QUOTE INTEGRATON:

The goal of introducing quotations into your paper is to **support** the points **you** are trying to make. If the quotations are carefully introduced, the reader knows at all times who is speaking. Thus, the test of good incorporation of quoted material into your text is to read your text aloud, including the quoted material, neither pausing nor making reference to quotation marks. The text should read smoothly as though it were all in your own words.

Incorporate *quote, source, and tag*; an easy sequence for integration is as follows:

- identify the source
- summarize to provide context
- paraphrase to adjust syntax
- directly quote to lend authority or precision
- comment to assure coherence

DO NOT LET THE QUOTATIONS TAKE CONTROL. Remember that your ideas are primary and that you are only using quotations to add support to your points. Therefore, they must always be integrated into your writing.

DIRECT QUOTATION vs PARAPHRASE:

When you are paraphrasing a passage from a source, you should completely rewrite the passage using your own carefully composed sentences. A paraphrase sticks closely to the original, following point by point, but you must use your own words and sentence structure. Therefore, while your paraphrase will mirror the meaning and tone of the original passage and have roughly the same number of words, the actual sentence structures and words used will be different. Quotation marks should be used around any words or phrases that are taken directly from the source.

Direct quote:

Gregory Cerio describes how the Black Legend came to be:

> "The Black Legend was born in the 16th century, when Spain controlled the greatest empire the West had ever known, stretching from Holland to Austria to Italy, and westward across the Atlantic to the Americas. The Spanish were prosperous, powerful, and smug. And almost everyone else in Europe hated them" (193).

Paraphrase:

> According to Gregory Cerio, the Black Legend sprang from the time period in which Spain held reign over the largest federation in Western history, the 16th century. Their power extended "from Holland to Austria to Italy, and westward across the Atlantic to the Americas." Not only were they strong and forceful, but they were also wealthy and self-satisfied. They were disliked by most of Europe (193).

Useful and credible internet references about citations and sources:

http://www.dartmouth.edu/~sources/contents.html

http://writing2.richmond.edu/writing/wweb/source.html

http://owl.english.purdue.edu/owl/resource/589/01/

How do I cite a web page or an electronic database?

Because electronic resources can be easily altered, they raise additional concerns regarding documentation. It is important to include in a citation both the date the site or resource was created, as well as the date that you viewed it.

The most recent editions of the above style guides contain information about and examples of citations for electronic resources.

Some web sites that provide information specific to citing electronic sources include. Just google search for these web pages/ webtitles:

APA Electronic Reference Format Page

The **MLA** Style FAQ site

St. Martin's Press Citation Styles
Within the section for each citation style (**MLA, APA, Chicago, and CBE**) , provides **specific examples** of how to cite electronic resources.

Purdue University's Online Writing Lab - Documenting Electronic Resources
Good collection of links to resources for **APA and MLA** citation styles.

Citation Guides for Electronic Documents
Provides a **tremendous collection of Web sites** on citation styles and a detailed look at **citing email messages.**