	Hallowe'en	Newspaper Clippings & Play Programs	
	Home Economics	Play Programs	
	Junior-Senior Prom	Play Programs	
	Library	Play Programs	
	Mardi Gras- Junior Class	Play Programs	
	Mother's Day	Play Programs	
	Music Programs	Programs	
	Music	Programs	
	Nursery School	Programs	
	Open House	Programs	
	Program- Patriotic Party	Programs	
	Program- Pre-College Program	Programs	
	Physical Education Programs	Programs	
	Rates- Religion	Programs	
	Religious Emphasis Week	Programs	
	Seal of Spelman	Programs	
	Programs – Swimming	Programs	
	Sadie Hawkins Day- Sophomore Class	Programs	
	Secretaries	Newspaper Clippings & Programs	
	Senior Class	Programs	

Speakers	Correspondences	
Student Organizations	Programs	
Tea	Programs	
Thanksgiving	Programs	
National Alumnae Association	Programs	
United Nations	Programs	
Valentine	Programs	
Vase on Jar	Pictures of Vases	
German	Programs	
Handbook	Programs	
Courtesy Committee	Programs	
Machines	Handbooks	
Roster	Programs	
Thesis Handbook	Handbook	
Summer	Blank handouts	
Journals	Various journals	
Agenda (Trustees-Meetings- Minutes)	Agenda and Minutes	
Meetings – Minutes 1927-1961 Executive Committee	Correspondences and Minutes	
Trustee Meeting - Minutes	Correspondences	
Trustees Meetings- Minutes Board of Trustees	Minutes and Program	
Minutes- Nov. 10,1967	Minutes	
Minutes- November,1965	Minutes	
Minutes- April 9,1965	Minutes	
Minutes- April 11, 1964	Minutes	

<b><u>Box 136</u></b>	Alcohol—Report Forms 1451 1958-1964	Reports	
	Alcohol Report – Federal Government	Reports	
	Alcohol Report- Federal Government 1956	Reports	
	Alcohol Report- Federal Government 1955	Reports	
	Alcohol & Tobacco Permit 1955	Reports	
	Alcohol Report- Federal Government 1954	Reports	

Alcohol Report- Federal Government 1953	Reports	
Alcohol Report- Federal Government 1952	Reports	
Alcohol	Reports	
Alcohol	Reports	
Alcohol—Report Forms 1450: Application for Permit to Procure Alcohol Free of Tax	Forms & Reports	
Alcohol—Bond for Withdrawal of Alcohol	Report	
Alcohol—Forms 1451: Record of tax Free Alcohol Received and Used	Forms & Report	
Alcohol—Forms 1447: Application for Permit to Use Tax-Free Alcohol	Forms & Report	
Alcohol—Forms 1451: Record of tax Free Alcohol Received and Used	Forms & Report	
Alcohol—Forms 1451: Record of tax Free Alcohol Received and Used	Forms & Report	
Applications	Applications	
Appreciation letters Received	Letters	
Arnett Funeral	Report	
Arnett-Trevor General	Report	
Arnett-Trevor 1953	Report	
Arnett-Trevor 1952	Report	
Arnett-Trevor 1951	Correspondences & Reports	
Arnett-Trevor 1950	Correspondences & Reports	
Arnett-Trevor 1947-1949	Correspondences & Reports	
Arnett-Trevor 1943-1946	Correspondences & Reports	
Arnett-Trevor 1941-1942	Correspondences & Reports	
Arnett-Trevor 1938-1940	Correspondences & Reports	

	Arnett-Trevor 1936-1937	Correspondences & Reports	
	Arnett-Trevor 1935	Correspondences & Reports	
	Arnett-Trevor 1934	Correspondences & Reports	
	Arnett-Trevor 1933	Correspondences & Reports	
	Arnett-Trevor 1932	Correspondences & Reports	
	Arnett-Trevor 1931	Correspondences & Reports	
	Arnett-Trevor 1930	Correspondences & Reports	
	Arnett-Trevor 1929	Correspondences & Reports	
	Arnett-Trevor 1928	Correspondences & Reports	
	Arnett-Trevor 1927	Correspondences & Reports	
	Adams, Dr. Myron W.	Newspaper Clippings	
	Armenian Bible Society	Correspondences	
	American Foundation in Government	Correspondences	
	American Interracial Seminar	Correspondences	
	Alexander, Will	Correspondences	
	Anderson, Marian Publicity	Correspondences & Reports	
	Anderson, Dr. Thomas (Central Congregational Church)	Correspondences	
	Archer, (Mrs.) Anna C. (Mrs. S.H.)	Newspaper Clippings	
	Atlanta Chapter of Commerce Correspondence	Correspondences	

<b><u>Box 137</u></b>	Boulé Journal 1968	-Volume 32/Fall 1968/Number 1 -Volume 32/Winter	
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		1968/Number 2	
	1969	Volume 32/Spring 1969/Number3	
	Boulé Journal 1963	Volume 26 October, 1963 Number 1	
	Boulé Journal 1966	-Volume 29 April, 1966 Volume 3 -Volume 3 October, 1966 Number 1 -Volume 29 January, 1966 Number 2 -Volume 29 July, 1966 Number 4	
	Boulé Journal 1965	-Volume 28 July 1965 Number 4 -Volume 29 October, 1965 Number 1 -Volume 28 April, 1965 number 3 -Volume 27 January, 1965 Number 2	
	Boulé Journal 1964	-Volume 26 October, 1964 Number 4 -Volume 26 July, 1964 Number 4 -Volume 26 April, 1964 Number 3 -Volume 26 January, 1964 Number 2	
	The Oracle 1966	-March 1966 -May 1966	
	The Oracle 1965	-September 1965 -March 1965	
	The Oracle 1964	-December 1964 -May 1964 -March 1964 -60 <sup>th</sup> Anniversary	

		Record	
	Boulé Journal 1967	-Volume 31 Winter, 1967 Number 2 -Volume 30 Summer, 1967 Number 4 -Volume 31 Fall, 1967 Number 1 -Volume 30 Spring, 1967 Number 3 -Volume 30 January, 1967 Number 2	
	The Oracle 1962	-December 1962 -May 1962	
	The Oracle 1961	-September 1961 -March 1961	
	The Oracle 1963	-December 1963	
	Boulé Journal 1962	-Volume 24 April, 1962 Number 3	
	Boulé Journal 1961	-Volume 23 April 1961 Number 3 -Volume 23 January, 1961 Number 2	
	Boulé Journal 1960	-Volume 22 April, 1960 Number 2 -News Letter	
	Boulé Journal 1959	-Volume 21 January, 1959 Number 2 -Volume 21 April, 1959 Number 3 - Volume 21 July, 1959 Number 4 -Volume 22 October, 1959 Volume 1	
	Boulé Journal 1958	-Pictorial Supplement - Volume 21 October, 1958 Number 1	

	Speeches/ Academic Work of Dr. Manley	Speeches and pamphlets	
	Dedications/Inaugurations	Guest lists, dedications, and inauguration pamphlets	
	Educational Readings	Academic writings concerning Educating the Black Community	
	Spelman Arts	Music, Dance, and Art	
	Resource Leadership	Reports	
	News Releases	Publications for February 11, 1953	
	Notes of President Manley	Blue Books and loose pieces of paper	
	Book	The Government of Higher Education By: J.F. Summersette – Stanford University	
	The Inauguration Roland Hayes Coucent (Spelling?)	Newspaper clippings	
<b>Box 138</b> Starting by 1921	Jones, Mrs. Lillian Webster	Correspondence and payment records	
	Jones, Edward A.	Confidential Report for Fellowship Candidate	
	Jones, Mrs. Elizabeth Bolden Treasurer's Office 1959	Correspondence	
	Jones, Florence Bell	Correspondence	
	Jones, Mrs. Fred P.	Correspondence	<b>Fragile</b>
	Jones, Ida	Correspondence	
	Jones, Jane D. (Housemother) 1951-1952	Cards, payment records, and correspondence	

	Jones, Ruth C.	Payment Records and correspondence	
	Jones, Ruth Murry	Correspondence	
	Dr. Sophia Jones	Programs and correspondence	
	Jones, Mrs. Thomas P. Jessie H. Hood	Correspondence	
	Johnstone, Dr. Coragreene (Personal)	Faculty statistics, correspondence, newspaper clippings, a teachers certificate and headshots	
	Juola, Mary C.	Correspondence and a newspaper article	
	K <sup>11</sup>	Correspondence	
	Kaufer, Caroline C.	Correspondence	
	Kazian, Nazen (Home Economics 1940-1944)	Correspondence, headshot, and teachers certificate	
	Kelly, Charles H.	Academic Profile and correspondence	
	Kemp, Grace	Correspondence	
	Kendall, Angie E.	Correspondence	
	Kennebrew, Miss Johnnie Mae (Personnel)	Faculty Statistics	
	Kennedy, Mrs. H. D. Annie Richardson	Correspondence and fitness newsletters	
	Kimball, Pauline M.	Correspondence	
	King, Edith Lathrop	Correspondence	
	King, Mabel	Correspondence	
	Kirkland, Gladys Beatrice	Faculty Statistics	

	Household Physics		
	Klinger, Karyl Keen (Secretary, President 1942-1944)	Correspondence	
	Krutchkoff, Sonya	Correspondence, Faculty Statistics, and payment records	
	Kugel, Daisy A.	Correspondence, notes, questionnaires and answers, and payment records	
	Kurrelmeyer, Wilhelmina	Correspondence	
	L <sup>12</sup>	Correspondence	
	Ladson, Mr. Melvin Ronald	Correspondence and inquires	
	Landrum, Jeanette	Correspondence	
	Lange, Mrs. Carl F. (Abbie E. Woodbury)	Founders Day Thank you Correspondence	
	Lamson, Edna E.	Correspondence	<b>Fragile</b>
	Lane, Helen P.	Correspondence	
	Lane, Mrs. Pinkie Gordon (Personnel – English)	Faculty Statistics	
	Poinsette, Mrs. Georgia E. (Personnel)	Correspondence, Faculty Statistics, and academic information	
	Lauray, Marie 1947-	Payment Records and correspondence	
	Lawlah, John Wesley	Correspondence	
	Lee, (Mrs.) Lucile Fletcher Office 1945-	Correspondence and Faculty Statistics	
	Lawson, Mrs. Chas. R. Laura J. Loucks	Correspondence	<b>Fragile</b>

	Leach, Elizabeth	Faculty Statistics, correspondence, and payment records	
	Leahy, Jessie Carrie	Correspondence	
	Leedie, Helen A. Nursing School 12/15/42	Correspondence	
	Leighton, Mrs. H. Miss Emory	Correspondence	
	Lemon, Carolyn	Correspondence	
	Leolya Nelson (Mrs. Reid)	Correspondence	
	Leonard, Emma R.	Correspondence	
	Leonard, Miss Florence	Correspondence	
	Leonard, Helen A.	Correspondence	
	Lester, Mrs. H. C	Correspondence	
	Leslie, Harriet J.	Faculty Statistics and correspondence	
	Lewis, (Mrs.) Beulah Ables Librarian 3/31/43	Correspondence	
	Lewis, Lloyd O.	Correspondence and Faculty Statistics	
	Lewis, Marion Housemother Assistant 1/6/45-5/30/46	Correspondence	
	Liang, Mr. Wei K. (Personnel)	Correspondence, picture, and vocational guidance packet	
	Lind, Virginia	Correspondence and Faculty Statistics	
	Lipford, Elizabeth MacVicar Hospital Assistant 1947-	Correspondence, Faculty Statistics, and pamphlets	

	Lipset, Mrs. Ernest Eva Frances	Correspondence	
	Lloyd, Mrs. Nannie Hunter	Correspondence	<b>Fragile</b>
	Lloyd, Rupert A.	Correspondence and Faculty Statistics	
	Logan, Rayford W.	Correspondence and Faculty Statistics	
	Loos, Amandus W. Philosophy	Correspondence, articles, and Faculty Statistics	
	Personnel Lorenzi, Miss Clare Phys, Ed, 1959-	Correspondence	
	Lowd, Mrs. F. H. Mary A. Wentworth	Correspondence, articles, and Faculty Statistics	
	Love, (Mrs.) Ollie M. Nursery School 1947-	Correspondence	
	Luddy, Mrs. E. J. Eleanor J. Stevenson	Correspondence	
	Lukin, Veva Home Economics Dept., Head 1944	Receipts, correspondence, and Payment Reports	
	Lyons, (Mrs.) Jane Hope	Articles, correspondence, and receipts	
	Lyda, Mrs. Louise McLaughlin (Secretary-	A single letter	
	Lyons, Elizabeth P.	Correspondence	
	Lyda, Dr. Wesley J. Department of Edu. Atlanta Univ.	Correspondence	
	Lyons, Miss Lottie	Correspondence	
	McAfee, Dr. Wallace T. (Personnel)	Record of Claims, correspondence, and Faculty Statistics	

	McAllister, Marie M.	Correspondence	
	MacArthur, Mr. Sadie	Correspondence and a photo	
	Mc 14	Correspondence	
	McDonald, Alice B.	Faculty Statistics, correspondence, and notes	
	McDonald, Clara Died 8/8/46	Correspondence, teacher information, and Faculty Statistics	
	McDonald, Edith	Correspondence	
	McDonald, Emma	Correspondence and a photo	
	Macdowell, Frances	Correspondence and event flyers	
	McKee, Elizabeth	Correspondence and Faculty Statistics	
	MacIntire, Mildred	Correspondence and photographs	
	McKenzie, Mrs. G.L.	Correspondence	
	McLean, Miss Bessie	Correspondence	
	McNeill, Nina C.	Correspondence	
	McVeety, Ethel I.	Correspondence, Faculty Statistics	
	M	Correspondence	
	Mabie, Mrs. Carrie E.	Correspondence	
	Mackey Mrs. Marjorie Gaines Sec. to Dean 10/11/44	Correspondence	
<b>Box 139</b> Mostly President Read	Hadden, Gavin, Civil Engineer	Correspondence and article, "Indoor Play Facilities for College Women"	



	14 Hall, Frederick	Correspondence and newspaper articles	
	Harreld, Kemper	Correspondence and articles	
	Harreld, Mrs. W. Kemper (Nee: White, Claudia T.)	A book of poetry, newspaper articles, a wedding invitation, and correspondence	
	Loue, Josephine Harreld	Sheet music and correspondence	
	14 Hayes, Roland	Newspaper articles and correspondence	
	16 Hope, Edwards	Correspondence, newspaper articles, and a Howard University newsletter	
	John Hope, The Story of	Memorial pamphlet, Phylon book, newspaper articles, and various informational pamphlets	
	Eugene Henry Huffman	Book: Now I am Civilized	
	16 Hughes, Langston	a Christmas card, correspondence, newspaper articles	
	16 Hung, Dr. William	Photograph, correspondence, and newspaper articles	
	Hymns, Stories of	Newspaper clippings	
	James, Willis L.	Correspondence and a Summary of Interest	
	Faculty and Staff Jenson, Viola L.	Correspondence	

	18 Jerome, William Travers, Jr.	Paper articles, correspondence	
	Johnson, Victoria Faculty and Staff	Book: Thinking About English in High Schools and Colleges	
	Gamble, Alonzo	A Brief on Alonzo Gamble	
	ZZ Library (Spelman) Annual Reports On	Expenditures for Library in Giles Hall	
	22 Library (Spelman)	Photograph of the library in Giles, correspondence, periodical subscriptions, and pamphlets	
	22 Library (Spelman) Gifts Received	A list of Books given to Spelman, cross reference sheets, and correspondence	
	Lanux, "Reader Unto Man"	Autographed Copy	
	New York State Library	Correspondence	
	Lewis, H. Lewis President of Morris Brown College	Correspondence	
	22 Logan, Rayford W.	Faculty Statistics, correspondence, the Sphinx Publication, and different writings	
	Lynching, Studies 1937	Books: "With Quietness They Work" "Lynchings and What they Mean"	
	Maps	Maps	
	24 MacVicar Hospital	Daily Reports	
	24 MacVicar Hospital	Daily Reports and correspondence	

	24 MacVicar Hospital Annual Reports	Annual Reports	
	MacVicar Hospital (Nurse Training)	Notes, correspondence, tentative diploma program, and informational pamphlets	
	24 MacVicar Hospital Nurse Training School	Correspondence, Names of the Nursing Training Department, and General Department information	
	24 MacVicar Hospital x-Ray Equipment	Correspondence, equipment lists, Short Wave Generator pamphlet, notes, The Keleket pamphlet, and user guides	
	Johnson (James Weldon) Memorial Committee	A Biographical Sketch and correspondence	
	18 Jones, Ashby Memorial Fund (The) (Dr. M. Ashby Jones)	Correspondence, Newspaper Articles, and invitations	
	MacVicar Hospital Student Health Services	Correspondence	
	Faculty and Staff Macomson, (Mrs.) Elizabeth J.	Newspaper Articles, correspondence, and notes	
	23 Mayer, Philip F. "A Primitive Gospel"	Small booklet: "A Primitive Gospel" and correspondence	
	23 Maynor, Dorothy	Recital Program, press releases, and newspaper articles	

	Meniffee Negro Community, A Study of By: Lewis Jones	Book: Preliminary Report: A Study of the Meniffee Negro Community Conway County, Arkansas	
	Faculty and Staff Mickelbury, (Mrs.) Mexico Hembree	Correspondence	
	36 MacGregor, Lawrence J.	Correspondence	
	24 McAlpine, Mrs. David H. (Mrs. Sally Sage McAlpin)	Correspondence	
	24 McCarthy (Mrs.) Eugene	Correspondence	
	24 McCutcheon, Dr. Roger P.	Photograph, newspaper articles, and correspondence	
	25 McGill, Ralph	Report on India, correspondence, and newspaper article	
	26 National Association for the Advancement of Colored People Walter White	Flyers, newspaper articles, correspondence, and booklet: Why I Remain a Negro	
	26 National Association for the Advancement of Colored People	Event programs, newspaper articles, correspondence, and press releases	
	Nursing Schools – Gate Ciry (Elizabeth Burch Day Nursery/Herndon Day Nursery)	Informational booklet, correspondence, invitations, and brochures	
	Spelman College Nursery School	Photos, letters of concern, and event programs	
	26 Nursery School 1930-1933	Newspaper articles and correspondence	

	Rockefeller, Laura Spelman	Correspondence	
	Nursery School Reports	A Complete List of The Spelman College Nursery School Enrollment for the School Year Beginning September 1946, and Ending June 1947 and Nursery School Summaries	
	Nursery School Plans & Significant Facts	Blank registration forms, correspondence, and significant facts	
	Nursery School	Empty	
	Nursery School Annual Reports	1 <sup>st</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , and 6 <sup>th</sup> Annual Report of the Nursery School, Sixth Annual Report of the Nursery School,	
	Spelman College Nursery School	Brief Reports, correspondence, and May Program	
	Nursery School Financial	Expenditures and Tuition rates	
	Nursery School Menus	Weekly Menu	
	Nursery School Programs: Letters From Children	Program of songs and Rhythms, Closing Exercises, special meetings with parents, and letters to President Read	
	Nursery School Outlines & Lists	Parent's Daily Report, Procedure and Principles of the Nursery, story and music, and daily programs	

	Nursery School Summer School	Equipment inventories, Principles and Procedure of the SC Nursery School, Tentative Plans for the Summer Term, staff for summer Term, Factual Data Relative to Staff Recommendations, and correspondence	
	National Commission on Accrediting	Correspondence and a Membership Card	
	The Colored Beauty Worker in New Orleans	Drafts of the writing "The Colored Beauty Worker in New Orleans"	
	The Colored Registered Nurse in New Orleans	Drafts of the writing "The Colored Registered Nurse in New Orleans"	
<b><u>Box 140</u></b>	C3	Correspondence	
	Baptist World Alliance Exhibit Booth – 1950	Correspondence	
	2 Barge-Thomson Company	Correspondence and news articles	
	3 Bequests	Mrs. E.P. Johnson (photo) and correspondence	
	3 Bequest Bell, Joseph	Correspondence and a of list of volumes bequeathed to Spelman	
	Bequests Chadwick, Amy	Correspondence	
	3 Bequests	Exhibit "A" and "C",	

	Coleman, Alice B.	correspondence, and informational packets	
	3 Bequests Johnson, Mrs. E. P.	Correspondence and a bequest	
	3 Bequest Means, (Mrs.) Rebecca F.	Correspondence	
	3 Bequest Wilcox, Mrs. Lillian	Correspondence	
	Budget 1953-1954	Spelman College Budget 4/23/1953	
	Budget 1952-1953	Spelman College Budget 1952-1953 and Budget 4/1/1952	
	Budget 1951-1952	Spelman College Budget 1951-1952, and Budget 4/12/1951	
	Budgets Annual 1950-1951	Spelman College Budget 1950-1951 and Budget 4/14/1950	
	Budget Annual 1949-50	Spelman College Budget 1949-1950	
	Budgets Annual 1948-1949	Spelman College Budget 1948-1949	
	Budgets Annual 1941-1942 through 1947-48	Spelman College Budget 1947-1948	
	Budget Annual 1934-1935 through 1940-1941	Budget 1940-1941, revised Budgets (10/28/1939), and tentative budgets	
	Budgets Annual 1927-1928 through 1933-1934	Budget 1933-1934 and 1931-1932 and notes	
	3 Beale, Howard K.	Correspondence and a paper: "The Needs of Negro Education in the United States"	

	4 Bond, Horace Mann	Newspaper articles and correspondence	
	4 Braithwaite, William S. "The Negro's Place in American Literature"	Conducts Lecture Series at AU: "The Negro's Place in American Literature"	
	4 Brown, Charlotte Hawkins	Newspaper Articles, The Palmer Memorial Institute pamphlet, and correspondence	
	4 Buck, Cecil E.	Correspondence, pamphlets, and articles	
	Bunche, Dr. Ralph	Photographs, articles, correspondence, scholarships, and Paper: "Human Relations and The Foundation for Peace"	
	Aerial View of Spelman Campus	Photographs	
	6 Commission on Interracial Cooperation Alexander, Dr. Will W.	Correspondence, newspaper articles, and telegrams	
	6 Commission on Interracial Cooperation R.B. Eleazer	Correspondence and a paper: Suggestions for Writers on Justice in Race Relations	
	6 Commission on Interracial Cooperation R. H. King	Correspondence, meeting minutes, and newspaper articles	
	6 Commission on Interracial Cooperation Mrs. Jessie Daniel Ames	Correspondence	



	Commission on Interracial Cooperation Board of Directors	Correspondence and suggestions for membership	
	Commission on Interracial Cooperation Executive Committee	Correspondence, Panel From Which to Select the Board of Trustees, and proposed resolutions	
	Commission on Interracial Cooperation Publications	Booklets, pamphlets, and articles from different organizations	
	Commission on Interracial Cooperation 1939-1943	Articles, Work Appraisals and correspondence	
	Community Council 1930-1931 1931-1932 1932-1933	Booklet: Community Council Organization and Membership 1930--	
	Community Council 1951-1952	Report of the "Campus Mirror" Committee, a photograph, correspondence, and a list of student officers	
	Community Council 1948-1949	Newspaper articles, composition notebooks from the secretary of the Community Council, and Spelman College Student Organizations	
	Carver, George Washington	Correspondence, pamphlets, office of war information, and life story	
	American Classical League-Vergil	Correspondence	

	Coffin, Dr. Henry Sloane	Correspondence	
	Cole Miss Ella M.	Correspondence	<b>In a reinforcement folder</b>
	Coleman, (Mrs.) Alice B.	Biography and newspaper clippings	
	Color Line in Public Schools	A pamphlet	
	Commission on Interracial Cooperation 1929	Correspondence	
	Compton, Dr. Arthur H.	Correspondence, newspaper articles, and a paper: "Science Has Proved Strength "	
	Converse Mr. C. C.	Correspondence	
	Cooke, Ann	Report of the Fine Arts Department	
	Cross, Dr. John J. Died 4/40	Correspondence	
	Coxill, H. Wakelin	Correspondence	
	Crawford, Dr. D. D. Died 11/40	Funeral Program, newspaper articles, and correspondence	
<b><u>Box 141</u></b>	Georgia State college of Agriculture	Correspondence and a pamphlet for the Gammon Theological Seminary	
	Georgia (University of)	Various educational booklets	
	Georgia State College (Savannah GA) President Benjamin F. Hubert	Informational packets and correspondence	
	Georgia State College Industrial College, Georgia	Studies in the Literary imagination booklet, a	

		newsletter, GSC library booklet, and correspondence	
	Georgia Southern College	Addresses of the Inauguration booklet	
	Grady Memorial Hospital	Informational pamphlets on the nursing school	
	Gibbs Junior College	A single program presenting Mrs. Franklin D. Roosevelt	
	Gordon College	The Inauguration Program	
	Reports: Greensboro College	A Bulletin of Greensboro College	
	George Peabody College For Teachers	A single newsletter	
	Hamline University	A Report/Newsletter to the Hamline Community	
	Hampton Institute President Jerome H. Holland (9 <sup>th</sup> President)	Correspondence, an information pamphlet, and a Financial Report	
	Hampton Institute President Moron (8 <sup>th</sup> President)	Pamphlets, newspaper articles, Inauguration programs, A ten year report of the president to the Board of Trustees, correspondence, and school newsletters	
	Hampton Institute President Ralph Bridgman (7 <sup>th</sup> President)	Correspondence	
	Hampton Institute President Arthur Howe	Correspondence	

	Hampton Institute President Malcolm S. MacLoan (6 <sup>th</sup> President)	Press Releases, objectives and plans, correspondence, a paper: "Negro Higher Education", and informational booklets	
	Hamilton College President F.C. Ferry	Correspondence	
	Hampton Institute	Correspondence and a faculty handbook	
	Hampton Institute	Employment Policy Booklet	
	Hampton Institute Financial Reports	Booklets	
	Hampton Institute Bulletins	Bulletins	
	Colleges & Universities: Hanover College	School Bulletin	
	Colleges and Universities: Hartwick College	School bulletins, newsletters, and pamphlets	
	Harvard	School program bulletins	
	Hendrix College	School booklet	
	Hillsdale College	School bulletin and report booklets	
	Hollins College	Informational brochure	
	Hope College	Informational booklet	
	Howard University	Newsletters, The Hilltop (Newspaper) , a Centennial Anniversary booklet, correspondence, and informational brochures	

	Howard University Thurman, Howard (Religion)	Notes, correspondence, and brochures	
	Howard University President Mordecai Johnson	Correspondence, first summer program, newspaper articles, and notes	
	Colleges and Universities: Idaho State College	Correspondence and the original Inauguration Program	
	Illinois, University of	School Bulletin and Airport shop Bulletins	
	Reports: Ill. State Normal University	School Bulletin	
	Indiana University	School of Business Bulletin and an informational brochure	
	Ithaca College	Reports of the President and the College Plan	
	Report: Jackson College	School Bulletin and the original Inauguration program	
	Jamestown College	School Newsletter	
	John Hopkins	School Magazine	
	Johnson C. Smith University President Rufus Patterson Perry (8 <sup>th</sup> President)	Original Inauguration Program and a school bulletin	
	Johnson C. Smith University President Emeritus Henry Lawrence McCrorey	Recognition Program, a newsletter, and a school bulletin	
	Johnson C. Smith University	Centennial bulletin, The Centennial Convocation Program, School	

		Newsletters, and various programs	
<b><u>Box #142</u></b>	National Endowment For The Humanities	Correspondence	
	National Institutes of Health	Correspondence and conference sign-up sheets	
	National Science Foundation	Correspondence	
	National Urban League Meeting July 30, 1975	Correspondence	
	Negro Statistics	Statistics (income)	
	News Releases	Various newsletters	
	Non-Academic Personnel Manuel	The Manuel in its Entirety	
	N	National Association of Black Professional women in Higher Education press release, the NAACP legal Defense Fund, and correspondence	
	Proposal for a National-Convocation-Encounter "Where Do We Go From Here"	Correspondence and the proposal	
	Open Housing (Atlanta)	Notes, meeting minutes, newspaper articles, correspondence, informational pamphlets, and a program: "Neighborhood Stabilization"	
	Opening of Peachtree Center Plaza Hotel February 27, 1976	Correspondence and an invitation	

	Performing Arts Center	A proposal	
	Personal Staff Meeting	Meeting minutes	
	Personnel & Manpower Material	Notes, correspondence, and a packet: Administration Position on International Organizations	
	Postal Rates, etc.	Atlanta GA zip code directory and maps	
	Postal Street Academy	Correspondence	
	President's Office – Employee Information (job descriptions)	Vacation Schedule, Duties of the Receptionist, and correspondence	
	President's Report	Seventeenth Annual Report	
	Meetings with Students Fall, 1972	Position Statement on Education and Ethnic Groups in the AUC, notes, an Appeal For the Protection of American College Students, paper: "Keep the Home Fries Burning", job descriptions and proposals, and the Spelman college Resident Assistant Handbook	
	Memorandums sent to Faculty & Staff	Memorandums	
	Morgan Hall Disaster (Options Explored)	Memorandums and an Investigation of Fire Damage Morgan Hall Spelman College	

	Morgan Hall fire Fund Budget Report	Correspondence and fire budget reports	
	Morgan Hall fire Costs (Mr. Jones' Report)	Second Report on Dining Hall	
	General File Office of Special Events	Memorandums	
	Opportunities Industrialization Center	Correspondence	
	Organization of American States Visit April 20, 1974	Newspaper articles, correspondence, and event posters	
	O	Correspondence	
	Photographs of Esther Rolle (Founders Day Speaker, 1976)	Photographs	<b>Photographs</b>
	Marijuana Case in Abby Hall December 6, 1973	Letters of appeal	
	Nes Media Atlanta Constitution (Mr. Reg Murphy) June/July 1974	Correspondence	
	Dr. Gunnar Myrdal's Speech Atlanta Constitution 11/03/1970	Copies of a newspaper Articles	
	M	Correspondence, a book of poetry, and newspaper clippings	
	Associations Educational American Association of University of Women	Appointments, correspondence, and informational pamphlets	
	Association of American Colleges Meeting 1/12-14/74	Informational pamphlets, collegiate presidential directory, paper: Presentation at	



		Annual Meeting of the Association of American Colleges, and correspondence	
	Collegiate Broadcasting Group, Inc.	Correspondence	
	Construction on Campus	Correspondence, plant review report, and project proposals	
	Convocations and Vespers (Working Papers)	Thursday Convocation and Sunday Worship, Notes on Policy for convocations and worships, and notes	
	Cooperative Education Program	Correspondence	
	Core Curriculum (Revision of)	Sketch of Attempts to Revise Core Curriculum for 1966-1967 to Present, proposed core curriculum, notes and questions, and revisions	
	Counseling Services	Spelman Counseletter and correspondence	
	Crime in the Atlanta University Center	Memorandums and Reports of Atlanta University Center Official Action on Upgrading Campus Security	
	C	Correspondence, written drafts, proposals, and memos	
	AUC Traffic Problem	Correspondence	

	AUC Cases Presentation – Harvard Business School – June 27-28, 1974	The AUC in the '70's: Coping with Transitions, Revision of the Preliminary Plan for the AUC and its Member Institutions, and Harvard University informational pamphlets	
	Cambridge Visit – July 20, 1971	Correspondence and a paper: The AUC Plan	
	Career Profile of Dr. Charles Johnson	Multiple profiles	
	Carnegie Commission on Higher Education (Summary of: From Isolation to Mainstream)	Correspondence	
	Chronical of Higher Education	Newspaper articles and correspondence	
	College Entrance Examination Board	Correspondence and various test scores	
	College Placement Services, Inc. (correspondence)	Correspondence, memos, and informational pamphlets and packets	
	Spelman College Bicentennial Commission	Correspondence	
	"The Black Woman in America" Proposed Conference	Correspondence and a DRAFT: Proposal for the first Annual Spelman Conference on the Black Women in America	
	Bookstore Proposal	Written letters and proposals	

	Budget 1971-72	Correspondence and budget spread sheets	
	Business Office Studies (Peat, Marwick & Mitchel, and Main LaPrentz)	Correspondence	
	B	Hand written notes, correspondence, and a Statement to the President of the United States By the Congressional Black Caucus	
<b><u>Box #143</u></b>	The Arts in Atlanta	Arts in Atlanta Bulletin	
	Fine Arts at Spelman College Brochures	Booklets	
	Berry, Erick- Artistic Exhibits	Newspaper articles and correspondence	
	Spelman: Fine Arts – Exhibits (1957)	Exhibition of Oils, Watercolors and Sculptures by Edwin Henry Cerney	
	Spelman College Art Exhibits	Even programs and bulletins	
	Spelman college Art Exhibits	Exhibit brochures and programs, photographs, correspondence and traveling exhibit plans	<b>Photographs</b>
	Photographs – Modeling	Photographs	<b>Photographs</b>
	Spelman: Fine Arts – Prints	Event brochures, a paper: Fine Art Reproductions old and Modern Masters, and correspondence	
	Spelman: Dance Club	Brochure	

	Danceorama 1958		
	de Paur Chorus	Event Brochure	
	Branko Krsmanovich Chorus of Yugoslavia	Event Brochures	
	A Festival of Contemporary Music	Event Brochures	
	The Buffalo Philharmonic 1967 – AUC	Event Brochures	
	Programs: The Krankow Choir and Orchestra	Event Brochure	
	Jazz Concert 1965	Event Brochure	
	Concerts, Lecturers, and performing arts programs - 1956	Lillia Joyce Fince Program	
	Concerts, Lecturers, and performing arts programs – 1955	Senior Recital Program	
	Programs: Concert, lecture series, etc. Manne’s-Gimpel-Silva Trio	Event Brochures	
	Program: Concert-Lecture Series, etc. Roland Hayes 1954	Event Brochures	
	Concert Lecture Series etc. 1952	Short descriptions	
	Programs: Concert-Lecture Series, etc. E. Power Briggs 1951	Assemblies of the week	
	Programs: Concert-Lecture Series, etc. Dorothea Buchholz; Carol Blanton; Ella Bowman; Edwin Gerschefski 1950	Event Programs and Brochures	
	Programs: Concert-Lecture Series, etc. Erno Daniel 1949	Event Program	
	Programs: Concert-Lecture Series, etc. Vivian Weaver-Penelope	Event programs and brochures	

	Johnson-Bluell Thomas; Luigi Silva; F. Balzs; Ruby Spencer Lyon Trio 1948		
	Programs: Concert-Lecture Series, etc. Carl Weinrich; Camilla Williams 1947	Event Brochures	
	Programs: Concert-Lecture Series, etc. Constance Beardsley; LeRoy Anspach; Alma Stone (date Uncertain). 1946	Event Brochures	
	Programs: Concert-Lecture Series, etc. Dorothy Maynor; Ellanbelle Davis; Helena Mayle & Harvey Huggins 1945	Event Programs and Brochures	
	Programs: Concert-Lecture Series, etc. C. deVolt & A. deVolt; Max Rosen; L Nowak; Orrin C. Suthern, II; Edwin Gerschefski; R. Nathaniel Dett; Maz Rosen; Soo Young; Klaus Liepmann 1944	Event programs, brochures, and correspondence	
	Programs: Concert-Lecture Series, etc. Edwin Gerschefski 1943	Event Programs and brochures	
	Programs: Concert-Lecture Series, etc. Thomas Richner; Leo Podolsky 1942	Event programs	
	Programs: Concert-Lecture Series, etc. Warner Lawson & Bernard Mason; Claire Coci; Thomas Richner; Leo Podolsky; A Bazaar in India. Edward Mathews 1941	Event Programs and Brochures	

	Programs: Concert-Lecture Series, etc. Virgil Fox; Lola Wilson Hayes; Ethel Luening; Jean Coston 1940	Event Programs and Brochures	
	Programs: Concert-Lecture Series, etc. Avon Players; Jitney Players; Bessie Helena Mayle; Florence Warwick 1939	Event Programs and Brochures	
	Programs: Concert-Lecture Series, etc. American Repertory Theatre; Kryl Symphony Orchestra; Julian De Gray; Luther King; Marie Joe Browne 1938	Event Programs and Brochures	
	Programs: Concert-Lecture Series, etc. Harold Beuer; Carol Blanton; Naomi Williams Maise, William Lawrence 1937	Event Programs and Brochures	
	Programs: Concert-Lecture Series, etc. Virgil Fox; Marian Anderson; Luther King; Jitney Players 1936	Event Brochures	
	Programs: Concert-Lecture Series, etc. Kryl Symphony Band; Marie Joe Browne; Orrin Clayton Suthern; Charlotte; Wallace Murray 1936	Event Brochures	
	Programs: Concert-Lecture Series, etc. Hedgerow Theatre; String Quartet, Negro Intercollegiate Concert 1934	Event Brochures	
	Programs: Concert-Lecture	Event Brochures	

	Series, etc. William Lawrence; Leslie P. Spelman; Gertrude Martin; Jitney Players; Jessie Covington Dent 1933		
	Programs; Josephine Harreld, Piano, Carol Blanton, Piano; Edna Bartholomew 1932	Event Programs and Brochures	
	Programs: Concert-Lecture Series, etc. The Westminster Choir; Tony Sarg's Marionettes; Abbie Mitchel	Event Brochures	
	Programs: Concert-Lecture Series, etc. Naomi Hayman & Lillian Webster; Hazel Harrison; Florence Cole Talbert 1930	Event Brochures	
	Programs- Piano Recital- 1925 Irene Dobbs Piano Recital- 1929 Josephus Harreld, child Pianist	Event Brochures	
	Concert- Russian Cossack Chorus – 1927	Event Programs and Brochures	
	Programs: Concert-Lecture Series, etc. Russian Cossack Chorus; Carol Blanton; Aquilla Jones; Blanton Harreld 1920's	Event Brochures	
	Programs: Concert-Lecture Series, etc. Miscellaneous Schedules	Schedules	
	American Repertory Theatre	Event Programs and Brochures	
	Marian Anderson	Event Brochures	
	Anauta, Eskimo Woman (Lecturer)	Correspondence	
	Bellaire, Robert 1943	Press Material	

	Blanton, Carol, Pianist	News articles, correspondence, and program information	
	Programs: Alpha Brawner, Soprano; Mattiwilda Dobbs	Event Programs	
	Fame Briggs Piano Recital 1963	Event Program	
	Florence Brinkman Boyntou, pianist	Event Brochures	
	Lewis Browne, Lecturer 1932	Headshot article	
	Culbertson, Ely	Event brochures and pamphlets, headshots, and correspondence	<b>Photographs</b>
	Coston, Jean Pianist	Event Brochure	
	Chekhov Theater – Hamlet & Twelfth Night	Correspondence and event programs	
	Davis, RHYS J., M.P.	Articles and event brochures and programs	
	Davis, Ellabelle	Invitations, correspondence, headshots, and event programs	<b>Photographs</b>
	Daniel, Dr. Erno	Newspaper articles, event brochures, and correspondence	
	Gloria Davy 11/2/58	Event Brochures	
	De Gray, Julian Faculty Artist	Headshots, event programs and brochures, and correspondence	<b>Photographs</b>
	Charlotte DeVolt	Event Brochures and correspondence	
	Dent, Mrs. A.W.	Event Brochure,	



		correspondence, and newspaper articles	
	Mattiwilda Dobbs 1968	Event Brochures	
	Dobbs, Mattiwilda – Spelman	Concert descriptions, correspondence, and Event Brochures and Pamphlets	
	Exhibition- Harmon Award Paintings	Artist and painting descriptions	
	Exhibitions – West African Water Colors – Erick Berry Programs	Event Brochures and Programs and a list of who's who	
	Exhibit of Fine Arts by American Negro Artists – Program 1930	Event Brochure	
	Guglielmo Ferrero Historian & Philosopher	Correspondence	
	Finley, William L.	Informational flyer, articles, newspaper articles, and an informational booklet	
	Virgil Fox	Written and typed correspondence and event information	
	Gerschefski, Edwin	Photographs, correspondence, and event information	<b>Photographs</b>
	U.L. Granville, actor March 24 <sup>th</sup> (no year)	Informational flyer	
	Kemper Harreld, violinist	Event Brochures	
	Programs: Concerts- Harreld String Quartet	Event Brochures and programs	
	Maurice Hindus, Lecturer	Contract and correspondence	
	Hazel Harrison	Event Brochure	

	Recital – Graham West Jackson	Event Brochure	
	Dr. Elizabeth Judas	Informational paper and correspondence	
	Luther King	Correspondence and event programs	
	Kryl and his Symphony Orchestra	Event Program, event brochures, and correspondence	
	Lyon Trio (Ruby Spencer)	Event programs and brochures and correspondence	
	Marionettes – Tony Sarg – Alice in Wonderland	Event Programs and brochures	
	Niles John Jacob	Event Programs	
	Programs: Concerts- Misc. Negro Intercollegiate Concert; Musical Program – students for Univ. Center 1932; Dance Program & Orchestras; A-M-S Orchestras 1948	Event programs and Brochures	
	Pro Musica New York 1963	Program	
	Program: Sunday Phonograph Concert Hour	Various programs	
	Concert Packard-Giles of Spelman College	Concert Brochure	
	The Smith-Spring-Holmes Orchestral Quintet	N/A	
	Soo Young	Photographs, newspaper articles, programs, and magazine articles	<b>Photographs</b>
	AUCenter Trutzschler, Heinz plays Chausson, Brahms 1968	Event Brochures	
	Talbert, Florence Cole Soprano 1930	Event brochure	

	Dr. Hans Tietze Art Lecturer	Brochures, notes, biography, and correspondence	
	Touring Players, Inc.	Event Brochures	
	Naomi Hayman & Lillian Webster Wo-Piano Recital	Event Brochure	
	Williams, Camilla	Correspondence, photographs, biography, Event Brochure, and newspaper articles	
	Wilson, Jim	Magazines	
	Warwick, Florence	Event Brochures and programs	
	J. Menzies van Zandt, pianist	Biography	
<b><u>Box #144</u></b> Colleges and Universities	Texas Southern University	School Bulletin, inauguration program, Binder: Highlights on Ellerbe Architects, and the school Clarion (newspaper)	
	Texas, University of	School bulletin	
	Theil College	Inauguration Program	
	Tillotson College	Anniversary brochure and invitations and a newspaper article	
	Tougaloo Southern Christian College	News Release and a school Bulletin	
	Turner theological Seminary	Informational brochure	
	Tusculum College Greeneville, Tennessee	Inauguration Pamphlet	
	Tuskegee Institute	Booklet: A Statement about its Comprehensive Development	

		Program and the Annual Report of the President, Packet: Predominantly Excellent, and a booklet from the purchasing department	
	Tuskegee Institute Conference on Disadvantages	Book: Conference on Disadvantages	
	Tuskegee Institute President Robert E. Moton	Invitations, the Tuskegee Messenger, press releases , and correspondence	
	Tuskegee Institute President F.D. Patterson	Inauguration invitation, newspaper articles, and correspondence	
	Union College	School bulletins	
	The University System of Georgia	School Booklet	
	Ursuline College	1967 Check List of Progress	
	Virginia Union University	School Bulletins	
	Virginia State College	Administrative Organization of Virginia State	
	Voorhees Normal and Industrial School	correspondence	
	Wesleyan University, Middletown, Conn	School Bulletin	
	Wartburg College	Inauguration pamphlets	
	Washington, University of	The GW magazine	
	Washington Square College	Informational booklet	

	Wayne University	Inauguration pamphlets and an informational booklet	
	Wellesley College	School Bulletin and the courses of instruction for 1965-1966	
	West Georgia College	A report on the scholarship loan fund	
	Western Kentucky University	An Alumnus magazine and a report to the Board of Regents	
	Western Reserve University	Newspaper articles, Outlook Magazine, and a Report of the President	
	West Virginia State College President John W. Davis	Subscription information, correspondence, newspaper articles	
	West Virginia University	Inauguration programs	
	West Virginia State College	Event programs	
	Wilberforce University	Event programs	
	Waynesburg College Centennial Celebration	Event program	
	William and Mary	Cross and Gown booklet	
	Wiley College	Founders Day programs, brochures, and articles	
	Wilmington College	Developments at Wilmington College	
	William Woods College	Report of the President 1968	
	Wright State University	School informational booklet and	

		Inauguration pamphlets and programs	
	University of Wyoming	Alumnews magazines	
	Xavier University	Dedication Program, photograph of Concert Choir, and correspondence	<b>Photograph</b>
	Xavier University	Studies: a Journal of Critical and Creative Scholarship	
	Yale	The Report of the President and a booklet for the Arts and Sciences at Yale	
	Yampa Valley College	Newsletter	
	3 Books	Howard University and a report of Public School facilities for Negroes in Atlanta Georgia	
	11 Envelopes	Invitations for the Inauguration of Albert Edward Manley	
	Zion College	The Study of higher educational needs of a negro in the Chattanooga Area	
<b><u>Box #</u></b> <b><u>145</u></b>	Southern Association of Colleges and secondary Schools	Spelman College Report for the Academic Year ending June, 1958, and the fiscal Year ending June, 1958	
	Southern Association of Colleges and secondary	Spelman College Report for the	

	Schools	Academic Year ending June, 1957, and the fiscal Year ending June, 1957	
	Southern Association of Colleges and secondary Schools	Spelman College Report for the Academic Year ending June, 1956, and the fiscal Year ending June, 1956	
	Southern Association of Colleges and secondary Schools	Spelman College Report for the Academic Year ending June, 1956, and the fiscal Year ending June, 1956	
	Southern Association of Colleges and secondary Schools	Spelman College Report for the Academic Year ending June, 1954, and the fiscal Year ending June, 1954	
	Report to southern Assn. of Colleges and secondary Scholars	Spelman College for School Year – 1951-1952	
	Southern Association of Colleges and secondary Schools	Spelman College Report for the Academic Year ending June, 1954, and the fiscal Year ending June, 1954	
	Report to southern Assn. of Colleges and secondary Scholars	Spelman College for School Year – 1951-1952	
	Report to southern Assn. of Colleges and secondary Scholars	Spelman College for School Year – 1952-53	
	A.A.U.W – News Release	Article	
	A.A.U.W – 1969	Correspondence, AAOW Journal, and General Director's Letter	

	A.A.U.W – 1968	AAOW Journals	
	American Association of University Women – 1967	AAOW Journals	
	A.A.U.W – 1966	AAOW Journals	
	A.A.U.W – 1965	AAOW Journals	
	A.A.U.W – 1964	AAOW Journals	
	A.A.U.W – 1963	AAOW Journals and articles	
	A.A.U.W – 1962	AAOW Journals	
	American Association of University Women – 1956-1957	AAOW Journals and correspondence	
<b><u>Box #146</u></b>	16 Red Books	Title: Proposal For A School of Fine Arts Part I: Survey of the Problem	
	2 Black Albums	Full of correspondence and various invitations	
<b><u>Box #147</u></b>	Plays 1968	Programs	
	Plays 1967	Programs	
	The Avon Players – The Taming of the Shrew	Event flyers	
	National Association of Dramatic and Speech Arts	Booklet volume, X 1966	
	Plays 1966	Programs	
	A.M.S Players 1964	Programs	
	A.M.S Players 1963	Programs	
	A.M.S Players 1962	Programs	
	A.M.S Players 1961	Programs	



	A.M.S Players 1960	Programs	
	A.M.S Players 1959	Programs	
	A.M.S Players 1958	Programs	
	A.M.S Players 1957	The Crucible Programs	
	A.M.S Players 1956	Programs	
	A.M.S Players 1955	Programs	
	Plays 1953-1954	Programs	
	Plays 1951-1952	Programs	
	Plays 1950-1951	Programs	
	Plays 1949-1950	Programs	
	Plays 1948-1949	Programs	
	Plays 1947-1948	Programs	
	Oglethorpe School 1946	N/A	
	Plays 1946-1947	Programs	
	Entertainment Alkahest Celebrity Bureau – Pinocchio 1946	Photographs and event flyers	<b>Photographs</b>
	Plays 1945-1946	Programs	
	Plays 1944-1946	Programs	
	Plays 1943-1944	Programs	
	Plays 1942-1943	Programs	
	Plays 1941-1942	Programs	
	Plays 1940-1941	Programs	
	Plays 1939-1940	Programs	

	Plays 1938-1939	Programs and Event Flyers	
	Plays 1937-1938	Programs and Event Flyers	
	Plays 1936-1937	Programs and Event Flyers	
	Book	Festus de Fires' a Serious Comedy of Negro Life in Three Acts	
	Plays 1936 Festus De Firs'	N/A	
	Plays 1935-1936	Programs and Event Flyers	
	Plays 1936 John Henry	N/A	
	Plays 1935	An Event Program and script book for "Name in Bronze"	
	Plays 1934-1935	Event Programs and flyers	
	Programs: (University Players) Plays 1933-1934	Event Programs and Flyers	
	Programs: (University Players) Plays 1932-1933	Event Programs and Flyers	
	Programs: (University Players) Plays 1931-1932	Event Programs	
	History of Spelman College (In Pageant) 1931	Event Programs	
	Spelman College: Plays 1930	Event Programs and Flyers	
	Spelman College: Plays 1929	Event Programs and Flyers	
	Plays 1928 "Adam and Eva"	N/A	
	"Merchant of Venice" 1925	Event Programs	
	"The STAR" 1925 (History of Spelman College in Pageant)	Event Program	
	"Esther, The Beautiful Queen" 3-20-1903	Event Programs	
	Plays " Marginal Man"	Script	

	Plays 1928 "Clogged Springs"	Event Programs and scripts	
	Miscellaneous – Plays without dates	Event Programs of various unknown years	
<b><u>Box #148</u></b>	Kalamazoo Colleges	Alumnus booklets and college bulletins	
	Kanto University	School paper	
	Kent State University	University booklet	
	Kentucky State College President Robert R. Martin	Inauguration program, a study by W. Scott Hall consultant on curriculum	
	Kings College	Inauguration program	
	Knox College	Seminars in educational management, informational folder, "The Care and Nurture of A Leather Buck" by W. Hugh McEniery, Jr., press releases	
	Knoxville College	Alumni Association Publications	
	Lake Erie College	Student Counseling booklet	
	Lane College	School Reporter and correspondence	
	Langston University Dr. William H. Hale, 10 <sup>th</sup> President	Inaugural Statement	
	Lane College	Inauguration Program, School Reporter, School Bulletin, anniversary program, and an	

		educational system booklet	
	Lemoyne College President Hollis F. Prince	School publications and pamphlets	
	Lincoln University	University bulletin and correspondence	
	Lindenwood College	Inauguration booklet for John Anthony Brown Jr. as the fifteenth president	
	Livingstone College	President's quadrennial report	
	Louisville University	The Presidential Report of 1965- 1966	
	Loyola College	The Moral Basis of Our Foreign Policy in The Americas booklet and a booklet for the faculty of Christian judgment	
	Lincoln University Jefferson City, Missouri	Correspondence	
	Macalester College	School bulletins and annual reports	
	MacMurray College	School Column	
	Madison College	Studies and research booklets	
	Manhattanville College	Inauguration	
	Marquette University	Booklet: Shevchenko Meets America and the 75 <sup>th</sup> anniversary announcement booklet	
	Maryland State College	MSC news papers and a Dossier of Gail Evangelyn Nelson (Soprano)	

	Massachusetts Institute of Technology	Pamphlet: Obligations of the Scientist	
	Mather School	Correspondence	
	Mather School By-Laws	Bylaws of the Board of Trustees of Mather School	
	Mather School	Meeting reports for the Principal and meeting minutes	
	Mather School	A poster and a Mother's day Bulletin	
	Manhattanville College the Sacred Heart – Centennial Celebration	Event program	
	Miner Teachers College Centennial Celebration	Event Program	
	Meharry Medical College	Quarterly Digest, notes, event programs, and school paper	
	The Merrill-Palmer School	An informational pamphlet and booklet	
	Michigan State University	Graduate Study booklet	
	University of Michigan	Fellowship informational program	
	Minnesota, University of	The Minnesota Review and Poetry and Journalism booklets	
	Mississippi State College for Women	Diamond Anniversary booklet and calendar booklet	
	Mississippi Vocational College	Founders Day Programs and the School Review Paper	

	University of Miami	A Self-Portrait of a University (report from the president)	
	Michigan University	Michigan Business Review and Gift Annuity Agreement For Colleges	
	Miles College	Middlebury College Teacher Training Program	
	Millersville State College	Millersville State College Publications and Research	
	Morgan State College	Informational Pamphlets, paper: The Role of Negro College Students in the Civil Rights Movement, annual report on the president, correspondence, and the MSC program	
	Morris College	Ten Year Development Program	
	Montana State	Presidential Report	
	Mount Holyoke College	Prospective student informational book, inauguration of new president, event programs, and correspondence	
<b><u>Box #149</u></b>	New Salem Academy	Reunion Banners	
	Andover Newton Theological School	Andover Newton Quarterly report booklets	

	New York, State University of	Scholarships Fellowships and Loan Funds booklet and the inauguration program	
	New York University	Jane Addams Bust and Tablet Unveiling booklet (with notes) and the report of the president	
	Neuchatel, Universite De	Program of courses	
	Nigeria, University of	Installation of the Chancellor program and a prospectus	
	North Carolina College at Durham	Department informational booklets, campus maps, newspaper articles, and written papers	
	North Carolina College for Negroes	Programs, notes, informational booklets, and various papers	
	North Carolina College for Negroes – Correspondence and Memoranda	Correspondence and memoranda	
	North Carolina College for Negroes – Publicity	Informational booklets and newspaper articles	
	North Central College	Informational booklet	
	Northeastern University	Annual Presidential Reports	
	North Dakota, University of	Informational booklet	
	Northern Baptist Theological Seminary	Informational pamphlet	
	Northern Illinois U.	Informational booklet	

	Northfield and Mount Herman Schools	School bulletin for the winter of 1965	
	Notre Dame	Addresses to the University of Notre Dame	
	Oberlin College	Photographs, A Bicentenary Address, and correspondence	
	Occidental College	The presidential report to the trustees and the Occidental Circle paper	
	Ohio State University	Informational pamphlets and correspondence	
	Omaha, University of	Inauguration booklet for President Leland Eldridge Traywick	
	Oral Roberts University	Outreach booklets	
	Oregon, University of	Charter Day Address Pamphlet	
	Owen College	The Vocation of a Christian College Pamphlet	
	Our Lady of the Lake College	The Report of the President	
	Pace College	Informational booklets, inauguration pamphlets, and the Semi-centennial program	
	Paine College	Informational pamphlets and correspondence	
	Panjab, University of the	Information pamphlet	
	Parsons College	Parsons College Bulletin	



	Pennsylvania, University of	Newspaper articles and an informational booklet	
	Philander Smith College	Inauguration program for new president	
	Phillips Exeter Bulletin	School bulletins	
	Pittsburgh, University of	School Magazine	
	Point Park Junior College	Convocation program	
	Prairie View College	Correspondence	
	Prairie View – Liberia	Informational booklet	
	Princeton University	Informational booklet	
	Pratt Institute	Pratt Institute Bulletin	
	Principia College	Informational pamphlets and correspondence	
	Radcliffe College	Graduate school informational booklets and pamphlets	
	Reed College	Reed College bulletin and informational booklet	
	The Restless Christian College	Informational pamphlets	
	Richmond Area University Center	Cooperation Among Institutions of Higher Learning in the Community pamphlet	
	Rockford College Centennial Celebration	Articles	
	Ripon College	Report form Ripon papers	

	Rollins College	Rollins College Bulletin	
	Rose Polytechnic Institute	Inauguration program	
	Roosevelt University	Free booklet	
	Rutgers. The State University	Inauguration booklet and correspondence	
<b><u>Box #150</u></b>	Admissions Office Mrs. Bettieame Hart Acting Director of Admissions	Correspondence and various student information	
	AIDP Coordinator Mr. Robert Fritsch	Correspondence, development programs, research, and budgets	
	AIDP Coordinator Mr. Robert Fritsch	Correspondence, development programs, research, student information, administration roles, and budgets	
	Alumnae Office 1975-76	Correspondence, programs, newsletters, and memoranda	
	Associate Dean of Instruction	Correspondence	
	Buildings & Grounds (Mr. Tom Short, Supt.) 1972-73	Correspondence and reports	
	Business Manager January 1975-	Correspondence, memoranda, and reports	
	Business Manager	Correspondence and memoranda	
	Mr. Duffy	Financial Reports	
	Business Services (Mr. Ben Williams)	Memoranda and correspondence	

	Career Planning & Placement Mrs. Bernice McDaniel	Correspondence, consulting services, recruits, and notes	
	Career Development Program	Informational papers and Career Development newsletter	
	College Hostesses Mrs. Lillie Powers	Correspondence and memoranda	
	College Minister Reverend Norman Rates	Correspondence, a journal of peace research, and memoranda	
<b><u>Box #151</u></b>	Atlanta University Center Corporation Ford Foundation Proposal – Folder 1	Proposal	
	Atlanta University Center Corporation Ford Foundation Proposal – Folder 2	Proposal cont.	
	Atlanta University Center Corporation Ford Foundation Proposal – Folder 3	Proposal cont.	
	Atlanta University Center Corporation Ford Foundation Proposal – Folder 4	Proposal cont.	
	Atlanta University Center Corporation Ford Foundation Proposal – Folder 5	Proposal cont.	
	Atlanta University Center Corporation Ford Foundation Proposal – Folder 6	Proposal cont.	
	Atlanta University Center Corporation Ford Foundation Proposal – Folder 7	Proposal cont.	
	Atlanta University Center Corporation Ford	Proposal cont.	

	Foundation Proposal – Folder 8		
	Atlanta University Center Corporation Ford Foundation Proposal – Folder 9	Proposal cont.	
	Atlanta University Center Corporation Ford Foundation Proposal – Folder 10	Proposal cont.	
	ISE and Spelman College December 6, 1974 Memorandums	Memorandums and correspondence	
	Grant Application For The Advanced Institutional Development Program Strengthening Developing Institutions. HEW Office of Education June, 1974 – Folder 1	Grant Application	
	Grant Application For The Advanced Institutional Development Program Strengthening Developing Institutions. HEW Office of Education June, 1974 – Folder 2	Curriculum Data	
	Grant Application For The Advanced Institutional Development Program Strengthening Developing Institutions. HEW Office of Education June, 1974 – Folder 3	Program Narrative	
	Grant Application For The Advanced Institutional Development Program Strengthening Developing Institutions. HEW Office of Education June, 1974 – Folder 4	Surveys	
	Grant Application For The Advanced Institutional	Implementation Schedule	

	Development Program Strengthening Developing Institutions. HEW Office of Education June, 1974 – Folder 5		
	Grant Application For The Advanced Institutional Development Program Strengthening Developing Institutions. HEW Office of Education June, 1974 – Folder 6	Summaries	
	“Sophisticated Slavery: A Form of an Old Constitutional Violation” by David Hall	The paper	
	Green Book	Morehouse College Spelman College A Proposal to the Rockefeller Foundation	
	(illegible title)	Correspondence from Marian Wright Edelman concerning new president and proposals for an African American woman President	
	Zinn Matter – Articles Appearing in Newspapers, Spelman Spotlight, Magazines	Correspondence and flyers	
	Pamphlet	Spelman College Honor Roll of Contributors	
	Magazine	Spelman Messenger	
	Magazine	Spelman Messenger	
	Program	Founders Day	
	Book	Annual Report of	

		the President 1954	
	Book	Annual Report of the President 1955	
	Book	Report of the Treasurer 1972	
	Book	Report of the Treasurer 1971	
	Book	Report of the Treasurer 1973	
	Book	The Crisis 70 <sup>th</sup> anniversary	
	Book	Company Experience with Negro Employment	
	Book	Hewitt Lake and the Sage Family	
	Bounded Book	The Structure of Higher Education J.F. Summersette Stanford University	
	Green Book	Atlanta University Bulletin 1954-55 – 1956-57	
	Black Book	Treasurers' Reports 1965-66 – 1969-1970	
<b><u>Box #152</u></b>	VHS	1976 Tribute to Dr. Albert Manley	
	Event Program	Thanksgiving Ceremony for the Life of Albert Edward Manley	
	Blank Folder	Memoranda and correspondence	
	Blank Folder #2	Correspondence and news articles for Spelman College	
	The Reader's Digest	Creative Writers Citations 1967	
	Research for Book-A Legacy Continues by A. E. Manley		

	A Legacy Continues by Albert E. Manley, The Manley Years at Spelman College 1953-1976	Autographed by Albert E. Manley; Red book with Gold colored lettering	
	Commencement Exercises 1975		
	Wooden stamp of Albert E. Manley	In light blue box	
<b><u>Box 153</u></b>	Incident Reports 1975 Gate Check and Key Issue 1975		
	Alumnae and Friends letters 1963-1970		
	Alumnae Campaign 1960		
	A.U. Center Corporation		
	A.U. Center-Articles of Affiliations		
	Assumptions	Regarding projection tables/Fund raising history	<b>College Entering into 1971-1972 Estimates</b>
	Assumptions	For U.S. as a whole entering into 1971-1972 Estimates	
	Computer Use in A.U. Center		
	Contributors to Worthy Causes	Letter to Faculty/Staff 1966-1967	
	Spelman Charter		
	Christmas Carol Concert 1966	June 1955	<b>"Negro" deleted by court action</b>
	Conference with College Presidents & Executives Summary 1963		
	Dialogue or Monologue Dr. Manley	To Students at Spelman 1968	
	Development Program – Spelman	1958	
	Proposed Development Program for Spelman		

	College		
	Expansion Campaign	Pledges to: (1962) Clark, Morehouse, Morris Brown Spelman	
	Education & Ethnic Groups – Position On	Adopted by Council of Presidents 1967	
	Exchange Program	1964	
	Financial Aid – Letter to Parents - President Manley	1968	
	Faculty Orientation at Spelman Proposal	1967	
	Need for an Expanded Fine Arts Program	Mr. Hatch, 1964	
	Art – Hatch, Mr.; John Davies (Guest Consultant)	Spelman College and the Fine Arts 1965	
	Statement by President Manley to selected students and faculty	At a meeting of Administrative Committee 1968	
	President – Mr. Hatch, Fine Arts Program	1964	
	Manley – Election to Presidency – Spelman College	For publication February 11, 1953	
	Hatch, Mr. (to President)	Title III Fine Arts Program Budget	
	Revised Proposal in Fine Arts	Submitted to Department of Health, Education and Welfare (H.E.W.) 1967	
	Progress Report on the Six Center Institutions	1967	
	Policies & Rules re employment conditions...	For faculty at Spelman College, 1966	
	Proxies	Blank forms	
	Projections	Of College Assets 1960-1972	
	Religious Activities and the	Letter from Mr.	



	College	MacGregor on same, 1967	
	Use of Fine Arts Bldg	John D. Rockefeller, Jr.	
	President Manley	Statement at a Meeting of Administrative Committee with selected students and faculty 1968	
	Slaves	Savannah, GA	
	Manley – Our New President by Juel Pate Border	Poem	
	Spelman College – Speak Out	1968	
	Student Rights & Freedoms (Statement On)	Atlanta University Center 1968	
	Trevelyan, Mr.	E.W. (Eion)	
	Student Protest Movement in Atlanta - 1960		
	To Teach the Truth, by Ervin D. Canham	From: The Christian Science Monitor 1965	
	Trustees (Locking-In)	1969	
	UNCF	1970 Atlanta United Negro College Fund Campaign	
	The Spelman College Self-Study Report	Two bound, 1968-1969 Board of Trustee Membership	
<b><u>Box 154</u></b>	Trustees, Agendas for Board Meetings	1973-1974	
	Trustees Covering Letter-Minutes	1964-1968	
	Trustees, Annual Report – Covering Letter	1958-1970	
	Trustees Covering Letter-Minutes	1967-1969	

	Trustees, Materials Sent to Trustees	1960s, 1971	
	Trustees, Notices of Meetings	1967-1969	
	Trustees, Board Meeting Notices	1960s	
	Trustee Letters re: Prospective Trustees	1971	
	TCB Citizens Trust Bank	Blank deposit slips	
	Biographical Sketch of President Manley	Two black/white 8 ½ x 10 photos; various correspondence	
	Manley, A.E. Reprints	Publications or articles by Manley	
	Letters of Appreciation	Congratulation letters for Manley's new presidency of Spelman	
	A.E. Manley, Personal 1953		
	Speeches – Teachers Principals and Other Social Officers (NCC)		
	An Analysis of some factors limiting the success of Negro students in college; Manley/Himes		
	An Analysis of Some Factors Affecting the Academic Success of Students; Manley-Himes		
	A Faculty-Student Related Program of Guidance and Counseling In College	By C. Elwood Boulware; a paper; Not foldered	
	Some Guidance Problems in Secondary Schools for Negroes in the Southeast; Manley-Himes		
	Speeches at Churches, Associations, etc.		
	Speeches – Faculty and		

	Students (N.C.C.)		
	Speeches – Off Campus Student Groups (N.C.C.)		
	Chapel Talks – North Carolina College		
	Publications ranging from 1922-1952	Loose not foldered	
<b><u>Box 155</u></b>	Board of Trustees 1973		
	Materials Handed out to Board Members	1967-1968	
	Spelman College Board of Trustees Address List	1965-1966	
	Untitled blue folder	Board of Trustees materials 1972	
	Pres. Report Materials (on front of blue folder)	1972	
	Applications forms	1970's Board of Trustees materials	
	Untitled label	1970's Board of Trustees materials	
	Minutes – April 1971 Bd. Meeting		
	Trustees Minutes, Meetings, April 16, 1970		
	Bd Meeting Materials	SC Orientation Booklet, President's statement, other 1960's	
	Minutes, Board of Trustees Meeting – 11/13/70		
	Meeting, Board of Trustees, November, 1969		
	Board Meeting – April 19, 1968		
	Agenda, Detailed Agenda, President's Statement	1960's; John Hatch, Jr. resume, Mr. Bacon resolution, Fine Arts Bldg planned in 1964 Board Meeting	
	Minutes, Board of Trustees Meeting November 10,		

	1967		
	Red folder	Board of Trustees 1937-1969	
	Trustees	1950's-1970's	
	Beige folder	Title III, Grants Awarded, Development, 1974	
	Trustees	1969-1970	
	Board of Trustees – Annual Meetings 1950-1955		
	Development Fund Receipts	1973	
<b><u>Box 156</u></b>	Minutes – Board Meeting November 10, 1974		
	Minutes, Spelman College Board of Trustees – April, 1972		
	Trustees, Board of Meeting – November 12, 1971		
	Trustees Finance Committee Report, March 13, 1970		
	Trustees Finance Committee Report, October 15, 1969		
	Trustees Finance Committee Report 1953		
	Trustees Finance Committee Report 1952		
	Trustees Finance Committee Report 1950		
	Trustees Finance Committee Report 1948		
	Trustees Finance Committee Report 1934		
	Spelman College Board of Trustees Meeting, April 15, 1971 Printed Materials		
	Trustees Financial Date for Meeting, 4/15/71		
	Trustees Regular Meeting,		

	Minutes – Regular Meeting, November 13, 1970		
	Trustees Materials, Printed for Meeting, November 1970		
	Trustees Materials, Printed for Meeting, April 16, 1970		
	Trustees Meeting: April 1969		
	Trustee Visits: March 4-8, 1969		
	Trustees Meeting – April 1968		
	Board of Trustees – Regular Meeting 1967		
	Trustees Regular, Board Meeting November 11, 1966		
	Trustees Board Meeting, November 12, 1965		
	Trustees Annual Board Meeting, April 11, 1964		
	Board of Trustees – Regular Meeting 1963		
	Board of Trustees – Annual Meeting 1963		
	November Meeting – Spelman College Board of Trustees 1962		
	Board Meetings	1961-1962, 1953	
	Board Meetings Spelman College	1952-1954	
	Trustees, MacGregor, Lawrence J. IV 1963	Deceased April 22, 1971	
	Trustees, MacGregor, Lawrence J. III 1958-1962		
	Board of Trustees, MacGregor, Lawrence J. – Chairman December, 1957 – June 1961		

	Trustees, MacGregor, Lawrence J. II 1956-1957		
	Board of Trustees, MacGregor, Lawrence J. Chairman December 1955-August 1956		
	Board of Trustees, MacGregor, Lawrence J. Chairman January 1955 - December 1955		
<b><u>Box 157</u></b>	Faculty List & Minutes	Faculty Meeting September 21, 1978	
	Institute for Teaching and Learning (abstract)	Document and Brochure	
	Beige Folder labeled Institute for Teaching and Learning, Spelman College, Atlanta GA	1976	
	Woodrow Wilson National Fellowship Foundation	1976	
	Montego Bay: Reading Materials		
	Routing Slips	Blank	
	Rough Draft of April Minutes	April 17, 1975	
	American Council on Education Meeting – October 6,7,8, 1976, New Orleans, Louisiana		
	Board of Trustees Meeting – April 22, 1976	Trustee confirmation of attendance forms, correspondence	
	Administrative Committee Meeting, April 8, 1974		
	UNCF Campaign Meeting – Kick-Off May 4, 1976-Noon		
	American Council on Education Trip to San Diego, CA Oct. 9-11	1974	

	A.D. Little, Inc., Meeting Materials-Jan. 29, 1975		
	Arthur D. Little, Inc. Job Descriptions		
	A.D. Little, Inc., Proposal for Phase II and III		
	Summary of Arthur D. Little, Inc. Agreement (to be passed out)		
	A.D. Little, Inc. Contract and Additional Information 12/74		
	Applicant Re: Dr. Lundin	1974	
	Grizzard and Haas	1976	
	Carlson & Thomas of Marts and Lundy	1973-1974	
	Index For Mr. Carlson of Marts & Lundy	1972-1974	
	Meeting, Martz & Lundy August 12, 1974 – NYC		
	Applicants for Positions		
	Calendar of Events	1974	
	Eastern Airlines 1974-		
	Fund Raising Campaign – Special Letter January 1974 (McGrath et al)		
	Handwritten Notes		
	Ford Foundation – Questions & Answers Re: Proposal 3/74		
	Hold for Reply From Mrs. McAlpin	1972, 1974	
	Materials for Appointments	1974	
	Materials to Discuss with Mr. Carlson		
	NASA – AERO-Space Visit, March 28, 1974		

	Open Items	1974	
	Organization of American States Reception – April 20, 1974		
	Port-au-PRINCE & Kingston, Jamaica Trip – March 10-17, 1974		
	Rockefeller, Mrs. Jeanette, Info for Fundraising	Various profiles of individuals	
	Sororities at Spelman College (Scott)	1970's	
	SGA Workshop-Retreat, Sat., May 4, 1974 9:00-4:00		
	UNCF Meeting – Capahosic, Virginia June 9-11, 1974		
	UNCF Meeting Materials, March 22-26, 1974, Regency Hyatt		
	UNCF Panel C: The Black Student and The White College, Moderator, 3/26/74		
	Main LaFrentz & Co. (in blue folder)	Spelman College Report on Examination re Loan, College Work Study and Grant programs 1976	
	Administrative Council Meeting	AUC 1976	
	Three manila folder with handwriting on front	Empty	
	Manila folder with label on front 'Board Meeting 11-21-75, Agenda, Resolutions...'	Empty	
	Manila folder with label 'Meeting with Undergraduate Presidents May 14, 1975 12noon'	Empty	



	Manila folder with label 'AMA Presidents' Briefing UNCF NYC April 1-3, 1974'	Empty	
	Manila folder with label 'Meeting with ADL, Inc. Representatives 10/30/75'	Empty	
	Manila folder with label 'Materials for Trip to Durham, Inc. Nov. 11-13, 1975'		
<b><u>Box 158</u></b>	Cross-Reference Sheet		
	Publicity & Publications Articles & Speeches – Misc.	UNCF: John F. Kennedy, Benjamin E. Mays, Ralph McGill, Alonzo G. Moron, Samuel Proctor, Abba Hillel Silver, W. J. Trent, Jr., W. Homer Turner, Harlan Hatcher, John A. Hannah, 1958-1960	
	Publicity & Publications Director, Public Info – Casper, T.S.	UNCF: 1957-1962	<b>UNCF Presidents, Campaigners, etc.</b>
	Publicity & Publications News Release	UNCF: 1957-1961	
	Publicity & Publications Publicity Director – Carroll, M.E.	UNCF: 1948-1956	
	Publicity & Publications Publicity Director – Johnson, E.E.	UNCF: 1946	
	Publicity & Publications Radio & TV Direc. – Barker, D.L.	UNCF: 1956-1961	
	Publicity & Publications Radio & TV Direc. – Dailey, Dorothy S.	UNCF 1961-1962	

	Publicity & Publications Radio & TV Direc. – Kubit, Adrian	UNCF 1950-1951	
	Publicity & Publications Radio & TV – Miscellaneous	UNCF 1953-1959	
	Publicity & Publications Campaign Brochures	UNCF	
	Publicity & Publications Foundation Presentations	UNCF	
	Publicity & Publications “Handbook of Campaign Information and Related Materials		
	Publicity & Publications Memorandum to Foundations		
	Publicity & Publications Publicity Guide (UNCF) and Related Materials		
	Publicity & Publications UNCF Alumni News Letter	1950s	
	Publicity & Publications UNCF NOTES		
	Publicity & Publications “The United Colleges Review”		
	Publicity & Publications Publications (UNCF) - Miscellaneous		
	Publicity & Publications Congressional Record Reprints		
	Publicity & Publications EBONY Reprint	UNCF	
	Publicity & Publications New York Times Reprints		
	Publicity & Publications Publications (Other) - Miscellaneous		
	Scholarships & Scholarship Programs, African Scholarship Program	1960s	

	Scholarships & Scholarship Programs, Faculty Fellowship Program	1959	
	Scholarships & Scholarship Programs, Florina Lasker Scholarship	1952	
	Scholarships & Scholarship Programs, Graduate Fellowship Program	1959	
	Supreme Court Decision, Hot Springs, Arkansas Conference	Oct. 26-27, 1954	
	Supreme Court Decision, Miscellaneous Data		
	Stebman, Betty J.		
	S	Various correspondence	
	T, U, V	Empty	
	W	Various correspondence	
	X, Y, Z	Empty	
	Committee, Standing	1957-58, Empty	
	UNCF, Inc. Report on Examination of Financial Statements 12/31/67 booklet		
	Jubilee & The Founders booklet		
	UNCF booklet 1958		
	UNCF, Inc. Fall Work Institute	Sept 20-21, 1962	
	United Negro College Fund	Correspondence 1963	
	Requests for Alumnae Tests	1961-62	
	UNCF Meetings	Oct. 3, 1962	
	College Entrance Examination Board	Black folder	

	UNCF Poster: A generation in Transition		
	Unfolded correspondence		
	Labeled folders	Empty	
<b><u>Box 159</u></b>	Southern Association of Colleges & Secondary Schools	1948-49	
	Southern Association Report 1944-45		
	Southern Association of Colleges & Secondary Schools	1940	
	Southern Association Report 1954		
	Proceedings Commission Accreditation		
	Annual Meeting – Southern Association of Colleges and Schools – Memphis, Tenn., Dec. 2-5, 1963		
	Southern Association – Annual Meeting 1962		
	Southern Association of Colleges and Secondary Schools – Annual Meeting – Miami Dec. 4-7, 1961		
	Annual Meeting – Southern Association of Colleges and Schools, Louisville, Nov. 29-Dec. 3, 1964		
	Annual Meeting – Southern Assoc. of Colleges and Secondary Schools, Nov. 30-Dec. 3, Louisville, Ky. 1959		
	1966 (SACS)		
	Commission on Colleges 1963		

	Conferences 1961		
	Constitution, 1960 Proposed Revision 1961		
	Agnew, Dr. Donald C.		
	Burkot, A. R.		
	Campbell, Floyd M.		
	Clement, R. E.		
	Darnell, Virginia		
	Ezell, Joe B.		
	Godard, Mr. J. M.		
	Hewell, Grace L.		
	Manley, President	1950s & 1960s	
	Mozley, Mrs. Kitty R.		
	McEniry, Wm. Hugh, Jr.		
	Presidents of Member Colleges		
	Read, Miss Florence		
	Scales, E.E.		
	Correspondence, Gordon Sweet		
	Study of the Functions and Organization 1960		
	General Introduction to the Special Study of the A.U. Center 1955		
	Information Bulletins		
	Southern Association, Inspection Committee 1955-1959		
	Southern Association,	Two folders of	

	Inspection Committee 1955-1956	correspondence	
	Southern Association Periodicals List 1939-40		
	Policy and Rules Re Conditions of Employment 1957		
	Proceedings Newsletters		
	Meetings Proceedings of Annual Meetings 1962- 1963		
	Proposed Standards 1962		
	1965 SACS brochures		
	Reporter 1959, 1960, 1961		
	Standards of the College Delegate Assembly		
	Southern Council on Teacher Education 1961 and 1965		
	Community Relation Civil Rights Act, Speeches 1964		
	Statements, Dean Emmett B. Fields, Governor Dan Moore		
	Southern Association Manual for Self Study 1959		
	Southern Association Study A&T College, North Carolina 1956		
	The Southern Association of Colleges and Secondary Schools	Committee Study of Agricultural and Tech College of North Carolina Jan 22-25, 1956	<b>Light green binder</b>
	Report 1966		
	Report 1965		
	1964	SACS correspondence	

	SACS binder	Forms 1963	
	Southern Association of Colleges and Secondary Schools Report	1962, brown binder, Albert Manley, President	
	Southern Association of Colleges and Secondary Schools Report	1961, brown binder, Albert Manley, President	
	Southern Association of Colleges and Secondary Schools Report	1960, brown binder, Albert Manley, President	
	Southern Association of Colleges and Secondary Schools Report	1959, black binder, Albert Manley, President	
	Various brochures - unfolded		
<b><u>Box 160</u></b>	Biographical Sketch Fitzgerald		
	Gideonse, Harry D.		
	Smythe, Mabel M.		
	Wells, Ronald W.		
	Black People's Alliance James Mays, Chairman, Clark College		
	Callaway Professional Chair		
	Cornerstone Laying Abby Alderich 1951		
	Cornerstone Laying Gym. 1950		
	Cornerstone Laying of Fine Arts Building and Breaking of Ground for Fine Arts Building	10-27-63	
	Manley, Dorothy S. New Dormitory/Hall		
	Arnett, Trevor (deceased)		
	Carman, Harry (deceased)		

	Carson, Mr. Ernest (deceased)		
	Coulborn, Helen (deceased)		
	Manley, Dorothy Shepard (deceased)		
	Powell, Sadye Harris (deceased)		
	Rush, Ruth		
	Smith, Georgia Caldwell		
	Thomas, Mrs. Billy Geter (deceased)		
	Danforth Foundation		
	Dedication – Fine Arts Building		
	Georgia Caldwell Smith Reading Room Dedicated May 13, 1966		
	Spelman: Read Hall-Polly Kline Lounge, Dedication		
	Fountain Dedication of 1927		
	Spelman: 1957 (Dedication of Miss Read’s Portrait)		
	Dedication of Sister’s Chapel 1927		
	Dedication of Health & Recreation Building 1951		
	YWCA Room Dedication	Memory of Mrs. Dorothy S. Manley- Rockefeller Hall Room 8	
	Dedication Fine Arts Building - 1964		
	Development - Caruthers		
	Doris Duke		
	Faculty By-Laws		



	Ford Foundation		
	Foundations – Letters to		
	Ground breaking ceremonies	Blank folder	
	Ground breaking ceremonies		
	Groundbreaking GYM Read Hall & Abby		
	Gloster, Dr. Hugh, Morehouse College		
	Head Start Staff		
	H.E.W. Notification of Grand Award		
	Player, Willa B., H.E.W.		
	Henderson, President, Vivian W., Clark College		
	Home Mission Echoes		
	Kuhlman Library Report		
	Merrill, Mr. Charles Commonwealth School		
	McAlpin, Mrs. David		
	MacGregar, Ms. Laurence J.		
	Mills B. Lane Chair of Finance & Banking		
	Nabrit, DR. S.M.		
	No Room At The Bottom	article	
	Organ – Frank Rogers		
	John D. Rockefeller		
	Rockefeller Brothers Fund		
	Rockefeller Family		

	Rockefeller, John D., Jr.		
	Rockefeller, Gov. Nelson (N.Y.)		
	Rockefeller, Winthrop, Commencement 1959		
	Operation of Title III Proposal for Fine Arts – Dr. Manley		
	Trustees - Spelman		
	Trustees – Centerwide	See Mr. MacGregor's Folders also	
	Trustees Dinner		
	SC Trustees		
	Trustee Committee on Cooperation 4/27/63		
	Unveilings	Bust of Mrs. Dorothy Manley	
	Waddell, Chauncey L.		
	Spelman College Student Directory 1968-1969	Not foldered	
	Gould, Samuel B.	Whose Goals for Higher Education?/American Council on Education	
	Services in Memory of Dr. M.L. King, Jr.		
	Newsletter 1929-1968	Re: M.L.King, Jr.	
	Martin Luther King, Jr.	Correspondence and documents	
	Knoell, Dorothy M. 2 yr. & 4 yr. Colleges	Digest of Research Findings	
	Review of Administrative Practices and Procedures	Spelman College December 1968	
	Morehouse-Spelman Pre-College Program	1964	

	Reading Center Report: Memo of Agreements, Reading Program Group Agreements, Reading Program Needs, Reading Program – General Organization Under Lilly Endowment Grant 1958-61, Reading- A Central Clinic	Various folders within this accordien folder:	
	Spelman Seminary Its Aim brochure		
<b><u>Box 161</u></b>	Faculty Meeting	1950s and 1960s	
	Faculty Meeting	1950s	
	Atlanta University Center Faculty Senate	1960s	
	Report from Faculty Member	1963	
	Financial Assistance Faculty	1960s	
	Fellowships National Institutes of Health	Brochures	
	Financial Report Assumptions for the U.S. as a Whole Entering Into the 1962-71 Estimates	May, 1963	
	Florina Lasker Award		
	Ford Foundation	1960s	
	Development Campaign: Ford Foundation	1960s	
	Freshman Orientation	1960s	
	Freshman Orientation Week 1961		
	Freshman Orientation Program		
	English Examination for Sectioning		
	Freshman Placement Test Sep 1969		

	Freshmen Composition Test		
	Freshman Orientation Program		
	Fulbright Program	1967	
	Funding Agencies		
	Pickett & Hatcher Educational Fund		
	Fulbright	1950s and 1960s	
	Fulbright Program	1960s	
	Board of Trustees Materials	1960-1975, loose not foldered	
	College World Bookstore Spelman College (blue) folder	Various Convocation, faculty, committee docs, 1970's	
	Pam Shingler file	Black folder	
	Spelman College Board Meeting Minutes	April 22, 1976	